



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

JUNE 5, 2023

723 S Lewis Street

Room 1122B

Stillwater, OK 74074

5:30 P.M.

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Christie Hawkins, Kevin Clark, & Tim Hardin

NOTE: *The Mayor and City Council will gather in Conference Room 1112B beginning at 5:00 p.m. this date for refreshments. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Refreshments will only be provided to the City Council and staff.*

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations & Presentations
 - a. Official launch of Stillwater Police Department new branding – Chief Jeff Watts
4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approval of May 15, 2023 regular and executive session meeting minutes		
b.	Approve budget amendments reflecting donations to Stillwater Public Library	CC-23-81	Stacy DeLano
c.	Approve budget amendments reflecting receipt and appropriation of \$50,000 in federal grant funds from the Oklahoma Department of Libraries to the Stillwater Public Library for purchase of downloadable material from Overdrive	CC-23-80	Stacy DeLano
d.	Authorize the Interim City Manager to sign contracts related to benefits administration for FY 2023-2024	CC-23-84	Leah Womack
e.	Approve amendment to the lease agreement between Our Daily Bread and City of Stillwater	CC-23-83	Barbara Bliss

f.	Approve second amendment to the lease between OSU and City of Stillwater for the Multi-Arts (Prairie Arts Center) for FY 2024	CC-23-83	Barbara Bliss
g.	Approve FY24 contracts with the following entities: i. Stillwater Area Sports Association ii. Stillwater Rifle Club iii. OSU Motorcycle Trail iv. Henderson Golf v. Trail Riders	CC-23-83	Barbara Bliss
h.	Approve annual contract renewals with the following entities: i. Payne County Youth Services ii. Project Heart iii. Stillwater Museum Association iv. Tiny Paws v. Lake McMurtry Friends	CC-23-83	Barbara Bliss
i.	Approve Encroachment Agreement and Release of Liability for 923 South Main Street and authorize the Interim City Manager to execute the agreement	CC-23-79	Jacquelyn Porter
j.	Approve budget amendment reflecting receipt of grant funds in the amount of \$2,436.17 from OSBI as reimbursement to Stillwater Police Department for two officers to attend the Crimes Against Children Conference	CC-23-77	Jeff Watts
k.	Approve budget amendments reflecting receipt and expenditure of grant funds in the amount of \$11,479.48 from OSBI as reimbursement to Stillwater Police Department for replacement of a computer and cell phone data retrieval device used to investigate Internet Crimes Against Children cases	CC-23-76	Jeff Watts
l.	Accept the right-of-way required for the Redbud Sewer Project located at 999 N. Lewis Street	CC-23-82	David Barth
m.	Approve budget amendments reflecting increased FY22/23 sales and use tax collections and allocations to the following: i. Stillwater Utilities Authority dedicated portion ii. Transportation Sales Tax dedicated portion iii. Employee compensation changes		Christy Driskel
n.	Approve emergency repair of gas lines at the Community Center totaling \$55,934.71	CC-23-85	Barbara Bliss

5. Public Comment on Items not Scheduled for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

6. Items Removed from Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Pursuant to 11 O.S. § 22-112 and 11 O.S. §22-112.4, the Stillwater City Council will conduct a hearing to determine whether the secondary structure located at 601 West 10th Avenue, Stillwater, Oklahoma (the secondary structure is also identified as located at 1012 South Knoblock, Stillwater, Oklahoma) is dilapidated as defined in 11 O.S §22-112(C) and abandoned as defined in 11 O.S. §22-112.4(E) on May 1, 2023, at 5:30 P.M. , in the City Council Hearing Room, 723 South Lewis Street, Stillwater, Oklahoma . At said date and time, the City Council shall make a determination as to whether said secondary structure is dilapidated and/or abandoned as defined by the referenced statutes and whether to order the abatement and removal of said structure and the assessment of all associated costs thereof to the owner of said property		Beth Anne Childs
b.	Receive public comment regarding a request for a Specific Use Permit to allow a new communications tower at property addressed as 4220 North Perkins Road	CC-23-74	Diana Hood Rob Hill
c.	Receive public comment regarding a request for a partial closing of a water easement located at 119 E Tyler Avenue	CC-23-78	Jacquelyn Porter

8. General Orders

The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Prairie Arts Center annual report (No action will be taken on this item)		Rebecca Brennan Meghan Brausell
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9. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION CC-2023-7: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE SECONDARY STRUCTURE LOCATED AT 601 WEST 10 TH AVENUE, STILLWATER, OKLAHOMA (THE SECONDARY STRUCTURE ALSO IDENTIFIED AS LOCATED AT 1012 SOUTH KNOBLOCK, STILLWATER, OKLAHOMA), DILAPIDATED AND ABANDONED, AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112		Beth Anne Childs
b.	RESOLUTION CC-2023-16 : A RESOLUTION OF THE STILLWATER CITY COUNCIL PROHIBITING THE FLYING OF UNMANNED AIRCRAFT SYSTEMS (UAS) DURING CERTAIN PUBLIC EVENTS ON JULY 4, 2023	CC-23-75	
c.	RESOLUTION CC-2023-17: A RESOLUTION REGARDING COMMITMENT OF LEVERAGE FOR THE OKLAHOMA DEPARTMENT OF COMMERCE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), 2023 SMALL CITIES PROGRAM AND APPROVING THE ASSOCIATED BUDGET AMENDMENTS	CC-23-87	Shelly Crynes

10. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE 3523: AN ORDINANCE CLOSING A PORTION OF THE 16-FOOT WATER EASEMENT OF LOT 3, BLOCK 2, THE STICKS, AN ADDITION TO THE CITY OF STILLWATER, PAYNE COUNTY, OKLAHOMA, NEAR PROPERTY ADDRESSED AS 1990 EAST TYLER AVENUE
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11. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

- a. Miscellaneous items from the City Attorney
 - i. Request for Executive Session pursuant to 25 O.S. §307 (B)(2) to discuss labor negotiations with Fraternal Order of Police Lodge #102.
 - ii. Request for Executive Session pursuant to 25 O.S. §307 (B)(2) to discuss labor negotiations with International Association of Firefighters Local #2095.
 - iii. Request for an Executive Session pursuant to 25 O.S. § 307(B)(4) involving confidential communication between the City Council and City Attorney concerning *Sandra Groshong vs. City of Stillwater, Payne County District Court Case No. CJ-2020-455*. It is the opinion of the City Attorney that disclosure of this matter will seriously impair the ability of the City Council to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

12. Executive Session

- a. Confidential communication to discuss labor negotiations with Fraternal Order of Police Lodge #102.
- b. Confidential communication to discuss labor negotiations with International Association of Firefighters Local #2095.
- c. Confidential communication regarding pending litigation concerning *Sandra Groshong vs. City of Stillwater, Payne County District Court Case No. CJ-2020-455*.

13. Return from Executive Session

- a. Possible action regarding labor negotiations with Fraternal Order of Police Lodge #102.
- b. Possible action regarding labor negotiations with International Association of Firefighters Local #2095, including possible action to approve the FY24 Collective Bargaining Agreement.
- c. Possible action regarding pending litigation concerning *Sandra Groshong vs. City of Stillwater, Payne County District Court Case No. CJ-2020-455*.

14. Questions and Inquiries

15. Adjourn

On 04.01.23 at 4:00, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK. *potonus*

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.
- Go to [eNotifications](#) for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.