

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED MAY 10, 2023 AT 3:40 P.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MAY 15, 2023**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR AMY DZIALOWSKI,
COUNCILORS CHRISTIE HAWKINS AND TIM HARDIN**
ABSENT: COUNCILOR KEVIN CLARK

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:35 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. CONSENT DOCKET

- a. Approval of April 24, 2023 special meeting and executive session minutes and May 1, 2023 regular meeting minutes
- b. Approve recommendation to reject all bids received in response to Bid #32-2023 for Police Department Communications Center renovation
- c. Approval by City Council to name the main municipal complex in honor of retiring City Manager Norman McNickle

MOTION BY COUNCILOR HARDIN, SECOND BY VICE MAYOR DZIALOWSKI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

4. PROCLAMATIONS/PRESENTATIONS

- a. Flood Awareness Month – Zack Henson

Mayor Joyce read the proclamation declaring May 2023 as Flood Awareness Month in Stillwater. Watershed Quality Manager Zack Henson accepted the proclamation.

- b. Recognition of City Manager Norman McNickle

Fire Chief Terry Essary presented Norman McNickle with an official Fire Department helmet and thanked him for his years of service and leadership.

Mayor Joyce and Emergency Management Director Rob Hill presented a “Key to the City” of Stillwater. Mayor stated the key is from Council, staff, community members and stakeholders and was handcrafted by Sargent Jennifer Gripe of the Stillwater Police Department.

Mayor Joyce announced that with the assistance of Senator Mark Wayne Mullin, the United States flag was flown over the United States Capitol in honor of Norman's retirement on April 10, 2023. Assistant to the City Manager Patti Osmus presented the flag to Mr. McNickle.

Mayor Joyce and Council announced that in honor of his service, the Municipal Building will be renamed the Norman McNickle Municipal Complex. This is to honor his life's work of dedicated service protecting residents and patrons and developing a solid foundation for economic success, opportunities for growth and enhanced quality of life. His career spans more than four decades. Our community members now benefit from Norman's character and love for Stillwater. The poster showing the Norman McNickle Municipal Complex was unveiled to Norman and the community. Norman was presented a replica plaque that was handmade by Interim City Manager Brady Moore.

A tribute video was shown in honor of Norman McNickle.

Mr. McNickle thanked everyone for the recognition he received but stated that the employees are really the ones that deserve the credit. He said the employees are the ones here working all hours and in all types of weather to keep the City going. Mr. McNickle stated that he feels the City is being left in very capable hands. He also thanked his family for their support and understanding over the years.

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

6. ITEMS REMOVED FROM CONSENT DOCKET

None.

7. GENERAL ORDERS

- a. Consider approval of the proposed amendments to the Home Buyers Assistance Program Policy Guidelines

Grants Manager Shelly Crynes explained the Homebuyers Assistance & Homebuyers Education programs and guidelines. She stated that there are three paths in the program for homebuyers to apply for assistance and the funds that have been allocated:

- ✓ Path 1: Low-to-Moderate Income 1st Time Buyer 18 families for a total of \$89,039 or 48% of funds
- ✓ Path 2 - Low-to-Moderate Income Home Repairs 1 family for \$3,750 or 2% of funds
- ✓ Path 3 - 1st Time Buyer Stillwater 19 families for a total of \$96,794.20 or 50% of funds

Ms. Crynes explained that Path 2 has completed and processed one application and no additional funds have been expended since 2021.

Ms. Crynes stated that staff proposes amendments to the Policy Guidelines as follows:

- ✓ update median price guidelines;
- ✓ remove reference to Path 2;
- ✓ authorize staff to reallocate budgeted project funds between the paths with approval of the City Manager when staff determines that is in the best interest to meet the needs and goals of the program; and,
- ✓ update source of income limitations.

Approval of the amended Policy Guidelines will allow:

- ✓ Unexpended funds of \$3,750 in Path 2 to be reallocated to Path 3;

- ✓ Unexpended funds of \$56,663 in Path 1 to be reallocated to Path 3.

Ms. Crynes reported that these reallocations will provide an opportunity to potentially fund the three Path 3 applications currently under review, as well as assist an additional 9 applications. She stated that the FY24 budget will be allocated as follows:

- ✓ Low-to-Moderate Income = 40%
- ✓ 1st Time Buyer Stillwater = 60%

Discussion was held amongst Council and staff regarding retaining Path 2 and adding the flexibility to reallocate those funds as needed.

MOTION BY MAYOR JOYCE, SECOND BY VICE MAYOR DZIALOWSKI TO APPROVE PROPOSED AMENDMENTS TO THE HOME BUYERS ASSISTANCE PROGRAM POLICY GUIDELINES BUT RETAIN REFERENCE TO PATH 2.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

8. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney:
 - i. Request for Executive Session pursuant to 25 O.S. §307 (B)(2) to discuss labor negotiations with Fraternal Order of Police Lodge #102.
 - ii. Request for Executive Session pursuant to 25 O.S. §307 (B)(2) to discuss labor negotiations with International Association of Firefighters Local #2095.
- b. Miscellaneous items from the City Manager:
 - City Manager Norman McNickle announced that the Husband Street Bridge replacement project achieved a major milestone last week. The contractor installed the bridge beams that span East Boomer Creek. The next construction phase will include installation of the concrete decking on the beams with road paving to follow. He stated that the project is on schedule for the bridge to be opened to traffic prior to the start of the public schools in August.
- c. Miscellaneous items from the City Council:
 - Councilor Hardin gave an update on Perkins Rd./U.S. 177 roadway construction project. The concrete crew is mobilizing this week. The project is currently on schedule to be completed before the end of August 2023. Please know, this deadline is a definite on the roadway portion of the project. ODOT would like to for this deadline to include the entire project, but that is dependent upon weather and other factors beyond their control. Additionally, ODOT has ensured that ADA accessible bus stops will be included.
 - Councilor Hawkins announced that the Library will have their 2023 Summer Reading Kickoff on Saturday, June 3, from 10 a.m. to 12 p.m. This year's theme is "All Together Now: Kindness, Friendship, & Unity." One of the activities is making DIY dog toys as a kindness to both Animal Welfare and Humane Society. If you have clean t-shirts or towels to donate for this activity, please bring them to the public library or email Brenna Gilchrist for more information at: Brenna.gilchrist@stillwater.org.
 - Vice Mayor Dzialowski announced that there are two splash pads in Stillwater. One at Boomer Lake Park and the other at Southern Woods and both will open on May 26. They are open daily from 10 a.m. to 8 p.m. The free splash pads are closed only during times of inclement weather or maintenance. We encourage our residents to utilize our parks and splash pad areas during the summer. Please remember when using the parks to take all of your personal items home

with you, use the trash cans located in the parks, and keep our community spaces beautiful for everyone.

- Vice Mayor also announced that City Hall will be closed Memorial Day, Monday, May 29, but trash and recycling will be picked up as usual.
- Mayor Joyce announced that today is Peace Officers Memorial Day and the start of National Police Week, which is May 15th through 21st. In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. National Police Week is a collaborative effort of many organizations dedicated to honoring America's law enforcement community. Mayor thanked all the officers throughout Stillwater, OK and the nation for risking their lives on the line to protect our communities every day.
- i. Discussion about scheduling items for future meetings.

9. QUESTIONS & INQUIRIES

None.

10. EXECUTIVE SESSION

- a. Confidential communication to discuss labor negotiations with Fraternal Order of Police Lodge #102.
- b. Confidential communication to discuss labor negotiations with International Association of Firefighters Local #2095.

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR DZIALOWSKI TO ENTER INTO EXECUTIVE SESSION AT 6:11 P.M.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

11. RETURN FROM EXECUTIVE SESSION

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR DZIALOWSKI TO RECONVENE THE STILLWATER CITY COUNCIL MEETING AT 7:40 P.M.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- a. Possible action regarding labor negotiations with Fraternal Order of Police Lodge #102.
- b. Possible action regarding labor negotiations with International Association of Firefighters Local #2095.

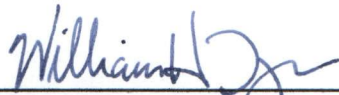
No action was taken on items a. or b.

12. ADJOURN

MOTION BY VICE MAYOR DZIALOWSKI, SECOND BY COUNCILOR HARDIN TO ADJOURN THE MAY 15, 2023 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The May 15, 2023 regular meeting of the Stillwater City Council adjourned at 7:40 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK