



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

MAY 1, 2023

723 S Lewis Street

Room 1122B

Stillwater, OK 74074

5:30 P.M.

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Christie Hawkins, Kevin Clark, & Tim Hardin

NOTE: The Mayor and City Council will gather in Conference Room 1112B beginning at 5:00 p.m. this date for refreshments. No City Council business will be discussed or acted upon at this time. This is not a closed session and members of the public and press are welcome to attend. Refreshments will only be provided to the City Council and staff.

1. Call Meeting to Order
2. Pledge of Allegiance
 - a. Led by Coach Luke Thompson's 8 and under Stillwater Area Sports Association coach pitch team
3. Proclamations & Presentations
 - a. May 2023 Mental Health Awareness Month

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approval of April 17, 2023 regular meeting minutes and April 17, 2023 executive session minutes		
b.	Authorize application for the 2022 Emergency Solutions Grant on behalf of the Mission of Hope and authorize Mayor to sign grant documents	CC-23-65	Shelly Crynes
c.	Authorize application for the 2022 Emergency Solutions Grant on behalf of Payne County Youth Services and authorize Mayor to sign grant documents	CC-23-66	Shelly Crynes
d.	Approve budget amendments reflecting revenue projection to include ad valorem tax repayment of 2022 General Revenue bonds and appropriation of repayment in an amount of \$412,200		Melissa Reames

e.	Award bid for mowing of City facilities for FY24 to BrightView Landscape Services, Inc. in the amount of \$137,243.52	CC-23-64	Mark White
f.	Approve setting a date of June 5, 2023 for the public hearing to close approximately 300 square feet of water easement located along the west property line of 119 East Tyler Avenue	Memo	Jacquelyn Porter
g.	Accept Frye Farms Phase 1 public improvements	CC-23-68	Andrew Doerflinger
h.	Approve Final Plat for Bourbon Street Square, LLC	CC-23-69	Jacquelyn Porter
i.	Approve rejection of bid #33-2023 received for janitorial services for 16 City owned facilities	CC-23-70	Mark White

5. Public Comment on Items not Scheduled for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

6. Items Removed from Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Pursuant to 11 O.S. § 22-112 and 11 O.S. §22-112.4, the Stillwater City Council will conduct a hearing to determine whether the secondary structure located at 601 West 10th Avenue, Stillwater, Oklahoma (the secondary structure is also identified as located at 1012 South Knoblock, Stillwater, Oklahoma) is dilapidated as defined in 11 O.S §22-112(C) and abandoned as defined in 11 O.S. §22-112.4(E) on May 1, 2023, at 5:30 P.M. , in the City Council Hearing Room, 723 South Lewis Street, Stillwater, Oklahoma . At said date and time, the City Council shall make a determination as to whether said secondary structure is dilapidated and/or abandoned as defined by the referenced statutes and whether to order the abatement and removal of said structure and the assessment of all associated costs thereof to the owner of said property		Beth Anne Childs
b.	Pursuant to 11 O.S. § 22-112 and 11 O.S. §22-112.4, the Stillwater City Council will conduct a hearing to determine whether the structure located at 915		Beth Anne Childs

	South McDonald Street, Stillwater, Oklahoma, is dilapidated as defined in 11 O.S §22-112(C) and abandoned as defined in 11 O.S. §22-112.4(E) on May 1, 2023, at 5:30 P.M., in the City Council Hearing Room, 723 South Lewis Street, Stillwater, Oklahoma. At said date and time, the City Council shall make a determination as to whether said structure is dilapidated and/or abandoned as defined by the referenced statutes and whether to order the abatement and removal of said structure and the assessment of all associated costs thereof to the owner of said property		
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8. General Orders

The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Update on timeline for new City of Stillwater webpage	CC-23-67	Brad Stewart Billy Fultz
b.	Consider forming a sub-committee to work with SGR to select finalists for the city manager search		Kimberly Carnley

9. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. CC-2023-13: A RESOLUTION OF THE STILLWATER CITY COUNCIL ADOPTING AN OPERATING BUDGET FOR THE FISCAL YEAR 2023-24		Melissa Reames
b.	RESOLUTION CC-2023-7: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE SECONDARY STRUCTURE LOCATED AT 601 WEST 10 TH AVENUE, STILLWATER, OKLAHOMA (THE SECONDARY STRUCTURE ALSO IDENTIFIED AS LOCATED AT 1012 SOUTH KNOBLOCK, STILLWATER, OKLAHOMA), DILAPIDATED AND ABANDONED, AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112		Beth Anne Childs
c.	RESOLUTION CC-2023-14: A RESOLUTION OF THE STILLWATER CITY COUNCIL DECLARING THE STRUCTURE LOCATED AT 915 SOUTH MCDONALD STREET, STILLWATER, OKLAHOMA DILAPIDATED AND ABANDONED, AND A PUBLIC NUISANCE DETRIMENTAL TO THE HEALTH, SAFETY, AND WELFARE OF THE		Beth Anne Childs

	GENERAL PUBLIC AND THE COMMUNITY, AND ORDERING THE DILAPIDATED STRUCTURE TO BE TORN DOWN AND REMOVED PURSUANT TO 11 O.S. §22-112		
d.	RESOLUTION CC-2023-15: A RESOLUTION NOTIFYING THE PUBLIC OF THE COMPILING AND PUBLISHING OF THE CODE SUPPLEMENT NO. 9 TO THE CODE OF THE CITY OF STILLWATER, OKLAHOMA		Kimberly Carnley

10. Appointments

- a. Board of Adjustment (CC-23-71)

11. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

12. Questions and Inquiries

13. Adjourn

On 04.26.23 at 3:30, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK. *patmus*

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.
- Go to [eNotifications](#) for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.