



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

APRIL 17, 2023

723 S Lewis Street

Room 1122B

Stillwater, OK 74074

5:30 P.M.

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Christie Hawkins, Kevin Clark, & Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approval of April 3, 2023 regular meeting minutes and April 3, 2023 executive session minutes		
b.	Accept the Block 34 engineering and architectural design documents and authorize staff to issue a donation receipt in the amount of \$306,871 for calendar year 2022	CC-23-61	Melissa Reames
c.	Stillwater History Museum at the Sheerar quarterly report		
d.	Approve budget amendment to move transportation projects appropriated in the General Fund and City Capital Fund totaling \$4,021,362 to the Transportation Sales Tax Fund		Christy Cluck
e.	Approve budget amendment increasing the transfer-out from the Visitor Tax Fund to SEDA to fund the Visit Stillwater contract in an amount of \$65,000		Melissa Reames

4. Public Comment on Items not Scheduled for Public Hearings

*Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.*

5. Items Removed from Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

6. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding the proposed fiscal year 2023-24 operating budget and consider action to incorporate changes presented during this public hearing and/or other changes identified by the Council and return to the Council for review at the May 1, 2023 meeting, or direct staff to proceed with adoption of the budget on May 1, 2023 as presented in the attached schedule	CC-23-59	Christy Cluck
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7. General Orders

The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Consider approval of Audit Committee recommendation to engage HSPG & Associates, PC of Oklahoma City to perform the audit for the City of Stillwater and related Trust Authorities for fiscal year ending June 30, 2023	CC-23-60	Christy Cluck
b.	Update and discussion on the timelines for the electric rate and cost of service study, water, wastewater, and rural water rates and cost of service study, and rural fire contract rate study	CC-23-63	Melissa Reames
c.	Consider authorizing staff to proceed with a replacement Animal Welfare facility and a Public Safety District as November 14, 2023 ballot measures	CC-23-62	Melissa Reames
d.	Johnson Controls presentation regarding a performance-based efficiency contract, consideration of approval of a performance-based efficiency contract with Johnson Controls, and possible action to approve project financing		Melissa Reames Caleb Kamarunas

8. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

Second Read

a.	Ordinance 3522: AN ORDINANCE CLOSING A PORTION OF THE 15-FOOT GENERAL ACCESS EASEMENT IN THE SOUTH HALF OF SECTION 34, TOWNSHIP 20 NORTH, RANGE 2 EAST, OF THE INDIAN MERIDIAN, PAYNE COUNTY, OKLAHOMA, NEAR PROPERTY ADDRESSED AS 4099 NORTH LAND RUN DRIVE
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9. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a. Miscellaneous items from the City Attorney

- I. Request for an Executive Session pursuant to 25 O.S. §307(B)(4) involving confidential communication between the City Council and City Attorney concerning a pending investigation, claim, or action involving Gelino CCC, LLC. It is the opinion of the City Attorney that disclosure of this matter will seriously impair the ability of the City Council to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.
- II. Request for an Executive Session pursuant to 25 O.S. § 307 (B)(1) of the Oklahoma Open Meeting Act for the purpose of confidential communications to discuss the consideration of specific current employees for the appointment of an Interim City Manager following the retirement of City Manager Norman McNickle, including determining the compensation for the Interim City Manager.

b. Miscellaneous items from the City Manager

c. Miscellaneous items from the City Council

10. Questions and Inquiries

11. Executive Session

- a. Confidential communications concerning a pending investigation, claim, or action involving Gelino CCC, LLC.
- b. Consideration, discussion, and possible action to enter into executive session for the purpose of confidential communications for the purpose of discussing specific current employees to be appointed Interim City Manager, including additional compensation for the Interim City Manager, as allowed by 25 O.S. § 307 (B)(1).

12. Return from Executive Session

- a. No action will be taken on this item.
- b. Consideration, discussion, and possible reasonable action, including appointment of an Interim City Manager and establishing the amount of additional compensation for the Interim candidate.

13. Adjourn

On 04.12.23 at 3:34, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK. *patimus*

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.
- Go to [eNotifications](#) for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.