



CITY COUNCIL MEETING AGENDA

March 20, 2023
723 S Lewis Street
Room 1122B
Stillwater, OK 74074
5:30 P.M.

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Christie Hawkins, Kevin Clark, & Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Presentations and Proclamations
 - a. National Safe Place Week – Payne County Youth Shelter
 - b. Sunshine Week – League of Women Voters

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve regular meeting minutes of March 6, 2023		
b.	Accept public improvements for Park View Estates Section 8	CC-23-48	Andy Doerflinger
c.	Accept public improvements for Skyline East Phase 4	CC-23-49	Andy Doerflinger
d.	Approve budget amendments returning unspent appropriations from capital projects to the fund balance of the City capital fund	CC-23-41	Christy Cluck
e.	Approve budget amendments reflecting receipt and appropriation of \$741.90 in donations to the Stillwater Public Library	CC-23-43	Stacy DeLano
f.	Approve budget amendments from the Oklahoma Department of Libraries and Institute for Museum and Library Services reflecting receipt and appropriation of \$1,300 in federal grants to the Stillwater Public Library	CC-23-44	Stacy DeLano

5. Public Comment on Items not Schedules for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at [Request to speak form](#) or via the form found in the lobby outside Council chambers prior to meetings.

6. Items Removed from Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a request for a Specific Use Permit to allow a new medical marijuana dispensary at property addressed as 107 West 10 th Avenue	CC-23-45	Jacquelyn Porter
b.	Receive public comment regarding a request to close approximately 20,100 square feet of general access easement located along the north property line of 4099 N Land Run Drive	Memo	Jacquelyn Porter

8. General Orders

The Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested City Council action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Approve budget amendment appropriating \$93,000 from the Transportation Sales Tax Fund for public improvements for the convention center/hotel development project and authorize the City Manager to execute a task order under the existing Master Services Agreement with Gose & Associates for a not to exceed fee of \$80,885 for design and construction phase services	CC-23-47	Bill Millis
b.	Approve budget amendment appropriating an additional \$80,000 for the design, bid phase support, construction administration services, and contingency for Block 34 area improvements and authorize the General Manager to execute a task order amendment with Gose & Associates for \$105,919.55	CC-23-46	Candy Staring
c.	Approve budget amendments for mid-year adjustments to budget: <u>Revenue</u> The following areas were identified to increase the FY23 revenue projections: Sales Tax – \$2,000,000 due to increased collections; 1 cent is dedicated to SUA; 1 cent is dedicated to Transportation Projects	CC-23-40	Christy Cluck

	• Use Tax - \$800,000 due to increased collections • Health Insurance Reimbursements - \$482,674 due to reimbursements received under reinsurance policy <u>Expenditures</u> The following areas were identified to increase the FY23 expenditure appropriations: • Health Insurance – \$2,000,000 due to increased claims activity; funded by reinsurance proceeds and transfers from General Fund, SUA Operating Fund, Water Fund, Wastewater Fund and Waste Management Fund		
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9. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. 2023-5: A RESOLUTION OF THE STILLWATER CITY COUNCIL APPROVING THE BYLAWS OF THE STILLWATER PUBLIC LIBRARY BOARD	CC-23-42	Stacy DeLano
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10. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

Second Read

a.	ORDINANCE NO. 3520: AN ORDINANCE CLOSING A PORTION OF A UTILITY EASEMENT LOCATED IN THE SOUTHEAST QUARTER (SE/4) OF THE NORTHEAST QUARTER (SE/4 NE/4) OF SECTION TWENTY-TWO (22), TOWNSHIP NINETEEN (19) NORTH, RANGE TWO (2) EAST OF THE INDIAN BASE AND MERIDIAN, CITY OF STILLWATER PAYNE COUNTY, OKLAHOMA, NEAR PROPERTY ADDRESSED AS 1210 WEST 12 TH AVENUE
b.	ORDINANCE NO. 3521: AN ORDINANCE AMENDING ORDINANCE NO. 3494 APPROVING A MINOR AMENDMENT TO THE 2022 AMENDED STILLWATER (RE)INVESTMENT PLAN (A STILLWATER DOWNTOWN/CAMPUS LINK PROJECT PLAN) PURSUANT TO THE OKLAHOMA LOCAL DEVELOPMENT ACT; ALLOCATING A PORTION OF THE INCREMENT GENERATED BY THE INCREASE IN REAL AND PERSONAL PROPERTY VALUES IN INCREMENT DISTRICT NO. 5 UP TO \$1,128,600.00 TO THE AFFECTED TAXING JURISDICTIONS; INCREASING THE BUDGET OF PROJECT COSTS FOR INCREMENT DISTRICT NO. 5 BY FIVE PERCENT TO PROVIDE A SOURCE OF FUNDS FOR IMPLEMENTATION AND ADMINISTRATIVE COSTS INCURRED BY THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

11. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

- a. Miscellaneous items from the City Attorney
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from the City Council

12. Questions and Inquiries

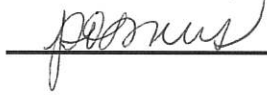
13. Recess to Stillwater Utilities Authority and Stillwater Economic Development Authority meetings

14. Attorney David Weatherford

- a. Participation in OMAG recognition training

15. Adjourn

On 03.15.23 at 3:25, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.



The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.
- Go to [eNotifications](#) for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.