

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED FEBRUARY 24, 2021 AT 3:35 P.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MARCH 1, 2021**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR PAT DARLINGTON
COUNCILORS ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI
ABSENT: NONE**

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS/PRESENTATIONS

a. DeMolay Month

Mayor Joyce recognized DeMolay for celebrating their centennial this year and proclaimed March 2021 as DeMolay Month in the City of Stillwater, Oklahoma

4. CONSENT DOCKET

- a. Approval of minutes February 22, 2021 and February 24, 2021 special meetings
- b. Accept electric easements at property addressed as 223 E Hall of Fame
- c. Approve April 5, 2021 as date for public hearing to close utility easement located at 815 & 817 N Jefferson Street
- d. Approve bid award for lawn care of City facilities, rights-of way, parking lots and small parks to Stillwater Turf Services in the amount of \$68,448
- e. Accept dedications for the Eastridge Second Section, Block 6:
 - 325-feet of 6-inch water line
 - 41-feet of 8-inch sewer line
 - 228 lineal feet of street paving on E Swim Avenue
 - 1,139.72 lineal feet of street paving on N Grandview Street
- f. Approve budget amendments reflecting donations to Stillwater Public Library

MOTION BY COUNCILOR DZIALOWSKI, SECOND BY COUNCILOR ZANNOTTI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

6. ITEMS REMOVED FROM CONSENT DOCKET

None.

7. GENERAL ORDERS

- a. Review of Sanitary Sewer Interceptor and Miscellaneous Improvements Project as it pertains to Resolutions CC-2021-6 & CC-2021-7

Senior Project Manager David Barth gave an overview of the sanitary sewer interceptors that need to be replaced and other miscellaneous improvement projects. He reported construction is estimated to cost \$12.5 million. Considering the additional significant sewer projects that are also in design, staff anticipates the available balance in the wastewater fund will be exceeded. The Oklahoma Water Resources Board (OWRB) administers a low-interest loan program, the Clean Water State Revolving Fund (CWSRF) for which this project is eligible. Mr. Barth stated to apply for the CWSRF loan and to comply with the Trust Indenture, Trustees and Council must approve Resolution No. CC-2021-2/SUA-2021-6 agreeing to file the loan application with OWRB and approving issuance of the debt. He also stated in order to be reimbursed with loan proceeds for certain project costs that are incurred prior to loan closing, Resolution No. CC-2021-3/SUA-2021-7, a resolution of reimbursement, must be passed by the Council/Trustees. The resolution covers hard costs such as property, site improvements and equipment.

No action was taken on this item.

- b. Approve bid award and associated budget amendment for the purchase of new storm sirens and relocation of existing storm sirens to Goddard Enterprises

Emergency Management Director Rob Hill reported that FY21 budget includes \$500,000 for the emergency management capital project for the purchase of new storm sirens and the relocation of existing storm sirens. The City of Stillwater opened the bidding process in December 2020 but due to Covid-19, bidders were having problems getting documentation, insurance and other paperwork so the bid was cancelled. Mr. Hill stated the bid was reissued in January 2021 and one bid was received from Goddard Enterprises. Staff recommends awarding the bid to Goddard Enterprises for the storm siren project and approval of the budget amendment allocating \$45,000 from the capital fund into the project fund to cover the cost to replace storm siren utility poles.

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR WEDLAKE TO AWARD THE BID FOR THE PURCHASE OF NEW STORM SIRENS AND THE RELOCATION OF EXISTING STORM SIRENS TO GODDARD ENTERPRISES AND APPROVE THE ASSOCIATED BUDGET AMENDMENT.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

8. RESOLUTIONS

- a. Resolution No. CC-2021-6: A resolution authorizing the filing of an application with the Oklahoma Water Resources Board for financial assistance through the clean water state revolving fund program to finance sanitary sewer system improvements; approving a professional services agreement; and containing other provisions related thereto

MOTION BY COUNCILOR WEDLAKE, SECOND BY COUNCILOR ZANNOTTI TO ADOPT RESOLUTION NO. CC-2021-6 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Resolution No. CC-2021-7: A resolution stating Stillwater Utilities Authority's intent to reimburse capital expenditures

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR DZIALOWSKI TO ADOPT RESOLUTION NO. CC-2021-7 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

9. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager:
 - City Manager Norman McNickle reported storm debris collection crews are back on their routes following delays from the recent ice and snow storms. If there are no other weather or equipment issues, Waste Management hopes to have all residential areas collected by the end of this month. Mr. McNickle stated that so far 2,497.97 tons of debris have been collected.
- c. Miscellaneous items from the City Council:
 - Vice Mayor Darlington stated if you are a Stillwater resident 65 years of age or older and need help making a Covid-19 vaccination appointment, the Stillwater Public Library may be able to help. To be eligible you must be able to accept an appointment at any time or day of the week; lack access to a computer, smart phone or internet; and be able to visit the library to fill out forms. She said to visit the library at 1107 S. Duck Street or call 405.372.3633 ext. 8106 for more information.
 - Councilor Zannotti stated due to the extremely cold weather we experienced a few weeks ago, many residents are anticipating higher utility bills. The Utility Assistance Program is a voluntary donation program for utility customers who wish to contribute funds to assist neighbors who may need help with their utility bills because of financial hardships. She stated to donate, check the appropriate box on the return portion of your City of Stillwater utility bill and remit your payment. If you are on a bank draft program or you are in need of assistance, call Utility & Billing Services at 405.742.8245.
 - Councilor Wedlake stated that the City of Stillwater has its own emergency alert system called Be Informed Stillwater. To sign up now to receive text, email or voice message alerts about emergencies that may affect your home, your workplace, and your child's school go to Stillwater.org/E-M to learn more and enroll.
 - Councilor Dzialowski reported last week when the wind increased, Stillwater Fire responded to multiple grass fires. She said thank you to the Stillwater Fire Department and everyone who assisted with controlling the fires. She reminded residents that when the wind picks up, be extra careful with controlled burns, hot coals or any cutting or welding that needs to be done. Stay safe and aware.
 - Mayor Joyce stated rain barrels are now on sale for pickup through the City of Stillwater. These barrels capture water from roofs for future use, which could save you money on your water bill while being environmentally friendly. Mayor said go to Stillwater.org/news for details on how to order your barrel.
- i. Discussion about scheduling items for future meetings.

10. QUESTIONS & INQUIRIES

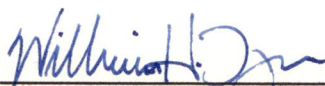
None.

11. ADJOURN

MOTION BY VICE MAYOR DARLINGTON, SECOND BY COUNCILOR DZIALOWSKI TO ADJOURN THE MARCH 1, 2021 SPECIAL MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The March 1, 2021 special meeting of the Stillwater City Council adjourned at 6:00 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK