

WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center, 1st Floor Boardroom
November 20, 2024, 12:00 p.m.

Present: Jerry Moeller, Elaine Ackerson, Christa Louthan, Harland Wells and Cassie Wilson

Absent:

Others: Zach Harris, Ryan Field, Nicole Hart, (LifeNet, Inc.) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:04p.m.

APPROVAL OF MINUTES

Copies of the minutes of the October 16, 2024, regular meeting of the WPCATA Board were distributed and reviewed. Louthan made a motion to approve the minutes as presented. Wells seconded the motion, and Ackerson, Moeller, Louthan, Wells and Wilson voted in favor of the motion.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of October 1 was \$176,154.42. Checks/deposits were received from the City of Stillwater, CEC, City of Perkins, Town of Glencoe and Noble County. Interest accrued was \$484.77. Expenses were paid to LifeNet (subsidy) and Stillwater Medical (salary expense). The account balance at the end of the month was \$151,327.95. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

Ackerson moved that the Treasurer's Report be approved as presented. Louthan seconded the motion, and Ackerson, Wells, Louthan, Moeller and Wilson voted in favor of the motion.

CHAIRMAN'S REPORT

Update on Membership Fees

Jerry Moeller shared that he plans to visit with Mayor Joyce and Dana Maddox concerning the possible need to raise the membership fee. He also plans to present the annual report to the City Council in February. The members discussed the increase in ambulance volume and the possible need for an additional ambulance. Commercial insurance reimbursement will increase in 2025 with the passing of the new legislation. If LifeNet's Net Income exceeds 6%, WPCATA is reimbursed the excess income.

SCHEDULE OF 2025 REGULAR MEETING DATES

The 2025 Schedule of Regular meeting dates was shared with the members and will be submitted to the City of Stillwater City Clerk.

ELECTION OF 2025 BOARD OFFICERS

The Board members discussed nominations for the 2025 Board Officers.

Wells moved that Jerry Moeller serve as Chairman, Christa Louthan as Vice Chair and Cheryl Marshall serve as Secretary/Treasurer for 2025. Wilson seconded the motion, and Ackerson, Wilson, Moeller, Louthan and Wells voted in favor of the motion.

APPROVAL OF D&O INSURANCE RENEWAL

Moeller has not yet received the premium quote for D&O insurance from BancFirst Insurance. The premium last year was \$4,033.30.

Wells made a motion to authorize Jerry Moeller to bind D&O insurance through BancFirst Insurance if the premium increase does not exceed 10% of the premium paid last year. Ackerson seconded the motion, and Wilson, Wells, Louthan, Ackerson and Moeller voted in favor of the motion.

REPORT FROM LIFENET

Zach Harris reported the urban emergency response time for October was 93.3%, rural 911 emergency response time was 86.6% and the non-emergency response time was 81.4%. LifeNet completed four transfers originating outside the service area. Call volume was 631 for the month (all-time high volume). LifeNet made 296 interfacility transfers (all-time high volume). LifeNet responded to 18 Noble County calls. Ryan Field updated the members on the late response calls and shared details with the members. Harris shared statistical and survey information.

Nicole Hart shared protocol compliance percentages and details with the members. The dashboard showed 100% compliance in Stoke, Trauma and Universal. Hart shared that all calls not meeting 100% compliance were reviewed in detail and discussed with the crew members.

AED DISCUSSION AND POSSIBLE APPROVAL OF AED DOCUMENTS

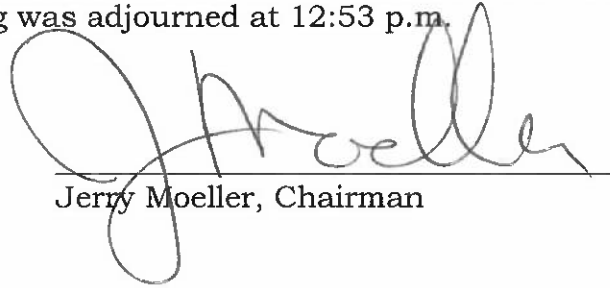
Nothing new to report this month.

OTHER BUSINESS

It was decided to cancel the Board meeting scheduled for December.

ADJOURN

There being no further business, Louthan moved that the meeting be adjourned. Wilson seconded the motion, and Wells, Ackerson, Louthan, Wilson and Moeller voted in favor of the motion. The meeting was adjourned at 12:53 p.m.

A handwritten signature in cursive script, appearing to read "J. Moeller", written over a horizontal line.

Jerry Moeller, Chairman

A handwritten signature in cursive script, appearing to read "Cheryl Marshall", written over a horizontal line.

Cheryl Marshall, Secretary/Treasurer