

WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center, 1st Floor Boardroom
October 16, 2024, 12:00 p.m.

Present: Jerry Moeller, Elaine Ackerson, Christa Louthan and Harland Wells

Absent: Cassie Wilson

Others: Zach Harris, Ryan Field, Nicole Hart (Alyssa Haley and Bret Peine via phone) LifeNet, Inc. and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:09 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the September 18, 2024, regular meeting of the WPCATA Board were distributed and reviewed. Louthan made a motion to approve the minutes as presented. Ackerson seconded the motion, and Ackerson, Moeller, Louthan and Wells voted in favor of the motion.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of September 1 was \$281,866.54. Checks/deposits were received from the City of Stillwater, CEC, City of Perkins, Town of Glencoe, Noble County and one membership fee. Interest accrued was \$564.32. Expenses were paid to LifeNet for the July and August subsidy. The account balance at the end of the month was \$176,154.42. The members reviewed the Balance Statement, Profit and Loss and Cash Flow Statement prepared by Alan Lovelace, CFO.

Ackerson moved that the Treasurer's Report be approved as presented. Louthan seconded the motion, and Ackerson, Wells, Louthan and Moeller voted in favor of the motion.

CHAIRMAN'S REPORT

Jerry Moeller shared that he has been unable to discuss membership fees with the City of Stillwater due to the change in the City Manager. He reviewed LifeNet's annual cardiac report. The members discussed AEDs usage and CPR training in our area. Zach Harris shared data showing transfer percentages for emergency and non-emergency transfers.

APPROVAL OF AUDITOR ENGAGEMENT

Jerry Moeller shared that CBEW's proposal showed an increase of \$500 to perform the audit, not to exceed \$4,000, plus \$100 filing fee.

Wells moved approval to engage CBEW to perform the 2024 audit. Louthan seconded the motion, and Louthan, Wells, Moeller and Ackerson voted in favor of the motion.

DISCUSSION AND POSSIBLE APPROVAL OF MONTHLY MEMBERSHIP FEE INCREASE

Jerry Moeller shared that he spoke with Alyssa Haley, who confirmed the increase in ambulance call volume. She shared with him that the Oklahoma legislature passed a Bill that beginning January 1, 2025, commercial insurance companies would be required to pay 330% of the Medicare rate to ambulance companies. The Board will evaluate the need for an increase once further information is known concerning the effects of the additional reimbursement.

Moeller plans to give the annual update to the City of Stillwater in February.

DISCUSSION AND POSSIBLE APPROVAL OF FREQUENCY OF BOARD MEETINGS

The members discussed the frequency of regular meetings in 2025. The members agreed to meet on the 3rd Wednesday of each month with the exception of March, August and December. Due to Spring Break, the March meeting will be held on Wednesday, March 26th, with no meetings in August or December.

Ackerson moved the approval of the 2025 schedule of regular meeting dates, noting the change in the March meeting date, as well as no meetings in August or December. Louthan seconded the motion, and Wells, Moeller, Louthan and Ackerson voted in favor of the motion.

REPORT FROM LIFENET

Zach Harris shared that Ryan Field was promoted to Director of Operations. He also shared that two weeks ago, a crew was deployed to assist with hurricane efforts. They are adding a peak-hours ambulance, which will run 12 hours each day/7 days a week. They will need to hire two additional paramedics for this ambulance.

Harris reported the urban emergency response time for September was 95.1%, rural 911 emergency response time was 96.9% and the non-emergency response time was 82.7%. LifeNet completed four transfers originating outside the service area. Call volume was 602 for the month (all-time high volume). LifeNet made 231 interfacility transfers. He updated the members on the late response calls and shared details with the members. He also shared statistical and survey information.

Nicole Hart shared protocol compliance percentages and details with the members. The dashboard showed 100% compliance in Trauma, Universal and ACS/Stemi. Hart noted the progress they have made in decreasing the time taken to get 12 leads; great progress.

AED DISCUSSION AND POSSIBLE APPROVAL OF AED DOCUMENTS

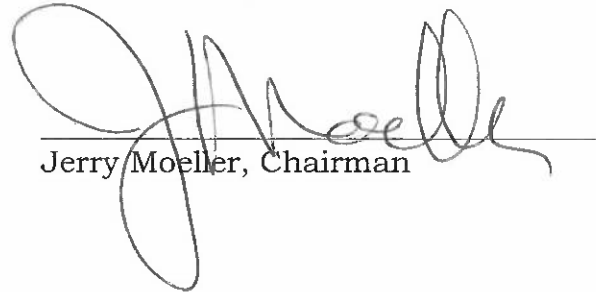
Nothing new to report this month.

OTHER BUSINESS

None

ADJOURN

There being no further business, Wells moved that the meeting be adjourned. Ackerson seconded the motion, and Wells, Ackerson, Louthan and Moeller voted in favor of the motion. The meeting was adjourned at 12:57 p.m.



Jerry Moeller, Chairman



Cheryl Marshall, Secretary/Treasurer