

**STILLWATER MEDICAL CENTER AUTHORITY  
BOARD OF TRUSTEES  
Regular Meeting, January 28, 2025, 5:30 p.m.  
Stillwater Medical Center  
Honska Conference Center**

**A G E N D A**

- I. Call to Order
- II. Approval of Minutes..... (D. Duncan) Tab #1
  - a. Board of Trustees meeting minutes – December 19, 2024
  - b. Finance Committee minutes - December 18, 2024
  - c. Facilities Committee minutes - November 7, 2024
  - d. Medical Staff Integration Committee minutes - December 16, 2024
- III. Board Education: Pulmonary Services ..... (D. Kregel) Tab #2
- IV. 2024 Organizational Performance Scorecard Report ..... (D. Webber) Tab #3
- V. 2025-2027 Stillwater Medical Strategic Plan and 2025 Organizational Performance Scorecard ..... (D. Webber) Tab #4
- VI. Board Committee Assignments ..... (D. Webber) Tab #5
- VII. Acceptance of Reports from Officers:
  - a. Quality Assurance Performance Improvement Committee Report  
..... (D. Webber) Tab #6
  - b. December 2024 Financial Report/January 2025 Finance Committee Report ..... (A. Lovelace) Tab #7
  - c. January 2024 Medical Staff Integration Committee Report  
..... (J. Ogle) Tab #8
- VIII. Approval of Resolution No. 2025-01 ..... (A. Lovelace) Tab #9  
RESOLUTION APPROVING AND AUTHORIZING THE CHIEF FINANCIAL OFFICER TO NEGOTIATE NMTC EQUITY CAPITAL FOR THE PURPOSE OF UTILIZING AN ALLOCATION OF \$20,000,000 IN NEW MARKETS TAX CREDITS BY REI DEVELOPMENT CORP. (REI OKLAHOMA), AND THE SALE AND PURCHASE OF NEW MARKET TAX CREDITS (NMTC'S) IN THE AMOUNT OF \$7,800,000 TO BANCFIRST, FOR PURPOSES OF FINANCING CONSTRUCTION OF THE ORTHOPEDIC CENTER OF EXCELLENCE IN STILLWATER, OKLAHOMA, AND RATIFICATION OF ACTIONS PREVIOUSLY TAKEN BY THE CHIEF FINANCIAL OFFICER; AND WAIVING COMPETITIVE BIDDING, AND AUTHORIZING THE FINANCING OBLIGATION BY NEGOTIATION; AND DIRECTING THE EXECUTION AND DELIVERY OF DOCUMENTS ON BEHALF OF STILLWATER MEDICAL CENTER AUTHORITY
- IX. Approval of Loan for Real Estate Purchase ..... (A. Lovelace) Tab #10
- X. Semi-Annual Conflict of Interest Statement ..... (D. Duncan) Tab #11
- XI. Approval of Administrative Policies ..... (D. Webber) Tab #12

XII. Consent Agenda ..... (D. Duncan) Tab #13  
Board will take action on these items collectively with a single vote. Should a Trustee elect to discuss, amend, revise, or table any item listed on the consent agenda, the item will be moved to the section of the agenda titled "Items Removed from the Consent Agenda" for consideration and possible action.

A. Stillwater Medical Center

a. Review/Approval of New/Revised Policies/Protocols/Forms:

1. Reproductive Health Attestation
2. Death Certificates
3. Patient Leaving AMA
4. Outpatients or Inpatients Treated in the ED
5. 6-minute walk test protocol (new)
6. Consent for Surgical, Medical, or Diagnostic Procedures
7. Foley Catheter Discontinuation Protocol
8. Diabetes Self-Management Education/Medical Nutrition Therapy Diabetes Referral Order
9. Patients Receiving Cytotoxic Therapy
10. Intrapleural Administration of Alteplase Dornase Alfa
11. Pre-Op Permanent Pacemaker Placement/Generator Replacement
12. Severe Hyperkalemia Order Set
13. Psychiatry and Counseling Ketamine Guidelines
14. November Formulary Requests
15. Discharge Planning
16. Delinquent Medical Record

b. Credentialing Actions

Reappointment Applications – Physicians

1. Luis Alva, DO / Emergency Medicine
2. Alex Detwiler, DO / Orthopedic Surgery of Spine
3. Brandon Mason, DO / Radiology
4. Jeffrey Miller, MD / Pain Medicine
5. James Zwanch, DO / General Surgery

Additional Privileges – Physicians

1. Daniel Roton, MD / Pulmonology/Critical Care

Initial Applications – Advanced Practice

1. Elizabeth (Liz) Jackson, PA-C / Surgery
2. Melissa McRay, APRN-CNP / Wound Care

Reappointment – Advanced Practice

1. Aerial Anthony, PA-C / Internal Medicine
2. Rahmah Hall, PA-C / Surgery

Resignations – Physician and Advanced Practice

1. Soumya Vempalle, MD / Radiology

B. Rural Emergency Hospitals (REH) - Perry and Blackwell

a. Review/Approval of New/Revised Policies/Protocols/Forms:

1. REH Daily Charges

2. REH Department Orientation
3. REH Equipment Loan Checkout
4. REH Equipment Loan
5. REH Hot Pack Temperature Chart
6. REH IC Cleaning of Hydrocollator Machine
7. REH IC Infection Control
8. REH Internal Rehab Chart Audits
9. REH Outpatient Therapy Services Scope of Care
10. REH DNR Wristbands
11. REH ED Organizational Chart
12. REH EKG Process
13. REH Electronic Documentation
14. REH Emergency Department Visit Log
15. REH Guidelines For The Initiation OF Diversion Status
16. REH Hand Off Communication
17. REH Helicopter Transport
18. REH Hypoglycemia
19. REH Interpreter Services
20. REH IV Administration of Intradermal and Topical Local Anesthetic Agents for IV Starts
21. REH IV Administration Sets and Short Peripheral IV Therapy
22. REH IV PICC and Midline Care and Maintenance
23. REH IV PICC Insertion Qualifications
24. REH Labeling Laboratory Specimens
25. REH Latex Allergy
26. REH Aerosol Administration of Mucomyst
27. REH Aerosol OR MDI Delivery Through Mechanical Ventilator
28. REH Auxiliary Power Failure
29. REH BLK and Perry TB Profile
30. REH BLK and Perry TB Risk Classification and Assessment
31. REH Blk TB Tuberculosis Risk Assessment Worksheet
32. REH Cardiopulmonary Services Scope of Care
33. REH Cleaning and Disinfection of Equipment
34. REH Hospital Policy for CPAP BiPAP Brought From Home
35. REH Huff Cough Technique
36. REH IC Blood and Body Fluid Spills
37. REH IC Chairman
38. REH IC Definition of Healthcare-Associated Infections (HAI)
39. REH IC Difficle Prevention Bundle
40. REH IC Environmental Sampling
41. REH IC Evaluation and Reporting of Healthcare Associated Infections
42. REH IC Infection Control and Prevention Policy Guidelines
43. REH IC Infection Control and Prevention Program Surveillance Activities
44. REH IC Outbreak Investigation
45. REH IC Prevention and Control of Contamination of Medications or Supplies
46. REH IC Safe Injection Practices
47. REH Infection Control and Prevention Committee
48. REH Invasive Mechanical Ventilation Management Protocol
49. REH Non-Invasive Positive Pressure Ventilation

- 50. REH orders for Respiratory Care
- 51. REH Pulmonary Bronchial Drainage
- 52. REH Pulmonary Function Testing
- 53. REH Safe Practices for Handling Medical Gases
- 54. REH TB Tuberculosis Control Plan

b. Credentialing Actions

Initial Applications

- 1. Dr. Peter Studebaker, MD - (Emergency Medicine/Hospitalist)

Resignations:

- 2. Dr. Cynthia Holmes, MD (Pathology)

XIII. Items Removed from the Consent Agenda ..... (D. Duncan)  
 Items removed from the consent agenda are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the Board. The Board may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

XIV. CEO Report ..... (D. Webber) Tab #14

XV. Executive Session ..... (D. Duncan)

- i. Vote to Convene to Executive Session
  - i. Confidential discussion regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Rajesh Kanagala, MD according to Title 25, §307 (B)(1) of the Oklahoma Open Meeting Act.
  - ii. Confidential discussion regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of Denise Webber according to Title 25, §307 (B)(1) of the Oklahoma Open Meeting Act.

XVI. Return from Executive Session

XVII. New Business

XVIII. Adjourn

*1-27-25 @ 3:45 Jkadary*