IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS POSTED JANUARY 24, 2025 AT 9:35 A.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JANUARY 27, 2025

PRESENT: **CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI, TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN**
ABSENT: **NONE**

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:07 p.m.

2. CONSENT DOCKET

a. Approve January 13, 2025 regular meeting minutes.

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

a. Consider application from Hollingsworth, Beverly G. & Green, John S. Succ TTEE for Small Business Enhancement assistance in the amount of $15,000 for improvements to include new signage, full-width canopy, ADA storefront entrance, and EIFS system facade at 918 & 920 S. Main Street.

General Manager Brady Moore stated that the applicant is requesting $15,000 in reimbursement for less than one half of total expenses for exterior improvements at 918 & 920 S. Main Street. Mr. Moore reported that the Committee reviewed the Small Business Enhancement (SBE) application from Hollingsworth, Beverly G. & Green, John S. Succ TTEE and found that it met the criteria outlined in the Implementation Policy Guide for assistance. The Committee voted 5-0 to recommend the SBE application to the SEDA Trustees for approval. Mr. Moore introduced Steve Green to present his project.

Mr. Green stated that he and his sister inherited this downtown building and would like to improve the outside façade. He discussed the plans they have for the improvements and answered Trustee's questions.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HARDIN TO APPROVE THE APPLICATION FROM HOLLINGSWORTH, BEVERLY G. & GREEN, JOHN S. SUCC TTEE FOR SMALL BUSINESS ENHANCEMENT ASSISTANCE IN THE AMOUNT OF $15,000 FOR IMPROVEMENTS TO INCLUDE NEW SIGNAGE, FULL-WIDTH CANOPY, ADA STOREFRONT ENTRANCE, AND EIFS SYSTEM FACADE AT 918 & 920 S. MAIN STREET.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

b. Stillwater Chamber of Commerce Quarterly Report

Chamber of Commerce Economic Development Coordinator Kari Moore presented the mission of the Chamber of Commerce in regard to the Economic Development Contract. She discussed how the Chamber is not about being the expert but being the bridge between the different experts. Ms. Moore discussed the Small Business University hosted by the Chamber and how it helped the participants with their business growth. She stated the Chamber helped Stillwater Mill secure a $500,000 grant that can be invested in the community. Ms. Moore reported on the impact of the National Standard National Manufacturing Day Event that the Chamber hosted such as increased revenue expense of $273,000 over the year. She presented and discussed the results of their recruitment and development activities. Ms. Moore answered the Trustee's questions.

6. QUESTIONS & INQUIRIES

None.

7. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from General Counsel: No report.
b. Miscellaneous items from General Manager: No report.
c. Miscellaneous items from Trustees: No report.
   i) Discussion about scheduling items for future meetings

8. ADJOURN

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE JANAURY 27, 2025 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The regular meeting of the Stillwater Economic Development Authority adjourned at 6:22 p.m.

William H. Joyce

WILLIAM H. JOYCE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY

Teresa Kadavy

TERESA KADAVY, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY