

RURAL WATER ADVISORY BOARD MEETING
AGENDA
 APRIL 17, 2025



723 S. Lewis Street
 Room 1112-B
 Stillwater, OK 74074
 12:00 PM

1. Call Meeting to Order

2. General Orders

The board/committee/commission will hear a staff presentation and take action including a vote or series of votes on each item listed as presented or as amended or revised by members of the board/committee/commission unless the agenda entry specifically states no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the board/committee/commission.

a.	Consider approval of the January 16, 2025, minutes.
b.	Staff update on the following:
i.	Items, including leaks and repairs, affecting Rural Water Corp #3 customers. <i>(No action will be taken on this item.)</i>
ii.	Update on the Rural Water Corp #3 Agreement, Exhibit C Phase I and Phase II Projects. <i>(No action will be taken on this item.)</i>
iii.	Update on current water utility projects affecting Rural Water Corp #3. <i>(No action will be taken on this item.)</i>
iv.	Proposed schedule of new Yost Tower, water line, and pump station <i>(No action will be taken on this item.)</i>
v.	Water testing for PFOA <i>(No action will be taken on this item.)</i>
vi.	Yost pressure zone service conditions <i>(No action will be taken on this item.)</i>
vii.	Capital Improvements Report

3. Reports from Officers and Boards

a.	Discussion and possible action on future meetings:
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| | <ul style="list-style-type: none">• Next regular meeting is July 17, 2025. |
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4. Adjourn

On _____ at _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

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**RURAL WATER ADVISORY BOARD
MEETING SUMMARY
THURSDAY, JANUARY 16, 2025**

Members present: Chairman Kent Bradley, Robert Sitton, Jr., Greg Pickens

Others present: Assistant City Attorney Ashlyn Garis, Director of Engineering Candy Staring, Deanita Sitton, Lacy French, Administrative Assistant Casi Jackson as Recording Secretary

1. Call Meeting to Order

Chairman Robert Sitton, Jr., called the meeting to order at 12:00 pm and asked for roll call.

Roll Call:	Sitton	Pickens	Bradley	Wick	Furman
	Present	Present	Present	Absent	Absent

Quorum established.

2.a. Election of Chair

Mr. Pickens nominated Mr. Bradley; Mr. Sitton seconded.

Roll Call:	Sitton	Pickens	Bradley
	Yes	Yes	Yes

Motion passed 3-0.

2.b. Election of Vice-Chair

Mr. Sitton nominated Mr. Pickens; Mr. Bradley seconded.

Roll Call:	Bradley	Sitton	Pickens
	Yes	Yes	Yes

Motion passed 3-0.

2.c. Consider approval of the July 18, 2024, minutes.

Mr. Sitton moved to approve minutes; Mr. Pickens seconded.

Roll Call:	Bradley	Sitton	Pickens
	Yes	Yes	Yes

Motion passed 3-0.

2.d.i. Items, including leaks and repairs, affecting Rural Water Corp #3 Customers

- Director of Engineering Candy Staring referred to attached memorandum provided by Director of Water Utilities James Driskel, who was not present at the meeting.
No action taken.

2.d.ii. Update on the Rural Water Corp #3 Agreement, Exhibit C Phase I and Phase II Projects.

- Candy discussed the status of various projects, including the Northeast High Zone Pumps and the new chemical building at the water plant.
No action taken.

2.d.iii. Update on current water utility projects affecting Rural Water Corp #3.

- Candy went into further detail about the water plant, which is 45 years old and in need of updates, which will include a new chemical building, replaced line, a pneumatic system to power some of the valves, replacement of ammonia with liquid ammonia sulfate for safer conditions for the workers, and expansion of chlorine room.
- Candy mentioned the ongoing SCADA master plan and the \$50 million BRIC Grant application for the Lake McMurtry pump station. There was brief discussion about the importance of the Lake McMurtry pump station project for water supply redundancy.
No action taken.

2.d.iv Proposed schedule of new Yost Tower, water line, and pump station

- Mr. Sitton stated that the Yost Tower was originally in the 2040 plan as Phase 3 for \$3 million, and because it has been postponed, the prices have continued to climb.
- Candy offered to email to the board the information she has about the inability to provide new water meters in the Yost service area.
No action taken.

2.d.v. Water testing for PFOA

- Candy explained the presence of PFOA (perfluorooctanoic acid), a chemical used in firefighting foam and other products, in the water. The State and EPA have established limits for PFOA in drinking water, and City is testing for it. She also mentioned the challenges of treating PFOA and the potential for government grants.
No action taken.

2.d.vi. Yost pressure zone service conditions

- There was no discussion.
No action taken.

2.d.vii. Capital Improvements Report

- Mr. Sitton requested a report to show that all projects are on City's Capital Improvement Plan.
- Candy Staring agreed to provide a 10-year report from the recent rate study to show City's financial needs. The report highlights a \$600 million need for water and sewer projects.
No action taken.

3. Reports from Officers and Boards

- Next meeting scheduled for April 17, 2025.
- Mr. Sitton presented a report on the Blackwell Dam project and flood control issues. The report included maps and seismic readings showing the dam’s stability and potential flood zones.
- Candy clarified that the Blackwell Dam issue is not directly related to the Rural Water Advisory Board. She suggested that Mr. Sitton approach City Manager and OSU to discuss the dam’s condition and potential solutions.

4. Adjourn

- Chairman Bradley asked if there were any further comments or questions; none responded. Mr. Pickens moved to adjourn; Mr. Sitton seconded.

Roll Call:	Bradley	Sitton	Pickens
	Yes	Yes	Yes

Motion passed 3-0.

- Meeting adjourned at 12:56 pm.

DRAFT

M e m o r a n d u m

Date: 4/17/2025

Subject: Rural Water Advisory Board agenda item 2.b.i. – *Items, including leaks and repairs, affecting Rural Water Corp #3 Customers*

Reported Rural Data for First Quarter of 2025

Mainline Repairs:	2
Service Line Repairs:	1
New Meters Set:	3
Water Quality Flushes:	105
Gallons Flushed:	1,598,245
Line Locates Completed:	541