



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

MAY 5, 2025

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins,
& Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations and Presentations

a.	Appreciation of Jacie Gray, Sister City Student Representative
b.	Introduction of new Stillwater Police Chief Christopher Hassig

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve April 21, 2025 regular meeting minutes	
b.	Approve Stillwater History Museum at the Sheerar Extension Agreement	Christy Driskel
c.	Approve Memo to set the public hearing date for June 16, 2025 for the closing of a portion of a Public Right of Way on property located at 1101 W University Avenue per application by Sigma Chi Fraternity as required by City Code 23-60(b).	Josh Brown
d.	Approve the engagement of HSPG and Associates, PC to perform the audit for the City of Stillwater	CC-25-65 Jared Thulin

	and the related Trust Authorities for the fiscal year ending June 30, 2025.		
e.	Accept electric easement to grant Stillwater Electric Utility access for maintenance of utility services at 4420 W. 6th Avenue.	CC-25-66	Josh Brown
f.	Accept pedestrian easement from Grimsley 5, LLC for new sidewalk at 723 N. Duck Street.	CC-25-67	Josh Brown
g.	Approve budget amendments reflecting receipt and appropriation of \$3,409.77 in donations to the Stillwater Public Library	CC-25-68	Stacy Delano
h.	Authorize Phase 2 services to the Professional Services Agreement with Barrett L. Williamson Architects, Inc. for a fee of \$515,742; authorize expenditures of \$567,317 (which includes Phase 2 work and contingency); authorize the City Manager to execute the PSA Amendment and related documents; and approve the associated budget amendments.	CC-25-69	Bill Millis
i.	Authorize the Mayor to sign the Local Government Certification documents for Payne County Youth Services to apply for the 2025 Emergency Solutions Grant Program.	CC-25-70	Shelly Crynes

5. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers.

6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. General Orders

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the City Council unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the City Council.

a.	Stillwater History Museum at the Sheerar Presentation	Catarina de Araujo
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	(No action will be taken on this item)	
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8. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE NO. 3568: AN ORDINANCE AMENDING STILLWATER CODE OF ORDINANCES CHAPTER 35, "STORMWATER QUALITY AND MANAGEMENT," ARTICLE I, "IN GENERAL," SECTION 35-1, "DEFINITIONS"; CHAPTER 35, "STORMWATER QUALITY AND MANAGEMENT," ARTICLE II, "DRAINAGE AND SEDIMENTATION," DIVISION 1, "GENERALLY," SECTION 35-25, "IMPAIRMENT OF DRAINAGE FACILITIES"; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY
b.	ORDINANCE NO. 3569: AN ORDINANCE AMENDING STILLWATER CODE OF ORDINANCES CHAPTER 18, "ENVIRONMENT," ARTICLE III, "MISCELLANEOUS NUISANCES," DIVISION 1, "GENERALLY," SECTION 18-71, "PUBLIC NUISANCES DESIGNATED"; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.

Second Read

a.	ORDINANCE NO. 3565: AN ORDINANCE AMENDING STILLWATER CODE OF ORDINANCES CHAPTER 23, "LAND DEVELOPMENT CODE," ARTICLE XVII, "REQUIRED IMPROVEMENTS," DIVISION 3, "IMPROVEMENTS, SECTION 357, "WATER DISTRIBUTION SYSTEM," SUBSECTION (e) AND SECTION 358, "SANITARY SEWER COLLECTION SYSTEM," SUBSECTION (e); CHAPTER 41, "UTILITIES," ARTICLE IV, "WATER SERVICE," DIVISION 1, SECTION 41-113, "TIE-ON CHARGE," SUBSECTION (b) AND DIVISION 5, "SERVICE EXTENSIONS," SECTION 41-244, "LEASE-PURCHASE AGREEMENT"; CHAPTER 41, "UTILITIES," ARTICLE V, "SEWERS AND SEWAGE DISPOSAL," DIVISION 11, "SEWER MAIN EXTENSIONS," SECTION 41-590, "PAYMENT OF COSTS" AND SECTION 41-591, "LEASE-PURCHASE AGREEMENT;" AND ADDING CHAPTER 41, "UTILITIES," ARTICLE IV, "WATER SERVICE," DIVISION 5, "SERVICE EXTENSIONS," SECTION 41-245, "PAYMENT OF COSTS"; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY
b.	ORDINANCE NO. 3566: AN ORDINANCE AMENDING STILLWATER CITY CODE BY AMENDING CHAPTER 23, LAND DEVELOPMENT CODE, ARTICLE III, LAND DEVELOPMENT PROCESS, SECTION 23-63, PLAT/SUBDIVISION APPROVAL PROCESS; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY

9. Appointments

a.	Stillwater Housing Authority	CC-25-73
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b.	Stillwater Public Library Board	CC-25-74
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10. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
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b.	Miscellaneous items from the City Manager
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c.	Miscellaneous items from the City Council
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11. Questions and Inquiries

12. Adjourn

On May 2, 2025 at 11:00 a.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.