

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED APRIL 17, 2025 AT 5:20 P.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
APRIL 21, 2025**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR AMY DZIALOWSKI,
COUNCILORS KEVIN CLARK AND TIM HARDIN
ABSENT: COUNCILOR CHRISTIE HAWKINS**

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:31 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS/PRESENTATIONS

a. Sexual Assault Awareness Month

Mayor Joyce read the proclamation declaring April 2025 as Sexual Assault Awareness month in Stillwater. Sydney and Ellen with Wings of Hope accepted the proclamation.

b. 50th Anniversary, Stillwater Humane Society

Mayor Joyce read the proclamation congratulating the Stillwater Humane Society for 50 years of outstanding dedication to the health and safety of Stillwater and Payne County. Director of the Human Society Jackie Ross-Guerrero accepted the proclamation.

c. "You Are Beautiful" Proclamation

Mayor Joyce read the proclamation declaring Stillwater as a "You Are Beautiful" community and encouraged all residents, businesses and organizations to join this movement. Matt Sullens explained the national project and accepted the proclamation.

d. Stillwater Electric Utility earned Diamond status, the highest possible ranking, from the American Public Power Association's Safety Award of Excellence for safe operating practices in 2024, within the category of 110,000-249,999 annual worker-hours of exposure. SEU also received the Reliable Public Power Provider (RP3)® Diamond member designation for providing reliable and safe electric service.

Mayor Joyce recognized and congratulated Stillwater Electric Utility for having earned the highest possible ranking of Diamond Status for safe operating practices and for receiving the Reliable Public Power Provider Diamond member designation for providing reliable and safe electric service. Electric Utility Director Loren Smith thanked Council for their support and the Electric Utility staff for their commitment to safety.

4. CONSENT DOCKET

- a. Approve April 7, 2025 regular and executive session meeting minutes.
- b. Approve Agreement between City of Stillwater, Stillwater Utilities Authority, and Independent School District No. 16 for sharing of the cost of replacement of an existing, leaking waterline in the new high school project area which requires replacement in connection with the project and will benefit the greater public by replacing older pipes.
- c. Authorize the Mayor to sign the Local Government Certification documents for Mission of Hope to apply for the 2025 Emergency Solutions Grant Program.
- d. Award Bid #6-2025 to Tus Nua Lawn and Landscaping for \$374,528.00 for City Wide Mowing Services.
- e. Award a unit price contract to MK Excavation LLC in the amount of \$47,620.00 for Windsor Drive crosswalk improvements (Bid No. 11-2025); authorize total construction expenditures of \$58,270.00 which includes the construction contract, testing and contingency; approve the related budget amendment; and authorize the City Manager to execute the contract and related documents.

MOTION BY VICE MAYOR DZIALOWSKI, SECOND BY COUNCILOR CLARK TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

6. ITEMS REMOVED FROM CONSENT DOCKET

None.

7. PUBLIC HEARINGS

- a. Received public comment for a proposed Text Amendment to Chapter 23, Land Development Code, Article XVII, Required Improvements, Division 3, Improvements, Section 357, Water Distribution System, Subsection (e) and Section 358, Sanitary Sewer Collection System, Subsection (e); Chapter 41, Utilities, Article IV, Water Service, Division 1, Section 41-113, Tie-On Charge, Subsection (b) and Division 5, Service Extensions, Section 41-244, Lease-Purchase Agreement; Chapter 41, Utilities, Article V, Sewers and Sewage Disposal, Division 11, Sewer Main Extensions, Section 41-590, Payment of Costs and Section 41-591, Lease-Purchase Agreement; and adding Chapter 41, Utilities, Article IV, Water Service, Division 5, Service Extensions, Section 41-245, Payment of Costs; Repealing all ordinances to the contrary; and providing for severability.

Development Services Director David Barth presented the report and answered Council's questions.

Mayor Joyce opened and closed the public hearing as no one was present to speak.

Planning Commission recommended approval of the Chapter 23 Text Amendment 4-0 and Staff recommends the Council accept the Planning Commission's recommendation to approve the Chapter 23 and Chapter 41 text amendments and adopt the proposed ordinance.

MOTION BY COUNCILOR CLARK, SECOND BY VICE MAYOR DZIALOWSKI TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE THE CHAPTER 23 TEXT

AMENDMENT AND STAFF'S RECOMMENDATION TO COUNCIL TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE THE CHAPTER 23 AND CHAPTER 41 TEXT AMENDMENTS AND ADOPT THE PROPOSED ORDINANCE.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- b. Receive public comment for a proposed Text Amendment to Chapter 23, Land Development Code, Article III, Land Development Process, Section 23-63, Plat/Subdivision Approval Process; Repealing all ordinances to the contrary and providing for severability.

Development Services Director David Barth presented the report.

Mayor Joyce opened and closed the public hearing as no one was present to speak.

Planning Commission recommended approval of the text amendment 4-0 and Staff recommends the Council accept the Planning Commission's recommendation to approve the text amendment and adopt the proposed ordinance.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HARDIN TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE THE TEXT AMENDMENT AND STAFF'S RECOMMENDATION TO COUNCIL TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE THE TEXT AMENDMENT AND ADOPT THE PROPOSED ORDINANCE.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

8. GENERAL ORDERS

- a. FY26 Budget Presentation

Assistant City Manager and Finance Director Christy Cluck presented the proposed FY26 budget and answered Council's questions.

No action was taken on this item.

9. RESOLUTIONS

- a. Resolution No. CC-2025-6: A Resolution Fixing the Amount of Bonds to Mature Each Year, Fixing the Time and Place the Bonds Are to be Sold and Authorizing the Clerk to Give Notice of Said Sale as Required by Law.

City Attorney Kimberly Carnley reported that this resolution is the next required step in the process to finance the new Animal Welfare Facility as approved by the voters on April 1. This resolution fixes the amount of bonds to mature each year, fixes the time and place the bonds are to be sold and authorizes the city clerk to give notice of the sale as required by law. Staff will come back on May 19 with another resolution to issue the bonds and approve other details of the issuance.

MOTION BY VICE MAYOR DZIALOWSKI, SECOND BY COUNCILOR HARDIN TO ADOPT RESOLUTION NO. CC-2025-6 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH THREE YEA VOTES.

Councilor Clark left the Council meeting at 6:21 and returned to the meeting at 6:22. Clark did not participate in item 9 a.

10. ORDINANCES

a. First Reading

Ordinance No. 3565: An Ordinance Amending Stillwater Code Of Ordinances Chapter 23, "Land Development Code," Article XVII, "Required Improvements," Division 3, "Improvements, Section 357, "Water Distribution System," Subsection (E) And Section 358, "Sanitary Sewer Collection System," Subsection (E); Chapter 41, "Utilities," Article IV, "Water Service," Division 1, Section 41-113, "Tie-On Charge," Subsection (B) And Division 5, "Service Extensions," Section 41-244, "Lease-Purchase Agreement"; Chapter 41, "Utilities," Article V, "Sewers And Sewage Disposal," Division 11, "Sewer Main Extensions," Section 41-590, "Payment Of Costs" And Section 41-591, "Lease-Purchase Agreement;" And Adding Chapter 41, "Utilities," Article IV, "Water Service," Division 5, "Service Extensions," Section 41-245, "Payment Of Costs"; Repealing All Ordinances To The Contrary; And Providing For Severability

MOTION BY VICE MAYOR DZIALOWSKI, SECOND BY COUNCILOR CLARK TO ADVANCE ORDINANCE NO. 3565 TO SECOND READ AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

Ordinance No. 3566: An ordinance amending Stillwater City Code by amending Chapter 23, Land Development Code, Article III, Land Development Process, Section 23-63, Plat/Subdivision Approval Process; repealing all ordinances to the contrary; and providing for severability

MOTION BY COUNCILOR CLARK, SECOND BY VICE MAYOR DZIALOWSKI TO ADVANCE ORDINANCE NO. 3566 TO SECOND READ AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

b. Second Reading

Ordinance No. 3564: An ordinance closing a portion of a General Utility, Drainage and Pedestrian Easement Located on a tract of land lying in the Northwest Quarter (NW/4) of Section Eleven (11), Township Nineteen (19) North, Range Two (2) East of the Indian Meridian, Payne County, State of Oklahoma addressed as 410 W. Franklin Lane

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HARDIN TO ADOPT ORDINANCE NO. 3564 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

11. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager:
 - City Manager Brady Moore expressed appreciation and thanks to the City's Waste Management department. They provided additional services during the Boys From Oklahoma concert series to ensure our customers' waste needs were met and they helped keep our community clean. They began commercial

collection routes during the early morning hours, including Sunday, to empty dumpsters and remove garbage from the ground in these areas, and well before businesses opened. The street sweepers also ran at 4 a.m. on concert days. In all they collected more than 29 tons of trash from the event. That's an incredible amount and we are grateful for their continued dedication and hard work.

c. Miscellaneous items from the City Council:

- Councilor Hardin reported that last week, April 13th through the 19th, was National Animal Control Appreciation Week and National Public Safety Telecommunicators Week. The City wants to express their appreciation for our animal control officers and our dispatchers who answer the 9-1-1 calls. Both careers can be exhausting, highly stressful, and challenging, yet also rewarding, noble, and necessary to ensure a healthy and safe community. We hope that our animal control officers and 9-1-1 dispatchers know that they are appreciated.
- Councilor Clark announced that the City has revamped the voluntary opt-in notification system for those who want to receive important notifications. Some examples of the notifications residents may receive include:
 - ✓ Severe weather information,
 - ✓ An area to avoid due to an emergency response,
 - ✓ Changes to the trash and recycling schedule, and much more.
 - ✓ The system also now includes fire and wildfire emergencies.

Residents may enroll and unenroll at any time by signing up online at: Stillwaterok.gov/notify.

- Councilor Clark also announced that Rob Hill, Director of Emergency Management, has been placed on the Governor's Wildland Fire Response Working Group. We appreciate Rob's commitment to our community, and our entire region, and thank him for now also representing our needs in this committee and with Governor Stitt.
- Vice Mayor Dzialowski encouraged residents to take advantage of the annual spring used book sale next weekend, which is organized by the "Friends of the Stillwater Public Library." The event will begin Thursday, May 1st with preview night, then on Friday and Saturday will be the general public sale, and the event will end Sunday evening with the unlimited dollar bag sale. This year's event will be at the Stillwater Community Center, due to the library's fire suppression system replacement project currently underway.
- Mayor Joyce asked residents to please join him in welcoming the new Superintendent of Stillwater Public Schools, Tyler Bridges and his family, to our community. Last week, the school board officially selected Mr. Bridges to take the helm providing trusted leadership over existing projects, learning opportunities for students, and support for educators and staff. Mr. Bridges has a tenured and impressive career in Oklahoma public schools, and Council encourages residents to get to know him and welcome the family to Stillwater. The City looks forward to continued collaboration with our partners at Stillwater Schools and are excited for his leadership.

i. Discussion about scheduling items for future meetings.

12. QUESTIONS & INQUIRIES

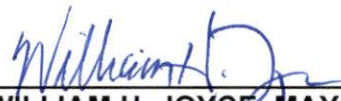
None.

13. ADJOURN

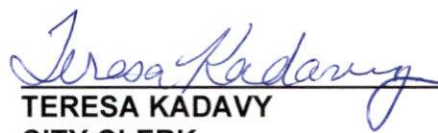
MOTION BY COUNCILOR HARDIN, SECOND BY COUNCILOR CLARK TO ADJOURN THE APRIL 21, 2025 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The April 21, 2025 regular meeting of the Stillwater City Council adjourned at 6:32 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK