

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED MAY 2, 2025 AT 11:00 A.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MAY 5, 2025**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR AMY DZIALOWSKI,
COUNCILORS CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN**
ABSENT: NONE

1. CALL MEETING TO ORDER

Mayor Joyce called the meeting to order at 5:31 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS/PRESENTATIONS

a. Appreciation of Jacie Gray, Sister City Student Representative

Mayor Joyce read the proclamation commending Jacie Gray for her exceptional service to the Sister Cities Program and lasting contributions to our community's global engagement and cultural diplomacy.

Ms. Gray stated that she is so honored to be here and receive this proclamation. She stated that the Sister Cities program has changed her life. After graduation from OSU, she reported she will be moving to Kameoka, Japan to work in Kameoka City Hall as the Coordinator of the International Exchange Program.

b. Introduction of new Stillwater Police Chief Christopher Hassig

Deputy City Manager Christy Driskel discussed the details of the interview process for the position of Police Chief. She presented Chief Hassig's background and experiences with his position in the Houston Police Department.

Chief Christopher Hassig thanked Council and staff for giving him this opportunity to lead the Stillwater Police Department.

4. CONSENT DOCKET

- a. Approve April 21, 2025 regular meeting minutes**
- b. Approve Stillwater History Museum at the Sheerar Extension Agreement**
- c. Approve Memo to set the public hearing date for June 16, 2025 for the closing of a portion of a Public Right of Way on property located at 1101 W University Avenue per application by Sigma Chi Fraternity as required by City Code 23-60(b).**

- d. Approve the engagement of HSPG and Associates, PC to perform the audit for the City of Stillwater and the related Trust Authorities for the fiscal year ending June 30, 2025.
- e. Accept electric easement to grant Stillwater Electric Utility access for maintenance of utility services at 4420 W. 6th Avenue.
- f. Accept pedestrian easement from Grimsley 5, LLC for new sidewalk at 723 N. Duck Street.
- g. Approve budget amendments reflecting receipt and appropriation of \$3,409.77 in donations to the Stillwater Public Library
- h. Authorize Phase 2 services to the Professional Services Agreement with Barrett L. Williamson Architects, Inc. for a fee of \$515,742; authorize expenditures of \$567,317 (which includes Phase 2 work and contingency); authorize the City Manager to execute the PSA Amendment and related documents; and approve the associated budget amendments.
- i. Authorize the Mayor to sign the Local Government Certification documents for Payne County Youth Services to apply for the 2025 Emergency Solutions Grant Program.

MOTION BY COUNCILOR CLARK, SECOND BY VICE MAYOR DZIALOWSKI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

6. ITEMS REMOVED FROM CONSENT DOCKET

None.

7. GENERAL ORDERS

- a. Stillwater History Museum at the Sheerar Presentation

Stillwater History Museum Director Catarina de Aruajo presented an overview of the variety of programs, attendance, number of volunteers and multi-generational teaching that occurred at the Stillwater History Museum over the last quarter.

No action was taken on this item.

8. ORDINANCES

- a. First Reading

City Attorney Kimberly Carnley reported that she would introduce the changes together in the next two first read ordinances because they go hand in hand. These changes have been requested by staff and are both related to improving the City's code provisions that relate to drainage facilities. The proposed changes provide additional clarification on responsibilities and provides for an additional mechanism for enforcement.

Ms. Carnley stated that Ordinance No. 3568 amends Chapter 35 to expand the definition of drainage facilities to include all geographical features and structures that store, control and/or convey stormwater runoff. It also adds subsections to clarify the maintenance requirements of drainage facilities and that the property owners are responsible for that maintenance, repair and operation. This allows the City access to said facilities if they need to inspect the facilities, and allows the City to issue a Notice of Violation to assist with compliance if needed.

In regards to Ordinance No. 3569 Ms. Carnley stated that currently when there are accumulations or obstructions in drainage facilities that are resulting in inadequate drainage, pooling or ponding following a rain event, the City often receives complaints. If the City is not able to gain compliance from the property owner to make corrections then the City is able to resolve it. Ordinance No. 3569 amends the City's public nuisances to specifically include accumulation of trash, garbage, debris, brush or vegetation in drainage facilities when it causes, or has the potential to cause flooding at a tract off the location where the accumulation is. This change would allow the City to declare such conditions a public nuisance when the condition is determined to affect the entire community, a neighborhood or a considerable number of persons, the City could proceed with abatement of the nuisance pursuant to State law.

Ordinance No. 3568: An ordinance amending Stillwater Code of Ordinances Chapter 35, "Stormwater Quality and Management," Article I, "In General," Section 35-1, "Definitions"; Chapter 35, "Stormwater Quality and Management," Article II, "Drainage and Sedimentation," Division 1, "Generally," Section 35-25, "Impairment of Drainage Facilities"; repealing all ordinances to the contrary; and providing for severability

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR DZIALOWSKI TO ADVANCE ORDINANCE NO. 3568 TO SECOND READ AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Ordinance No. 3569: An ordinance amending Stillwater Code of Ordinances Chapter 18, "Environment," Article III, "Miscellaneous Nuisances," Division 1, "Generally," Section 18-71, "Public Nuisances Designated"; repealing all ordinances to the contrary; and providing for severability.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HARDIN TO ADVANCE ORDINANCE NO. 3569 TO SECOND READ AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

b. Second Reading

Ordinance No. 3565: An ordinance amending Stillwater Code of Ordinances Chapter 23, "Land Development Code," Article XVII, "Required Improvements," Division 3, "Improvements, Section 357, "Water Distribution System," Subsection (E) And Section 358, "Sanitary Sewer Collection System," Subsection (E); Chapter 41, "Utilities," Article IV, "Water Service," Division 1, Section 41-113, "Tie-On Charge," Subsection (B) And Division 5, "Service Extensions," Section 41-244, "Lease-Purchase Agreement"; Chapter 41, "Utilities," Article V, "Sewers And Sewage Disposal," Division 11, "Sewer Main Extensions," Section 41-590, "Payment of Costs" and Section 41-591, "Lease-Purchase Agreement;" and adding Chapter 41, "Utilities," Article IV, "Water Service," Division 5, "Service Extensions," Section 41-245, "Payment of Costs"; repealing all ordinances to the contrary; and providing for severability

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO ADOPT ORDINANCE NO. 3565 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Ordinance No. 3566: An ordinance amending Stillwater City Code by amending Chapter 23, Land Development Code, Article III, Land Development Process, Section 23-63, Plat/Subdivision Approval Process; repealing all ordinances to the contrary; and providing for severability

MOTION BY VICE MAYOR DZIALOWSKI SECOND BY COUNCILOR HAWKINS TO ADOPT ORDINANCE NO. 3566 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

9. APPOINTMENTS

a. Stillwater Housing Authority

MOTION BY MAYOR JOYCE, SECOND BY COUNCILOR CLARK TO REAPPOINT AUSTIN POLLARD TO THE STILLWATER HOUSING AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

b. Stillwater Public Library Board

MOTION BY MAYOR JOYCE, SECOND BY COUNCILOR HAWKINS TO REAPPOINT MATT UPSON, ROBIN CORNWELL AND MARTHA MCMILLIAN TO THE STILLWATER PUBLIC LIBRARY BOARD FOR A THREE-YEAR TERM EXPIRING MAY 2028.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

10. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the City Attorney: None.

b. Miscellaneous items from the City Manager:

- City Manager Brady Moore reported that last Friday, Engineering staff took Deputy City Manager Driskel and him on a walking tour through the inside of Block 34. He stated that he was fortunate to be involved with the architects and designers of the block in 2022/2023 but even that didn't prepare him for how amazing it was to stand inside the block and see the incredible details of the park come to life. Words don't do it justice...If anyone would like to see live video feed of the project being constructed and pictures of progress, those are available on the City's website at stillwaterok.gov/block34. Also, regarding completion of the project, the rain has pushed back the anticipated opening, but the project is still on track for mid/end of July right before Dancing Turtle.

c. Miscellaneous items from the City Council:

- Councilor Hardin announced that starting, Wednesday, May 7th, anyone traveling will need a REAL ID to fly through any U.S. airport. If you have a valid passport then you're good to go and you can wait to get a REAL ID when it's time to renew your driver's license. The TSA accepts several other forms of ID, and you can find the full list on their website. Take a quick look before you head to the airport to keep your travel smooth and stress free.
- Councilor Clark invited residents and their families to join the Stillwater Police for their annual day of fishing and games. The Cops & Bobbers event will be Saturday, May 10th from 10 a.m. to 12 p.m. at Boomer Lake. A fishing license is not required, and equipment will be provided. This free youth fishing event with local law enforcement officers and the Oklahoma Department of Wildlife Conservation is always a great time with food, fun, and learning.
- Councilor Hawkins announced that City Hall will be closed on Monday, May 26 in observance of Memorial Day. As we pause to reflect, may we honor and remember the brave men and women who gave their lives in service to our

country. Please remember, trash and recycling services will run on their regular schedule.

- Vice Mayor Dzialowski said that as the weather heats up, residents can cool down at one of Stillwater's two free splash pads, located at Boomer Lake Park and Southern Woods Park. Both will open on Monday, May 19th and are open daily from 10 a.m. to 8 p.m. They are only closed during times of inclement weather or maintenance. While residents are out enjoying the parks, let's remember to do your part to keep them clean and safe by using the trash bins.
- Mayor Joyce announced that Stillwater will have busy weeks ahead. Over the next few weeks, we're excited to welcome thousands of visitors to Stillwater for graduations and special events. As you're out and about, please allow extra travel time and remember to stop for pedestrians in crosswalks, let's keep everyone safe and moving smoothly. Big congratulations to all the graduates and the athletes competing in the Special Olympics.
- i. Discussion about scheduling items for future meetings.

11. QUESTIONS & INQUIRIES

None.

12. ADJOURN

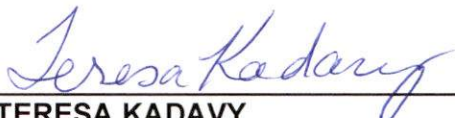
MOTION BY COUNCILOR CLARK, SECOND BY VICE MAYOR DZIALOWSKI TO ADJOURN THE MAY 5, 2025 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The May 5, 2025 regular meeting of the Stillwater City Council adjourned at 6:05 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK