



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

JULY 7, 2025

723 S. Lewis Street, Room 1122 B

Stillwater, OK 74074

5:30 PM

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins, & Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve June 16, 2025 regular meeting minutes		
b.	Approve a Sublease Agreement for FY25-26 with Stillwater Trailrider's, Inc. for the operation of a motorcycle and all-terrain vehicle recreational area on land leased by the City from OSU.		Barbara Bliss
c.	Approve carry forward of budget appropriations from FY25 to FY26.	CC-25-95	Christy Cluck
d.	Approve Encroachment Agreement and Release of Liability with The Gamma Delta Chapter of Sigma Chi House Corporation, and Gamma Delta Investors, LLC, for encroaching into the closed alley/proposed utility easements in Block Three of the West College Addition and authorize the Mayor to execute the Agreement.	CC-25-96	David Barth

e.	Award bid #14-2025 for a passenger boarding bridge at the Stillwater Regional Airport terminal to Oshkosh AeroTech, LLC in the amount of \$1,150,522 and authorize the City Manager to sign related documents.	CC-25-97	Kellie Reed
f.	Award bid #19-2025 for furniture, furnishings, and equipment at the Stillwater Regional Airport terminal to L&M Office Furniture in the amount of \$467,638.84 and authorize the City Manager to sign related documents.	CC-25-98	Kellie Reed
g.	Approve Use & Lease Agreement between City of Stillwater/Stillwater Regional Airport and American Airlines and authorize the City Manager to sign related documents.	CC-25-99	Kellie Reed
h.	Acceptance of two waterline easements and an electric easement for a new subdivision named Stonewall Ranch located outside city limits.	CC-25-100	David Barth
i.	Acceptance of an Electric Easement for OSU at the Michael Morgan Building located at 1110 S Innovation Way.	CC-25-101	Joshua Brown
j.	Memo to set the public hearing for a closing of an easement at 707 E Airport Road for The Hub II commercial project.	CC-25-102	Joshua Brown
k.	Approve Task Order No. 2 with Gose & Associates for design and construction administration related services for various sidewalk improvements throughout the City, authorize expenditures not to exceed \$173,253, authorize the City Manager to sign related documents, and approve the related budget amendment.	CC-25-103	Bill Millis
l.	Approve budget amendments reflecting revenues and expenditures related to the issuance of General Obligation Limited Tax Bonds, Series 2025 on June 27, 2025.	CC-25-104	Christy Cluck

4. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business**

listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers.

5. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

6. Resolutions

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each resolution listed as presented or as amended or revised by the City Council.

a.	RESOLUTION NO. CC-2025-12; SUA-2025-3: A RESOLUTION AMENDING TERMS AND CONDITIONS OF SERVICE FOR MUNICIPAL UTILITIES BY AMENDING SECTION I, GENERAL INFORMATION, CHAPTER 2, GENERAL POLICIES BY AMENDING SECTION 1.2.5, DENIAL OF SERVICE; ADDING SECTION 1.2.11, UNIFIED BILL; ADDING SECTION 1.2.12, IDENTITY THEFT PREVENTION POLICY; AMENDING SECTION 1, GENERAL INFORMATION, CHAPTER 3, SPECIAL PROGRAMS BY AMENDING SECTION 1.3.3, UTILITY ASSISTANCE PROGRAM; AMENDING SECTION II, POLICY MANUAL FOR UTILITY ACCOUNTS, BILLING, & COLLECTIONS, CHAPTER 4, FRAUDULENT USE OF UTILITY SERVICES BY ADDING SECTION 2.4.7, DECEASED ACCOUNT HOLDER; AND BY AMENDING SECTION III, DEFINITIONS.
b.	RESOLUTION NO. CC-2025-13: A RESOLUTION OF THE STILLWATER CITY COUNCIL APPROVING THE SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2025 AIRPORT IMPROVEMENT PROGRAM DISCRETIONARY FUNDS ADMINISTERED BY THE FEDERAL AVIATION ADMINISTRATION FOR AIRPORT INFRASTRUCTURE IMPROVEMENTS AT STILLWATER REGIONAL AIRPORT; AND APPROVING THE ASSOCIATED BUDGET AMENDMENTS FOR THE REQUIRED SPONSOR MATCH
c.	RESOLUTION NO. CC-2025-14: A RESOLUTION OF THE STILLWATER CITY COUNCIL APPROVING THE SUBMISSION OF AN APPLICATION FOR FISCAL YEAR 2025 AIRPORT INFRASTRUCTURE GRANT FUNDS ADMINISTERED BY THE FEDERAL AVIATION ADMINISTRATION FOR AIRPORT INFRASTRUCTURE IMPROVEMENTS AT STILLWATER REGIONAL AIRPORT; AND CONFIRMING APPROPRIATION OF THE SPONSOR MATCH
d.	RESOLUTION NO. CC-2025-15: A RESOLUTION OF THE STILLWATER CITY COUNCIL AUTHORIZING THE WAIVER OF STILLWATER FIRE DEPARTMENT BILLS FOR RURAL FIRE SERVICES PROVIDED IN RESPONSE TO THE MARCH 14, 2025 WILDFIRE DISASTER

7. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE NO. 3574: AN ORDINANCE AMENDING STILLWATER CITY CODE BY AMENDING CHAPTER 16, CRIMES, MISCELLANEOUS OFFENSES AND PROVISIONS, BY REPEALING ARTICLE VII, SMOKING, IN ITS ENTIRETY; AND CREATING AND ADOPTING CHAPTER 16, CRIMES AND MISCELLANEOUS OFFENSES AND PROVISIONS, ARTICLE VII, USE OF TOBACCO PRODUCTS AND VAPOR PRODUCTS IN CERTAIN PLACES PROHIBITED; SECTION 16-170, DEFINITIONS; SECTION 16-171, PROHIBITED CONDUCT; SECTION 16-172, REQUIRED SIGNS; SECTION 16-173, PENALTIES AND ENFORCEMENT; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR STATUTORY CONSTRUCTION AND SEVERABILITY.
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Second Read

a.	ORDINANCE NO. 3572: AN ORDINANCE CLOSING AN ALLEY RIGHT-OF-WAY ABUTTING PROPERTIES LOCATED AT 1101 AND 1123 W. UNIVERSITY AVENUE, 221 S. LINCOLN AND 206 S. MONROE STREETS.
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8. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
b.	Miscellaneous items from the City Manager
c.	Miscellaneous items from the City Council

9. Questions and Inquiries

10. Adjourn

On July 3, 2025 at 1:45 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.