

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED JULY 3, 2025 AT 1:45 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JULY 7, 2025**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS AND TIM HARDIN
ABSENT: TRUSTEE KEVIN CLARK

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:54 p.m.

2. CONSENT DOCKET

- a. Approve June 16, 2025 regular meeting minutes.
- b. Approve carry forward of budget appropriations from FY25 to FY26.
- c. Award the FY26 chemical bid for each of the following chemicals to the lowest responsible bidder noted and authorize General Manager to sign all related documents.
 - Sodium Fluoride to CHEMRITE, INC. at \$3,849/Ton
 - Lime Calcium Oxide to U.S. Lime-St Clair at \$330.84/Ton
- d. Approve to extend the following chemical bids and authorize the General Manager to sign related documents.
 - Pennco, Inc. Bid #33-2024 – Liquid Ferric Sulfate
 - Air Products & Chemicals, Inc. Bid #33-2024 – Liquid Oxygen
 - Airgas Specialty Products, Inc. Bid #33-2024 – Anhydrous Ammonia
 - Brenntag Inc. Bid #33-2024 – Chlorine Gas
 - Brenntag Inc. Bid #37-2024 – Polymer
- e. Award bid #23-2025 for brass parts to Utility Technology Services Inc., Oklahoma City and Core & Main LP, St. Louis, MO on all items at the unit prices set forth on their bid forms and authorize the General Manager to sign all related documents.
- f. Approve Task Order with Black and Veatch for water modeling and general engineering support services for various issues and capital and development projects, authorize expenditures not to exceed \$200,000, authorize the General Manager to sign related documents, and approve the related budget amendment.

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE HARDIN TO APPROVE THE CONSENT DOCKET AS PRESENTED.

**ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.**

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. RESOLUTIONS

Resolution No. CC-2025-12; SUA-2025-3: A Resolution Amending Terms and Conditions of Service for Municipal Utilities by amending Section I, General Information, Chapter 2, General Policies by amending Section 1.2.5, Denial of Service; adding Section 1.2.11, Unified Bill; adding Section 1.2.12, Identity Theft Prevention Policy; amending Section 1, General Information, Chapter 3, Special Programs by amending Section 1.3.3, Utility Assistance Program; amending Section II, Policy Manual for Utility Accounts, Billing, & Collections, Chapter 4, Fraudulent Use of Utility Services By Adding Section 2.4.7, Deceased Account Holder; and by amending Section III, Definitions.

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO ADOPT RESOLUTION NO. SUA-2025-3 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

6. QUESTIONS & INQUIRIES

None.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

8. ADJOURN

MOTION BY TRUSTEE HARDIN, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE JULY 7, 2025 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The July 7, 2025 regular meeting of the Stillwater Utilities Authority adjourned at 5:56 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY