



Minutes

SPECIAL MEETING - STILLWATER PUBLIC LIBRARY TRUST BOARD
STILLWATER PUBLIC LIBRARY, SOUTH BUILDING, ROOM 138
1107 SOUTH DUCK, STILLWATER, OK. 74074

APRIL 1, 2025

4:00 P.M.

stillwaterok.gov/Library

Board members present: Cynthia Francisco, Holly Hartman, Sandeep Nabar

Staff present: Stacy DeLano, Naomi Brown, Ashlyn Garis

1. CALL MEETING TO ORDER The meeting was called to order at 4 p.m.

2. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. **The Trust Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.***

a. Approval of minutes: March 24, 2025, Special Meeting

Hartman/Nabar moved to approve the consent docket. The votes are as follows: Nabar, yes; Hartman, yes; Francisco, yes. Motion approved.

3. GENERAL ORDERS

The Trust Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

a. Consider approval of contract with Nonprofit Solutions Law for the purpose of independent legal advice to the Trust regarding the Trust Agreement and legal compliance of Trust investments

Legal conferences with Jeri Holmes will take place primarily on Zoom. Naomi Brown will take notes. Brown can then make the notes available to the rest of the board.

DeLano thinks it unlikely that confidentiality would be necessary for a board

meeting, and the Oklahoma Meetings Act contains no provision for the library to convene an executive session with an attorney. Garis stated that if the board desires more than one member to attend meetings with the attorney, a subcommittee could be formed, allowing two board members to participate in those meetings. The subcommittee could then bring updates and recommendations back to the board. However, the subcommittee and the other board members may not discuss board matters outside of a meeting.

Nabar/Hartman moved to approve the contract with Nonprofit Solutions Law for the purpose of independent legal advice to the Trust regarding the Trust Agreement and legal compliance of Trust investments. The votes are as follows: Nabar, yes; Hartman, yes; Francisco, yes. Motion approved.

- b. Update on Vanguard accounts including discussion and possible consideration of making changes to the account investments
None

4. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Trust business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the Library Director
IMLS was included in an executive order to reduce activities and funding to a statutorily required level. The library receives grants and funding from this organization. DeLano will learn more from the Oklahoma Department of Libraries and will share information in a future meeting. The biggest concern for Stillwater Public Library is how this would affect the Oklahoma Virtual Library.
- b. Miscellaneous items from the Trust Board
 - i) Discussion about scheduling items for upcoming meetings

5. QUESTIONS & INQUIRIES

6. ADJOURN

Nabar/Hartman moved to adjourn. The votes are as follows: Nabar, yes; Hartman, yes; Francisco, yes. Motion approved. The meeting adjourned at 4:13 p.m.

Prepared by: Naomi Brown, Recording Secretary

Approved by: Cynthia Green
Chair, Stillwater Public Library Trust Board