

**STILLWATER MEDICAL CENTER AUTHORITY
BOARD OF TRUSTEES
Regular Meeting, June 24, 2025
Stillwater Medical Center, Honska Conference Center
5:30 p.m.**

Present: Dan Duncan, Lowell Barto, Denise Weaver, Dr. Todd Green, Gary Clark, Cheryl Wilkinson and Mayor Will Joyce

Absent:

Others: Denise Webber, Dr. Mark Paden, Dr. Matthew Payne, Dr. Steven Cummings, Alan Lovelace, Kayla Isaacs, Steven Taylor, Jovan Smith, Brad Horst, Michal Shaw, Shawn Howard, Mary Beth Hunziker, Brian Grace, John Koemel (attorney) and Cheryl Marshall (minutes)

CALL TO ORDER

Chairman, Dan Duncan, called the meeting to order at 5:35 p.m. The members reviewed the Mission, Vision and Values statement included in the packet.

APPROVAL OF MINUTES

Weaver made a motion to approve the May 27, 2025, Board of Trustees minutes and the May 21, 2025, Finance Committee minutes as presented. Clark seconded the motion and Green, Barto, Duncan, Weaver, Joyce, Wilkinson and Clark voted in favor of the motion.

BOARD EDUCATION: AUTOMATION TOOL FOR PATIENTS

Jovan Smith shared that the automation tool, Phreesia, is used by our clinics and hospital. We have had overall positive comments from our patients. It allows for shorter check-in times and our patients can choose to make payments using the system if that is best for them. It allows us to send appointment reminders as well as messages for community education events, such as heart and lung screenings. Patients are offered opportunities to self-schedule appointments in some clinics and we are rolling it out to others. The system also lets our patients know if an earlier appointment becomes available.

2025 ORGANIZATIONAL SCORECARD REPORT

CEO Webber shared that we are meeting or exceeding our goal in inpatient, clinic, outpatient, quality, people and growth. We are behind goal in our ED, as well as in our finance and clinic growth goals. Our overall performance rating is 3.30 stars. We received the Best Places to Work survey results. Our employee engagement score increased to 89%, which is 4-star.

**ACCEPTANCE OF REPORTS FROM OFFICERS
APPROVAL OF QUALITY ASSURANCE PERFORMANCE IMPROVEMENT
(QAPI) REPORT**

Steven Taylor shared the Clinical Data Base scorecard and the areas of focus with the members.

MAY FINANCIAL REPORT/JUNE FINANCE COMMITTEE REPORT

Alan Lovelace, CFO, provided a PowerPoint summary of operations for May 2025. Admissions, including rehab, were 501, above budget of 459, and last year of 400. Average Daily Census, including rehab was 62, compared to a budget of 73 and last year of 49.

Surgeries were 459 for the month, below last year of 465. Surgeries at the Surgery Center West were 487 for the month, below last year of 594.

Emergency room visits were 2,819 above last year of 2,779. Outpatient visits, not including ER visits, were 15,260 above last year of 14,323. Adjusted patient days at SMC was 6,410, above last year of 5,797. Clinic Visits were 27,110 for the month, below last year of 32,145. Births were 78 for the month, above last year at 62. The number of admissions to the NICU was 8 compared to a budget of 18.

Financial assistance was \$1.0M for the month. Salaries and Wages were at \$14M, above last year of \$13.1M. FTE's were 1,656, above last year of 1,556. Benefits were \$3.174M above last year of \$2.1M.

Operating Income Consolidated is \$80,000, below last year of \$1.2M. Operating Income for the Hospitals is \$1.1M below last year of \$1.5M. Operating Income for Stillwater Medical is \$950,000, below last year of \$1.4M. Operating Income for Stillwater Medical Perry is \$4,000 compared to last year of \$10,000. The operating Income for Stillwater Medical Blackwell is \$154,000, above last year of \$82,000. Operating Income for the Clinics is (\$1.0M) compared to a budget of (\$344,000) and last year of (\$300,000).

Operating Income for the Hospitals year to date is \$6.4M compared to a budget of \$6.1M and last year of \$5.3M. Operating Income for the Clinics year to date is (\$2.9M) compared to last year of (\$2.7M). Operating Margin for the Hospitals is 7.57% compared to last year of 5.61%. Operating Margin for the Clinics is -5.8% compared to a budget of -4.6% and last year -5.9%.

YTD Operating Margin Consolidated is 2.23%, compared to last year of 1.80%. YTD Non-Operating Revenue is \$6.5M, above last year at \$2.6M. YTD Net Income Consolidated is \$9.9M, above last year of \$5.2M.

The BancFirst investment account increased to \$67.401M and year to date is 1.75%. The Arvest investment account increased to \$10.4M and year to

date is -1.97%. The Commerce investment account increased to \$17.2M and year to date is 3.15%. Consolidated Investments for May is \$95.1M.

Cash Collections-AR only was \$26.6M compared to \$25.2M in 2024. Net AR Balance Consolidated in May was \$45.1M. Cash on hand is \$111.7 compared to \$134M at year end 2024. Days Cash on Hand was 113 in May.

A YTD Operating Income Summary vs Budget and Investment Bank Performance was provided.

Lovelace shared that the Finance Committee reviewed the financials and summary of clinic operations. Commerce presented the investment portfolio. The Committee discussed the potential impacts of pending legislation.

JUNE 2025 FACILITIES COMMITTEE REPORT

Steven Taylor updated the Board on the many projects underway. He invited the Board to the upcoming Topping Out ceremony for the Ortho Center of Excellence scheduled for June 26th. The Facilities Committee recommended approval of the Kitchen Dish Machine replacement.

JUNE 2025 MEDICAL STAFF INTEGRATION COMMITTEE REPORT

Kayla Isaacs shared that our first class of Internal Medicine residents graduated, and our newest class will begin in July. The Medical Staff Integration Committee recommended approval of the Medical Staff Integration Committee policy.

Joyce made a motion to accept the standing reports. Barto seconded the motion, and Duncan, Joyce, Weaver, Wilkinson, Clark, Green and Barto voted in favor of the motion.

APPROVAL OF AMENDMENT TO RESOLUTION 2025-02

Steven Taylor shared that the seller discovered the current tenants had the first right of refusal on the property approved by the Board last month. The tenants made a higher offer, which we countered at \$3.2M. This Resolution amends the total amount of the purchase to \$3.2M.

Barto made a motion to approve Resolution 2025-02 Amended as presented. Clark seconded the motion, and Wilkinson, Barto, Green, Joyce, Clark, Duncan and Weaver voted in favor of the motion.

APPROVAL OF KITCHEN DISH MACHINE REPLACEMENT

Steven Taylor shared the current kitchen dish machine is past end of life and parts are difficult to obtain. Four bids were received. The lowest bids were \$600 a part: Oswalt (\$146,988) and U.S. Foods (\$147,624). The Dish Machine was budgeted at \$155,000. The plan includes replacing the wall behind the machine with stainless steel protection to prevent future issues. Contingencies were added for unforeseen discoveries once the wall is removed. The bid of choice is Oswalt.

Weaver made a motion to approve the purchase of the kitchen dish machine replacement from Oswalt at a total cost \$146,988 as presented. Green seconded the motion, and Joyce, Barto, Clark, Green, Duncan, Wilkinson and Weaver voted in favor of the motion.

OKLAHOMA HEALTH CARE PROVIDERS' RESPONSIBILITIES AND RIGHTS UNDER CERTAIN MEDICAL TREATMENT LAWS

The Oklahoma Health Care Providers' Responsibilities and Rights Under Certain Medical Treatment Laws was reviewed and signed by all members.

No action is required.

SEMI-ANNUAL CONFLICT OF INTEREST STATEMENT

The conflict of interest was signed by all members.

No action is required.

APPROVAL OF ADMINISTRATIVE POLICIES

Webber shared the minor changes in the Medical Staff Integration Committee and the Board Committee Composition and Function policies.

Clark made a motion to approve the Medical Staff Integration Committee and the Board Committee Composition policies as presented. Joyce seconded the motion, and Green, Joyce, Clark, Duncan, Weaver, Barto and Wilkinson voted in favor of the motion.

CONSENT AGENDA

The Board reviewed the Stillwater Medical Center credentialing actions included on the Consent Agenda. All actions listed on the consent agenda were approved through our Medical Staff Committees.

The Board members reviewed the following Medical Staff meeting minutes included in their packet prior to the meeting:

Stillwater Medical Center:

<i>Medical Executive Committee</i>	<i>June 11, 2025</i>
<i>OB Peds Section</i>	<i>June 5, 2025</i>
<i>P&T Committee</i>	<i>May 15, 2025</i>
<i>eMRC Committee</i>	<i>May 30, 2025</i>
<i>Peer Review Committee</i>	<i>June 2, 2025</i>

Stillwater Medical Blackwell:

<i>Medical Executive Committee</i>	<i>May 21, 2025</i>
<i>Patient Safety/Quality</i>	<i>June 2025</i>

Barto moved the Board approve the Consent Agenda as presented. Clark seconded the motion and Weaver, Wilkinson, Barto, Clark, Green, Duncan and Joyce voted in favor of the motion.

The Board shared their appreciation of Dr. Payne's service as Chief of Staff. Dr. Kaspar was selected by the Medical Staff to serve for the next term beginning July 1, 2025.

ITEMS REMOVED FROM THE CONSENT AGENDA

No action was taken.

CEO REPORT

CEO, Denise Webber shared the following report with the members:

STORY OF EXCELLENCE

A story of excellence video was shared with the members.

INTERNAL MEDICINE RESIDENTS

The inaugural class of Internal Medicine residents graduated. Their dedication, resilience, and commitment to compassionate, high-quality care have set a strong foundation for the future of our residency program.

EMERGENCY NURSE RESIDENCY PROGRAM (ENRP)

Five new graduate nurses successfully completed our Emergency Nurse Residency Program. This group of new graduates demonstrated increased confidence, knowledge, and competency much earlier in their practice compared to previous cohorts.

EMPLOYEE OF THE MONTH, JUNE 2025 - YVONNE SWEENEY

Yvonne Sweeney, Rehab Case Manager, was nominated by her peers as our June Employee of the Month!

BPTW EMPLOYEE ENGAGEMENT RESULTS

We received our BPTW Workforce Feedback Results this month. 60% of our 1,842 eligible employees completed the survey vs 51% who completed it last year. We are excited to learn our overall survey result on Core Employee Experience increased to 89% in 2025, up from 88% in 2024.

WELCOMING NEW PROVIDERS!

Webber shared new provider photos and information starting soon: Mary Kay Daugherty, PA-C, Madison Venn, DO, Aaron Pierce, DO, Niki Ellerbee, MD, Brooke Bergman, DO, Katie Thompson, DO and Dakota Rapp, MD.

1050 FORWARD

Webber attended 1050 Forward held in Muskogee. She took away ideas for Stillwater Medical, Stillwater and our State through others' successes.

OHA LEADERS FORUM

Webber shared information learned from the presentations at the Forum.

CONSTRUCTION PROJECTS UNDERWAY

Photos of the ongoing construction projects were shared with the members.

LEGISLATIVE UPDATE

Webber shared updates on the many Bills being considered at the Federal level that could affect our ability to provide care.

EXECUTIVE SESSION

Barto moved the Board convene to Executive Session according to Title 25, Oklahoma Statutes, §307 (B) of the Oklahoma Open Meeting Act for the purposes of discussing the items on the agenda. Joyce seconded the motion, and Clark, Duncan, Barto, Joyce, Wilkinson, Green and Weaver voted in favor of the motion.

Those present in Executive Session included: Board members, Barto, Duncan, Clark, Wilkinson, Green and Weaver; Medical Staff Liaison, Dr. Mark Paden, as well as Denise Webber, CEO and Cheryl Marshall, Executive Assistant.

Clark moved the Board return to Open Session. Barto seconded the motion and Barto, Wilkinson, Clark, Duncan, Green and Weaver voted in favor of the motion.

RETURN FROM THE EXECUTIVE SESSION

Chairman, Duncan stated that nothing other than what was listed on the agenda had been discussed in Executive Session, and that no votes had been taken.

NEW BUSINESS

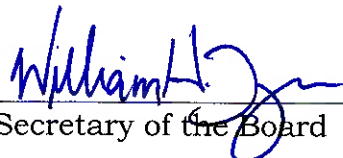
The Topping Off Ceremony will be held tomorrow. The Board will not meet in July.

ADJOURN

There being no further business, Barto moved that the meeting be adjourned. Green seconded the motion, and Duncan, Weaver, Barto, Green, Clark and Wilkinson voted in favor of the motion. The meeting was adjourned at 7:19 p.m.



Chairman of the Board



Secretary of the Board