



RURAL WATER ADVISORY BOARD MEETING
AGENDA
OCTOBER 16, 2025

723 S. Lewis Street
Room 1112-B
Stillwater, OK 74074
12:00 PM

- 1. Call Meeting to Order
- 2. General Orders

The board/committee/commission will hear a staff presentation and take action including a vote or series of votes on each item listed as presented or as amended or revised by members of the board/committee/commission unless the agenda entry specifically states no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the board/committee/commission.

a.	Election of Chair
b.	Election of Vice-Chair
c.	Review and approval of the 2026 Rural Water Advisory Board Meeting Schedule
d.	Consider approval of the July 17, 2025, minutes.
e.	Staff update on the following:
i.	Items, including leaks and repairs, affecting Rural Water Corp #3 customers. <i>(No action will be taken on this item.)</i>
ii.	Update on the Rural Water Corp #3 Agreement, Exhibit C Phase I and Phase II Projects. <i>(No action will be taken on this item.)</i>
iii.	Update on current water utility projects affecting Rural Water Corp #3. <i>(No action will be taken on this item.)</i>
iv.	Proposed schedule of new Yost Tower, water line, and pump station <i>(No action will be taken on this item.)</i>
v.	Water testing for PFOA <i>(No action will be taken on this item.)</i>
vi.	Yost pressure zone service conditions

	<i>(No action will be taken on this item.)</i>
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vii.	Capital Improvements Report
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3. Public Comment

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Board at a regularly scheduled meeting on any item of business listed on the meeting agenda.

4. Reports from Officers and Boards

a.	Discussion and possible action on future meetings: <ul style="list-style-type: none">• Next regular meeting is January 15, 2026.
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5. Adjourn

On _____ at _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Find meeting agendas and minutes online at Agendas and Minutes
- Official minutes are archived in the City Clerk's office.



**SCHEDULE OF REGULAR MEETINGS
FOR THE CALENDAR YEAR OF 2026**

RURAL WATER ADVISORY BOARD

DATE	TIME	MEETING LOCATION
January 15	12 noon	Conference Room 1112-B, Municipal Building
April 16	12 noon	Conference Room 1112-B, Municipal Building
July 16	12 noon	Conference Room 1112-B, Municipal Building
October 15	12 noon	Conference Room 1112-B, Municipal Building

City of Stillwater
Municipal Building
723 S. Lewis Street
Stillwater, OK 74074

Name: Casi Jackson, Administrative Assistant
Address: City of Stillwater
723 S. Lewis
P.O. Box 1449, Stillwater, OK 74076

Phone Number: 405-533-8491
Fax Number: 405-742-8321

Filed in the Office of the City Clerk, City of Stillwater, Oklahoma on the ___ day of ___, 20__.

RURAL WATER ADVISORY BOARD
MEETING SUMMARY
 THURSDAY, JULY 17, 2025

Members present: Chairman Kent Bradley, Vice Chairman Gregg Pickens, Robert Sitton, Jr.
 Members absent: Bill Furman, Danny Wick

Others present: City Attorney Kimberly Carnley, Operations Supervisor Kelley Hitch, Administrative Assistant Casi Jackson as Recording Secretary

1. Call Meeting to Order

Chairman Kent Bradley called the meeting to order at 12:01 pm and asked for roll call.

Roll Call:	Bradley	Pickens	Furman	Sitton	Wick
	Present	Present	Absent	Present	Absent

Quorum established.

2.a. Consider approval of the April 17, 2025, minutes.

Mr. Pickens moved to approve minutes; Mr. Sitton seconded.

Roll Call:	Bradley	Pickens	Sitton
	Yes	Yes	Yes

Motion passed 3-0.

2.d.i. Items, including leaks and repairs, affecting Rural Water Corp #3 Customers

- Operations Supervisor Kelley Hitch reviewed report entitle “Reported Rural Data for Second Quarter of 2025.”
- Mr. Sitton inquired whether Kelley or anyone from the City had driven down Sangre and Airport lately and reported that there might still be a leak on the northwest corner. Kelley said he would have somebody check that out.
 No action taken.

2.d.ii. Update on the Rural Water Corp #3 Agreement, Exhibit C Phase I and Phase II Projects.

- Kelley had no updates to report.
 No action taken.

2.d.iii. Update on current water utility projects affecting Rural Water Corp #3.

- Kelley had no updates to report.
 No action taken.

2.d.iv Proposed schedule of new Yost Tower, water line, and pump station

- Kelley had no updates to report.
No action taken.

2.d.v. Water testing for PFOA

- Kelley reported that guidelines for allowable levels are still being finalized, and it will likely be at the federal level.
- Mr. Sitton inquired about acquiring the land where Swan used to dump and releasing that hazardous waste there. Kelley stated that there are no guidelines yet on how to dump this hazardous waste.
No action taken.

2.d.vi. Yost pressure zone service conditions

- Kelley had no updates to report.
No action taken.

2.d.vii. Capital Improvements Report

- Kelley reported that the team is not currently working on the Kaw Line but is focusing on backup over to Lake McMurry.
- Mr. Bradley inquired about the final location for the backup project, and Kelley confirmed that the plan is nearing completion.
- There was brief discussion about the possibility of working with landowners to address any concerns and ensure the project's success.
No action taken.

3. Reports from Officers and Boards

- Next meeting scheduled for October 16, 2025.

4. Adjourn

- Chairman Bradley asked if there were any further comments or questions; none responded. Mr. Pickens moved to adjourn; Mr. Sitton seconded.

Roll Call:	Bradley	Pickens	Sitton
	Yes	Yes	Yes

Motion passed 3-0.

- Meeting adjourned at 12:12 pm.

M e m o r a n d u m

Date: 10/16/2025

Subject: Rural Water Advisory Board agenda item 2.b.i. – *Items, including leaks and repairs, affecting Rural Water Corp #3 Customers*

Reported Rural Data for Third Quarter of 2025

Mainline Repairs:	8
Service Line Repairs:	1
Mainlines Flushed:	103
Gallons Flushed:	612,897
Gallons Lost:	31,250
Meters Set:	5
Line Locates:	461

Addresses for meters set:

1. 2011 N Rutledge
2. 7818 N Rebecca St
3. 7812 N Rebecca St
4. 725 W Karen Ave
5. 3813 W Rutledge Dr