REGULAR MEETING MINUTES
STILLWATER (RE) INVESTMENT PLAN
(DOWNTOWN/CAMPUS LINK PROJECT PLAN) IMPLEMENTATION POLICY COMMITTEE
INCREMENT DISTRICT #3, CITY OF STILLWATER

January 30, 2023
11:00 a.m. – 1:00 p.m.
Room 1122B
Stillwater Municipal Building
723 S Lewis Street
Stillwater, OK 74074

Present: Jeremy Bale, Candace Robinson, John Killam and Uwe Gordon.

Absent: Doug Major and Chris Reding

Staff Present: Assistant City Attorney Ashlyn Garis, City Manager Norman McNickle, Deputy City Manager Melissa Reames, Assistant to City Manager Patti Osmus, Chief Performance Innovation Officer Brady Moore, Clerk to Board Teresa Kadavy

1. Call Meeting to Order

Chair Bale called the meeting to order at 11:02 a.m.

2. General Orders

The Committee will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Committee unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Committee.

a.	Approve meeting minutes of December 19, 2022 **MOTION BY KILLAM, SECOND BY ROBINSON TO APPROVE THE MEETING MINUTES FROM DECEMBER 19, 2022 AS PRESENTED.** **ROLL CALL: BALE-YEA, KILLAM-YEA, ROBINSON-YEA, GORDON-YEA.** **MOTION CARRIED WITH FOUR YEA VOTES.**	Jeremy Bale
b.	Consider application of American Legion Post 129 for Small Business Enhancement Assistance in the amount of $11,911 for improvements to include the installation of a new double-sided 3' x 6' digital sign at 611 S. Main	Brady Moore James Rutledge

	CHIEF PERFORMANCE INNOVATON OFFICER BRADY MOORE GAVE AN OVERVIEW OF THE APPLICATION FROM AMERICAN LEGION POST 129 FOR SMALL BUSINESS ENCHANCEMENT ASSISTANCE. MR. MOORE STATED THAT THE AMERCIAN LEGION MAY NOT BE ELIGIBLE FOR ASSISTANCE AS A NON-PROFIT ORGANIZATION BUT THAT THE LEGAL DEPARTMENT IS REVIEWING THOSE LAWS. HE REQUESTED THE COMMITTEE PROCEED AS USUAL UNTIL CLARIFICATION IS RECEIVED REGARDING THE NON-PROFIT STATUS. MR. MOORE INTRODUCED JAMES RUTLEDGE FROM AMERICAN LEGION POST 129. **MR. RUTLEDGE STATED THAT THE AMERICAN LEGION WOULD LIKE TO REPLACE THE OLD YELLOW SIGN ON THE FRONT OF THEIR BUILDING AT 611 S. MAIN WITH A NEW DOUBLE-SIDED DIGITAL SIGN TO BE USED TO ADVERTISE MEETINGS, ANNOUNCEMENTS AND OTHER EVENTS. HE STATED THEY HAVE MEETING SPACE AVAILABLE FOR COMMUNITY USE AND FEELS LIKE A NEW SIGN WOULD HELP BRING ATTENTION TO THEIR AVAILABLE SPACE; THEREFORE, BRINGING MORE PEOPLE TO THE DOWNTOWN AREA.** **MOTION BY ROBINSON, SECOND BY GORDON TO APPROVE THE SMALL BUSINESS ENCHANCEMENT ASSISTANCE APPLICATION FROM AMERICAN LEGION POST 129.** **ROLL CALL: BALE-YEA, KILLAM-YEA, ROBINSON-YEA, GORDON-YEA.** **MOTION CARRIED WITH FOUR YEA VOTES.**	
c.	Evaluate application submitted by Brick Building, LLC requesting assistance in development financing pursuant to the (Re)Investment Plan (A Stillwater Downtown/Campus Link Project Plan) for property located at 622 S. Main and 624 S. Main and formulate a recommendation to the City Council **CHIEF PERFORMANCE INNOVATON OFFICER BRADY MOORE GAVE AN OVERVIEW OF THE APPLICATION SUBMITTED BY BRICK BUILDING, LLC. HE INTRODUCED DREW WILLIAMSON, BRICK BUILDING, LLC.** **MR. WILLIAMSON PRESENTED HIS DEVELOPMENT PLANS AND FINANCES FOR PROPERTIES LOCATED AT 622 AND 624 S. MAIN AND ANSWERED THE COMMITTEE'S QUESTIONS.** **MOTION BY ROBINSON, SECOND BY GORDON TO APPROVE THE APPLICATION FOR ASSISTANCE SUBMITTED BY BRICK BUILDING, LLC FOR $1,000,000 WITH PAYMENT IN ARREARS.**	Brady Moore Drew Williamson

	ROLL CALL: BALE-YEA, KILLAM-YEA, ROBINSON-YEA, GORDON-YEA. **MOTION CARRIED WITH FOUR YEA VOTES.** **MOTION BY ROBINSON, SECOND BY KILLIAM TO APPROVE THE 1% UNDEDICATED SALES TAX TOWARDS THE PAYMENT IN ARREARS TO BRICK BUILDING, LLC.** **ROLL CALL: BALE-YEA, KILLAM-YEA, ROBINSON-YEA, GORDON-YEA.** **MOTION CARRIED WITH FOUR YEA VOTES.**	

3. Public Comment

None.

4. Adjourn

MOTION BY BALE, SECOND BY ROBINSON TO ADJOURN THE JANUARY 30, 2023 MEETING.

ROLL CALL: BALE-YEA, KILLAM-YEA, ROBINSON-YEA, GORDON-YEA.

MOTION CARRIED WITH FOUR YEA VOTES.

Meeting was adjourned at 11:35 a.m.

Jeremy Bale, Chair

Teresa Kadavy, Clerk to Board