



Together, Investing in Municipal Excellence

STILLWATER UTILITIES AUTHORITY MEETING AGENDA
OCTOBER 20, 2025

723 S. Lewis Street, Room 1122B
Stillwater, OK 74074
5:30 PM

Chair Will Joyce, Vice Chair Amy Dzialowski, Trustees Christie Hawkins, Kevin Clark,
& Tim Hardin

1. Call Meeting to Order

2. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Trustees will take action on these items collectively with a single vote. The requested action is indicated for each item listed. Should a Trustee elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Trustee or the General Manager may simply ask the Chair to remove an item from the consent docket prior to action by the Trustees and no action will be taken on the removed item at this meeting.

a.	Approve October 6, 2025 regular meeting minutes.		
b.	Approve Task Order 4 with Black and Veatch for conceptual engineering services for improvements at the Water Treatment Plant, authorize expenditures not to exceed \$616,370.00, which includes a 10% contingency, authorize the General Manager to sign related documents, and approve the associated budget amendment.	SUA-25-32	Bill Millis

3. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Trustees at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers.

4. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the Trustees. The Trustees may take action, including a vote or

series of votes, on items removed to this section of the agenda after the requested discussion, revision, or amendment.

5. Questions and Inquiries

6. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Trustees, General Manager or General Counsel. Items of City business that may require discussion or action, including a vote or series of votes, are listed below

7. Adjourn

On October 16, 2025 at 11:30 a.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED OCTOBER 1, 2025 AT 4:45 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
OCTOBER 6, 2025**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:16 p.m.

2. CONSENT DOCKET

- a. Approve September 8, 2025 regular meeting minutes.
- b. Approve Amendment No. 6 to the Professional Services Agreement with Kimley-Horn and Associates for the College Gardens Water & Sewer Line Improvements for \$389,019.76; authorize the City Manager to execute Amendment No. 6, and related documents; authorize total expenditures of \$389,019.76, which includes design, bidding, and construction administration; and authorize the associated budget amendment.

MOTION BY TRUSTEE HAWKINS, SECOND BY VICE CHAIR DZIALOWSKI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. QUESTIONS & INQUIRIES

None.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.

- i) Discussion about scheduling items for upcoming meetings

7. ADJOURN

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE OCTOBER 6, 2025 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The October 6, 2025 regular meeting of the Stillwater Utilities Authority adjourned at 6:16 p.m.

WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY

TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY

REPORT TO: STILLWATER UTILITIES AUTHORITY

MEETING DATE: OCTOBER 20, 2025



Agenda Item:	2.b. SUA-25-32
Previous/Related Action:	• CC 22-37; ARPA Funds • CC 24-54; Task Order Agreement with Black and Veatch for Engineering Services for FY25 Water and Sewer Capital Projects.
Background/Issue:	On September 23, 2024, SUA Trustees authorized a Task Order Agreement with Black and Veatch to provide engineering services for the FY25 Water and Sewer Capital Program. For this Program, a budget amendment was approved to appropriate funds for Task Orders 1, 2, and 3 from the Water and ARPA Funds totaling \$4,456,476 for the initial three Task Orders and a 10% contingency. Task Order 1(TO1), totaling \$1,848,667 includes design and project management; NE Zone Transmission Main, Airport/Wright Drive waterline and Sangre Road Waterline Replacements. Task Order 2 (TO2), totaling \$2,071,857, includes design of improvements to water storage tanks, lift stations and the solids contact unit (SCU) at the water treatment plant. Task Order 3 (TO3), totaling \$200,000, includes support for updating the water distribution system hydraulic model and provides engineering assistance for capital and development projects. Stillwater continues to grow and water demand has increased. The current capacity of the Water Treatment Plant is 18 million gallons per day (MGD), which is insufficient for future demands. Peak water demands have exceeded 80% of capacity, indicating that it is prudent to begin planning for a WTP expansion to meet future demands.
Proposal/Solution:	Staff have negotiated a Task Order 4 (TO4) with Black and Veatch to provide conceptual engineering services at the Water Treatment Plant associated with expansion from 18 million gallons per day (MGD) to 24 MGD, 18 MGD existing filter replacement, steel clearwell replacement, and PFAS treatment.

Financial Source/Impact:	If approved, funding for Task Order 4 will come from the Water Fund, which contains sufficient funds.
Related Strategic Priority:	#4 CONNECTED SPACES
Recommended Action/Motion:	Staff recommend a motion to: • Approve Task Order 4 with Black and Veatch for conceptual engineering services for improvements at the Water Treatment Plant, • Authorize expenditures not to exceed \$616,370.00, which includes a 10% contingency, • Authorize the General Manager to sign related documents, and • Approve the associated Budget Amendment
Prepared By:	Bill Millis, Director of Engineering
Reviewed By:	Bill Millis Brady Moore Teresa Kadavy
Submitted By:	Brady Moore, General Manager

Attachments

1. SUA_E-505_2009 Exhibit L - TO 4 FY2026_BVsigned
2. BA

EXHIBIT L
SUGGESTED FORM OF TASK ORDER

This is Task Order No. <u>4</u> , consisting of <u>3</u> pages.
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Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services, dated September 24, 2024 ("Agreement"), Owner and Engineer agree as follows:

1. Specific Project Data

A. Title: FY 2026

B. Description: The scope generally includes engineering services at the Water Treatment Plant associated with expansion from 18 MGD to 24 MGD, 18 MGD existing filter replacement, steel clearwell replacement, and PFAS treatment.

C. Number of Construction Contracts

The quantity of construction contracts will be determined during project execution based on selected design elements and coordination with the City.

2. Services of Engineer

A. Services will generally include design for the following tasks as outlined in Attachment 1 – Scope.

- i. Water Treatment Plant Expansion from 18 MGD to 24 MGD
- ii. 18 MGD existing filter replacement
- iii. Steel clearwell replacement and CT study
- iv. PFAS treatment at the Water Treatment Plant

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B, subject to the following:

- Provide documentation of existing facilities including drawings, equipment data sheets or O&M manuals, current incident energy analysis (e.g. arc flash study), sampling data, etc. as needed for design if available.
- Coordinate access to City sites for confirmation of existing conditions and design coordination.

4. Times for Rendering Services

Design services are anticipated to be complete 180 days after notice to proceed. The following represent baseline milestones anticipated for this task order:

Notice to Proceed	September 2025
Conceptual Design	January 2026
PFAS Bench Scale Testing	February 2026
Draft Engineering Report	March 2026 (future amendment)
65% Documents	June 2026 (future amendment)
95% Documents	October 2026 (future amendment)
Bidding Documents	December 2026 (future amendment)
Notice of Award	February 2027 (future amendment)

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<i>Sub Tasks</i>	<i>Amount</i>
<i>Conceptual Design</i>	<i>\$560,370</i>
<i>Total</i>	<i>\$560,370</i>

B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. Consultants:

See Fee Summary. Rates shall be based on yearly rate increases as established by the base agreement.

7. Other Modifications to Agreement:

None.

8. Attachments:

Attachment 1 – Task Order 4 Scope of Services, consisting of 5 pages.

Attachment 2 – Fee, consisting of 3 pages.

9. Documents Incorporated By Reference:

Master Services Agreement dated September 24, 2024 between Owner and Engineer.

10. Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, _____.

OWNER:

By: Stillwater Utilities Authority

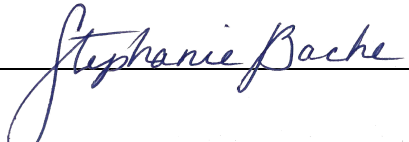
By: _____

Name: Brady Moore

Title: General Manager

ENGINEER:

By: Black & Veatch Corporation

By: 

Name: Stephanie Bache

Title: Vice President

Engineer License or Firm's
Certificate No. 3314

State of: Oklahoma

DESIGNATED REPRESENTATIVE FOR
TASK ORDER:

Name: Bill Millis

Title: Deputy Director of City
Engineering

PO Box 1449
Address: Stillwater, OK 74076-1449

E-Mail
Address: Bill.Millis@stillwaterok.gov

Phone: (405) 742-8259

Fax: _____

DESIGNATED REPRESENTATIVE FOR
TASK ORDER:

Name: Lars Ostervold

Title: Project Director

211N. Robinson Ave. Suite
1620 N
Address: Oklahoma City, OK 73102

E-Mail
Address: OstervoldJrLB@bv.com

Phone: (918) 845-0039

Fax: N/A

Scope of Services

This document includes engineering services for Task Order (TO) 4 –FY 2026.

Engineering services include design services for the following:

- Water Treatment Plant Expansion from 18 MGD to 24 MGD
- 18 MGD existing filter replacement
- Steel clearwell replacement & CT Study
- PFAS treatment at the Water Treatment Plant

The estimated level of effort for the services are based on a 180 day conceptual design duration.

The Engineer shall provide Services as generally set forth in the master agreement except as modified and supplemented below:

Part 1 – Basic Services

A.1.0 Project Management.

- A. General project management services, documentation, coordination of investigation (survey, geotechnical investigation, and utility locates), and subcontractor coordination as generally outlined in the master agreement and as applicable.
- B. Meetings and Workshops.
 1. Meetings will be conducted virtually twice a month. One meeting will be between the Engineer program management team and the City management team. The second meeting will include any subconsultants as needed for design progression and appropriate City staff to further technical design. Meeting minutes will be provided within 7 days following the meeting. Meetings may be combined and coordinated with other program meetings.
 2. Engineer will coordinate as needed with City staff throughout the duration of the project (phone calls, emails, virtual meetings). Virtual meeting summaries will be provided post discussions for documentation purposes via email. Larger more complex meetings will utilize the project meeting minutes template.
 3. Workshops will be conducted at major deliverables in person and as identified below. Workshops may be combined with other project meetings pending overall program schedule.

A1.01 Preliminary Design Phase.

A. Conceptual Evaluation.

1. Review the recommendations provided in the draft Technical Memo No. 4 WTP Facilities Plan dated August 2019 and provide updated recommendations for expansion of the WTP to 24 MGD. Recommendations will be discussed during regularly scheduled meetings with the city and summarized in the meeting minutes.
2. Review the recommendations provided in the draft Technical Memo No. 5 Filtration System Improvements Evaluation dated December 2017 and provide updated recommendations for existing filter replacement coordinated with the WTP expansion recommendation. Recommendations will be discussed during regularly scheduled meetings with the city and summarized in the meeting minutes.
3. Evaluate replacement alternatives for the existing steel clearwell (material, size and location) including conceptual cost (Class 5) for up to three (3) alternatives. Recommendations will be discussed during regularly scheduled meetings with the city and summarized in the meeting minutes.
4. Perform desktop CT Study for the WTP and coordinate with recommendations for clearwell storage and WTP expansion. CT Study will include ozone as primary disinfection and chloramine backup disinfection for record purposes. Engineer will coordinate with ODEQ for required documentation and notification. Engineer will provide a Sealed CT Study to obtain ODEQ approved baffling factors. Submit 10 hard copies and an electronic copy of the CT Study.

Tracer testing to determine baffling factor if required by ODEQ may be included as an additional service.

5. PFAS Evaluation. Evaluation will include a linear approach to determine the treatment capacity and technology that best meets the City's needs for the removal of PFAS compounds.
 - a. Data Analysis. Engineer will review existing PFAS data and summarize results and removal requirements. Engineer will identify gaps in data and if necessary, recommend additional in plant and source water monitoring. Historical and predicted plant flow data will be summarized as well to be used in subsequent phases to develop life-cycle cost. Engineer will tabulate results and recommendations in a presentation to the City.
 - b. Desktop Screening. Engineer will use the BV PFAS Cost Model Tool to screen technologies and products to select the four products to evaluate during bench-scale testing. Engineer will tabulate results and recommendations in a presentation to the City.
 - c. Bench-scale Testing.

- i. Engineer will submit a draft protocol prior to a virtual protocol review meeting with the City. Comments will be incorporated post meeting prior to testing.
- ii. Engineer will conduct Rapid Small-Scale Column Tests (RSSCTs) at the BV research facility to compare the performance of adsorptive media and establish design parameters. Engineer will perform RSSCTs on water samples collected from the Stillwater WTP combined filter effluent flow stream. Six (6) media will be evaluated, including:
 - Four (4) Granular Activated Carbon media (GAC) will be screened to progress the top two (2) for GAC procurement,
 - One (1) Anion Exchange Resin (AIX) to obtain informational comparative data, and
 - One (1) Surface Modified Bentonite Clay media (Fluoro-sorb) to obtain informational comparative data.
 - Assumes no VOCs, uranium, or radon detected in source water.
- iii. Testing will evaluate the relative performance of the media on combined filter effluent to simulate installation of adsorbent contactors downstream of the existing filters (upstream from post-ozone). Observation of contaminant breakthrough will be used to characterize the performance of each media relative to each other and develop design criteria like empty bed contact time (EBCT). Engineer will be responsible for collecting and preparing samples for shipment to the Engineer's research facility for testing as described by a testing protocol prepared by the Engineer.
- iv. Results will be summarized in a draft Bench-scale Testing Results TM and discussed at a virtual bench scale testing data review workshop within six (6) weeks of receiving all third-party laboratory testing analyses. Post meeting, Engineer will incorporate City comments and finalize the TM accordingly.

The Bench-Scale Testing Results TM will include estimated performance of all media for one (1) design using standard assumptions (i.e., recommended empty-bed contact times and surface loading rate). For GAC, the City in cooperation with the Engineer will select three (3) alternative conditions to evaluate at the desktop. These evaluations provide a sensitivity analysis and design refinement. E.g., lower contact time, change in surface loading rate, alternative design flow rate, or drought conditions leading to an increase in source water PFAS concentration.

For each alternative solution, a Class 5 life-cycle cost estimate will be prepared using the BV PFAS Cost Model Tool.

- d. Engineer will summarize all economic and non-economic factors, conduct a workshop, and develop a recommended technology and capacity with the City. One (1) virtual workshop will be held to discuss non-economic factors and weighting criteria. These will be developed by the Engineer and approved by the City.

One (1) in person workshop will be conducted to review the economic and non-economic factors to develop a recommended capacity, technology, and conceptual design criteria.

The results of the in-person workshop will be documented in PFAS Management Recommendation TM. One (1) virtual meeting will be held to obtain City comments. Post meeting, Engineer will incorporate City comments and finalize the TM accordingly.

6. Updated Facility Plan.

- a. Conceptual recommendations will be summarized in a TM including updated conceptual capital costs (class 5), WTP hydraulic profile, site layout, and phasing.
 - i. Hydraulic profile evaluation through the plant is assumed to start at the Raw Water Clearwell and end at the Finished Water Clearwell (coordinated with pumping requirements of the Finished Water Pump Station). Full hydraulic profile will be conducted on the recommended plant improvements only.
 - ii. Facility plan layout will include conceptual spatial considerations for future structures such as solids facilities and other treatment processes that may impact the recommended layout but have not yet been studied or recommended at the time of this project. Future considerations will be coordinated with City. In depth conceptual evaluations of alternatives or future planning may be added via amendment.
 - iii. Facility plan will identify improvements to existing facilities needed to remove bottlenecks preventing treatment of 18 mgd through the existing facilities. Recommendations will be discussed during regularly scheduled meetings with the city and summarized in the meeting minutes and coordinated with facility plan recommendations.
 - iv. Engineer to discuss aging pipe and large valves with City and plant staff during a virtual meeting to identify locations in need of replacement. A compiled list will be included in the facility plan and coordinated with recommended improvements.
- b. Draft memorandum will be submitted to the City for review and comment. An in-person workshop will be held with the owner to review the draft TM. Post meeting, Engineer will incorporate City comments and finalize the TM accordingly.

- B. Preliminary Design (A1.01 B, E, F, I, J, K, L, N). To be provided via amendment.
- C. Survey (A1.01 G). To be provided via amendment.
- D. Geotechnical investigation. To be provided via amendment.
- E. Utility Locates. To be provided via amendment.

A1.02 Final Design Phase. To be provided via amendment.

A1.03 Bidding. To be provided via amendment.

A1.04 Construction and Post-Construction Phase. To be provided via amendment.

Part 2 – Additional Services

A2.01 Additional Services Requiring Owner's Written Authorization

- A. If authorized in writing by Owner, Engineer will furnish or obtain from others Additional Services of the type listed below.
 - 1. Additional modeling, surveying, geotechnical or utility locates beyond what has been identified above.
 - 2. A Tracer Study will be completed if required by the ODEQ or triggered because the default T10 values or baffling factors allowed by the ODEQ is significantly less than anticipated by the Engineer. A tracer compound (fluoride) will be dosed to determine the T10 value for one existing clearwell.

Engineer will prepare the tracer test protocol and obtain approval from the ODEQ. Engineer will coordinate chemical feed setup including pump size and connection locations with the City and advise the city of the anticipated duration of the test, and number of sample bottles. Sampling and oversight will be provided by Engineer.

City will provide the tracer chemical, chemical feed system, make all necessary connections, provide sample containers, and provide tracer chemical analysis using a fluoride probe located at the SWTP. If the owner or the ODEQ require fluoride analysis by a third party lab, City is responsible for the cost of shipping and analysis.

The list of services provided in this scope include the following:

- a. Tracer Study Test Protocol for review by Owner and subsequently the ODEQ. Engineer will finalize the Tracer Study Test Protocol by incorporating Owner and ODEQ comments.

- b. Meetings. Five (5) meetings are included. Conduct one (1) meeting with City staff and one (1) meeting with the ODEQ to review the Tracer Study Test Protocol. Three (3) coordination meetings are included to answer questions with the chemical feed setup and testing logistics inclusive of a meeting the day before tracer testing.
 - c. Prepare Final Tracer Study Report. Develop and submit to ODEQ a tracer study report to obtain approved baffling factors for the clearwell. Submit 10 hard copies and an electronic copy of the final Tracer Study Report.
- 3. PFAS pilot testing.

		Staffing Summary															
	Client Position	Project Manager	Deputy Project Manager	Deputy Project Manager	Project Controls/Accountant/Biller	Project Controls/Accountant/Biller	Project Controls/Accountant/Biller	Project Controls/Accountant/Biller	Project Controls/Accountant/Biller	Senior Estimator	Senior Engineering Manager EDS	Senior Engineering Manager EDS	Engineering Manager EDS	Design Engineer	Technical Expert/Advisor	Technical Expert/Advisor	
	Discipline	PM&S - Project Management	PM&S - Project Management	PM&S - Project Management	PM&S - Project Management	PM&S - Project Accounting	PM&S - Project Billing	PM&S - Project Billing	PM&S - Project Admin Support	PM&S - Estimating	Design/Engineering Management	Design/Engineering Management	Design/Engineering Management	EDS - Civil	EDS - Civil	EDS - Civil	
	Sub-Discipline	PM - PD/CD	PM - PM	PM - PM	PM - PD/CD	PM - PM	Accounting - General	Accounting - General	Admin - Gen	Estim - General	Water/Wastewater	Water/Wastewater	Water/Wastewater	Civil - Treatment Facilities	Civil - Geotechnical	Civil - Treatment Facilities	
	Additional Information																
	HOURS\COST TOTALS IN USD \$:	51	96	104	44	13	13	9	11	12	144	98	174	140	9	18	
	BILLING RATE IN USD \$\MARKUP:	\$ 364.00	\$ 270.00	\$ 270.00	\$ 164.00	\$ 164.00	\$ 164.00	\$ 164.00	\$ 164.00	\$ 291.00	\$ 280.00	\$ 280.00	\$ 172.00	\$ 144.00	\$ 318.00	\$ 318.00	
	CONTRACT TOTALS IN USD \$:	\$ 18,564	\$ 25,920	\$ 28,080	\$ 7,216	\$ 2,132	\$ 2,132	\$ 1,476	\$ 1,804	\$ 3,492	\$ 40,320	\$ 27,440	\$ 29,928	\$ 20,160	\$ 2,862	\$ 5,724	
Task	Description																
Task 1	A.1.0 Project Management																
1/.01	General Project Management	19	30	6	22	13	13	9	11								
Task 1 Subtotals		19	30	6	22	13	13	9	11								
Task 2	A.1.01 Preliminary Design Phase (1-4 & 6)																
2/.01	A.1. TM 4 Facilities Plan Evaluation	2	6							2	25		40	62			
2/.02	A.2. TM 5 Filtration System Evaluation	2	4							2	19		22	7			
2/.03	A.3. Clearwell Evaluation	2	4							2	19		22	7			
2/.04	A.4 Desktop CT Study	2	4								11		12				
2/.05	A.6. Updated Facility Plan	10	20	22	11					2	46	22	78	42	9	9	
Task 2 Subtotals		18	38	22	11						8	120	22	174	118	9	9
Task 3	A.1.01 Preliminary Design Phase (5) - PFAS																
3/.01	5.a. Data Analysis	1	2	9							4	9					
3/.02	5.b. Desktop Screening	2	2	9							4	13					
3/.03	5.c. Bench-scale Testing	1	4	17							6	13					
3/.04	5.d. Recommendations & Workshops	10	20	41	11					4	10	41		22		9	
Task 3 Subtotals		14	28	76	11						4	24	76	22	9		

		y														Hours
	Client Position	Senior Architect	Senior I&C/Electrical/Mechanical/Structural	Senior I&C/Electrical/Mechanical/Structural	Senior Technical Expert/Advisor	Senior I&C/Electrical/Mechanical/Structural	Senior I&C/Electrical/Mechanical/Structural	Sr. Process Engineer	Process Engineer	Senior Technical Expert/Advisor	Process Engineer	Design Engineer	Process Engineer	BIM/CAD Coordinator	Sr. BIM/CAD Technician	
	Discipline	EDS - Structural/Architectural	EDS - Structural/Architectural	EDS - Mechanical	EDS - Mechanical	EDS - Electrical	EDS - Instrumentation & Controls	EDS - Process Engineering	EDS - Process Engineering	EDS - Process Engineering	EDS - Process Engineering	EDS - Process Engineering	EDS - Process Engineering	EDS - Virtual Design & Data Solutions	EDS - Virtual Design & Data Solutions	
	Sub-Discipline	Struct/Arch - Arch	Struct/Arch - Structural	Mech - Buildings - HVAC	Mech - Sys - Design/Services	Elec - Low/Medium Voltage	Instrumentation, Controls, and I&C	Proc Eng - Drinking Water	Proc Eng - Drinking Water	Proc Eng - Drinking Water	Proc Eng - Drinking Water	Proc Eng - Drinking Water	Proc Eng - Chem Feed	VDDS - Design Coord	VDDS - Civil Site/Conveyance	
	Additional Information															
	HOURS\COST TOTALS IN USD \$:	13	17	9	22	4	4	44	190	42	207	588	13	4	17	2,110
	BILLING RATE IN USD \$\MARKUP:	\$ 231.00	\$ 226.00	\$ 226.00	\$ 355.00	\$ 226.00	\$ 226.00	\$ 355.00	\$ 261.00	\$ 355.00	\$ 261.00	\$ 144.00	\$ 261.00	\$ 234.00	\$ 143.00	
	CONTRACT TOTALS IN USD \$:	\$ 3,003	\$ 3,842	\$ 2,034	\$ 7,810	\$ 904	\$ 904	\$ 15,620	\$ 49,590	\$ 14,910	\$ 54,027	\$ 84,672	\$ 3,393	\$ 936	\$ 2,431	
Task	Description															
Task 1	A.1.0 Project Management															
1/.01	General Project Management															123
Task 1 Subtotals																123
Task 2	A.1.01 Preliminary Design Phase (1-4 & 6)															
2/.01	A.1. TM 4 Facilities Plan Evaluation							12	30		8	39				226
2/.02	A.2. TM 5 Filtration System Evaluation							12	30		8	39				145
2/.03	A.3. Clearwell Evaluation							4	18		4	19				101
2/.04	A.4 Desktop CT Study							8	66		4	123				230
2/.05	A.6. Updated Facility Plan	13	17	9	22	4	4	8	34		4	23	13	4	17	443
Task 2 Subtotals		13	17	9	22	4	4	44	178		28	243	13	4	17	1,145
Task 3	A.1.01 Preliminary Design Phase (5) - PFAS															
3/.01	5.a. Data Analysis								4	4	15	26				74
3/.02	5.b. Desktop Screening								4	4	23	46				107
3/.03	5.c. Bench-scale Testing									27	108	237				413
3/.04	5.d. Recommendations & Workshops								4	7	33	36				248
Task 3 Subtotals																842

		Labor	Subcontract Summary		Subcontracts	Travel Expenses	Field/Misc Expenses	Project Total
	Client Position		Carollo	Eurofins				
	Discipline							
	Sub-Discipline							
	Additional Information							
	HOURS\COST TOTALS IN USD \$:		\$ 42,600	\$ 33,000	\$ 75,600			
	BILLING RATE IN USD \$\MARKUP:		0.00%	0.00%				
	CONTRACT TOTALS IN USD \$:	\$ 461,326	\$ 42,600	\$ 33,000	\$ 75,600	\$ 10,944	\$ 12,500	\$ 560,370
Task	Description							
Task 1	A.1.0 Project Management							
1/.01	General Project Management	\$ 27,788	\$ 13,320		\$ 13,320			\$ 41,108
Task 1 Subtotals		\$ 27,788	\$ 13,320		\$ 13,320			\$ 41,108
Task 2	A.1.01 Preliminary Design Phase (1-4 & 6)							
2/.01	A.1. TM 4 Facilities Plan Evaluation	\$ 45,532						\$ 45,532
2/.02	A.2. TM 5 Filtration System Evaluation	\$ 32,296						\$ 32,296
2/.03	A.3. Clearwell Evaluation	\$ 22,400						\$ 22,400
2/.04	A.4 Desktop CT Study	\$ 45,774						\$ 45,774
2/.05	A.6. Updated Facility Plan	\$ 102,921	\$ 15,160		\$ 15,160	\$ 4,560		\$ 122,641
Task 2 Subtotals		\$ 248,923	\$ 15,160		\$ 15,160	\$ 4,560		\$ 268,643
Task 3	A.1.01 Preliminary Design Phase (5) - PFAS							
3/.01	5.a. Data Analysis	\$ 17,097						\$ 17,097
3/.02	5.b. Desktop Screening	\$ 23,549						\$ 23,549
3/.03	5.c. Bench-scale Testing	\$ 83,255		\$ 33,000	\$ 33,000	\$ 1,824	\$ 12,500	\$ 130,579
3/.04	5.d. Recommendations & Workshops	\$ 60,714	\$ 14,120		\$ 14,120	\$ 4,560		\$ 79,394
Task 3 Subtotals		\$ 184,615	\$ 14,120	\$ 33,000	\$ 47,120	\$ 6,384	\$ 12,500	\$ 250,619

Budget Amendment Request
For Budget Year 2026

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449
Office: 405.372.0025
Web: stillwater.org

Date: 10/13/2025

Department: Water Resources

Requested by: Bill Millis

Explanation: Expenditures:
Appropriate funds for conceptual design related to expansion at the Water Treatment Plant from 18 MGD to 24 MGD, 18 MGD existing filter replacement, steel clearwell replacement, and PFAS treatment. Funding is from the Water fund.

Black and Veatch - Task Order #4 of Professional Services Agreement dated September 24, 2024.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	CIP-Engineering & Execution Plan	9129216 - 54009	25WL03912	\$ 2,359,985	\$ 616.370	\$ 2,976,355
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 616,370

Reviewed by Department Manager: [Signature]

Date: 2025 Oct 13

Reviewed by Finance: _____

Date: _____

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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