

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED OCTOBER 16, 2025 AT 11:30 A.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
OCTOBER 20, 2025**

PRESENT: VICE MAYOR AMY DZIALOWSKI, COUNCILORS CHRISTIE HAWKINS,
KEVIN CLARK AND TIM HARDIN

ABSENT: MAYOR WILLIAM H. JOYCE

1. CALL MEETING TO ORDER

Vice Mayor Dzialowski called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. CONSENT DOCKET

- a. Approve October 6, 2025 regular meeting minutes.
- b. Approve a budget amendment to appropriate \$200,000 from the Transportation Sales Tax Fund to purchase materials and services for use by the Public Works Department to repair city streets and sidewalks.
- c. Approve Extension Agreement #1 for Lawn Care Services for City Facilities with Tus Nua Lawn and Landscape, LLC in the amount of \$374,528 for an additional one-year term beginning November 1, 2025, and ending October 31, 2026.

Councilor Hardin removed item c. from the consent docket.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO APPROVE THE CONSENT DOCKET MINUS ITEM C.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

5. ITEMS REMOVED FROM CONSENT DOCKET

- c. Approve Extension Agreement #1 for Lawn Care Services for City Facilities with Tus Nua Lawn and Landscape, LLC in the amount of \$374,528 for an additional one-year term beginning November 1, 2025, and ending October 31, 2026.

Councilor Hardin stated he pulled this item from the consent docket because he wanted to compliment Tus Nua on how good the landscaping looks on City property.

MOTION BY COUNCILOR HARDIN, SECOND BY COUNCILOR HAWKINS TO APPROVE ITEM C. FROM THE CONSENT DOCKET.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

6. RESOLUTIONS

- a. Resolution No. CC-2025-27: Consideration, Discussion, And Possible Action Regarding Resolution No. CC-2025-27, a resolution of the City Council of the City of Stillwater, Oklahoma, authorizing and approving transfer of funds held by The Stillwater Public Library Trust to a 501(C)(3) Non-Profit Serving As A Discreetly Presented Component Unit Of The City Of Stillwater, Oklahoma For Purposes Of The City's Annual Comprehensive Financial Report ("ACFR"); Identifying The Source Of The Funding As Private Donations Although Identified On The City's ACFR; Approving And Authorizing Termination Of The Stillwater Public Library Trust; And Approving The 501(C)(3) To Acquire Tax Exempt Status As A Type I Supporting Organization For Support Of The Stillwater Public Library.

City Attorney Kimberly Carnley reported that the title of the proposed resolution has changed slightly so she read the complete title of the resolution as listed below:

RESOLUTION NO. CC-2025-27: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STILLWATER, OKLAHOMA, AUTHORIZING AND APPROVING TRANSFER OF FUNDS HELD BY THE STILLWATER PUBLIC LIBRARY TRUST TO A 501(C)(3) NON-PROFIT SERVING AS A DISCREETLY PRESENTED COMPONENT UNIT OF THE CITY OF STILLWATER, OKLAHOMA, FOR PURPOSES OF THE CITY'S ANNUAL COMPREHENSIVE FINANCIAL REPORT ("ACFR"); IDENTIFYING THE SOURCE OF THE FUNDING AS PRIVATE DONATIONS ALTHOUGH IDENTIFIED ON THE CITY'S ACFR; APPROVING AND AUTHORIZING TERMINATION OF THE STILLWATER PUBLIC LIBRARY TRUST; AUTHORIZING THE 501(C)(3) NON-PROFIT TO ACQUIRE TAX EXEMPT STATUS AS A TYPE 1 SUPPORTING ORGANIZATION FOR SUPPORT OF THE STILLWATER PUBLIC LIBRARY; AND AUTHORIZING THE CITY MANAGER TO ENTER INTO NEGOTIATIONS FOR AN AGREEMENT BY AND BETWEEN THE CITY OF STILLWATER AND THE 501(C)(3) NON-PROFIT WHICH WILL SET FORTH THE EXPRESS TERMS AND CONDITIONS FOR SUPPORT OF THE STILLWATER PUBLIC LIBRARY

City Attorney Kimberly Carnley reported that there have been ongoing discussions between representatives of the Library Trust Board and the City about the investment of funds for Library purposes and the current structure of management, expenditure and oversight of these funds. Related to these discussions, the Library Trust Board retained an attorney experienced in working with non-profits and the related provisions of the Internal Revenue Service Tax Codes. She recommended creation of a new non-profit corporation exempt as a Type 1 supporting organization with the same board composition as the current Trust. The City's CFO and auditor have both reviewed this proposal and have no objections. The Trust Board seeks City Council approval of this resolution to show support of this transaction. The attached Resolution does contemplate the creation of a new 501(c)(3) corporation, authorizes its application for tax-exempt status as a Type 1 supporting organization, authorizes transfer of funds to the new non-profit corporation, reiterates that the transfer of funds, which came from private donations, is reasonable and proper, authorizes termination of the current Trust, and directs the City Manager to negotiate for an Agreement between the City and the new corporation. That Agreement between the City and the new corporation will address a situation that is confusing for all parties, is in accordance with state and federal laws and will ensure proper accountability and oversight of the library funds for public purposes.

City Attorney Carnley answered Council's questions.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO ADOPT RESOLUTION NO. CC-2025-27 AS PRESENTED.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

7. ORDINANCES

a. Second Reading

Ordinance No. 3582: An ordinance rezoning property addressed as 1421 W. 8th Avenue from Small Lot Single-Family Residential (RSS) To Two-Family and Multi-Family (RT) District.

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR HARDIN TO ADOPT ORDINANCE NO. 3582 AS PRESENTED.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

Ordinance No. 3583: An ordinance to remove property addressed as 517 S. West Street from the Corridor Redevelopment Area Planning District and zone as Commercial General (CG) District.

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR CLARK TO ADOPT ORDINANCE NO. 3583 AS PRESENTED.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

8. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager:
 - City Manager Brady Moore reminded residents that this Thursday, October 23rd, will be the final community Open House for the Envision 2045, Stillwater's Comprehensive Plan. The event will be come-and-go in structure from 5:30-6:30 p.m. on Block 34 in the Simmons Bank Pavilion. City staff and consultants will be able to share updates on future land use, housing, roads, economic development aspects, and much more. City staff looks forward to collecting feedback from our community. The comprehensive plan will be shared with the Planning Commission in November and then with the City Council for review and adoption in December. City staff hopes you can join us on the 23rd and share your thoughts.
 - City Manager Brady Moore thanked the many first responders and City staff who worked countless hours to ensure this year's Homecoming festivities were both successful and safe, from Walkaround to the parade and the football game. The City also appreciates our partnership with OSU, from administration, OSU Police, Athletics, to the Alumni Association, and everyone involved. This year marked the 10th anniversary of the parade tragedy, and we took time to honor the lives lost and those forever affected. We are, and will always be, Stillwater Strong.
- c. Miscellaneous items from the City Council:
 - Councilor Hardin announced that LexiCon is back and better than ever. For those who do not know what LexiCon is, it's the Stillwater Cultural District's free mini-comic convention for fans of comic books, science fiction, gaming of all

types, cosplay, anime, and pop culture. Events are scheduled from Thursday, October 23rd through Saturday, October 25th with the main event on Saturday, 10 a.m. to 4 p.m. at multiple locations, including the library and community center. Before the main LexiCon event begins on Saturday, join us at 3 p.m. in the Simmons Bank Pavilion for the release of Shimai Toshi, brewed by Iron Monk in honor of the 40th Anniversary of Stillwater's Sister Cities partnership with Kameoka, Japan.

- Councilor Clark reminded residents that on Saturday, November 1st, the City's Watershed Quality Division will have its bi-annual "Household Hazardous Waste Collection" event. The event will be from 8 a.m. to 1 p.m. at the Convenience Collection Center located at 807 S. Perkins Road. During this event, residents are encouraged to drop off any household pollutants for free. Accepted items include oil-based paints, pesticides, herbicides, household cleaning products, pool chemicals, and more. The Convenience Collection Center will still accept regular trash and recycling that day. Trailers and commercial waste are not allowed.
- Councilor Hawkins announced that the Downtown Stillwater Halloween Festival is coming up Tuesday, October 28th, from 5 to 8 p.m. on Main Street between 6th and 10th Avenues. Bring the family, dress in your best costume, and enjoy an evening full of fun with vendors, games, food trucks, costume contests, and, of course, Trick-or-Treating in the heart of Downtown Stillwater.
- Vice Mayor Dzialowski invited residents to celebrate the holidays at Block 34 on Saturday, December 6th from 6:30-8:30 p.m. Come enjoy "Our Holiday Heroes & Drone Shows," visit with Santa, ice skate on Irby Lane, take pictures inside a snow globe, and get some great treats from food vendors. Many thanks to our sponsors Visit Stillwater and the Stillwater Chamber of Commerce for helping us with these great events.
- i. Discussion about scheduling items for future meetings.

9. QUESTIONS & INQUIRIES

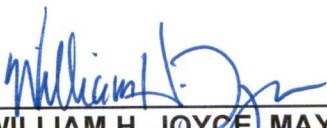
None.

10. ADJOURN

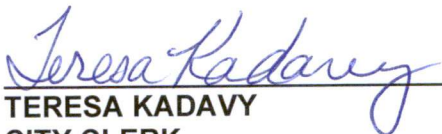
MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO ADJOURN THE OCTOBER 20, 2025 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The October 20, 2025 regular meeting of the Stillwater City Council adjourned at 5:44 p.m.



WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL



TERESA KADAVY
CITY CLERK