



Together, Investing in Municipal Excellence

TRANSPORTATION PROJECT ADVISORY COMMITTEE SPECIAL MEETING AGENDA
NOVEMBER 10, 2025

723 S Lewis Street
Room 1112B
Stillwater, OK 74074
4:00 PM

- 1. Call Meeting to Order
- 2. General Orders

The Transportation Project Advisory Committee will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Transportation Project Advisory Committee unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Transportation Project Advisory Committee.

- a. Approval of October 23, 2025, regular meeting summary.
- b. Transportation Sales Tax Fund financial report Christy Cluck, Jared Thulin
(No action will be taken on this item)
- c. Discussion and possible action to make recommendations to the Bill Millis
City Council regarding the proposed sequence or timing of commencement, continuance, and/or completion of transportation projects for which revenues from the 2022 Transportation Sales Tax are to be used including, but not limited to, discussion and possible action for the following specific projects:

- 25TR02 -- Consider recommendation to City Council regarding possible bid recommendation for the roadway storm sewer improvement project.
- 26TR06 -- Consider recommendation to City Council regarding the award of a Professional Services Agreement with Halff Associates, Inc. for design and construction administrative assistance of the rail and tie removal within the railroad corridor, as required by the lease

agreement, ahead of the Rails to Trails project(s).

- d. Discussion, consideration, and possible action regarding sidewalks, including sidewalk maintenance and improvements currently included and budgeted for in the Pavement Management Program, and other sidewalk projects that may be funded from the Transportation Sales Tax Fund. Bill Millis
- e. Discussion, consideration, and possible request to staff on proposed projects to be funded from the revenues generated by the 2022 Transportation Sales Tax. Bill Millis

3. Public Comment

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda**.

4. Reports from Committee Members or Staff

- a. Next regular meeting is December 18, 2025.

5. Adjourn

On _____ at _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

Together, Investing in Municipal Excellence

**TRANSPORTATION PROJECT ADVISORY COMMITTEE
REGULAR MEETING MINUTES
THURSDAY, OCTOBER 23, 2025**

Members present: Chairman Brad Rickelman, Tammy Brown, Gary Clark, and Roger Gose
Members absent: Vice Chairman Steve Whitworth

City of Stillwater staff present: City Manager Brady Moore, Assistant City Manager Rachel Bernish, City Attorney Kimberly Carnley, Assistant City Manager Christy Cluck, Accounting Manager Jared Thulin, Director of Engineering Bill Millis, Administrative Assistant Casi Jackson as Recording Secretary

1. Call Meeting to Order

Chairman Brad Rickelman called the meeting to order at 4:00 pm and asked for roll call.

Roll Call:	Rickelman	Whitworth	Clark	Brown	Gose
	Present	Absent	Present	Present	Present

Quorum established.

2a. Review and approval of September 25, 2025, regular meeting summary.

Mr. Gose moved to approve meeting summary; Mr. Clark seconded.

Roll Call:	Rickelman	Clark	Brown	Gose
	Yes	Yes	Yes	Yes

Motion passed 4-0.

2b. Transportation Sales Tax Fund financial report – Jared Thulin

- Accounting Manager Jared Thulin reviewed the Transportation Sales Tax Fund report with the group.
- Jared and Director of Engineering Bill Millis answered questions from the committee regarding the report.
- No action was taken.

2c. Discussion and possible action to make recommendations to the City Council regarding the proposed sequence or timing of commencement, continuance, and/or completion of transportation projects for which revenues from the 2022 Transportation Sales Tax are to be used including, but not limited to, discussion and possible action for the following specific projects:

- **25TR02 – Roadway storm sewer improvement project status**

- Bill reviewed the Status of Various Transportation Projects spreadsheet with the group and provided opportunity for committee members to ask questions.
- Bill explained that the 25TR02 project will receive bids on Wednesday, November 5, and Engineering staff would like to request a recommendation from TPAC to City Council on November 17, which will occur before the next regular TPAC meeting.
- Bill asked if the committee would be willing to meet November 10 to give the committee an opportunity to review staff’s recommendation to City Council; the committee was agreeable.
- No action was taken.

2d. Discussion, consideration, and possible action regarding sidewalks, including sidewalk maintenance and improvements currently included and budgeted for in the Pavement Management Program, and other sidewalk projects that may be funded from the Transportation Sales Tax Fund.

- Referring to the Sidewalk Request Spreadsheet, Bill gave the committee opportunity to review the document and ask questions.
- No action was taken.

2e. Discussion, consideration, and possible request of staff on proposed projects to be funded from the revenues generated by the 2022 Transportation Sales Tax.

No action was taken.

3. Public Comment

- The Stillwegian founder Chris Peters gave kudos to the committee and staff.
- No action was taken.

4. Reports from Committee Members and Staff

- Next scheduled meeting is November 20, 2025. This meeting may be cancelled if committee and staff decide to meet on November 10, 2025, instead.
- No action was taken.

5. Adjourn

Mr. Rickelman asked if there were any further comments or questions; none responded. Mr. Gose moved to adjourn; Mr. Clark seconded.

Roll Call:	Rickelman	Clark	Brown	Gose
	Yes	Yes	Yes	Yes

Motion passed 4-0.

- Meeting adjourned at 4:26 pm.

City of Stillwater - Transportation Sales Tax Fund

For the period ending October 31, 2025

	FY25	FY26				Unencumbered Balance
	Actual	MTD Actual	YTD Actual	Budget	Encumbrances	
SOURCES OF FUNDS						
1 Sales Tax	\$ 10,439,486	\$ 1,005,153	\$ 3,578,099	\$ 10,000,000	\$ -	\$ 6,421,901
2 Interest	974,688	-	-	-	-	-
3 Rent	2,400	-	-	-	-	-
4 Misc Revenue (house removal)	10,350	-	-	-	-	-
TOTAL SOURCES OF FUNDS	11,426,924	1,005,153	3,578,099	10,000,000	-	6,421,901
USES OF FUNDS						
5 Concrete/Sand/Asphalt	64,145	47,435	47,435	335,357	34,762	253,160
6 3rd Street Bridge	228,594	-	-	-	-	-
7 Husband Street Bridge	498	-	-	-	-	-
8 FY20 Pavement Management	2,690,955	-	-	400,295	51,607	348,688
9 FY21 Pavement Management	-	-	-	13,788	13,788	1
10 Deferred Maintenance Management	23,105	-	674	390,099	7,136	382,290
11 Pavement Assessment	1,400	-	-	22,070	22,070	-
12 Block 34 Area Improvements	1,949,839	-	87,063	260,405	173,136	206
13 Maple & West Street Replacement	2,454	-	-	50,597	50,595	2
14 Transportation Program Manager	92,964	7,840	39,846	189,121	149,274	1
15 12th Ave Health Corridor Study	23,615	-	-	15,490	15,490	-
16 Rails to Trails Grant Ph II	-	-	-	300,000	-	300,000
17 Terminal Roundabout	7,264	-	1,725	578,552	576,826	1
18 FY25 Pavement Management	555,542	650	487,091	1,643,334	1,078,696	77,547
19 Airport & Perkins Traffic Analysis	24,828	-	-	4,172	4,172	(0)
20 Knoblock, 4th Avenue, and Lincoln	265,400	-	42,574	399,110	356,536	-
21 McElroy, Man and Hall of Fame	746,300	379,235	1,150,265	1,472,251	321,986	0
22 Monticello	552,485	17,663	265,996	1,675,678	1,409,681	1
23 Windsor Sidewalk & Crosswalk	42,094	-	8,419	16,176	-	7,757
24 Misc Sidewalk Improvements	-	3,161	6,924	173,253	166,329	-
25 Deferred Maintenance	-	193	470	378,211	377,741	-
26 Perkins: McElroy - Lakeview	56,058	-	-	-	-	-
27 Airport: Lakeview - Washington	-	-	-	82,996	82,128	868
TOTAL USES OF FUNDS	7,327,539	456,176	2,138,482	8,400,955	4,891,953	1,370,520
RESOURCES OVER (UNDER) USES	\$ 4,099,385	\$ 548,978	\$ 1,439,617	\$ 1,599,045	\$ (4,891,953)	\$ 5,051,382
Beginning Cash Balance	26,725,912		29,675,875			
Change in Interest Receivable	(1,271)		-			
Change in Accounts Receivable	(400)		400			
Change in Due from General Fund	(66,397)		-			
Change in Accounts Payable	(1,081,355)		(1,208,842)			
Ending Cash Balance	<u>\$ 29,675,875</u>		<u>29,907,049</u>			
Plus: Uncollected Sales Tax Revenues			6,421,901			
Less: Unspent Budget Appropriations			(6,262,473)			
Balance Available to Appropriate			<u>\$ 30,066,478</u>			
Future Projects/Funding Needs:						
Deferred Maintenance (FY22 PM)			1,400,000			
6th Street Land Acquisition			3,500,000			
Knoblock/4th Ave Construction			4,300,000			
FY25 Pavement Management Plan			8,317,000			
Maple & West Construction			2,100,000			
4th and Villa/5th and Orchard			212,000			
Drury Culvert			440,000			
Downtown-Campus Pedestrian Corridor			800,000			
FY26 Payment Management Plan			8,320,000			
Replace Obsolete Comm. Systems			400,000			
Battery Backups			230,000			
Signal Conversions			50,000			
Misc. Sidewalk Improvements			1,200,000			
TOTAL			<u>\$ 31,269,000</u>			

*** INTERIM REPORT IS UNAUDITED AND PROVIDED FOR MANAGEMENT PURPOSES ONLY ***

STATUS OF VARIOUS TRANSPORTATION PROJECTS					
Status	Project #	Location	Description of Work	Estimated Cost	Update
<i>Complete</i>					
<i>In Construction</i>	25TR08 / 20TR06C	Monticello from University to Admiral	Full depth reconstruction (with utility work)	\$2,300,000.00	All underground utility work is complete. The intersection at University Ave. has been completed and paving operations are proceeding northward to Orchard St.; expected final completion December 2025.
	23TR03	Block 34 (9th to 8th/Duncan to Husband)	Infrastructure improvements and community facility	\$4,500,000.00	The project achieved Substantial Completion on July 16, and final corrections are being made. Expected final completion October, 2025.
	25TR06 (21TR09)	Full Depth Repairs (40+ locations)	Full depth pavement patching/panel replacement	\$800,000.00	Project kicked off 3/18/2024; Work Order 10 on Lewis from 8th to 9th, including new parking and intersection improvements completed 9/12. Work Order 11 and 12 at Stallard and Connell underway.
	25TR05 (20TR07/21TR06)	McElroy Rd. from Main to Jardot Manning St. from McElroy to Sunrise HOF Ave. from Washington to Knoblock	Patching, diamond grinding, joint & crack sealing Patching & joint & crack sealing Patching, diamond grinding, joint & crack sealing	\$2,119,900.00	All contract work on HOF and Manning completed, punch list work to begin 10/22. Striping on McElroy expected to be completed by 10/31. Expected contract final completion November, 2025.
	25TR07 (20TR01/21TR05)	Joint & Crack Sealing (various locations)	Pavement joint & crack sealing (various locations)	\$800,000.00	Project kicked off 3/31/2025. The contractor remobilized in mid-July and has completed segments on 19th Ave, Country Club, Main St, Western Rd, Hall of Fame, 9th Ave, Duck St., and Husband St. They have temporarily demobilized and will return to complete the remaining work, expected Late November 2025. Overall progress is ~48% complete.
	23AP05	SWO Terminal Roundabout	Construction of a new roundabout located at the intersection of Wright Drive and Airport Road.	\$585,452.00	Under construction, bid as part of terminal work package.
	26TR02 /26TR03 (22TR07)	Deferred Maintenance (6 locations)	Misc. (i.e. storm sewer, sidewalks, bridges, etc.)	\$374,126.50	CC awarded contract on 9/8, Contractor mobilized on 11/3 to Boomer Dam Spillway.
<i>Pre Construction</i>	25TR02	400 S. Villa Dr. / Orchard St. & 5th Ave.	Repairs to existing drainage structure and roadway	\$212,000.00	Bids opened 11/5, staff in review and preparing to bring before CC for possible award at the November 17th meeting.
<i>In Design</i>	25TR04 (21TR14) & 25WL04	Knoblock St. from 4th to University 4th Ave. from Hester to Duck 4th Ave. from Orchard to Walnut 4th Ave. from Garfield to Lincoln Lincoln St. from 6th to 4th	Full depth reconstruction w/ waterline Partial or Full depth reconstruction w/ waterline Full depth reconstruction Patching and/or partial/full depth reconstruction Full depth reconstruction	\$4,300,000.00	60% submittal review meeting with Engineer 8/26. Engineer working on 90% submittal, stakeholder meeting with merchant group held on 9/17.
	23TR06	Maple Avenue & West Street	Full depth reconstruction	\$2,200,000.00	Design 60% complete. Convention Center Development on hold, decision to move forward pending determination of project needs and priority.
	TBD	Drury St., approx. 1800 feet north of 6th Ave. (SH51)	Repairs to existing drainage structure and roadway	\$400,000.00	Determining schedule to accommodate SPS and product manufacturing.
	TBD	7th Ave. in Pecan Hill Addition	Repairs to sidewalks	TBD	Working on design. Video of sanitary sewer inconclusive. Potholing to be scheduled.
	24TR06	12th Ave. Health Corridor Study	Traffic study on 12th Ave. between Western & Duck	\$87,500.00	Consultant finalizing report and estimating cost of recommended improvements.
	25TR03	Airport & Perkins Traffic Impact Analysis (TIA)	Traffic study at Airport & Perkins	\$29,000.00	Staff has returned review comments.
	23TR08215	Rails-to-Trails (Phase I)	Trail design from McElroy to Lakeview (& to Husband)	\$300,000.00	30% design submitted 10/2, review meeting held on 11/5/2025. Staff, Engineer and ODOT working on items following the meeting.
	24TR08260	Rails-to-Trails (Phase II)	Trail design from 6th Ave. to McElroy	\$300,000.00	Half has been selected as the Design Engineer. Scoping meeting held 4/7/2025. Lease agreement for trail approved by CC on 7/21. Design Engineer and ODOT working on Phase 2 Agreement.
	N/A	Downtown-Campus Pedestrian Connection	New sidewalk	\$800,000.00	Staff working to determine a route that will provide the greatest benefit to citizens.
	25TR12	Sidewalks (various locations)	Sidewalks (various locations)	\$1,200,000.00	Engineer in design for 1st construction package.
	25TR01 25TR09/10	Task Order 1 (under FY25 PMP, 25TR09/10)	Mill & Overlay/Full Reconstruction/Surface Treatments	\$2,400,000.00	Design 90% submitted, in review by staff; final design expected in November 2025.
		Task Order 2 (under FY25 PMP, 25TR09/10)	Surface Treatments	\$2,000,000.00	Engineering consultant has been given notice to proceed with design.
		Task Order 3 (under FY25 PMP)	Rehabilitation/Full Reconstruction	\$5,400,000.00*	Consultant preparing scope of work; fee negotiations will follow; Expect Task Order to be on Council agenda for authorization in November 2025. * Cost is a placeholder amount until fee is negotiated.
		Task Order 4 (under FY26 PMP)	Full Reconstruction / Surface Treatments	\$8,000,000.00*	Consultant preparing scope of work; fee negotiations will follow; Expect Task Order to be on Council agenda for authorization in December 2025. * Cost is a placeholder amount until fee is negotiated.
	22TR##	Deferred Maintenance Bridges / Channels	Miscellaneous bridge and channel maintenance	TBD	In Design. Staff to reconcile with biannual ODOT bridge inspection report.
TBD	Sangre Road Improvements	Partnership with County to overlay Sangre north of 6th Ave	TBD	Contract with County in review.	
TBD	City Wide Pavement Markings	Restriping existing pavement markings	TBD	Staff developing scope.	
<i>Planning/ Miscellaneous</i>	N/A	Citywide	Sidewalk/trail connectivity (& requests from citizens)	N/A	Staff is working to identify and prioritize sidewalk and trail gaps throughout the City.
	N/A	Citywide	Miscellaneous traffic control requests	N/A	Addressing requests for: striping, signing, signals, speed bumps, etc.
	N/A	Downtown	Downtown Intersection Modifications	N/A	Staff developing options.

**CITY OF STILLWATER
PROFESSIONAL SERVICES AGREEMENT
PROJECT NUMBER: 26TR06**

1. Professional Service Provider:

- a. Name: Halff Associates, Inc.
- b. Telephone No.: 405-493-0340
- c. Address: 1111 N. Lee Ave., Oklahoma City, OK 73103

2. Project Title and Location: Railroad Rail and Tie Removal – Railroad Corridor from Lakeview Road to 6th Avenue

3. Contract for: Development of construction plans for the removal of existing rails and ties within the railroad corridor between Lakeview Road to 6th Avenue, including additive alternates for southern project extents. Scope also to include a limited amount of onsite construction administrative assistance following award of the construction contract. The Professional Service Provider shall perform all duties, responsibilities and requirements set out in the Scope of Services (Attachment A) hereto. The Professional Service Provider agrees that this professional service shall be treated as an important service to the City and also agrees to commit the time necessary to perform the professional services in a normal and customary professional manner.

4. Compensation: Professional Service Provider shall be compensated at the hourly rates as set forward in the Basis of Fee (Attachment B), and the total compensation under this contract is Not to Exceed fifty-one thousand, eight hundred ninety dollars and no cents (\$51,890.00) for the entire Scope of the Professional Services rendered. Any Additional Services will be billed at the hourly rates set forth in Exhibit A. The parties agree that the Professional Service Provider's position is not a traditional City employee position; therefore, the foregoing constitutes all the benefits and other forms of compensation due the Professional Service Provider, acting in the role of an independent contractor, and therefore ineligible for all other benefits paid to regular full-time City employees. The Professional Service Provider shall be responsible for his/her own vehicle expenses and any other indirect costs incurred in fulfilling the stated contract requirements. The Professional Service Provider agrees to abide by and comply with all of the applicable City's Administrative Policies.

5. Invoicing and Payment: The Professional Service Provider shall submit invoices requesting payment for services rendered to the City monthly in accordance with actual progress of the work on each work item. The invoices shall be in a format satisfactory to the City. Payment will be made within 30 days following the first eligible City Council meeting occurring after the date on the invoice.

6. Time for Performance: These duties, responsibilities and requirements shall begin upon the execution of this Contract and shall be completed in accordance with the Milestones shown in Attachment A.

7. Insurance: The Professional Service Provider shall acquire all insurance policies required for professional liability insurance, general liability, auto insurance, workers' compensation and/or health insurance. The Professional Service Provider shall provide proof of general liability and professional liability insurance coverage to the City on or before the effective date of this Agreement.

During the performance of the services under this Professional Services Contract, the Professional Service Provider shall maintain the insurance coverage required below and the City shall be named as an Additional Insured on the General Liability and Automobile Liability policies:

- (1) General Liability Insurance, with a combined single limit of \$1,000,000 for each occurrence and \$1,000,000 in the aggregate;
- (2) Automobile Liability Insurance, with a combined single limit of not less than \$1,000,000 for each person, not less than \$1,000,000 for each accident and not less than \$1,000,000 for property damage; and
- (3) Professional Liability Insurance, with a limit of \$1,000,000 per claim / annual aggregate.

8. No Indemnification by the City: The Professional Service Provider understands and acknowledges that City is a municipal corporation that is funded by its taxpayers to operate for the benefit of its citizens. Accordingly, and pursuant to Oklahoma law, The City shall not indemnify nor hold the Professional Service Provider harmless for loss, damage, expense or liability arising from or related to this Agreement, including any attorney's fees and costs. In addition, The Professional Service Provider shall not limit its liability to the City for actual loss or direct damages for any claim based on a material breach of this Agreement and the documents incorporated herein. The City reserves the right to pursue all legal and equitable remedies to which it may be entitled.

9. Indemnification by Professional Service Provider: The Professional Service Provider agrees to indemnify and hold harmless the City, and its agents and employees, from and against legal liability for all claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are caused by the negligent or intentional acts, errors, or omissions of The Professional Service Provider, its agents or employees.

10. Immigration Compliance: The Professional Service Provider shall comply in all respects with all immigration-related laws, statutes, ordinances and regulations including without limitation, the Immigration and Nationality Act, as amended, the Immigration Reform and Control Act of 1986, as amended, and the Oklahoma Taxpayer and Citizen Protection Act of 2007 (Oklahoma HB 1804) and any successor laws, ordinances or regulations (collectively, the Immigration Laws").

11. Governing Documents: The parties agree to perform this contract in strict accordance with the clauses, provisions, and the documents identified as follows, all of which are made part of this contract. In the event of conflict, these documents shall be interpreted in the following order:

- a. This Contract
- b. Attachment A to this Contract.
- c. Duly Authorized Amendments arising out of this Contract

12. Electronic Signatures: The Parties agree this transaction may be completed by electronic means and an electronic signature on this Contract will be given the same legal effect as a handwritten signature and cannot be denied enforceability solely because it is in electronic form. If the Professional Service Provider signs this Contract electronically and/or submits documents electronically, the Professional Service Provider agrees to comply with the City's requirements for submission of electronically signed and/or submitted documents.

13. Governing Law: This Agreement shall be governed by the laws of the State of Oklahoma and venue for any action concerning this Agreement shall be in the District Court of Payne County, Oklahoma.

14. Termination: This Agreement may be terminated by City for convenience at any time upon ten (10) days prior written notice to Professional Service Provider. This Agreement may be terminated for cause by the non-breaching party in the event the other party materially breaches this Agreement and provided the non-breaching party provides the breaching party ten (10) days prior written notice and the opportunity to cure such breach(es) specified in the notice. In the event termination is for the convenience of City, payment will be made for the value of all services rendered up to the time of termination. In the event termination is for breach of contract by Professional Service Provider, payment will be made only for the value of those services satisfactorily performed as determined by City. In the event of such termination due to Professional Service Provider's failure to cure, Professional Service Provider shall be responsible for recoverable costs, expenses, and damages to the extent caused by Professional Service Provider's failure to cure.

15. Entirety of Agreement: The foregoing Professional Services Contract supersedes all previous negotiations and may not be modified except by a written order executed by the parties hereto.

16. Effective Date: This Contract is effective shall be effective upon signature of both parties.

REMAINDER OF PAGE INTENTIONALLY BLANK

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed by their duly authorized officers or representatives on the dates set forth below.

OWNER:

PROFESSIONAL SERVICE PROVIDER:

CITY OF STILLWATER

HALFF ASSOCIATES, INC.

By: _____

By: _____

Name/Title: J. Brady Moore, City Manager

Name/Title: _____

Owner(s) address for giving notices:

PO Box 1449

Stillwater, OK 74076

VERIFICATION:

State of Oklahoma)
) §
County of)

Before me, a Notary Public, on this _____ day of _____, 202__, personally appeared _____, known to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he/she executed the same as his/her free and voluntary act and deed for the uses and purposes therein set forth.

My Commission Expires:

Notary Public

APPROVED AS TO FORM AND LEGALITY THIS

_____ DAY OF _____, 20_____.

KIMBERLY CARNLEY - City Attorney



Attachment A: Scope of Services

Railroad Rail and Tie Removal – Railroad Corridor from Lakeview Road to 6th Avenue

Project Scope:

Project Description

The purpose of this project is to develop construction plans for the removal of existing rails and ties within the railroad corridor between Lakeview Road to 6th Avenue, including additive alternates for bidding of Phase 1 and Phase 2 extents separately, as funding allows. Onsite construction administrative assistance shall also be provided during construction, as detailed below.

General Scope

The general scope of work includes the work described below to prepare 50% construction plans, 90% construction plans, final construction plans and bidding documents, up to two (2) virtual meetings, and two (2) in-person review meetings. Project design shall conform to the City of Stillwater standards and specifications. Additional specifications are anticipated to be required for the completion of the construction and will be included in the bidding documents. ODOT pay items and notes may be incorporated where appropriate for the design.

Project Management

1. HALFF shall attend Virtual Progress Meetings with the City of Stillwater. HALFF shall prepare a progress meeting report for distribution following each meeting. Two (2) virtual meetings are anticipated throughout the duration of the contract.
2. HALFF shall attend each review meeting with the City of Stillwater. Review meetings are anticipated for the 50% plan review and the 90% final review meeting. HALFF shall prepare a plan review meeting report for distribution following each meeting.
3. HALFF shall prepare an estimated construction cost summary at each of the project milestones (50%, 90% and PS&E) based on available current unit pricing.

Deliverables

All deliverables will be submitted as follows:

1. HALFF shall prepare 50% Preliminary Plans and submit a PDF copy for review and comment by the CITY.
2. HALFF shall prepare 90% Final Review Plans and Bidding Documents and submit a PDF copy for review and comment by the CITY.
3. HALFF shall prepare Final Construction Plans, Specifications and Estimates to the City of Stillwater for bidding purposes.



Preliminary Plan Development Services (50%)

- A. **Preliminary Plans (50%)** – Preliminary Plans will be presented to the City of Stillwater to confirm limits of rail removal, review 50% design elements, and provide a preliminary construction cost estimate. The following sheets are included in the 50% Plans:
 - i. Title Sheet
 - ii. Removal Detail
 - iii. Limits of Removal with Aerials on 1:200 scale (no survey)

- B. A review meeting will be held to discuss the 50% Plans.

Final Review Plan Development Services (90%)

- A. **Final Review Plans (90%)** – Final Review Plans will be presented to the City of Stillwater to incorporate the comments received from the 50% Plans and to provide pay items, notes, bidding documents, and an updated preliminary construction cost estimate. The following sheets are included in the 90% Plans:
 - i. Title Sheet
 - ii. Removal Detail
 - iii. Preliminary General Notes and Summary of Pay Quantities
 - iv. Limits of Removal with Aerials on 1:200 scale (no survey)
 - v. Intersection Details with Aerials on 1:50 scale (no survey)
 - vi. Preliminary Bidding Documents
 - vii. Preliminary Construction Cost Estimate

- B. A review meeting will be held to discuss the 90% Plans.

Final Construction Plan Development Services (100%)

- A. **Final Construction Plans (100%)** – Final Review Plans will be presented to the City of Stillwater to incorporate the comments received from the 90% Plans and to provide final construction plans, bidding documents, and a final construction cost estimate. The following sheets are included in the 100% Plans:
 - i. Signed Title Sheet
 - ii. Final Removal Detail
 - iii. Final General Notes and Summary of Pay Quantities
 - i. Final Limits of Removal with Aerials on 1:200 scale (no survey)
 - ii. Final Intersection Details with Aerials on 1:50 scale (no survey)
 - iv. Final Bidding Documents
 - v. Engineer's Construction Cost Estimate

- B. Halff will attend the Pre-Bid Conference (Up to 2 Meetings if bid separately)

- C. Halff will attend the Bid Opening Meeting (Up to 2 Meetings if bid separately)

Task 4: Construction Administration – Construction Inspection services will be provided by the City of Stillwater. HALFF will provide on-call support during the construction as described below.

- 1. HALFF shall attend up to 8 monthly construction field meetings or other on-site meetings with the City and the Contractor, at the request of the City.
- 2. HALFF shall respond to up to 2 RFIs and provide a review of up to 8 contractor pay applications, as requested by the City.



3. Change orders, material testing, daily field inspection, and other construction inspection services are excluded and anticipated to be provided by the City of Stillwater, as needed.

Assumptions

Client to provide:

1. Sample Bidding Document with all Bonds and required forms
2. Available utility records, system maps, as-builts
3. Right-of-entry to property

Exclusions

The following services are excluded from this contract and can be added through a supplemental agreement.

1. Topographic Survey
2. Boundary Survey
3. Subsurface Utility Engineering
4. Mapping of utility services
5. Environmental
6. Right of Entry
7. Permitting
8. Bridge Design
9. Legal Descriptions
10. Utility design
11. Existing and proposed drainage capacity analysis
12. Structural Design
13. Traffic Studies
14. Pavement Design
15. Landscape Design
16. Daily Inspection
17. Material Testing



A. Fee Schedule

1. Project Management	\$ 10,460.00
2. Preliminary Plan Development (50%)	\$ 7,800.00
3. Final Review Plan Development (90%)	\$ 12,340.00
4. Final Plan Development (100%)	\$ 8,770.00
5. Construction Administration	\$ 10,980.00
6. Expenses	\$ 1,540.00

Total Project Fee

\$51,890.00

Task Name	Milestone
Plan Development	
Notice to Proceed	TBD
Preliminary Plans (50%)	60 days from Notice to Proceed
Final Review Plans (90%)	60 days from 50% Review Meeting
Final Construction Plans and Documents (100%)	60 days from ODOT Environmental Clearance
Anticipated Letting	120 days from ODOT Environmental Clearance



HOURLY RATES

Personnel Classification	2025	2026	2027
HALFF ASSOCIATES, INC			
Principal-In-Charge	\$315.00	\$330.00	\$345.00
Engineer I	\$129.00	\$134.00	\$139.00
Engineer II	\$158.00	\$164.00	\$171.00
Engineer III	\$207.00	\$215.00	\$224.00
Engineer IV	\$265.00	\$276.00	\$287.00
Engineer V	\$315.00	\$330.00	\$345.00
Office Tech I	\$76.00	\$79.00	\$82.00
Office Tech II	\$99.00	\$103.00	\$107.00
Office Tech III	\$128.00	\$133.00	\$138.00
Office Tech IV	\$154.00	\$160.00	\$166.00
Office Tech V	\$207.00	\$215.00	\$224.00
Intern	\$90.00	\$94.00	\$98.00
Administrative II	\$110.00	\$115.00	\$120.00
Administrative III	\$128.00	\$133.00	\$138.00
Specialist I	\$107.00	\$111.00	\$115.00
Specialist II	\$139.00	\$145.00	\$151.00
Specialist III	\$192.00	\$200.00	\$208.00
Specialist IV	\$224.00	\$233.00	\$242.00
Specialist V	\$370.00	\$385.00	\$400.00
Field Tech I	\$85.00	\$88.00	\$92.00
Field Tech II	\$100.00	\$104.00	\$108.00
Field Tech III	\$126.00	\$131.00	\$136.00
Field Tech IV	\$163.00	\$170.00	\$177.00
Field Tech V	\$193.00	\$201.00	\$209.00
CEI Services I	\$118.00	\$123.00	\$128.00
CEI Services II	\$124.00	\$129.00	\$134.00
CEI Services III	\$155.00	\$161.00	\$167.00
CEI Services IV	\$207.00	\$215.00	\$224.00
CEI Services V	\$315.00	\$330.00	\$345.00
Surveyor II	\$132.00	\$137.00	\$142.00
Surveyor III	\$166.00	\$173.00	\$180.00
SUR – 1-Man Survey Crew	\$130.00	\$135.00	\$140.00
SUR – 2-Man Survey Crew	\$200.00	\$208.00	\$216.00
SUR – 3-Man Survey Crew	\$270.00	\$281.00	\$293.00
Mileage	Current Govt. Rates		
Travel Expenses (Lodging, Per Diem)	Current Govt. Rates		
Miscellaneous Project Expenses	Cost + 10%		

Fee Proposal

Owner: City of Stillwater

Proposal Date: October 23, 2015

Organization: HALFF

AVO: 63176.001

PROJECT DESCRIPTION: Railroad Rail and Tie Removal - Railroad Corridor from Lakeview Road to 6th Avenue

DIRECT SALARY COSTS

Labor Description	Labor Category							
	Engineer V	Engineer III	Office Tech II	CEI Services V	CEI Services IV	Admin Assistant		
Labor Rate	\$ 315.00	\$ 207.00	\$ 99.00	\$ 315.00	\$ 207.00	\$ 110.00		

	HOURS								Sub-Task	Task	Activity	Cost
	Engineer V	Engineer III	Office Tech II	CEI Services V	CEI Services IV	Admin Assistant						
1 Project Management	12	28	0	0	0	8	0	0			48	\$ 10,460
1.1 Project Management	4	20								24		
1.2 Invoicing		8				8				16		
1.3 Contract Negotiations	8									8		
2 Preliminary Plans (50%)	8	14	24	0	0	0	0	0			46	\$ 7,800
2.1 Preliminary Plans	3	8	24	0	0	0	0	0		35		
2.1.1 Title Sheet			6						8			
2.1.2 Removal Detail	2	2	6						10			
2.1.3 Limits of Removal with Aerials (1:200 Scale)	1	4	12						17			
2.2 Preliminary Construction Estimate	1	2								3		
2.3 50% Review Meeting (In-Person)	4	4								8		
3 Final Review Plans (90%)	15	22	22	0	0	8	0	0			67	\$ 12,340
3.1 Final Review Plans	6	8	22	0	0	0	0	0		36		
3.1.1 Edits to previously developed sheets	2	2	4						8			
3.1.2 General Notes and Summary of Pay Quantities	2	2	6						10			
3.1.3 Intersection Details with Aerials (1:50 Scale)	2	4	12						18			
3.2 Preliminary Bidding Documents	4	8				8				20		
3.3 Preliminary Construction Estimate	1	2								3		
3.4 90% Review Meeting (In-Person)	4	4								8		
4 Final Plans (100%)	12	16	8	0	0	8	0	0			44	\$ 8,770
4.1 Updates to Plans	2	4	8							14		
4.2 Updates to Bidding Documents	2	4				8				14		
4.3 Pre-Bid Conference	4	4								8		
4.4 Bid Opening Meeting	4	4								8		
5 CA Services	0	8	0	2	42	0	0	0			52	\$ 10,980
5.1 Construction Field Visits (Max of 8)					32					32		
5.2 RFI Responses		8		2	2					12		
5.3 Review of Pay Applications					8					8		

Sub-Total Costs	47	88	54	2	42	24	0	0			257	\$ 50,350
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OTHER DIRECT COST											Cost
Expenses											\$ 1,540

TOTAL DESIGN COST											\$ 51,890
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Sidewalk Request Spreadsheet

Request ID	Location	Discription of Request	Date of Request	Source of Request	Type of Request	Name (Last name first)	Contact Info	Category (PW, S, M, L)	Estimated Priority (1, 2, 3)	Status	Notes
100	Shumard 9th to Sante Fe	3 lots missing sidewalk	8/6/2025	Connect	New	Szlichta, Becky	bszl@hotmail.com 405-338-1419	1-PW	1	2-Under Review	Date Sent: 9/2/2025 With public works for review of scope and constructibility
105	Richmond Rd. In front of Richmond Elementary	Missing sidewalk	8/29/2025	Connect	New	Santelli, Carle	csantelli@stillwaterschools.com	1-PW	1	2-Under Review	Date Sent: 9/2/2025 With public works for review of scope and constructibility
96	2123 S. August	Gap in Sidewalk	7/2/2025	Connect	New	Parks, Chip	405-338-5970 chipparks91@gmail.com	1-PW	2	2-Under Review	Date Sent: 9/2/2025 With public works for review of scope and constructibility
113	1613 E Brooke Ave and Jardot	missing sidewalk during lot construction	12/22/2024	Request Tracker	New	Gose, Roger	roger@gose-associates.com	1-PW	3	3-Future Consideration	
1	4609 W 12th	Missing sidewalk on East side of residential lot.	1/15/2025	Connect	New	Szlichta, Becky	bszl@hotmail.com 405-338-1419	1-PW	1	5-Awaiting Public Works Action	Date Sent: 3/6/2025
2	north side of 8th ave between main & husband	Sidewalk poses a tripping hazard and discourages pedestrian traffic to businesses	10/17/2024	Connect	Repair	Morris, Kaylee	kaylee.morris10@okstate.edu 405-835-8418	1-PW	1	5-Awaiting Public Works Action	Date Sent: 3/6/2025
3	113 E 8th Ave	Sidewalk needs improvement for pedestrian traffic	10/17/2024	Connect	Repair	Beck, Murphy	msbeck10.25@gmail.com	1-PW	1	5-Awaiting Public Works Action	Date Sent: 3/6/2025
4	West side of Boomer between Moore & Brooke	Overgrown and uneven sidewalk, hazard for walkers	10/16/2024	Connect	Repair	Caverlee, Thomas	thomas.caverlee@okstate.edu 214-674-6352	1-PW	1	5-Awaiting Public Works Action	
5	south side of 3rd between Jefferson & Monroe	Tree roots severely damaging sidewalk. Upheaval	10/16/2024	Connect	Repair	McKinley, Kristofer Melissa	kristofer.mckinley@outlook.com 405-697-4015	1-PW	1	5-Awaiting Public Works Action	Date Sent: 11/1/2024 Quote received for tree removal
11	SW corner of Husband & Maple	Damaged sidewalk panels	9/16/2024	Staff	Repair			1-PW	2	5-Awaiting Public Works Action	
12	8th & Husband area	Cracked sidewalk becoming tripping hazard	10/17/2024	Connect	Repair	Lam, Tanner	tanner.lam10@okstate.edu	1-PW	2	5-Awaiting Public Works Action	Date Sent: 3/6/2025
14	SE corner of 8th & Walnut	Damaged/cracked sidewalk in need of repair	10/16/2024	Connect	Repair	Anderson, Tyler	tyler.d.anderson@okstate.edu	1-PW	2	5-Awaiting Public Works Action	Date Sent: 11/1/2024
91	McElroy Rd between N	Sidewalk panels setting and	5/5/2025	Citizen	Repair			1-PW	1	6-Closed	
95	2010 Mathews Ave	Missing ADA curb ramp	5/27/2025	Citizen	New	Johnson, Kris	405-612-2120	1-PW	1	6-Closed	
90	19th from Sangre to	Damaged Sidewalk Panels	4/29/2025	Staff	Repair			1-PW	1	6-Closed	
15	S. Washington & 11th st	Broken sidewalk	10/17/2024	Connect	Repair	Treat	bltreat@okstate.edu	1-PW	2	6-Closed	
21	Boomer and Franklin, in	Gap in sidewalk along arterial	1/23/2025	Connect	New	Gose, Roger		2-S	1	3-Future Consideration	
23	Villa From Drury to 4th	Missing sidewalk	8/7/2024	Staff	New			2-S	1	3-Future Consideration	
25	117 S. Husband to 126 S. Husband	Damaged and missing sidewalk	9/16/2024	Staff	Repair/New			2-S	1	3-Future Consideration	
79	Husband, north of 3rd	missing sidewalk	3/21/2025	Connect	New	NA	colonwheel8@gmail.com 918-407-6973	2-S	1	3-Future Consideration	
80	N. Boomer- Silver Springs to the Links	Missing sidewalk that would connect Trailer Park to Nearby Bus Stop	3/6/2025	Connect	New	Lanier, Stephen	steve_lanier@hotmail.com	2-S	1	3-Future Consideration	
81	Duncan & Husband at Hall of Fame	Sidewalk Ramps need replaced with ADA compliant ramps	3/26/2025	Staff	Repair			2-S	1	3-Future Consideration	
94	McElroy N.Lewis to Kameoka	Missing Sidewalk	5/22/2025	Connect	New	Henson, Mike	mikehenson@hotmail.com 405-760-0010	2-S	1	3-Future Consideration	
19	Airport and Knoblock	Asking for addition of a ramp on Airport across from Knoblock	1/3/2025	Connect	New	Driskill, Carl	cdriskill@outlook.com 405-612-4961	2-S	1	3-Future Consideration	
84	Airport & Knoblock	Asking for addition of a ramp on Airport across from Knoblock	3/20/2025	Connect	New	Deken, Dave	de78ke@yahoo.com	2-S	1	3-Future Consideration	
82	West & University	Add sidewalk to connect Maple to 3rd on East side of West	3/31/2025	Staff	New & Repair			2-S	2	3-Future Consideration	Replacing ID#: 24 (Bill reviewing OSU parking lot issue for possible solution)
26	Krayler East of Perkins, by movie theatre	Sidewalk abruptly ends by movie theatre without crossing ramp	10/16/2024	Connect	New	Blair, Garrett	garrett.blair@okstate.edu 918-804-6808	2-S	2	3-Future Consideration	Proposed Development for area which will include sidewalk

Sidewalk Request Spreadsheet

Request ID	Location	Discription of Request	Date of Request	Source of Request	Type of Request	Name (Last name first)	Contact Info	Category (PW, S, M, L)	Estimated Priority (1, 2, 3)	Status	Notes
27	216 S Duncan St	No sidewalk, old cobblestone sidewalk or grass. West side	10/28/2024	Connect	New	Weerasu, Nimalka	nm.weerasu@gmail.com	2-S	2	3-Future Consideration	
28	424 S Husband St	W Side mssing sidewalk. Disconnect on sidewalk on east	10/28/2024	Connect	New	Weerasu, Nimalka	nm.weerasu@gmail.com	2-S	2	3-Future Consideration	See Also: ID# 10, 29, 33, 43 & 76
29	318 S Duncan St	Badly cracked sidewalk on W side	10/28/2024	Connect	Repair	Weerasu, Nimalka	nm.weerasu@gmail.com	2-S	2	3-Future Consideration	See Also: ID# 10, 28, 33, 43 & 76
114	224 S. Jefferson St	Non-ADA compliant sidewalk and ramps	10/31/2025	Citizen	New/Repair	NA	NA	2-S	2	3-Future Consideration	
83	4th & Walnut	Repair ADA ramp and add double ADA ramp	3/31/2025	Staff	New			2-S	1	4-Assigned to a Project	Being corrected by Project 25TR04 Lincoln, 4th & Knoblock
24	West from University to 202 S West	Damaged and missing sidewalk	9/16/2024	Staff	Repair/New			2-S	1	6-Closed	New request added to build sidewalk on East side of West due to OSU
108	3rd Ave. Urgent Care to Burdick	Missing Sidewalk	10/9/2025	Connect	New	Laughlin, Caitlin	caitlin.laughlin@gmail.com 435-881-0923	3-M	1	1-Received	See Also ID#: 109 & 110
109	3rd Ave. Urgent Care to Burdick	Missing Sidewalk	10/9/2025	Connect	New	Laughlin, Caitlin	caitlin.laughlin@gmail.com 435-881-0923	3-M	1	1-Received	See Also ID#: 108 & 110
110	3rd Ave. Urgent Care to Burdick	Missing Sidewalk	10/9/2025	Connect	New	Laughlin, Caitlin	caitlin.laughlin@gmail.com 435-881-0923	3-M	1	1-Received	See Also ID#: 108 & 109
107	Perkins Rd. Virginia to 3rd	Missing Sidewalk	10/2/2025	Connect	New	Winkler, Timothy	timothwinklerjr@gmail.com 315-522-3884	3-M	3	1-Received	Previous review of request for this area was determined not heeded.
22	W. 7th & Pecan Hill	Damaged sidewalk panels and driveway approach crossings	10/8/2024	Staff	Repair			3-M	1	3-Future Consideration	
85	Airport Rd. & Husband	Connect new sidewalk along Airport to Boomer Lake Trail	3/14/2025	Staff	New			3-M	1	3-Future Consideration	Will include a RR Crossing, awaiting response from Railroad
89	Sangre & 19th	Add sidewalk to connect 19th & Sangre to Meridian Tech	4/29/2025	Staff	New			3-M	1	3-Future Consideration	Creek Crossing needed See Also ID#: 59, 61, & 65
93	McElroy Duck to Main	Missing Sidewalk	5/22/2025	Connect	New	Henson, Mike	mikehenson@hotmail.com 405-760-0010	3-M	1	3-Future Consideration	
10	4th & Husband area	Lip drop from sidewalk, N side along 4th ave alley crossing	10/28/2024	Connect	Repair	Weerasu, Nimalka	nm.weerasu@gmail.com	3-M	1	3-Future Consideration	See Also: ID# 28, 29, 33, 43 & 76
18	Lakeview and Monroe	Asking for addition of a ramp on lakeview across from Monroe	1/3/2025	Connect	New	Driskill, Carl	cdriskill@outlook.com 405-612-4961	3-M	1	3-Future Consideration	PW believes it to be best handled by a contractor (Will be included in SW Task
30	McElroy between Main and 150' West of Duncan	no sidewalk, posing dangerous st crossing	10/10/2024	Connect	New	Vanness, William	williamvanness@gmail.com	3-M	1	3-Future Consideration	
33	4th & Husband SW corner	Sidewalk on SW corner steep and no ramp to street	10/28/2024	Connect	Repair	Weerasu, Nimalka	nm.weerasu@gmail.com	3-M	1	3-Future Consideration	See Also: ID# 10, 28, 29, 43 & 76
34	9th Ave between Walnut and Pine	Sidewalk does not connect between Walnut and pine.	9/27/2024	Connect	New	Walton, David	David.s.walton@okstate.edu	3-M	1	3-Future Consideration	
35	East side of Knoblock, 3rd St. going North	Damaged/cracked sidewalk & uneven. In need of repair	10/16/2024	Connect	Repair	Rivera, Allison	Allison.rivera@okstate.edu 405-924-1604	3-M	1	3-Future Consideration	
36	East side of Knoblock, 3rd St. going North	Damaged/cracked sidewalk & uneven. In need of repair	10/16/2024	Connect	Repair	Monbrod, Melanie	melanie.monbrod@okstate.edu	3-M	1	3-Future Consideration	
37	E Miller Ave between Main & Lowry	Missing sidewalk, so no connection to the East of area	10/17/2024	Connect	New	Witherell, Hattie	hattie.witherell@okstate.edu 918-348-0504	3-M	1	3-Future Consideration	
38	W. 9th ave from Pine to Ramsey	Lack of street crossings, and confusing path of sidewalk	10/15/2024	Connect	New	Mixon, Allie	almixon@okstate.edu 405-314-3037	3-M	1	3-Future Consideration	
76	215 S Husband (5th and Husband)	Curb cuts needed for SW, SE, and NE sidewalks	10/29/2024	Connect	Repair	Weerasu, Nimalka	nm.weerasu@gmail.com	3-M	1	3-Future Consideration	See Also: ID# 10, 28, 29, 33, & 43
77	Airport & Knoblock	Connect Boomer Lake Trail to neighborhood	2/20/2025	Staff	New			3-M	1	3-Future Consideration	
32	32nd st. connecting Black Oak & Eagle Summit	Wants connecting sidewalk between neighborhoods	10/13/2024	Connect	New	Owens, Jennifer	owensok@gmail.com 405-269-3032	3-M	1	3-Future Consideration	See Also: ID# 54 & 56
106	E Miller Ave between Main & Lowry	Missing Sidewalk	9/3/2025	Connect	New	Terry, Isaac	isaacsterry7@gmail.com 405-240-6237	3-M	1	3-Future Consideration	
41	S. Fern from 19th to 18th	Damaged Sidewalk needs completely removed and	9/16/2024	Staff	Repair			3-M	2	3-Future Consideration	

Sidewalk Request Spreadsheet

Request ID	Location	Discription of Request	Date of Request	Source of Request	Type of Request	Name (Last name first)	Contact Info	Category (PW, S, M, L)	Estimated Priority (1, 2, 3)	Status	Notes
42	Husband from Miller to Mathews	Damaged sidewalk panels	9/16/2024	Staff	Repair			3-M	2	3-Future Consideration	
102	Meridian Ave to Innovation Way	Sidewalk Connection	8/6/2025	Connect	New	Harsch, Paul	pharsch@gmail.com 727-244-9583	3-M	2	3-Future Consideration	
31	West side of Main st between Hall of Fame & 3rd	sidewalk narrow, uneven & damaged. Not ADA compliant	10/10/2024	Connect	Repair	Vanness, William	williamvanness@gmail.com	3-M	2	3-Future Consideration	
43	4th & Duncan area	Sidewalk have a curb onto street, no ramp. Sidewalk cracked	10/28/2024	Connect	Repair	Weerasu, Nimalka	nm.weerasu@gmail.com	3-M	2	3-Future Consideration	See Also ID# 10, 28, 29, 33, & 76
45	3rd Ave, Between S. Park and Lowry	Sidewalk missing on north side of 3rd Ave	10/18/2024	Connect	New	Vanness, William	williamvanness@gmail.com	3-M	2	3-Future Consideration	
78	Range Rd.- West 7th Ave to Primrose & Primrose to Trenton Ave.	Missing Sidewalk along Range Rd.	3/6/2025	Staff	New			3-M	2	3-Future Consideration	See Also: ID# 67 & 66
104	6th St. Hwy 51, 2324 E. OK-51	Missing sidewalk East of Jardot on 6th, to connect housing and school.	8/27/2025	Connect	New	Lambert, Stone	stone@lambertok.com 405-334-2710	3-M	2	3-Future Consideration	ODOT intends to install sidewalk along this stretch of road. Will update with timing when there is more information.
44	Boomer between McElroy and Husband	no sidewalk, dangerous drop off, lacks crossing for McElroy	10/10/2024	Connect	New	Vanness, William	williamvanness@gmail.com	3-M	3	3-Future Consideration	Proposed development on corner lot could begin this construction.
46	1003 W. Lakeview Rd	Missing sidewalk along south side of Lakeview (Apartments	11/19/2024	Connect	New	Peters, Chris	mrchrispeters@gmail.com	3-M	3	3-Future Consideration	
47	26th & Western	Missing sidewalk connection between new developments on 29th & Western to existing sidewalk along western north of 26th	11/25/2024	Connect	New	Chambers, Dean	chambersdean58@gmail.com 480-250-0651	3-M	3	3-Future Consideration	Will need to wait until Park Valley (Ideal Homes) Development is completed.
48	26th & South Walnut	Lack of sidewalk connecting houses to neighborhood	12/31/2024	Connect	New	Miller, Amber	amber.k.miller@okstate.edu 912-257-9158	3-M	3	3-Future Consideration	
39	Corner of Sunrise and N. Canyon Rim	no curb ramp for crossing Sunrise on the west side of the	10/30/2024	Connect	Repair	Thompson, Alora	aaloorraa@gmail.com	3-M	1	4-Assigned to a Project	
40	301 W Miller Ave	Missing Sidewalk connectivity, posing hazardous walking path	10/17/2024	Connect	New	Hernandez, Nohelia	Nohelia.hernandez@okstate.edu 405-430-9700	3-M	1	4-Assigned to a Project	
49	W. Maple Ave between Duck and West	sidewalk uneven at each control joint	10/13/2024	Connect	Repair	Hutton, Tobin	tobin.hutton@okstate.edu	3-M		4-Assigned to a Project	Part of upcoming Maple & West Project
97	McElroy (Jardot to Skyline & Manning to Dryden)	No Sidewalk	8/1/2025	Citizen	New	Price, Brian	brian.price@mercmarine.com	4-L	1	3-Future Consideration	
101	Sangre, 19th to Meridian Lake	Lack of sidewalk connection	8/6/2025	Connect	New	Starks, Jared	jared.starks@gmail.com 405-747-5079	4-L	1	3-Future Consideration	
103	Sangre, 19th to Meridian Lake	Lack of Sidewalk connection	8/23/2025	Connect	New	Eastman, Katie	katieeastman@gmail.com 207-310-8704	4-L	1	3-Future Consideration	
52	N. Main St between W Connell ave & McElroy	Uneven, narrow sidewalk that floods and no sidewalk connecting to McElroy	10/10/2024	Connect	Repair	Vanness, William	williamvanness@gmail.com	4-L	1	3-Future Consideration	
53	University from Orchard to Western	Missing sidewalk on University from Orchard to Western. Pedestrians having to walk in	10/16/2024	Connect	New	Shepard, Regan	regan.shepard@okstate.edu 405-334-7395	4-L	1	3-Future Consideration	
54	on 32nd West of Black Oak and Sawgrass, then along Sangre to Schools	Missing sidewalk between neighborhoods and schools	10/18/2024	Connect	New	Dearing, Camaron	camarond@dearingers.com	4-L	1	3-Future Consideration	See Also: ID# 32 & 55

Sidewalk Request Spreadsheet

Request ID	Location	Discription of Request	Date of Request	Source of Request	Type of Request	Name (Last name first)	Contact Info	Category (PW, S, M, L)	Estimated Priority (1, 2, 3)	Status	Notes
55	Sangre road, 32nd to Sangre elementary	No sidewalk connecting 32nd neighborhoods to Sangre school sidewalks	10/30/2024	Connect	New	Smith, Kelsey	drkelseysmith@gmail.com	4-L	1	3-Future Consideration	See Also: ID# 32 & 54
56	University from Western to Monroe	Would like sidewalk on both sides of street on 6th &	12/31/2024	Connect	New	MacNelly, Blake	macnellyblake@gmail.com 817-995-7220	4-L	1	3-Future Consideration	
71	McElroy & Washington	Extend sidewalk from Washington west to existing sidewalk	1/23/2025	Citizen	New	Gose, Roger		4-L	1	3-Future Consideration	
87	6th From Walmart to Innovation way	Add new sidewalk to fill gap	4/29/2025	Staff	New			4-L	2	3-Future Consideration	Will need pedestrian Easement and drainage crossing structure
88	Tradan Heights and Westbrook Pedestrian	Add new sidewalk to connect adjacent neighborhoods	4/29/2025	Staff	New			4-L	2	3-Future Consideration	Will need pedestrian Easement and drainage crossing structure
92	McElroy Western to McDonald	Missing Sidewalk	5/22/2025	Connect	New	Henson, Mike	mikehenson@hotmail.com 405-760-0010	4-L	2	3-Future Consideration	
98	Skyline East side (McElroy to Sunrise)	No Sidewalk	8/1/2025	Citizen	New	Price, Brian	brian.price@mercmarine.com	4-L	2	3-Future Consideration	
99	Burdick (6th to Virginia)	No Sidewalk	8/4/2025	Connect	New	Smith, Melinda	melindaksmith90@gmail.com 918-852-5418	4-L	2	3-Future Consideration	
50	6th & Country Club to Charles Dr.	No Sidewalk connecting Westpark neighborhood to sidewalks by 6th & Country Club	1/15/2025	Connect	New	Rodenberg, Skyler	srodenberg@outlook.com 580-542-8108	4-L	2	3-Future Consideration	
51	Along 9th Avenue from Western to Duck	Sidewalk needs improvement for safety and street crossing access	12/24/2024	Connect	Repair	Davis, Trent	trenton.r.davis90@gmail.com 405-513-4643	4-L	2	3-Future Consideration	
57	6th St. From Jardot to Henderson, Highland Park	Missing Sidewalk	8/12/2024	Staff	New			4-L	2	3-Future Consideration	
58	North side of 6h from Country Club to Squire's Landing	Missing Sidewalk	8/7/2024	Staff	New			4-L	2	3-Future Consideration	
59	Sangre between 19th & Meridian/Tech Park	Need sidewalk along Sangre	10/1/2024	Connect	New	Joyce, Will	mayor@stillwaterok.gov	4-L	2	3-Future Consideration	
60	McElroy north side between Boomer and Perkins	Sidewalk incomplete	10/10/2024	Connect	New	Vanness, William	willamevanness@gmail.com	4-L	2	3-Future Consideration	Could potentially be partially completed with Change Order to Diamond Grind Project-25TR05
61	Sangre from Meridian/OSU lake trail to sidewalk on 19th Street	No sidewalk connecting Meridian Tech Lake to 19th Street	10/20/2024	Connect	New	Mornhinweg, Jeff	jmornhi@gmail.com	4-L	2	3-Future Consideration	
62	N. Washington between Lakeview and Airport. West	Sidewalk missing along N. Washington and lack of	12/19/2024	Connect	New	Staring, Candy	candy.staring@stillwaterok.gov	4-L	2	3-Future Consideration	Possible TA Grant project, may need combined with another project or
63	south side of 6th from Country Club to Crosswinds Development	Sidewalk missing along south side of 6th	12/31/2024	Connect	New	Pickett II, Pete	pete3000@yahoo.com 405-834-0206	4-L	2	3-Future Consideration	
64	Washinton St from Lakeview to Richmond	Lack of sidewalk along North Washington	1/1/2025	Connect	New	Frank, Evan	erace77@gmail.com 405-612-7209	4-L	2	3-Future Consideration	
65	Sangre road from 19th to 6th	lack of sidewalk along Sangre connecting to the OSU trail around the lake at highway 51	1/2/2025	Connect	New	Trojan, Tim	tim.trojan@gmail.com 405-332-6025	4-L	2	3-Future Consideration	
70	Washington & Ute	Extend sidewalk from the Links to Boomer Lake Trail	1/23/2025	Citizen	New	Brown, Tammy		4-L	2	3-Future Consideration	
66	Range rd. & 51 neighborhoods (Crosswings & Pecan Hill) to 19th street	No sidewalk connecting Pecan Hill neighborhood to City sidewalk on 19th	12/15/2024	Connect	New	Woods, Mike	mdw1mike@gmail.com 405-880-1521	4-L	3	3-Future Consideration	See Also: ID# 67 & 78

Sidewalk Request Spreadsheet

Request ID	Location	Discription of Request	Date of Request	Source of Request	Type of Request	Name (Last name first)	Contact Info	Category (PW, S, M, L)	Estimated Priority (1, 2, 3)	Status	Notes
67	Range rd. & 51 neighborhoods (Crosswings & Pecan Hill) to 19th street	No sidewalk connecting Neighborhoods to city sidewalk	10/20/2024	Connect	New	Mornhinweg, Jeff	jmornhi@gmail.com	4-L	3	3-Future Consideration	See Also: ID# 78
68	August Dr. & 6th Street	Would like a sidewalk from August Dr. & 6th street going to Koby Plaza	1/14/2025	Connect	New	Payne, Abigail	abigailerinpayne@gmail.com	4-L	3	3-Future Consideration	
69	Sangre, Country Club, and Range Road from 6th St to 19th St.	Would like miscellaneous sidewalk along multiple major roadways to create better paths,	1/14/2025	Connect	New	Payne, Abigail	abigailerinpayne@gmail.com	4-L	3	3-Future Consideration	
111	N. Washington between	Missing Sidewalk	10/13/2025	Connect	New	Blew, Lydia	blewlydia@gmail.com	4-L	3	3-Future Consideration	
112	N. Washington between Lakeview and Airport. West	Missing Sidewalk	10/20/2025	Connect	New	Shepard, Saxon	saxonmag@gmail.com 405-269-1428	4-L	3	3-Future Consideration	
Archived 0-Requests	Archived 0-Requests	Archived 0-Requests	Archived 0-Requests	Archived 0-Requests	Archived 0-Requests	Archived 0-Requests	Archived 0-Requests	Archived 0-Requests	Archived 0-Requests	Archived 0-Requests	Archived 0-Requests
6	212 E 3rd Ave	Sidewalk missing at driveway crossing	10/18/2024	Connect	New	Vanness, William	williamevanness@gmail.com	Archived 1-PW	1	6-Closed	
7	212 S Orchard	Damaged sidewalk panel	10/18/2024	Connect	Repair	Thomas, Elizabeth	lizzy.thomas@okstate.edu	Archived 1-PW	1	6-Closed	
8	W. University & S West St	Sidewalk crumbling and ends in a curb before street	10/28/2024	Connect	Repair	Weerasu, Nimalka	nm.weerasu@gmail.com	Archived 1-PW	1	6-Closed	
9	1823 N. Husband Area	Raised up sidewalk posing tripping hazard	10/21/2024	Connect	Repair	Swim, Leva	leva.swim@okstate.edu	Archived 1-PW	1	6-Closed	
86	11th & Western	Damaged and vertically seperated panels	3/27/2025	Staff	Repair			Archived 1-PW	1	6-Closed	
13	East Tower Park Drive East of driveway (824 East Tower	Sidewalk pulled away from curb resulting in gap and hazard	10/9/2024	Connect	Repair	Schreiber, Connie	cjeanschreiber@yahoo.com 405-334-2557	Archived 1-PW	2	6-Closed	
16	8th Ave and S Blakely St	Curb cuts and sidewalk sections missing	10/28/2024	Connect	New	Weerasu, Nimalka	nm.weerasu@gmail.com	Archived 1-PW	2	6-Closed	
17	SE corner of 8th and Blakely	Sidewalk ends at abrupt curb, limited ADA access	10/29/2024	Connect	Repair	Ross, Ariel	arielross123@gmail.com	Archived 1-PW	2	6-Closed	
20	1202 W Stonecrest Ave	Crack in road along gutter line. Posing risk for future damage	11/4/2024	Connect	N/A	Nickel, John	john.nickel@okstate.edu	Archived 1-PW	N/A	6-Closed	(not sidewalk issue, street repair
72	West side of Perkins from Virginia to 6th	no sidewalk	10/10/2024	Connect	New	Vanness, William	williamevanness@gmail.com	Archived 4-L		6-Closed	After review, determined sidewalk not needed at this location.
73	Cleveland St. North of University Circle	No sidewalk resulting to pedestrian traffic in road	10/18/2024	Connect	New	Gillin, Aggie	aggie.gillin@okstate.edu	Archived 5-NA	N/A	6-Closed	Area indicated falls in OSU's maintenance area and not COS.
74	Monroe & Farm Rd.	Pothole in/near sidewalk posing hazard	10/16/2024	Connect	N/A	Tyler, Chloe	chloe.tyler@okstate.edu 918-984-7151	Archived 5-NA		6-Closed	Area indicated falls in OSU's maintenance area and not COS.
75	Monroe by Agg Hall	Jagged sidewalk	10/17/2024	Connect	Repair	Campbell, Chloe	chloe.l.campbell@okstate.edu 214-773-8666	Archived 5-NA		6-Closed	Area indicated falls in OSU's maintenance area and not COS.

Sidewalk Request Spreadsheet

Request ID	Location	Discription of Request	Date of Request	Source of Request	Type of Request	Name (Last name first)	Contact Info	Category (PW, S, M, L)	Estimated Priority (1, 2, 3)	Status	Notes
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Sidewalk Request Legend						Areas that have received multiple requests	
Category	Description	Estimated Priority (Within Each Category)	Priority	Status	Description	~ Location of Area	# of Requests Received
1-PW	Public Works- Request deemed appropriate for Public Works to Complete and has been sent to them.	1	high priority	1-Received	Request has been received and documented by Engineering.	32nd & Sangre	3
2-S	Small- Request deemed to be of a smaller scope and price (Quote package or deferred maintenance add on) ~ \$ (< 30k)	2	Medium Priority	2-Under Review	Engineering is actively reviewing the request and gathering necessary details.	19th & Sangre	6
3-M	Medium- Request deemed to be of a medium scope and price (Possible quote package/Bid project package) ~\$ (30K-100K)	3	Lower Priority	3-Future Consideration	The request has been reviewed and determined to be part of a larger effort or future project. It will be reassessed as priorities and resources allow.	9th Ave between Western & Duck	4
4-L	Large- Request deemed to be of a large scope and price (Possibly must be included with a road project/or divided into smaller sections) ~\$ (> 100K)		Priority takes into account public safety, scope, and number of requests received for area. Priority does not solely indicate planned timeline for completion.	4-Assigned to a Project	Engineering or consultant is preparing design and packaging for bid, quote, or existing project.	University Ave between Western & Orchard	2
5	NA			5-Awaiting Public Works Action	The request is with Public Works and pending their response or implementation.	26th & Western/Walnut	3
				6-Closed	Request has been closed (Deemed not practical, or Construction completed)		
				7-Awaiting Management Approval	Management reviewing for Approval		

SIDEWALK & STREET MONTHLY REPORTING

JUNE:	LOCATION	LENGTH/WIDTH	YARDS
	208 S. Orchard	40 feet long/4 feet wide	3.5
	8th & Husband	40 feet long/7.5 feet wide	4.5
	212 E. 3rd Street	18 feet long/4 feet wide	1.5
	7th & Monroe	259 feet long/4 feet wide	18.03
	S. Murphy Street	16 feet long/6 feet wide	2
Totals:		373 feet of sidewalk	29.53
JULY:	LOCATION	LENGTH/WIDTH	YARDS
	Prescott & Landry	Roadway & Curb Repair	6.74
	5th & Jefferson	Two road panels	7.5
	9th & Western	10 feet long/5 feet wide	3
	7th & Walnut	10 feet long/5 feet wide	3
	2218 N. Benjamin	10 feet long/5 feet wide	3
	7th & Walnut	Partial road panel	7.5
	2218 N. Benjamin	Partial road panel	7.5
Totals:		30 feet of sidewalk	38.24
AUGUST:	LOCATION	LENGTH/WIDTH	YARDS
	1000 E. McElroy	30 feet long/6 feet wide	4.75
	1020 E. McElroy	60 feet long/5 feet wide	7
	1402 E. Sunrise	10 feet long/6 feet wide	1
	311 W. 3rd	Ramp	0.5
	1399 W. 7th	Street panel	11.34
	614 S. Main	Alley	10
Totals:		100 feet of sidewalk	34.59
SEPTEMBER:	LOCATION	LENGTH/WIDTH	YARDS
	524 S. Maple	Partial road panel	3.6
	618 W. 5th	Partial road panel	3.6
	601 S. Main	Partial road panel	0.64
	2010 E. Mathews Avenue	14 feet long/6 feet wide & ramp	2.07
	1125 E. Camden Lane	120 feet long/6 feet wide	12.27
	Various Locations	Asphalt street repairs	117.59
	Various Locations	Cold patch pothole repairs	300
Totals:		134 feet of sidewalk	14.34

OCTOBER:	LOCATION	LENGTH/WIDTH	YARDS	
	723 N. Manning	112 feet long/6 feet wide	11.15	
	323 S. Willis	28 feet long/4 feet wide & ramp	2.17	
	1807 Hartford	Street repair	17.68	
	Various Locations	Asphalt street repairs	29.36	tons
	Various Locations	Cold patch pothole repairs	5,700	lbs.
		140 feet of sidewalk	13.33	