



AGENDA
STILLWATER PUBLIC LIBRARY TRUST BOARD
STILLWATER PUBLIC LIBRARY, SOUTH BUILDING, ROOM 313
1107 SOUTH DUCK, STILLWATER, OK. 74074
NOVEMBER 12, 2025
4:00 P.M.
stillwaterok.gov/Library

1. CALL MEETING TO ORDER

2. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. **The Trust Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.***

- a. Approval of minutes: October 8, 2025, Special Meeting

3. GENERAL ORDERS

The Trust Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Consider Articles of Incorporation for the creation of Stillwater Public Library Foundation, a 501(C)(3) supporting organization
- b. Consider Bylaws for the creation of Stillwater Public Library Foundation, a 501(C)(3) supporting organization
- c. Consider Conflict of Interest Policy for the creation of Stillwater Public Library Foundation, a 501(C)(3) supporting organization
- d. Consider Board Agreement for the creation of Stillwater Public Library Foundation, a 501(C)(3) supporting organization

- e. Consider F1023, Application for Recognition of Exemption Under Section 501(C)(3) of the Internal Revenue Code for Stillwater Public Library Foundation
- f. Consider creation of a Service Agreement between the Stillwater Public Library Foundation and City of Stillwater
- g. Consider updated engagement agreement with Nonprofit Solutions Law and the allocation of Trust funds for legal services
- h. Status Report: Expenditures from Stillwater Public Library Trust Projects (no action)
- i. Status Report: Donations made to the Stillwater Public Library Trust (no action)
- j. Update on Exchange Bank CD including discussion and possible consideration of making changes to the investment
- k. Update on Vanguard accounts including discussion and possible consideration of making changes to the account investments
- l. Update on Claim on Cash including discussion and possible consideration to making changes to the claim on cash funds
- m. Status Report: Mabel King Fund balance (no action)

4. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Trust business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the Library Director
- b. Miscellaneous items from the Trust Board
 - i) Discussion about scheduling items for upcoming meetings

5. QUESTIONS & INQUIRIES

6. ADJOURN

The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the Library Director at least 48 hours prior to the meeting by calling 405.372.3633 ext 8101.

On _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.