

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED NOVEMBER 13, 2025 AT 5:20 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
NOVEMBER 17, 2025**

**PRESENT: VICE CHAIR AMY DZIALOWSKI, TRUSTEES CHRISTIE HAWKINS,
KEVIN CLARK AND TIM HARDIN**
ABSENT: CHAIR WILLIAM H. JOYCE

1. CALL MEETING TO ORDER

Vice Chair Dzialowski called the meeting to order at 5:31 p.m.

Vice Chair Dzialowski announced that people had signed up for public comment on item d. on the Consent Docket so Public Comment on Items Not Scheduled for Public Hearing will be moved up before the Consent Docket.

2. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

Mel & Jennifer Castleberry, 3606 W. Deer Crossing, spoke against the Sangre Road Waterline project and the need for an easement across their property. Ms. Castleberry reported that there has been very limited communication with them regarding this easement. She stated that they have not had their concerns or questions addressed by City staff.

Roger Gose, 113 E. 8th Avenue, spoke on behalf of Castleberry's and how the easement would affect their property and the lack of answers to their questions and concerns.

Vice Chair Dzialowski encouraged increased communication between City staff and the property owners.

3. CONSENT DOCKET

- a. Approve November 3, 2025 regular meeting minutes.
- b. SUA approval of consent to assignment of Clarity Telecom, LLC d/b/a Bluepeak's below listed Pole Attachment Licensing Agreements to Bluepeak Infrastructure Holdings, LLC; and authorizing the General Manager to sign any related documents necessary for said assignment; and further approves and ratifies the General Manager's signature in executing any documents necessary for assignment:

POLATT21-0003	POLATT24-0007
POLATT22-0001	POLATT24-0008
POLATT22-0002	POLATT24-0009
POLATT22-0003	POLATT24-0010
POLATT22-0004	POLATT24-0011
POLATT22-0005	POLATT24-0012
POLATT22-0006	POLATT24-0013

POLATT24-0002 POLATT23-0001
POLATT24-0003 POLATT23-0003
POLATT24-0004 POLATT24-0015
POLATT24-0005 POLATT24-0006
POLATT21-0002

- c. Accept Stillwater Utilities Authority annual financial report for the fiscal year ended June 30, 2025 as recommended by the Audit Committee.
- d. Approve to proceed with the real estate and easement acquisitions for FY25 CIP- TO1 and TO2 Projects (Sangre Rd. and Airport Rd. waterline improvements) and authorize total expenditure not to exceed \$277,000 which includes 10% contingency and approve the associated budget amendments.

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE HARDIN TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. RESOLUTIONS

- a. Resolution No. SUA-2025-8: A Resolution Authorizing Execution of a Release and Termination of Covenant Agreement in connection with The Campus Corner Creamery Redevelopment Located at 229 S. Knoblock Street, Stillwater, Oklahoma.

City Attorney Kimberly Carnley reported that the Stillwater Economic Development Authority previously approved a resolution authorizing a release related to the sale of this property. As the closing date gets closer, there has been a request to add both the City of Stillwater and Stillwater Utilities Authority (SUA) to that release. She stated this was requested because both those separate entities are named as beneficiaries in the Covenant Agreement. This resolution authorizes SUA to sign the release.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO ADOPT RESOLUTION NO. SUA-2025-8 AS PRESENTED.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

6. QUESTIONS & INQUIRIES

None.

7. REPORTS FROM OFFICERS & BOARDS

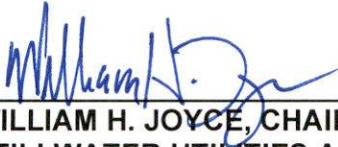
- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

8. ADJOURN

MOTION BY TRUSTEE HARDIN, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE NOVEMBER 17, 2025 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The November 17, 2025 regular meeting of the Stillwater Utilities Authority adjourned at 5:44 p.m.



**WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY**



**TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY**