



**SPECIAL MEETING AGENDA  
CITY OF STILLWATER AUDIT COMMITTEE  
DECEMBER 15, 2025  
2:00 PM  
Norman McNickle Municipal Complex, Room 1112  
723 S Lewis Street  
Stillwater, OK 74074**

1. Call Meeting to Order

2. Introduction of Members, External Auditors and City Staff

3. Public Comment

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city or their authorized legal representatives may address the Audit Committee at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby prior to meetings.

4. General Orders

The Audit Committee will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

a.	Approval of minutes of the October 29, 2025 special meeting.
b.	Receive auditor communication and consider recommendation to the City Council to accept the Annual Comprehensive Financial Report for the City of Stillwater for the fiscal year ended June 30, 2025.
c.	Receive auditor communication and consider recommendation to the City Council to accept the Single Audit Report for the fiscal year ended June 30, 2025.
d.	Receive auditor communication and consider recommendation to the City Council to accept the Passenger Facility Charge Program Audit for fiscal year ended June 30, 2025.
e.	Consider recommendation to the City Council to select a firm for the external audit of the City of Stillwater and related trusts for the fiscal year ending June 30, 2026.
f.	Discuss spring meeting date to provide a pre-audit update and to recommend audit firm selection to City Council, if necessary. (no action will be taken on this item)

5. Adjourn

NOTE: The Audit Committee may take action including a vote or series of votes on all items listed on this agenda unless the item specifically indicated that no action will be taken.

The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405-742-8243.

**On December 11, 2025 at 4:55 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S Lewis Street, Stillwater, OK.**