

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW  
THE AGENDA WAS POSTED DECEMBER 11, 2025 AT 4:15 P.M.  
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES  
STILLWATER CITY COUNCIL  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
DECEMBER 15, 2025

PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR AMY DZIALOWSKI,  
COUNCILORS CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN  
ABSENT: NONE

**1. CALL MEETING TO ORDER**

Mayor Joyce called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Stillwater City Council led the audience in the Pledge of Allegiance.

**3. CONSENT DOCKET**

- a. Approve December 1, 2025 regular meeting minutes.

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR CLARK TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

**4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

Alane Zannotti, 615 S. Husband Street, #3, spoke in favor of the Downtown Intersection Improvements.

**5. ITEMS REMOVED FROM CONSENT DOCKET**

None.

**6. PUBLIC HEARINGS**

- a. Receive public comment regarding the approval and adoption of the update to the City's comprehensive plan, referred to as "Envision Stillwater 2045 Comprehensive Plan."

Senior Planner Henry Bibelheimer stated that consultants Freese and Nichols were hired in 2023 to update the comprehensive plan. That process has been in the works for two years. The Envision Stillwater 2045 Comprehensive Plan tells the story of Stillwater's next 20 years, outlining a vision, establishing goals, and clarifying actions to make the vision real. Mr. Bibelheimer focused on the basics of the comprehensive plan and how it will be used and updated.

Mayor Joyce opened and closed the public hearing as no one was present to speak.

No action was taken on this item.

## **7. GENERAL ORDERS**

### **a. Presentation and discussion of proposed Downtown intersection improvements.**

City Manager Brady Moore reported that earlier this year a vehicle significantly damaged the roundabout at 10<sup>th</sup> & Main. This situation gave staff a chance to review all the intersections in Downtown Stillwater. The ultimate goal is to improve safety for both pedestrians and vehicles and to create a more pedestrian friendly shopping environment in the downtown area. Mr. Moore explained that staff proposed a flashing four-way stop pilot period to study the effects of converting the intersections at 7th, 8th, and 9th Streets into four-way stops. During the pilot staff observed a safer environment, cars traveled at lesser speeds, and there was more awareness of pedestrians. He reported that another benefit observed was the elimination of southbound traffic backing up between 6th and 7th into Hwy 51 because of the four-way stop. He reported that City staff did meet with the Downtown Merchants Association and residents and presented the proposed changes and the feedback was very positive. Staff did recognize that further improvements and infrastructure are needed to install the four-way stops at all the downtown intersections.

Director of Engineering Bill Millis discussed the plans for the downtown intersection improvements. He presented the proposed stop signs, streetlights and pavement markings that would be used at the Main, 7th, 8th and 9th downtown intersections. Mr. Mills also discussed the possible improvements on 10th and Main with the roundabout and the proposed statue feature concept. He reported that there would be some full-depth repair on the intersections along with the other improvements. The Transportation Projects Advisory Committee (TPAC) has been briefed on these projects, and they offered good feedback and support.

Discussion was held amongst Council and staff about what the cost would be to remove the roundabout and make the intersection a four-way stop versus repairing the roundabout. Discussion was also held about the proposed overall downtown intersection improvements. Mr. Millis answered Council's questions.

City Manager Moore stated that staff would need some guidance on the roundabout in regard to restoring it, adding better lighting and more awareness of that intersection with the proposed improvements. Staff will bring back an evaluation of the cost to return that intersection to a four-way stop versus repairing and enhancing the roundabout.

No action was taken on this item.

## **8. RESOLUTIONS**

### **a. Resolution No. CC-2025-33; SUA-2025-10: A resolution setting Water and Sewer Capacity Fees, and Water Tie On Fees in accordance with the Stillwater Municipal Code.**

City Attorney Kimberly Carnley stated that this resolution and the next one are related and there will also be sister resolutions on the SUA agenda for approval as well. Development Services staff identified a need to set water capacity fees, sewer capacity fees and water tie on fees for water meter sizes of eight, ten and twelve inches in connection with development applications received. The only thing that changes in these resolutions is on the chart for water capacity fees and sewer capacity fees, a capacity fee has been added for eight, ten and twelve inches and the section for water tie on fees a water tie on fee has been established for the larger sized water meters. Approval of these resolutions establishes these changes. Ms. Carnley stated that Development Services is going to do

a comprehensive cost study on all their fees and that has not been done so these added fees are based on the formula currently used to establish the other fees.

MOTION BY VICE MAYOR DZIALOWSKI, SECOND BY COUNCILOR HAWKINS TO ADOPT RESOLUTION NO. CC-2025-33 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Resolution No. CC-2025-34; SUA-2025-11: A resolution adopting the Revised Rate Structure for Water and Wastewater Utility Services; Providing for Subsequent Rate Increases; and Providing an Effective Date.

City Attorney Kimberly Carnley reported that an almost identical resolution was adopted in 2023. The only change is on the attachment to the resolution which establishes a base charge for water rates and wastewater rates for the water meter sizes eight, ten and twelve inches.

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR CLARK TO ADOPT RESOLUTION NO. CC-2025-34 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- c. Resolution No. CC-2025-35: A resolution approving and adopting Envision Stillwater 2045 as the Comprehensive Plan of the City of Stillwater, Oklahoma.

MOTION BY COUNCILOR HAWKINS, SECOND BY VICE MAYOR DZIALOWSKI TO ADOPT RESOLUTION NO. CC-2025-35 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- d. Resolution No. CC-2025-36: A resolution of the Stillwater City Council approving the submission of a Film Friendly Certification Application to participate in The Oklahoma Film Friendly Community Program through The State of Oklahoma Film + Music Office and authorizing the City Manager to execute all necessary documents for Film Friendly Certification.

City Attorney Kimberly Carnley stated that the Oklahoma Film + Music Office has implemented a film friendly program. This is a certification program that the City can apply for to get a film friendly designation for the community. Ms. Carnley reported that independent production companies can spend anywhere from \$300,000 to \$1 million locally. She stated that by obtaining a film friendly certification it can increase our community engagement opportunities. Approval of this resolution will authorize submission of the certification application and authorize the City Manager to sign any documents connected to the application. Ms. Carnley stated that additional approval for any permits or film friendly policies will be brought to Council for further action.

MOTION BY VICE MAYOR DZIALOWSKI, SECOND BY COUNCILOR CLARK TO ADOPT RESOLUTION NO. CC-2025-36 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- e. Resolution No. CC-2025-37: A resolution declaring the eligibility of the City of Stillwater to submit an application to the Oklahoma Department of Transportation for use of Transportation Alternatives Program Funds set forth by the Infrastructure Investment and Jobs Act for the Third Phase of the Rails-To-Trails Project from 3rd Avenue to 12th Avenue; assures sufficient funding for operation and maintenance for the life of the Project; assures that the City of Stillwater will have Title or Permanent Easement for the project by the time of the Project Letting; Authorizing The Mayor or Vice-Mayor to sign the Grant Application and any related documents necessary to secure funding and complete the Project; and approving a budget amendment to appropriate funds for the required local match.

City Attorney Kimberly Carnley reported that the City of Stillwater has entered into a lease agreement with the Oklahoma Department of Transportation (ODOT) for interim trail use and rail banking. This resolution is for a grant application for the third phase of Rails-to-Trails Project from 3rd Avenue to 12th Avenue. It is a proposed 0.72-mile ADA compliant hard surface trail which would be the third of three planned phases necessary to connect and complete the existing Kameoka Trail system. She stated that approval of this resolution authorizes the submission of an application to ODOT for the Transportation Alternatives Program Funds Grant in the amount of \$1.2 million, it assures ODOT that there is sufficient funding for the operation and maintenance of a third phase of the Rails-To-Trails Project. Ms. Carnley stated that this resolution also authorizes the Mayor or Vice-Mayor to sign any application documents necessary to secure funds to complete the project and approves the budget amendment appropriating funds for the local match.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO ADOPT RESOLUTION NO. CC-2025-37 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## **9. ORDINANCES**

### **a. Second Reading**

Ordinance No. 3586: An ordinance rezoning a tract of land located at 711 S. Ramsey Street from Small Lot Single-Family Residential (RSS) to Two-Family and Multi-Family (RTM).

MOTION BY VICE MAYOR DZIALOWSKI, SECOND BY COUNCILOR HARDIN TO ADOPT ORDINANCE NO. 3586 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Ordinance No. 3587: An ordinance rezoning a tract of land located at 998 S. Murphy Street from Small Lot Single-Family Residential (RSS) and Commercial General (CG) to Commercial General.

MOTION BY VICE MAYOR DZIALOWSKI, SECOND BY COUNCILOR HARDIN TO ADOPT ORDINANCE NO. 3587 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Ordinance No. 3589: An ordinance amending Chapter 23, Land Development Code, Article VI, Land Use Classifications, to amend or to add a Setback Exception In Division 3, Residential Districts, Sections 23-136 through 23-142 and 23.144, Division 4, Commercial Districts, Sections 23-150 through 23-153,

Division 5, Industrial Districts, Sections 23-160 through 23-161, and Division 6, Agriculture District, Public District and University District, Section 23-170.

MOTION BY COUNCILOR HARDIN, SECOND BY COUNCILOR CLARK TO ADOPT ORDINANCE NO. 3589 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## 10. APPOINTMENTS

- a. Transportation Projects Advisory Committee

MOTION BY MAYOR JOYCE, SECOND BY COUNCILOR HARDIN TO APPOINT DUSTIN MACDONALD TO THE TRANSPORTATION PROJECTS ADVISORY COMMITTEE.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## 11. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the City Attorney: None.
- b. Miscellaneous items from the City Manager:
  - City Manager Brady Moore reminded residents to celebrate the holidays in Stillwater by shopping, dining, and staying local. Now through January 4th, every \$50 you spend earns one entry into the 2025 Fly Home for the Holidays giveaway. You could win gift cards for American Airlines and travel through Stillwater Regional Airport (SWO). Also, plan to join the fun at "SWO for the Holidays" on December 18th, from 5:30 to 7 p.m. at our airport in the main terminal. This free community celebration will feature photos with Santa, hot chocolate, and plenty of holiday cheer.
- c. Miscellaneous items from the City Council:
  - Councilor Hardin reminded residents that City offices will be closed on Thursday, December 25 for Christmas and Thursday, January 1, for New Year's Day. Please remember the Waste Management calendar is adjusted for these holidays. For the weeks of Christmas and New Year's, normal trash and recycling pick-up will be delayed one day.
  - Councilor Clark announced that it is the season for joy, cheer, and possible severe weather. Be sure to have multiple ways to receive warnings and alerts to help protect you and your family. Follow City of Stillwater Emergency Management on Facebook and sign up to receive alerts at: [stillwaterok.gov/sema](http://stillwaterok.gov/sema). Director Rob Hill and his team continuously monitor the weather and remain in communications with the National Weather Service of Norman.
  - Councilor Hawkins invited residents to please save the date, Thursday, January 29 and join us for our annual "Meet Your Legislators" event, from 6-8 p.m. at the Stillwater Public Library. This is a great opportunity to ask questions, build relationships, and share concerns with your legislators before the second regular session of the 60th Legislature begins on Monday, February 2. Many thanks to Stillwater League of Women Voters and Friends of the Stillwater Public Library for hosting the event.
  - Vice Mayor Dzialowski reminded residents that the Stillwater Community United will have their annual unity event to commemorate the life and legacy of Dr. Martin Luther King, Jr., on Monday, January 19. The commemoration kicks off

with an optional March at 5:30 p.m. from Southern Woods Park to Mt. Zion Baptist Church. The program will begin at Mt. Zion at 6 p.m. Please also note that City offices will be closed in observance of Dr. Martin Luther King Jr. on Monday, January 19. Trash, recycling and yard waste will be collected as usual.

- Mayor Joyce announced that as we move into the season of giving, we want to take a moment to recognize the important role United Way of Payne County plays in strengthening our community. United Way of Payne County is the City's selected nonprofit partner because of its broad reach and strong connections with local organizations that support youth services, crisis assistance, food security, mental health, senior care, and more. Their work touches the lives of our neighbors, families, and colleagues. We hope you will join many of our staff in considering a gift to United Way of Payne County. Every contribution, no matter the size, adds up to make a meaningful impact in Stillwater.
- i. Discussion about scheduling items for future meetings.

**12. QUESTIONS & INQUIRIES**

None.


**13. ADJOURN**

MOTION BY COUNCILOR HARDIN, SECOND BY VICE MAYOR DZIALOWSKI TO ADJOURN THE DECEMBER 15, 2025 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The December 15, 2025 regular meeting of the Stillwater City Council adjourned at 6:17 p.m.

  
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WILLIAM H. JOYCE, MAYOR  
STILLWATER CITY COUNCIL

  
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TERESA KADAVY  
CITY CLERK