



## SPECIAL MEETING AGENDA

STILLWATER PUBLIC LIBRARY TRUST BOARD  
STILLWATER PUBLIC LIBRARY, SOUTH BUILDING, ROOM 313  
1107 SOUTH DUCK, STILLWATER, OK. 74074  
JANUARY 21, 2026  
4:00 P.M.  
[stillwaterok.gov/Library](http://stillwaterok.gov/Library)

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1. CALL MEETING TO ORDER

2. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. **The Trust Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.***

- a. Approval of minutes: December 3, 2025, Special Meeting

3. GENERAL ORDERS

***The Trust Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.***

- a. Consideration, discussion, and possible action to select a name for the new 501(C)(3) supporting organization that the current Stillwater Public Library Trust Board will transition to
- b. Consideration, discussion, and possible action to approve or recommend approval of Bylaws for the new 501(C)(3) supporting organization
- c. Consideration, discussion, and possible action to approve or recommend approval of Conflict of Interest Policy for the new 501(C)(3) supporting organization

- d. Consideration, discussion, and possible action to approve or recommend approval of Board Agreement for the new 501(C)(3) supporting organization
- e. Consideration, discussion, and possible action to approve or recommend approval of F1023, Application for Recognition of Exemption Under Section 501(C)(3) of the Internal Revenue Code for the new 501(C)(3) supporting organization
- f. Consideration, discussion, and possible action to approve or recommend approval of draft of Service Agreement between the new 501(C)(3) supporting organization and the City of Stillwater
- g. Consideration, discussion, and possible action to approve retainer request from NonProfit Solutions Law for \$1500 to continue to provide outside legal counsel to the Stillwater Public Library Trust Board
- h. Status Report: Expenditures from Stillwater Public Library Trust Projects (no action)
- i. Status Report: Donations made to the Stillwater Public Library Trust (no action)
- j. Update on Exchange Bank CD including discussion and possible consideration of making changes to the investment
- k. Update on Vanguard accounts including discussion and possible consideration of making changes to the account investments
- l. Consideration, discussion, and possible action to appoint signees to Vanguard Brokerage Account
- m. Update on Claim on Cash including discussion and possible consideration to making changes to the claim on cash funds
- n. Status Report: Mabel King Fund balance (no action)

4. REPORTS FROM OFFICERS & BOARDS

***Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Trust business that may require discussion or action (including a vote or series of votes) are listed below.***

- a. Miscellaneous items from the Library Director
- b. Miscellaneous items from the Trust Board
  - i) Discussion about scheduling items for upcoming meetings

5. QUESTIONS & INQUIRIES

6. ADJOURN

***The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the Library Director at least 48 hours prior to the meeting by calling 405.372.3633 ext 8101.***

***On \_\_\_\_\_, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.***