

**STILLWATER PLANNING COMMISSION SUMMARY
REGULAR MEETING OF September 13, 2022
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING
LAW, THE AGENDA WAS POSTED September 9, 2022 IN THE
MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Brett Allred, Vice-Chair
Mike Shanahan, Member
Mark Prather, Member

STAFF PRESENT

Kim Payne, Assistant City Attorney
Jeff Mathews, Community Development Director
Jacquelyn Porter, City Planner
Josh Brown, Project Manager
Chelsey Weaver, Administrative Assistant

MEMBERS ABSENT

Jana Phillips, Chair
Stephen Hallgren, Member

1. CALL MEETING TO ORDER.

Vice-Chair calls the meeting to order at 5:30 p.m. and explains the procedures and process for the meeting.

2. PUBLIC HEARING:

- a. Boris Fissioun, Highpoint Group, LLC, MAP AMENDMENT (MA22-11), consideration, discussion, and possible action, including recommending approval or denial of a request to rezone property addressed as 603 W Highpoint Drive, Stillwater, OK, from Commercial Shopping (CS) to Commercial General (CG).

Vice-Chair Allred introduces the items and asks staff to present.

Jacquelyn Porter, City Planner, presents the map amendment and asks if there are any questions for staff. Vice-Chair Allred asks if there are any questions for staff; none respond.

Vice-Chair Allred opens the public hearing and asks if the applicant or representative want to speak.

Boris Fissioun, 1006 S Edgemoor Dr, Stillwater, OK, says that he is here to answer any questions the Commissioners may have.

Commissioner Prather asks why Commercial General would be better for his location than Commercial Shopping. Mr. Fissioun explains that anyone who has been interested in renting the property would need a specific use permit for their type of business and so far no one has wanted to wait the length of that process. Mr. Fissioun says Commercial General would open it up for more businesses without needing a specific use permit.

Vice-Chair Allred asks if there are any more questions for the applicant; none respond. Vice-Chair Allred asks if there is anyone else who would like to speak in favor; none respond. Vice-Chair Allred asks if

there is anyone who would like to speak in opposition; none respond. Vice-Chair Allred closes the public hearing and asks for staff to present the findings and alternatives.

Ms. Porter presents the findings and alternatives.

Vice-Chair Allred asks if there is any discussion or a motion.

Commissioner Shanahan motions to accept the findings and recommend the City Council approve the map amendment (MA22-11) as presented; Commissioner Prather seconds.

Roll call:	Phillips	Allred	Shanahan	Prather	Hallgren
	Absent	YES	YES	YES	Absent

Time: 8 minutes

- b. Hilltop Land Investments, LLC / Jacob Floyd, PRELIMINARY PLAT (SUB22-15), consideration, discussion, and possible action, including approval or denial of a preliminary plat named titled Stillwater 74 to create fifteen (15) lots currently addressed as 1407 E Burris Rd (Also referred to as 1809 E Burris Rd & 5920 N Jardot Rd) in Residential Single-Family Large Lot (RSL) zoning.

Vice-Chair Allred reads the item and asks for staff to present.

Jacquelyn Porter, City Planner, explains that the applicant has requested to table the item until September 20, 2022, in order to address staff concerns.

Commissioner Shanahan motions to table the item until September 20, 2022; Commissioner Prather seconds.

Roll call:	Phillips	Allred	Shanahan	Prather	Hallgren
	Absent	YES	YES	YES	Absent

Time: 2 minutes

3. PRESENTATION BY SPECIAL COUNSEL OF THE CITY ATTORNEY'S OFFICE REGARDING STATE STATUTES, THE STILLWATER CODE OF ORDINANCES, THE ZONING CODE, AND CASES OF INTEREST ON PLANNING AND ZONING MATTERS.

Kim Payne, Special Counsel, states there's no presentation tonight.

4. MEETING SUMMARY FOR REVIEW AND POSSIBLE ACTION:

- a. Regular meeting summary of July 19th, 2022.
- b. Regular meeting summary of August 16th, 2022.

Vice-Chair Allred asks if there are any corrections to the meeting summaries; none respond. Vice-Chair Allred asks if there is a motion.

Commissioner Shanahan motions to accept the Regular Meeting Summaries of July 19, 2022, and August 16, 2022; Commissioner Prather seconds.

Roll call:	Phillips	Allred	Shanahan	Prather	Hallgren
	ABSENT	YES	YES	YES	ABSENT

Time: 1 minutes

5. MISCELLANEOUS ITEMS FROM STAFF, PLANNING COMMISSIONERS, OR CITY ATTORNEY FOR DISCUSSION AND POSSIBLE ACTION:

c. Next Planning Commission Meeting September 20, 2022.

6. ADJOURN.

This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner Prather, seconded by Commissioner Shanahan at approximately 5:42 p.m. on September 13, 2022, with all members present in agreement. The next regularly scheduled meeting will be held September 20, 2022, at 5:30 p.m. in the City Council Hearing Room (Room 1122), Stillwater Municipal Building, 723 S. Lewis Street, Stillwater, OK.

Prepared by – Chelsey Weaver, Administrative Assistant

Approved by - 
Stillwater Planning Commission