

**STILLWATER PLANNING COMMISSION SUMMARY
REGULAR MEETING OF August 16, 2022
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING
LAW, THE AGENDA WAS POSTED August 10, 2022 IN THE
MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Jana Phillips, Chair
Brett Allred, Vice-Chair
Mike Shanahan, Member

STAFF PRESENT

Kim Payne, Assistant City Attorney
Jeff Mathews, Community Development Director
Jacquelyn Porter, City Planner
Diana Hood, Associate Planner
Chelsey Weaver, Administrative Assistant

MEMBERS ABSENT

Mark Prather, Member
Stephen Hallgren, Member

1. CALL MEETING TO ORDER.

Chair calls the meeting to order at 5:30 p.m. and explains the procedures and process for the meeting.

2. PUBLIC HEARING:

- a. Hilltop Land Investments, LLC, **MAP AMENDMENT (MA22-10)**, consideration, discussion, and possible action, including recommending approval or denial of a request to rezone property currently addressed as 1407 E. Burris Road (also referenced as 1809 E Burris Road and 5920 N. Jardot Road), Stillwater, OK, from Agriculture (A) to Residential Single-Family Large Lot (RSL).

Chair Phillips asks staff to present the item.

Jacquelyn Porter, City Planner, presents the map amendment and asks if there are any questions for staff; none respond.

Chair Phillips asks for the applicant to come forward to speak.

Stephen Gose, Gose & Associates, 113 E 8th Ave, Stillwater, OK, speaks on the following:

- There will be a preliminary plat for this area if the map amendment is approved.
- They city dump is about ½ mile away; however, the proposed lots will be approximately 3 acres or larger.

Chair Phillips asks if there are any questions for the applicant; none respond. Chair Phillips asks if there is anyone else who would like to speak in favor of the item, or if there is anyone who would like to speak in opposition; none respond. Chair Phillips asks staff to return to the podium to present the findings and alternatives.

Ms. Porter presents the findings and alternatives.

Chair Phillips asks the commissioners if there is any discussion. Chair Phillips expresses that while the future land use map shows this area to be a light industrial area, due to the surrounding residential developments it seems natural for it to be zoned residential. Chair Phillips asks if anyone is considering making a motion.

Commissioner Shanahan motions to accept staff findings and recommend to the City Council that they approve the map amendment as presented; Vice-Chair Allred seconds.

Roll call:	Phillips	Allred	Shanahan	Prather	Hallgren
	YES	YES	YES	Absent	Absent

Time: 6 minutes

3. MEETING SUMMARY FOR REVIEW AND POSSIBLE ACTION:

Chair Phillips explains that the meeting minutes will each be voted on separately since staff made a correction to the header on the July 12th, 2022, meeting summary to reflect the right date and some of the Commissioners were not present at all three meetings.

a. Regular meeting summary of July 12th, 2022.

Chair Phillips asks if there are any corrections or a motion.

Commissioner Shanahan motions to approve the July 12th, 2022 meeting summary; Vice-Chair Allred Seconds.

Roll call:	Phillips	Allred	Shanahan	Prather	Hallgren
	YES	YES	YES	Absent	Absent

Time: 2 minutes

b. Regular meeting summary of July 19th, 2022.

Chair Phillips explains that since one of the members was not present at the July 19, 2022 meeting a motion to accept could be made.

Commissioner Shanahan motions to accept the meeting summary of July 19th, 2022; Vice-Chair Allred seconds.

Roll call:	Phillips	Allred	Shanahan	Prather	Hallgren
	YES	Abstain	YES	Absent	Absent

Time: 1 minutes

Chair Phillips explains that since the vote is (2-1) the item will need to be tabled to a date certain.

Chair Phillips motions to table the Meeting Summary of July 19, 2022, to September 13th, 2022; Vice-Chair Allred seconds.

Roll call:	Phillips	Allred	Shanahan	Prather	Hallgren
	YES	YES	YES	Absent	Absent

Time: 1 minutes

c. Regular meeting summary of August 2nd, 2022.

Chair Phillips asks if there is a motion to approve the meeting summary from August 2nd, 2022.

Vice-Chair Allred motions to approve the meeting summary from August 2nd, 2022; Commissioner Shanahan seconds.

Roll call:	Phillips	Allred	Shanahan	Prather	Hallgren
	YES	YES	YES	Absent	Absent

Time: 1 minutes

4. MISCELLANEOUS ITEMS FROM STAFF, PLANNING COMMISSIONERS, OR CITY ATTORNEY FOR DISCUSSION AND POSSIBLE ACTION:

d. Next Planning Commission Meeting September 13, 2022.

5. ADJOURN.

This regular meeting of the Stillwater Planning Commission was called for adjournment by Vice-Chair Allred, seconded by Commissioner Shanahan at approximately 6:01 p.m. on August 16, 2022, with all members present in agreement. The next regularly scheduled meeting will be held September 13, 2022, at 5:30 p.m. in the City Council Hearing Room (Room 1122), Stillwater Municipal Building, 723 S. Lewis Street, Stillwater, OK.

Prepared by – Chelsey Weaver, Administrative Assistant

Approved by - _____
Stillwater Planning Commission