

**STILLWATER PLANNING COMMISSION SUMMARY
REGULAR MEETING OF June 7, 2022
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING
LAW, THE AGENDA WAS POSTED June 3, 2022 IN THE
MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Jana Phillips, Chair
Brett Allred, Vice-Chair
Mike Shanahan, Member
Mark Prather, Member
Stephen Hallgren, Member

STAFF PRESENT

Jeff Mathews, Community Development Director
Beth Anne Childs, Special Counsel
Jacquelyn Porter, City Planner
Diana Hood, Associate Planner
Chelsey Weaver, Administrative Assistant

MEMBERS ABSENT

1. CALL MEETING TO ORDER.

Chair calls the meeting to order at 5:30 p.m. and explains the procedures and process for the meeting.

2. PUBLIC HEARING:

- a. **SHORT TERM RENTAL (STR-0073)**, consideration, discussion, and possible action approving or denying the application for Short Term Rental from Gregory & Gloria Porteous, at property addressed as 1932 N Carnley St, Stillwater, OK, in RSS (Small Lot Single-Family) zoning.

Jacquelyn Porter, City Planner, presents the short term rental.

Chair Phillips asks if there are any questions for staff; none respond. Chair Phillips opens the public hearing and ask for the applicant or representative to speak. Commissioners Hallgren, Prather, and Shanahan inquire about noise, parking, number of residents allowed at one time, and house rules.

Mark Weiser, 223 N Old HWY, Stillwater, OK, speaks on the following:

- There are house rules which include no parties
- The renters are given specific direction for where they are to park
- The owners of the home purchased it to be able to stay in while visiting their daughter and want to rent it out when they are not in town to help pay for the home.
- Will be the in-town point of contact for any needs including cleaning the residence.
- Is advertised on Air B-N-B
- Max occupancy is about 7-8, the typical rental will be about 3-5 people with about 2 ½ cars
- Estimated to be rented out for 20 out of 30 days
- Already has 7 Short Term Rentals in Stillwater, 2 in Cushing, and coordinate for 2 others in Stillwater
- There is no HOA
- Has been running Short Term Rentals for about 4 years
- Less of a traffic impact than if a resident was living there full time.

Chair Phillips asks if there are any questions; none respond. Chair Phillips asks if there is anyone else who would like to speak in favor; none respond. Chair Phillips asks if there is anyone who would like to speak in opposition. Ms. Porter reads an objection letter that was received at the City of Stillwater from Mr. Bill McFarland, 1917 N Skyline St, Stillwater, OK.

Chair Phillips comments that the concerns that were mentioned in the objection letter were all addressed by Mr. Weiser and that she is in favor of approval. Commissioner Prather agrees with Chair Phillips.

Chair Phillips closes the public hearing and asks if there are any questions, discussion, or a motion from the commissioners.

Vice-Chair Allred motions to approve; Commissioner Hallgren seconds.

Roll call:	Phillips	Allred	Shanahan	Prather	Hallgren
	YES	YES	YES	YES	YES

Time: 13 minutes

3. MEETING SUMMARY FOR REVIEW AND POSSIBLE ACTION:

- a. Regular Meeting Summary of January 11, 2022.
- b. Regular Meeting Summary of February 15, 2022.
- c. Regular Meeting Summary of May 3, 2022.
- d. Regular Meeting Summary of May 17, 2022.

Chair Phillips asks if there are any correction or additions and if not if there is a motion.

Vice-Chair Allred motions to approve; Commissioner Shanahan seconds.

Roll call:	Phillips	Allred	Shanahan	Prather	Hallgren
	YES	YES	YES	YES	YES

Time: 1 minute

4. PRESENTATION BY SPECIAL COUNSEL OF THE CITY ATTORNEY'S OFFICE REGARDING STATE STATUTES, THE STILLWATER CODE OF ORDINANCES, THE ZONING CODE, AND CASES OF INTEREST ON PLANNING AND ZONING MATTERS.

Mrs. Childs presents a case about sign regulations explaining that signs can't be restricted by the content, only the size, location, and the amount of time it is placed at said location.

- 5. MISCELLANEOUS ITEMS FROM STAFF, PLANNING COMMISSIONERS, OR CITY ATTORNEY FOR DISCUSSION AND POSSIBLE ACTION:**
- 6. ADJOURN.**

This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner Shanahan, seconded by Commissioner Prather at approximately 7:35 p.m. on May 17, 2022, with all members present in agreement. The next regularly scheduled meeting will be held June 7, 2022, at 5:30

p.m. in the City Council Hearing Room (Room 1122), Stillwater Municipal Building, 723 S. Lewis Street,
Stillwater, OK.

Prepared by – Chelsey Weaver, Administrative Assistant

Approved by - 
Stillwater Planning Commission