

**STILLWATER PLANNING COMMISSION SUMMARY
REGULAR MEETING OF April 18, 2023
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING
LAW, THE AGENDA WAS POSTED April 13, 2023 IN THE
MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Jana Phillips, Chair
Stephen Hallgren, Vice-Chair
(arrives at 5:36pm)
Mike Shanahan, Member
Mark Prather, Member
Riley Williams, Member

STAFF PRESENT

Jacquelyn Porter, City Planner
Diana Hood, Associate Planner
Kim Payne, Assistant City Attorney
Cindy Gibson, Administrative Services Manager

MEMBERS ABSENT

1. CALL MEETING TO ORDER.

Chair calls the meeting to order at 5:30 p.m. and explains the procedures and process for the meeting.

2. PUBLIC HEARING:

- a. Bourbon Street Square, LLC, **PRELIMINARY PLAT (SUB23-05)**, consideration, discussion and possible action, including approval or denial of a preliminary plat to create two (2) commercial lots at property currently addressed as 401 S. Cstar Blvd in the Commercial General (CG) zoning district

Chair Phillips introduces the item and asks staff to present.

Jacquelyn Porter, City Planner presents the item and asks if there are any questions; none respond.

Chair Phillips opens the public hearing and asks if there is anyone who would like to speak in favor of the item.

Katie Purdy of Gose & Associates, 113 E. 8th Avenue comes to speak on the following:

- Here on behalf of the applicant;
- Comments that staff did a wonderful job presenting this item;
- Drainage has been addressed with an outlot;
- This is designed to be fully developed under commercial conditions; and
- Asks if there are any questions, none respond.

Chair Phillips asks if there is anyone else that wishes to speak in favor; none respond. Chair Phillips asks if there is anyone who would like to speak in opposition of the item; none respond. Chair Phillips closes the public hearing and asks staff to present the findings and alternatives.

Ms. Porter presents the findings and alternatives.

Chair Phillips asks if there is any discussion or a motion; none respond.

Commissioner Prather motions to accept the findings and approve the proposed preliminary plat as presented; Commissioner Williams seconds.

Roll call:	Phillips	Hallgren	Shanahan	Prather	Williams
	Yes	Absent	Yes	Yes	Yes

Time: 6 minutes

3. General Orders

- a. Bourbon Street Square, LLC, **FINAL PLAT (SUB23-06)**, consideration, discussion and possible action, including approval or denial of a final plat to create two (2) commercial lots at property currently addressed as 401 S. Cstar Blvd in the Commercial General (CG) zoning district.

Chair Phillips introduces the item and asks staff to present.

Jacquelyn Porter, City Planner presents the item, comments that this is the final plat and asks if there are any questions; none respond.

Ms. Porter presents the findings and alternatives.

Chair Phillips asks if there is any discussion or a motion; none respond.

Commissioner Prather motions to accept the findings and recommend the City Council approve the proposed final plat as presented; Commissioner Williams seconds.

Roll call:	Phillips	Hallgren	Shanahan	Prather	Williams
	Yes	Yes	Yes	Yes	Yes

Time: 2 minutes

4. MEETING SUMMARY FOR REVIEW AND POSSIBLE ACTION:

- a. Regular Meeting Summary of January 10, 2023.

Chair Phillips asks if there is a motion, or any corrections; none respond.

Commission Shanahan moved to accept the January 10, 2023 minutes as presented, Commissioner Williams seconded.

Roll call:	Phillips	Hallgren	Shanahan	Prather	Williams
	YES	Yes	YES	YES	YES

Time: 2 minutes

b. Regular Meeting Summary of March 7, 2023.

Chair Phillips asks if there is a motion, or any correction; none respond.

Commissioner Williams moved to accept the March 7th, 2023 minutes as presented, Commission Shanahan seconded.

Roll call:	Phillips	Hallgren	Shanahan	Prather	Williams
	YES	YES	YES	YES	YES

Time: 1 minutes

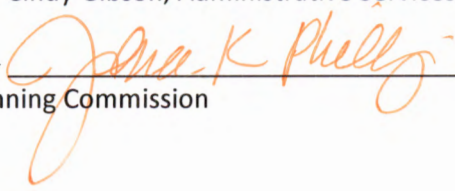
5. MISCELLANEOUS ITEMS FROM STAFF, PLANNING COMMISSIONERS, OR CITY ATTORNEY FOR DISCUSSION AND POSSIBLE ACTION:

a. Next Planning Commission Meeting Tuesday, May 2, 2023.

6. ADJOURN.

This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner Williams, seconded by Vice-Chair Hallgren at approximately 5:39 p.m. on April 18, 2023, with all members present in agreement. The next regularly scheduled meeting will be held March 21, 2023, at 5:30 p.m. in the City Council Hearing Room (Room 1122), Stillwater Municipal Building, 723 S. Lewis Street, Stillwater, OK.

Prepared by – Cindy Gibson, Administrative Services Manager

Approved by -  _____
Stillwater Planning Commission