

**STILLWATER PLANNING COMMISSION SUMMARY
REGULAR MEETING OF March 7, 2023
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING
LAW, THE AGENDA WAS POSTED March 2, 2023 IN THE
MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Jana Phillips, Chair
Stephen Hallgren, Vice-Chair
Mike Shanahan, Member
Mark Prather, Member
Riley Williams, Member

STAFF PRESENT

Jacquelyn Porter, City Planner
Diana Hood, Associate Planner
Kim Payne, Assistant City Attorney
Chelsey Weaver, Administrative Assistant

MEMBERS ABSENT

1. CALL MEETING TO ORDER.

Chair calls the meeting to order at 5:30 p.m. and explains the procedures and process for the meeting.

2. PUBLIC HEARING:

- a. SPECIFIC USE PERMIT (SUP23-01), consideration, discussion, and possible action, including recommending approval or denial of an application from Tina Vo, to operate a medical marijuana dispensary at property addressed as 911 N Perkins Rd, Stillwater, OK, in Commercial Shopping (CS) zoning.

Chair Phillips introduces the item and asks staff to present.

Jacquelyn Porter, City Planner presents the item and asks if there are any questions; none respond.

Chair Phillips opens the public hearing and asks if there is anyone who would like to speak in favor of the item; none respond. Chair Phillips asks if there is anyone who would like to speak in opposition of the item; none respond. Chair Phillips closes the public hearing and asks staff to present the findings and alternatives.

Ms. Porter presents the findings and alternatives.

Chair Phillips asks if there is any discussion or a motion; none respond.

Commissioner Prather motions to accept the findings and recommend the City Council approve the proposed specific use permit as presented; Commissioner Williams seconds.

Roll call:	Phillips	Hallgren	Shanahan	Prather	Williams
	YES	YES	YES	YES	YES

Time: 3 minutes

3. MEETING SUMMARY FOR REVIEW AND POSSIBLE ACTION:

- a. Regular Meeting Summary of January 6, 2023.

Chair Phillips states item 3.a. has a scrivener's error and will be placed on the next Planning Commission agenda.

- b. Regular Meeting Summary of February 14, 2023.

Chair Phillips asks if there is a motion, or any corrections.

Commissioner Williams says the February 14, 2023 meeting summary is missing the Second on the motion, the Planning Commission Clerk confirms the change will be made.

Chair Phillips asks if there is a motion.

Commissioner Williams motions to approve with the corrections noted; Vice Chair Hallgren seconds.

Roll call:	Phillips	Hallgren	Shanahan	Prather	Williams
	YES	YES	YES	YES	YES

Time: 1 minutes

4. MISCELLANEOUS ITEMS FROM STAFF, PLANNING COMMISSIONERS, OR CITY ATTORNEY FOR DISCUSSION AND POSSIBLE ACTION:

- a. Next Planning Commission Meeting March 21, 2023.

5. ADJOURN.

This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner Williams, seconded by Vice-Chair Hallgren at approximately 5:36 p.m. on March 7, 2023, with all members present in agreement. The next regularly scheduled meeting will be held March 21, 2023, at 5:30 p.m. in the City Council Hearing Room (Room 1122), Stillwater Municipal Building, 723 S. Lewis Street, Stillwater, OK.

Prepared by – Chelsey Weaver, Administrative Assistant

Approved by -
Stillwater Planning Commission

