



**STILLWATER RURAL WATER ADVISORY BOARD MEETING SUMMARY
October 20, 2022 Regular Meeting**

The Stillwater Rural Water Advisory Board met for a regular meeting on Thursday, October 20, 2022, at 12:00 pm in Room 1122-B of the Stillwater Municipal Building at 723 S. Lewis Street

Members present: Robert Sitton Jr., Kent Bradley, and Danny Wick

Members absent: Bryce Campbell, Cory Clark

Others present: Stephen Mayo, recently elected to the Rural Water Corp #3 Board; Bill Millis, City Engineering Deputy Director; David Barth, Capital Projects Manager; Angela David, Administrative Assistant as recording secretary.

Others absent: Lowell Barto, counsel for Rural Water Corp. #3.

1. CALL MEETING TO ORDER

Robert Sitton, Jr. begins the meeting at 12.07 pm

2. APPROVAL OF MINUTES

a) Regular Meeting of July 21, 2022:

Mr. Sitton asks if there are any changes and/or edits; none are noted.

Mr. Bradley moves, Mr. Sitton seconds to approve the meeting summary of July 21, 2022.

	Sitton	Campbell	Bradley	Clark	Wick
Roll Call:	Yes	Absent	Yes	Absent	Yes

3. GENERAL ORDERS

- a) Staff Report to Board on Miscellaneous Items (no action to be taken by the Board on this item)
 - 1. Mr. Millis reports that a leaky valve was replaced at the base of the school water tower, causing low pressure for area customers. The outing was publicized on the COS website. Mr. Sitton praises the COS for managing the project so that customers still had water during the repair.
 - 2. Mr. Millis reports that maintenance is being done at the Karsten Creek Pump Station to improve the overall system.
 - 3. Mr. Millis reports that customers on Redlands Road near Lakeview have been moved from the Yost Zone to the South West Zone on a trial basis to reduce the load on the

Yost pump station. The system is being monitored for pressure and disinfectant residual to make sure there are no unforeseen consequences.

4. Mr. Millis reports that the City Council has approved a Cost of Service Study to evaluate the cost of water and wastewater services and to make sure the billing rates equitably capture and distribute that cost.

b) Review and Discuss Rural Water Advisory Board Semi-Annual Report

Mr. Sitton asks if there are any comments or additions.

Mr. Wick comments that the report does not need any changes.

c) Exhibit C of the Agreement between the City of Stillwater and Rural Water Corp #3 Phase I Projects and Phase II Projects – Update

Mr. Bill Millis states that there is very little to report and refers the Board to item d.

d) Yost Road Booster Pump Station Improvement Project – Update

Mr. Millis reports that the project is at 30 percent designed. It is combined with the treatment plant improvements. The project has multiple funding sources, that when combined should fully fund the project. The Pump station will possibly go to bid next summer.

e) Recommendations by Rural Water Advisory Board to SUA

1. Mr. Mayo asks if the COS could provide a map showing the meters requested and meters installed in a graphic format.
2. Mr. Bradley thinks that we are in a “Moratorium” on water meters in the Yost zone and the south west zone and he would like it addressed.
3. Mr. Bradley would like it mentioned that large tracts of land on Coyle Rd are going to be sold soon and buyers will want water meters.
4. Mr. Sitton would like for applicants who are denied a water meter to be provided with information on additional steps they can take to get approved for a meter.
5. Mr. Sitton would like the schedule for the flushing of water lines to be published and accessible to the public.
6. Mr. Sitton believes that the time frame for getting a customer side cut-off valve on a water line is too long and he would like the issue addressed.

f) Next regular meeting is scheduled for Thursday, January 19, 2023

4. REPORTS FROM OFFICERS AND BOARDS

Mr. Sitton asks if there are any other reports. None respond.

5. ADJOURN

Mr. Bradley moves to adjourn, Mr. Wick seconds.

	Sitton	Campbell	Bradley	Clark	Wick
Roll Call:	Yes	Absent	Yes	Absent	Yes



The meeting adjourns at 12:37 pm.

Prepared by Angela David, recording secretary.