TOURISM ADVISORY COMMITTEE SPECIAL MEETING AGENDA
MARCH 4, 2026

Community Center
315 W. 8th Avenue, Room 121
Stillwater, OK 74074
12:00 PM

1. Call Meeting to Order
2. General Orders

The board/committee/commission will hear a staff presentation and take action including a vote or series of votes on each item listed as presented or as amended or revised by members of the board/committee/commission unless the agenda entry specifically states no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the board/committee/commission.

a.	Approve May 8, 2025 special meeting minutes.
b.	Visitor Tax Financial Report. No action will be taken on this item.
c.	Presentation and discussion of current and proposed status of Strickland Park Ballfields, including a current needs assessment and discussion of needed improvements to the complex for continued and expanded use as a sports facility also capable of hosting large-scale tournaments. Discussion of economic impact brought by current and expanded use of the Strickland Park Ballfields. No action will be taken on this item.
d.	Discussion, consideration, and possible action to make a recommendation for SEDA to authorize expenditures from the Visitor Amenities Fund for the purpose of development and maintenance of visitor development amenities for the city specifically described as renovation to Strickland Park Ballfields to include infield turf, new fencing, LED field lighting, shade structures, dugout extensions, and renovation to the restroom and concession areas, and approving transfer of those funds to a City Council project account for this specific purpose.

3. Public Comment
4. Reports from Officers and Boards
5. Adjourn

On March 2, 2026 at 11:20 a.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8209.

- Meetings are televised on AT&T U-verse channel 99 and Suddenlink channel 14.
- Find meeting agendas and minutes online at Agendas and Minutes
- Official minutes are archived in the City Clerk's office.
- Go to eNotifications for email notices when an agenda is posted. Select each elected or appointed board or committee for which you would like to receive notices.

TOURISM ADVISORY COMMITTEE SPECIAL MEETING MINUTES
MAY 8, 2025

723 S Lewis Street
Room 2073
Stillwater, OK 74074
4:00 PM

Present: Chair Amy Dzialowski, City Manager Brady Moore, Chris Norris, Kyle Wray (4:02), Behfar Jahanshahi, Kristine Waits, Jay Martin
Absent: None

Staff Present: Assistant City Manager and Finance Director Christy Cluck, Deputy City Manager Christy Driskel, City Attorney Kimberly Carnley, Assistant City Attorney Ashlyn Garis

1. Call Meeting to Order

Chair Amy Dzialowski called the meeting to order at 4:01 p.m.

2. General Orders

The board/committee/commission will hear a staff presentation and take action including a vote or series of votes on each item listed as presented or as amended or revised by members of the board/committee/commission unless the agenda entry specifically states no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the board/committee/commission.

a.	Visitor Tax Financial Report. No action will be taken on this item. **Assistant City Manager and Finance Director Christy Cluck presented the Visitor Tax Financial Report and answered the Committee's questions.**
b.	Presentation and discussion of current and proposed status of Washington School redevelopment and improvements, including a current needs assessment, and discussion of the building's future use for education, sports recreation, events and parking which will be a visitor and community amenity of historical importance. No action will be taken on this item. **Deputy City Manager Christy Driskel presented the history and background of the Washington School. She reported that a dinner was held by the Washington School Heritage Foundation to raise money to acquire the school. Ms. Driskel discussed the condition of the school and the demolition that needs to be done which includes asbestos abatement. The roof cover has been torn off the school so fixing the roof is a priority before any other improvements are made. Ms. Driskel presented the estimates of the renovation:** • **Demolition: $119,000** • **Asbestos Abatement: $24,720** • **Roof Repair: $124,000**

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	She reported that the Washington School Heritage Foundation has raised $140,000 to go towards the roof repair. Ms. Driskel presented the future restoration look of the Washington School. **Discussion was held regarding the funding for the restoration; ball fields and other projects related to the Washington School renovations. City Manager Brady Moore and Deputy City Manager Christy Driskel answered the Committee's questions.**

c.	Discussion, consideration, and possible action to make a recommendation to SEDA to authorize expenditures from the Visitor Amenities Fund for the purpose of development and maintenance of visitor development amenities for the city specifically described as demolition of accessory structures and asbestos abatement at the Washington School Building, and approving transfer of those funds to a City Council project account for this specific purpose. **MOTION BY WAITS, SECOND BY NORRIS TO RECOMMEND STILLWATER ECONOMIC DEVELOPMENT AUTHORITY TO AUTHORIZE UTILIZING EXPENDITURES FROM THE VISITOR AMENITIES FUND FOR THE PURPOSE OF DEVELOPMENT AND MAINTENANCE OF VISITOR DEVELOPMENT AMENITIES IN THE CITY SPECIFICALLY AS ASBESTOS ABATEMENT AND DEMOLITION OF ACCESSORY STRUCTURES AT THE WASHINGTON SCHOOL BUILDING AND APPROVING TRANSFER OF FUNDS IN AN AMOUNT NOT TO EXCEED $200,000 WITHIN 18 MONTHS TO COMPLETE THE WORK TO A CITY PROJECT ACCOUNT FOR THAT SPECIFIC PURPOSE.** **ROLL CALL: DZIALOWSKI-YEA, NORRIS-YEA, WRAY-YEA, JAHANSHAHI-YEA, WAITS-YEA, MARTIN-YEA, MOORE-YEA.** **MOTION CARRIED WITH SEVEN YEA VOTES.**

3. Public Comment
   None.
4. Reports from Committee Members or Staff
   None.
5. Adjourn

MOTION BY WRAY, SECOND BY NORRIS TO ADJOURN THE MAY 8, 2025 TOURISM ADVISORY COMMITTEE SPECIAL MEETING.

ROLL CALL: DZIALOWSKI-YEA, NORRIS-YEA, WRAY-YEA, JAHANSHAHI-YEA, WAITS-YEA, MARTIN-YEA, MOORE-YEA.

MOTION CARRIED WITH SEVEN YEA VOTES.

Meeting adjourned at 4:48 p.m.

Amy Dzialowski, Chair | **Teresa Kadavy, Clerk to Board**

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