

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED JANUARY 5, 2022 AT 10:35 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JANUARY 10, 2022

PRESENT: CHAIR WILLIAM H. JOYCE AND VICE CHAIR ALANE ZANNOTTI,
TRUSTEES AMY DZIALOWSKI AND CHRISTIE HAWKINS
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:52 p.m.

2. CONSENT DOCKET

- a. Approve December 6, 2021 regular meeting minutes

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Consider recommendation from Tax Increment Financing District #3 Policy Implementation Committee to approve small business enhancement assistance for façade improvements to Merrifield Office Supply in the amount of \$15,000 and authorize staff and special counsel to enter into a small business enhancement agreement with Merrifield Office Supply

Deputy City Manager Melissa Reames reported that the Implementation Policy Committee met on December 20, 2021 to review the application submitted by Merrifield Office Supply (MOS) under the small business enhancement financing category of the TIF3 project. MOS is requesting up to one half of approved expenditure costs not to exceed \$15,000 in reimbursement funding from TIF3 for the façade improvements at 616 S. Main Street. Ms. Reames stated that the Committee reviewed the MOS application and found that it met the criteria outlined in the implementation guide for assistance. The Committee voted 5-0 to recommend this proposal to the SEDA Trustees for further consideration.

Sara Merrifield Duckworth, discussed the facade plans for Merrifield Office Supply and thanked Council for their support.

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE DZIALOWSKI TO ACCEPT RECOMMENDATION FROM TAX INCREMENT FINANCING DISTRICT #3 POLICY IMPLEMENTATION COMMITTEE TO APPROVE SMALL BUSINESS ENHANCEMENT ASSISTANCE FOR FAÇADE IMPROVEMENTS TO MERRIFIELD OFFICE SUPPLY IN THE AMOUNT OF \$15,000 AND AUTHORIZE STAFF AND SPECIAL COUNSEL TO ENTER INTO A SMALL BUSINESS ENHANCEMENT AGREEMENT WITH MERRIFIELD OFFICE SUPPLY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from General Counsel: No report.
- b. Miscellaneous items from General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for future meetings

7. QUESTIONS & INQUIRIES

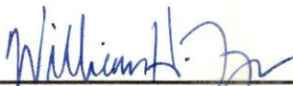
None.

8. ADJOURN

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE DZIALOWSKI TO ADJOURN THE JANUARY 10, 2022 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The regular meeting of the Stillwater Economic Development Authority adjourned at 6:01 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY