



Together, Investing in Municipal Excellence

STILLWATER ECONOMIC DEVELOPMENT AUTHORITY MEETING AGENDA
MARCH 23, 2026

723 S. Lewis Street, Room 1122
 Stillwater, OK 74074
 5:30 PM

Chair Will Joyce, Vice Chair Amy Dzialowski, Trustees Christie Hawkins, Kevin Clark, & Tim Hardin

1. Call Meeting to Order
2. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. SEDA will take action on these items collectively with a single vote. The requested SEDA action is indicated for each item listed. Should a Trustee elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Trustee or the General Manager may simply ask the Chair to remove an item from the consent docket prior to action by the Trustees and no action will be taken on the removed item at this meeting.

a.	Approve February 23, 2026 regular meeting minutes.	
b.	Approve Budget Amendment to transfer funds from the SEDA Visitor Amenities Fund to the City's General Fund to authorize expenditures in the amount of \$1,835,745 for the purpose of development and maintenance of visitor development amenities for the City specifically described as renovation to Strickland Park Ballfields to include infield turf, new fencing, LED lighting, shade structures, dugout extensions, and renovation to the restroom and concession areas as recommended by the Tourism Advisory Committee; and directing the return of unused funds for this specific project to be returned to the Visitor Amenities Fund.	Christy Driskel

3. Public Comment on Items not Scheduled for Public Hearings
 Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Trustees at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers.

4. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the Trustees. The Trustees may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision, or amendment.

5. General Orders

SEDA will hear a staff presentation and take action including a vote or series of votes on each item listed as presented or as amended or revised by members of the Authority unless the agenda entry specifically states no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Authority.

6. Questions and Inquiries

7. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Trustees, General Manager or General Counsel. Items of City business that may require discussion or action, including a vote or series of votes, are listed below

8. Adjourn

On March 19, 2026, at 5:30 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED FEBRUARY 20, 2026 AT 11:25 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
FEBRUARY 23, 2026**

**PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI,
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN**

ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:54 p.m.

2. CONSENT DOCKET

- a. Approve January 26, 2026 regular meeting minutes.

MOTION BY TRUSTEE HAWKINS, SECOND BY VICE CHAIR DZIALOWSKI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Visit Stillwater Semi-Annual Report

President/CEO Cristy Morrison and Vice President/Director of Sales Nicole Horn of Visit Stillwater presented the semi-annual report. Ms. Morrison previewed the Visit Stillwater website and discussed the various options that are available on their website such as their calendar, an interactive map, events and other helpful information. She discussed the different types of advertising that Visit Stillwater does like radio, TV, social media, rack cards and more. Ms. Morrison presented the various highlights and events that were hosted in Stillwater and their effects on the local economy. She discussed the wide variety of destination marketing and management professional services provided by Visit Stillwater in the areas of marketing and communications, meetings and events sales and services, and visitor experiences.

Ms. Morrison presented Visit Stillwater's plan for marketing the Stillwater Regional Airport (SRA). This is the first time that Visit Stillwater handled advertising and marketing for SRA. It was decided that the best way to do it was to divide the marketing plan into advertising, promotions, public relations, social media,

website and campaigns. Ms. Morrison discussed the various campaigns being promoted by Visit Stillwater. She explained that Visit Stillwater staff reached out to the small surrounding City Chambers and several of those Chambers have agreed to advertise and promote SRA to their communities. Ms. Morrison reported that she and Airport Director Kellie Reed traveled to two events over the past six months to learn from other airport personnel and employees about marketing.

Ms. Morrison answered Trustees' questions.

City Manager Brady Moore recommended everyone use the Visit Stillwater calendar on their website. He stated that there are a ton of activities to do around the community on the calendar.

Ms. Horn demonstrated how the Visit Stillwater website can be used to find information.

Airport Director Kellie Reed thanked Visit Stillwater staff for their outstanding advertising efforts for Stillwater Regional Airport.

6. RESOLUTIONS

- a. Resolution No. SEDA-2026- 1: A resolution of the Stillwater Economic Development Authority approving The Bookend Hotel Redevelopment Agreement by and among the Stillwater Economic Development Authority, The City of Stillwater, and Republic Properties, LLC.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO ADOPT RESOLUTION SEDA-2026-1 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from General Counsel: No report.
- b. Miscellaneous items from General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for future meetings

8. QUESTIONS & INQUIRIES

None.

9. ADJOURN

MOTION BY TRUSTEE HARDIN, SECOND BY VICE CHAIR DZIALOWSKI TO ADJOURN THE FEBRUARY 23, 2026 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The regular meeting of the Stillwater Economic Development Authority adjourned at 6:23 p.m.

WILLIAM H. JOYCE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY

TERESA KADAVY, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY



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 Stillwater, OK 74076-1449
 Office: 405.372.0025
 Web: stillwater.org

Budget Amendment Request
 For Budget Year 2026


Date: 03/16/2026

Department: City Manager's Office Requested by: Christy Driskel

Expenditures:
 Appropriate transfer out from the SEDA Visitor Amenities Fund to the City's General Fund for the renovation of Strickland Park ballfields. Project funding approved by the Tourism Advisory Committee in March 2026.

Account Name	Account Number (xxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Transfer Out	8580000 - 71000		\$ 168,311	\$ 1,835,745	\$ 2,004,056
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease) \$ 1,835,745

Reviewed by Department Manager: _____ Date: _____
 Reviewed by Finance:  Date: 3/16/2026

Approved by CMO: _____ Date: _____
 Approved by City Council: _____ Yes No Date: _____

Processed by Finance: _____ Date: _____
 Set ID: _____ Date Sent to SA&I: _____

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