IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW
THE AGENDA WAS POSTED MARCH 6, 2026 AT 11:25 A.M.
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER CITY COUNCIL
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MARCH 9, 2026

PRESENT: **VICE MAYOR AMY DZIALOWSKI, COUNCILORS CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN**
ABSENT: **MAYOR WILLIAM H. JOYCE**

1. CALL MEETING TO ORDER

Vice Mayor Dzialowski called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

The Stillwater City Council led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS/PRESENTATIONS

a. SPD Citizen Academy

Chief Public Affairs Officer Dawn Dodson introduced Police Chief Christopher Hassig. He explained the Citizen's Academy and the classes that the participants experience. Chief Hassig thanked Lieutenant TJ Low, Lieutenant Gripe and the other officers that helped run the academy as well as the participants. He discussed the real-life scenarios that police officers experience every day, and the class gets to see firsthand. Lieutenant Low presented the SPD Citizen's Academy Class XI.

b. Sunshine Week Proclamation

Vice Mayor Dzialowski read the proclamation declaring March 15-21, 2026, Sunshine Week in Stillwater. Carol Anderson with the League of Women Voters presented the history of Sunshine Week and accepted the proclamation.

c. Our Daily Bread Presentation

Chief Public Affairs Officer Dawn Dodson introduced Executive Director of Our Daily Bread (ODB), Rachael Condley. She explained how ODB is modeled like a small grocery store and guests can self-select their groceries. Ms. Condley discussed who ODB serves and the community partners that they collaborate with to provide a wide range of services to residents. She stated the locations of the satellite site food distribution places in the small surrounding communities. She presented the numbers of households that were helped in 2025. Ms. Condley thanked the City of Stillwater for everything they do to help ODB be successful from providing the building, parking lot lighting, ice clearing, and trash and waste services.

4. CONSENT DOCKET

a. Approve February 23, 2026 regular and executive session meeting minutes.

b. Approve Memo to set the public hearing date for April 20, 2026 for the closing of a previously unclosed portion of a general utility easement on property located at 410 W. Franklin Avenue as required by City Code 23-60(b).
c. Approve Memo to set the public hearing date for April 20, 2026 for the closing of a utility easement on property located at 410 W. Franklin Avenue as required by City Code 23-60(b).
d. Approve budget amendments reflecting increased reimbursement revenue of $15,150 and appropriate expenditures of $15,150 related to the Home Buyers Assistance Program.
e. Approve budget amendments reflecting increased revenue and expenditure appropriations of $500,000 related to the Amendment to the Air Service Guarantee Participation Agreement with Oklahoma State University for the air service period of March 1, 2024 - February 28, 2026.
f. Approve the Air Service Guarantee Participation Agreement with Oklahoma State University for the air service period of March 1, 2026 - February 29, 2028 and related budget amendment.
g. Approve the Air Service Agreement with American Airlines for the air service period of March 1, 2026 - February 29, 2028 and related budget amendment.
h. Acceptance of a Final Plat for Fern Street Cottages on property addressed as 505 E 18th Avenue.
i. Acceptance of water, sewer, and storm sewer improvements for the Fern Street Cottages development.
j. Acceptance of an electric easement and a pedestrian easement for a new residential development at 807 W. 7th Avenue.
k. Approve the attached budget amendment in the amount of $62,800 to appropriate funds for a new pickup chassis and upfitting equipment.
l. Approve the award of contracts by CMAR, Lippert Brother, Inc., for Project Work Package #7 (Passenger Boarding Bridge Apron Support and Potable Water Cabinet) for the Stillwater Regional Airport Terminal and Improvements Project; Approve Amendment No. 7 to the CMAR Agreement which includes a partial conversion to guaranteed maximum price in the amount of $107,535 for the relevant portion of work identified as Project Work Package #7; and authorize the City Manager to sign the Amendment and related exhibits Amended A-1 and C-7.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

5. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

6. ITEMS REMOVED FROM CONSENT DOCKET

None.

7. PUBLIC HEARINGS

a. Receive public comment regarding a request for a Map Amendment to rezone property addressed as 799 W. 12th Avenue from Small Lot Single Family Residential (RSS) & Agriculture (A) to Commercial General (CG).

Senior Planner Henry Bibelheimer presented the report. He stated that the subject tract is vacant, and entirely within the FEMA floodplain boundary. The applicant is requesting review and approval of a Map Amendment to rezone the parcel from Small Lot Single-Family (RSS) and Agriculture (A) to Commercial General (CG). Mr. Bibelheimer reported that the Map Amendment is requested as a part of the preparation for the development of a new YMCA project on the site. The proposed YMCA development falls under the use category of "Recreation", which is allowed by right in the CG district, and is not allowed

in the RSS or A districts. The site is proposed to be developed to meet all standards of the Commercial General (CG) District.

Vice Mayor Dzialowski opened and closed the public hearing as no one was present to speak.

Councilor Clark reported that there was discussion in the Planning Commission meeting about flooding and he asked if this issue has been addressed.

Mr. Bibelheimer introduced Austin Burton, Civil Engineer with Kimley-Horn, that conducted the flood study and the drainage study. Mr. Burton explained the studies that were done, the results and the plan to move forward to mitigate the flooding in this area. He answered Council's additional questions.

Planning Commission recommended approval of the proposed Map Amendment as presented, with a 4-1 vote.

MOTION BY COUNCILOR HARDIN, SECOND BY COUNCILOR HAWKINS TO ACCEPT THE PLANNING COMMISSION'S RECOMMENDATION TO APPROVE THE PROPOSED MAP AMENDMENT FOR THE PROPERTY ADDRESSED AS 799 W 12TH AVENUE.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

8. ORDINANCES

a. First Reading

Ordinance No. 3598: An ordinance rezoning a tract of land located at 799 W. 12th Avenue from Small Lot Single-Family Residential (RSS) And Agriculture (A) to Commercial General (CG).

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR CLARK TO ADVANCE ORDINANCE NO. 3598 TO SECOND READING AS PRESENTED.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

b. Second Reading

Ordinance No. 3593: An ordinance amending the Stillwater City Code by Amending Chapter 29, Motor Vehicles and Traffic, Article I, In General, By Creating Section 29-18, Prohibition on the Use of Dynamic Braking Devices; Repealing All Ordinances to the Contrary; And Providing for Severability

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO ADOPT ORDINANCE NO. 3593 AS PRESENTED.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

9. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the City Attorney:
   i. Request for an Executive Session pursuant to 25 O.S. §307(B)(4) for the purpose of confidential communications between the City Council and its attorney concerning all aspects of a pending investigation, claim or action involving Payne County Rural Water District No. 3. It is the opinion of the City

Attorney that disclosure of this matter will seriously impair the ability of the City to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

Vice Mayor Dzialowski moved to item 11. Executive Session on the agenda.

b. Miscellaneous items from the City Manager:
    - City Manager Brady Moore reminded residents that tax season is here, and the Stillwater Public Library is offering free tax preparation assistance through AARP. Appointments are available now through April 7. You can schedule online at stillwaterok.gov/LibraryTaxes or visit the library at 1107 South Duck Street.
    - City Manager Brady Moore stated that Sunday, March 8, he was honored to be able to present a proclamation from Mayor Joyce and on behalf of the City of Stillwater to Reverend Calvin Miller who is celebrating 25 years as pastor of Mount Zion Baptist Church.

c. Miscellaneous items from the City Council:
    - Councilor Hardin stated that with the arrival of wildfire season, City staff want to remind residents that weather conditions in Oklahoma can change quickly and increase fire danger. High wind gusts, low humidity, and elevated temperatures can all contribute to rapid fire spread. Before conducting a controlled burn, please contact the Stillwater Fire Department. This step can help prevent unintended wildfires. For fire safety information, follow SFD on Facebook & Instagram at STW Fire.
    - Councilor Clark reported that the Watershed Quality Division is hosting its annual Rain Barrel Event, offering residents the opportunity to purchase rain barrels to conserve water and reduce stormwater runoff. Rain barrels collect water from your roof that can later be used for lawns and gardens, an easy way to support conservation efforts at home.
    - Councilor Hawkins asked residents to mark their calendars for Stillwater's annual Trash-Off community clean-up on Saturday, March 28, from 9 a.m. to noon. This is a great opportunity for volunteers of all ages to help keep our community clean. The City will provide gloves, safety vests, and trash bags. An award will also be presented to the group that collects the most trash.
    - Vice Mayor Dzialowski announced that the annual Mid-South Endurance Race is this week, March 12-14, and includes a half marathon, 50K ultra marathon, and 50 and 100 mile bike ride. There will be road closures and heavier traffic in certain areas during the event, so please allow extra travel time and watch carefully for cyclists, runners, and pedestrians.

i. Discussion about scheduling items for future meetings.

10. QUESTIONS & INQUIRIES

None.

11. EXECUTIVE SESSION

a. Confidential communication between City Council and its attorney concerning all aspects of a pending investigation, claim or action involving Payne County Rural Water District No. 3.

MOTION BY COUNCILOR HARDIN, SECOND BY COUNCILOR HAWKINS TO RECESS THE STILLWATER CITY COUNCIL MEETING AT 6:04 P.M.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.

NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

Stillwater City Council meeting recessed at 6:05 p.m. to enter into Executive Session.

Stillwater City Council reconvened at 6:27 p.m.

MOTION BY COUNCILOR HARDIN, SECOND BY COUNCILOR CLARK TO ENTER INTO EXECUTIVE SESSION AT 6:05 P.M.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

12. RETURN FROM EXECUTIVE SESSION

MOTION BY COUNCILOR HARDIN, SECOND BY COUNCILOR CLARK TO RECONVENE THE REGULAR STILLWATER CITY COUNCIL MEETING AT 6:27 P.M.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

a. Possible action to authorize the City Attorney, or outside counsel to file suit or take any other action deemed necessary and appropriate by counsel to resolve the outstanding utility account balance of Payne County Rural Water District No. 3.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO AUTHORIZE THE CITY ATTORNEY, OR OUTSIDE COUNSEL TO FILE SUIT OR TAKE ANY OTHER ACTION DEEMED NECESSARY AND APPROPRIATE BY COUNSEL TO RESOLVE THE OUTSTANDING UTILITY ACCOUNT BALANCE OF PAYNE COUNTY RURAL WATER DISTRICT NO. 3.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

Vice Mayor Dzialowski returned to item 9b. Reports from Officers and Boards on the agenda.

13. ADJOURN

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR HARDIN TO ADJOURN THE MARCH 9, 2026 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The March 9, 2026 regular meeting of the Stillwater City Council adjourned at 6:32 p.m.

WILLIAM H. JOYCE, MAYOR
STILLWATER CITY COUNCIL

TERESA KADAVY
CITY CLERK