



Together, Investing in Municipal Excellence

STILLWATER UTILITIES AUTHORITY MEETING AGENDA
 APRIL 6, 2026

723 S. Lewis Street, Room 1122
 Stillwater, OK 74074
 5:30 PM

Chair Will Joyce, Vice Chair Amy Dzialowski, Trustees Christie Hawkins, Kevin Clark,
 & Tim Hardin

1. Call Meeting to Order
2. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Trustees will take action on these items collectively with a single vote. The requested action is indicated for each item listed. Should a Trustee elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Trustee or the General Manager may simply ask the Chair to remove an item from the consent docket prior to action by the Trustees and no action will be taken on the removed item at this meeting.

a.	Approve March 23, 2026 regular meeting minutes.		
b.	Authorize the purchase of a jet rod truck to replace unit #5763 via Sourcewell contract #032824-DAI from Houston Freightliner, Inc. in an amount not to exceed \$308,325, which includes a 10% contingency; approve the associated budget amendment; and authorize the General Manager to sign related documents.	SUA-26-09	James Driskel
c.	Authorize the purchase of a John Deere 5100E via Sourcewell Ag 082923-DAC from P&K Equipment in an amount not to exceed \$106,630 which includes a 10% contingency; and approve the associated budget amendment; and authorize the General Manager to sign related documents.	SUA-26-10	James Driskel

3. Public Comment on Items not Scheduled for Public Hearings
 Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized

legal representatives, may address the Trustees at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers.

4. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the Trustees. The Trustees may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision, or amendment.

5. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Trustees, General Manager or General Counsel. Items of City business that may require discussion or action, including a vote or series of votes, are listed below

6. Questions and Inquiries

7. Adjourn

On April 2, 2026 at 4:50 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED MARCH 19, 2026 AT 5:30 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MARCH 23, 2026**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:55 p.m.

2. CONSENT DOCKET

- a. Approve March 9, 2026 regular meeting minutes.
- b. Approve budget amendments to reflect receipt and appropriation of insurance proceeds related to property damage.
- c. Approve agreement between City of Stillwater, Stillwater Utilities Authority and Independent School District No. 16 for sharing of the cost of a waterline extension connecting two dead-end waterlines in the new high school project area which will benefit the greater public by improving water circulation and quality; and approve the attached budget amendment
- d. Approve budget amendment appropriating \$300,000 of additional funding for the Electric System Extensions project.

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Presentation, discussion and possible action to approve the Distribution Pole Replacement project, appropriate \$2,000,000 from the Rate Stabilization Fund, and approve the attached budget amendment.

Electric Utility Director Loren Smith presented the report. Mr. Smith stated that the Stillwater electric system includes approximately 10,292 wooden distribution poles. For the last several years staff has commissioned a contractor to test the integrity of the wooden poles throughout the system. After completion of the testing approximately 2,500 poles have been identified as needing replacement or red tagged. He reported that staff is estimating \$2,500 - \$3,500 per pole to replace based upon what infrastructure the pole is supporting. Staff is proposing to create a project account to fund the materials necessary for the replacement of the red tagged poles over time. The poles will be changed out by distribution staff over multiple years. The funds appropriated as part of this report will only cover a portion of the cost to replace all the red tagged poles. Staff will request additional funding once these have been used.

Mr. Smith answered Trustees questions.

MOTION BY TRUSTEE CLARK, SECOND BY VICE CHAIR DZIALOWSKI TO APPROVE THE DISTRIBUTION POLE REPLACEMENT PROJECT, APPROPRIATE \$2,000,000 FROM THE RATE STABILIZATION FUND, AND APPROVE THE ATTACHED BUDGET AMENDMENT.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. QUESTIONS & INQUIRIES

None.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

8. ADJOURN

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE MARCH 23, 2026 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The March 23, 2026 regular meeting of the Stillwater Utilities Authority adjourned at 6:59 p.m.

WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY

TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY

REPORT TO: STILLWATER UTILITIES AUTHORITY

MEETING DATE: APRIL 6, 2026



Agenda Item:	2.b. SUA-26-09
Previous/Related Action:	
Background/Issue:	Unit #5763 is a 2005 Freightliner with a PipeHunter jet-rodding system. The unit has accumulated over 9,650 hours of operation and been driven over 60,000 miles. This is one of two jet rodding trucks utilized for sanitary sewer line cleaning and root cutting. The department also has a combination jet rodding/vacuum truck that is also utilized for cleaning. These units are vital for the maintenance of our sanitary sewer system. Staff researched multiple similar units and obtained a quote from Houston Freightliner, Inc. for an in-kind unit in the amount of \$280,295.50.
Proposal/Solution:	Purchase an in-kind replacement for Unit #5763 via Sourcewell contract #032824-DAI from Houston Freightliner, Inc. in an amount not to exceed \$308,325, which includes a 10% contingency.
Financial Source/Impact:	This proposal requires a new appropriation in the amount of \$308,325, which includes a 10% contingency, from the SUA Wastewater Fund and a Budget Amendment for appropriating funds is included.
Related Strategic Priority:	#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT
Recommended Action/Motion:	Staff recommends Trustees: Authorize the purchase of a jet rod truck to replace unit #5763 via Sourcewell contract #032824-DAI from Houston Freightliner, Inc. in an amount not to exceed \$308,325, which includes a 10% contingency; sign the included budget amendment to appropriate funds; and authorize the General Manager to sign related documents.
Prepared By:	James Driskel, Water Utilities Dir.
Reviewed By:	James Driskel Brady Moore Teresa Kadavy
Submitted By:	Brady Moore, General Manager

Attachments

1. BA Jet Rod Truck 9348



Budget Amendment Request
For Budget Year 2026

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 03/30/2026

Department: Water Resources

Requested by: James Driskel

Explanation: Expenditures:
Appropriate funds for the purchase of a jet rod truck to replace an existing unit. Funding is from the SUA Wastewater Fund.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount	
Increase:	Jet-Rod Equipment Replacement	9139348 - 54001	26SC01913	\$ 0	\$ 308,325	\$ 308,325
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 308,325

Reviewed by Department Manager: James E. Driskel

Date: 3/31/2026

Reviewed by Finance: [Signature]

Date: 3/30/2026

Approved by CMO: _____

Date: _____

Approved by City Council: Yes No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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Agenda Item:	2.c. SUA-26-10
Previous/Related Action:	
Background/Issue:	<p>A new lime system at the Water Treatment Plant will have a grit removal system with collection hopper. This hopper will require daily checking and dumping. To accomplish this a tractor with front loader is desired. The Water Treatment Plant currently has a 2012 Kubota 4X4 tractor rated at 125 horsepower that does NOT have a loader and is in good working condition. The Wastewater Treatment Plant currently has a 2007 Kubota 4X4 tractor rated at 105 horsepower that is in poor condition and in need of replacement. Staff researched mid-size tractors with loaders appropriate for the Water Treatment Plant’s needs. A John Deere 5100E tractor (85hp @ PTO) was selected as an appropriately sized tractor and both State Contract and Sourcewell pricing were obtained. P&K Equipment provided a Sourcewell Contract price of \$96,935 for the selected tractor with front loader, pallet forks, and a 12-foot brush-hog. State Contract pricing for same was \$1,215.27 higher than the Sourcewell option.</p>
Proposal/Solution:	<p>Purchase a John Deere 5100E 4X4 tractor with front loader, pallet forks, and 12-foot brush-hog via Sourcewell Ag 082923-DAC from P&K Equipment in an amount not to exceed \$106,630 which includes a 10% contingency. Staff would then transfer the existing 2012 Kubota tractor to the Wastewater Treatment Plant to replace the Wastewater Treatment Plant’s 2007 Kubota tractor that is in poor working condition.</p>
Financial Source/Impact:	<p>This proposal requires a new appropriation in the amount of \$106,630, which includes a 10% contingency, from the SUA Water Fund and a Budget Amendment for appropriating funds is included.</p>
Related Strategic Priority:	#1 EFFECTIVE SERVICES & ACCOUNTABLE GOVERNMENT
Recommended Action/Motion:	<p>Staff recommends Trustees:</p> <p>Authorize the purchase of a John Deere 5100E via Sourcewell Ag 082923-DAC from P&K Equipment in an amount not to exceed \$106,630 which includes a 10% contingency; sign the included budget amendment to appropriate funds; and authorize the General Manager to sign related documents.</p>

Prepared By:	James Driskel, Water Utilities Dir.
Reviewed By:	James Driskel Brady Moore Teresa Kadavy
Submitted By:	Brady Moore, General Manager

Attachments

1. BA Tractor 9270



Budget Amendment Request
For Budget Year 2026

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 03/30/2026

Department: Water Resources

Requested by: James Driskel

Explanation:

Expenditures:
Appropriate funds for the purchase of a John Deere 5100E 4X4 tractor with front loader, pallet forks, and 12-foot brush-hog.
Funding is from the SUA Water Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Tractor w/Front Loader & Mower	9129270 - 54001	26WT05912	\$ 0	\$ 106,630	\$ 106,630
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 106,630

Reviewed by Department Manager: *James E. Driskel*

Date: 3/31/2026

Reviewed by Finance: *[Signature]*

Date: 3/30/2026

Approved by CMO: _____

Date: _____

Approved by City Council: Yes No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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