

**STILLWATER MEDICAL CENTER AUTHORITY
BOARD OF TRUSTEES
Regular Meeting, June 28, 2022
Stillwater Medical Center Honska Conference Center
5:30 p.m.**

Present: Lowell Barto, Joe Haney, Dan Duncan and Beth Buchanan

Absent: Gary Clark, Mayor Will Joyce and Dr. Todd Green

Others: CEO, Denise Webber, Dan Brown, DO, Steven Cummings, MD, Alan Lovelace, Liz Michael, Steven Taylor, Kayla Isaacs, Nat Cooper, Joe Akin, Shyla Eggers, Michal Shaw, Joe Ogle, Brian Grace, Butch Koemel (attorney) and Cheryl Marshall (minutes)

CALL TO ORDER

Chairman, Lowell Barto, called the meeting to order at 5:33 p.m.

APPROVAL OF MINUTES

Haney moved the Board approve the minutes of the May 24, 2022, Board of Trustees meeting, and the May 18, 2022, Finance Committee minutes as presented. Buchanan seconded the motion and Barto, Duncan, Buchanan, and Haney voted in favor of the motion.

APPROVAL OF PURCHASE OF ORTHOPEDIC U-ARM X-RAY SYSTEM

Joe Ogle, Director of OrthoOK, shared that we are renovating and expanding OrthoOK. A new u-arm x-ray system is requested for the Spine and Specialty Clinic. Two bids were received: Radsource Imaging, \$108,900.00 and Brown's Medical Imaging, \$249,500.00. Staff demonstrated both systems. Radsource was selected best, as it is a great system and is the lowest price. An upgrade was also requested, moving from the 68-kw generator to a 85-kw to improve image quality at a cost of \$900.

Haney made a motion to approve the purchase of the u-arm x-ray system with upgrade from Radsource for a total cost of \$108,900. Duncan seconded the motion, and Buchanan, Barto, Haney and Duncan voted in favor of the motion.

BALANCED SCORECARD REPORT

CEO, Denise Webber shared the scorecard performance in detail with the members.

REPORTS FROM OFFICERS

MAY 2022 FINANCIAL REPORT/JUNE FINANCE COMMITTEE REPORT

Lovelace gave a PowerPoint presentation of the summary of operations for May 2022. Admissions, including rehab, were 348 below budget of 402 and

last year of 426. Average Daily Census, including rehab, was 46, below a budget of 63 and last year of 52.

Surgeries were 425 for the month, below budget of 529 and above last year of 406. Surgeries at the Surgery Center West were 564 for the month, above a budget of 459 and last year of 406.

Emergency room visits were 2,391 below budget of 2,475 and last year of 2,619. Outpatient visits, not including ER visits, were 13,158 below budget of 13,750 and above last year of 13,108. Births were 62 for the month, below budget of 65 and last year at 72.

Financial assistance was \$1M for the month. Salaries and Wages were at \$11.09M, below budget of \$11.26M. FTE's were 1,578 below budget of 1,707. Benefits were \$3.0M above budget of \$2.6M.

Operating Income for the Hospitals is (\$1.8M) compared to a budget of \$1.5M. Operating Income for the Clinics was (\$106,000) compared to a budget of (\$342,000). Operating Income Consolidated is (\$1.9M), below budget of \$1.1M and last year of \$485,000.

Operating Income for Stillwater Medical is (\$1.2M) below last year of \$1.9M. Operating Income for Stillwater Medical Perry is (\$95,000) below budget of (\$11,000). Operating Income for Stillwater Medical Blackwell is (\$504,000) below last year of (\$16,000).

YTD Operating Margin Consolidated is -0.6%, compared to a budget of 4% and last year of 5.2%. YTD Non-Operating Revenue is (\$9,570), below last year at \$5.8M. YTD Net Income is (\$10.3M), below budget of \$7.8M.

The BancFirst investment account increased to \$90.04M. The Arvest investment account increased to \$8.9M. The Commerce investment account increased to \$14.14M.

Days in Accounts Receivable is 41.5 days. Days Cash on Hand is 192 days. Cash on hand is \$157.1M compared to \$151.1M at year end 2021.

The members discussed the rise in supply cost, salary expense and reduction in volume. Webber and Lovelace shared that our team is working on several measures to reduce expenses. An income comparison for 2021-2022 was shared with the members.

Lovelace shared that the Finance Committee reviewed the financials and summary of clinic operations. Commerce Bank updated the members on SMC's investment portfolio. The Committee reviewed and recommended the Board approve the purchase of the u-arm x-ray system and ICU Expansion and Renovation. The also provided the members an operating income reconciliation comparison.

JUNE 2022 FACILITIES COMMITTEE REPORT

Steven Taylor shared the many construction projects discussed at the June Facilities Committee meeting. He noted that the concrete would be poured this evening for the MR/Linac project.

Duncan made a motion accept the May 2022 Financial Report June Finance Committee Report and June 2022 Facilities Committee Report as presented. Buchanan seconded the motion, and Buchanan, Barto, Haney and Duncan voted in favor of the motion.

APPROVAL OF OPTION TO RENEW LAND LEASE

Denise Webber shared that the land where the Hospital is located is leased to Stillwater Medical by the City of Stillwater. In 1972, a 50-year lease was signed with an option to renew for an additional 50 years. We would like to exercise our option to renew the lease.

Buchanan made a motion to approve the option to renew the land lease as presented. Duncan seconded the motion, Duncan, Barto, Haney and Buchanan voted in favor of the motion.

APPROVAL OF ICU EXPANSION AND RENOVATION

Steven Taylor shared the ICU Expansion and Renovation project details and guaranteed maximum price (GMP) from Flintco of \$13,373,031. The project would add 14 new beds, for a total of 20 ICU beds. We expect volume to grow with the growth of the community, the addition of the Internal Medicine residents and the recruitment of additional physicians.

Buchanan made a motion to approve the ICU Expansion and Renovation as presented. Duncan seconded the motion, and Buchanan, Duncan, Barto and Haney voted in favor of the motion.

CONSENT AGENDA

Dr. Brown updated the Board members on the Consent Agenda items of Stillwater Medical Health System and Stillwater Medical Center. All actions listed on the consent agenda were approved through our Medical Staff Committees.

Haney moved the Board approve the Consent Agenda items excluding items tabled as presented. Duncan seconded the motion and Barto, Haney, Buchanan and Duncan voted in favor of the motion.

Steven Taylor updated the Board members on the Consent Agenda items for Stillwater Medical Perry and Stillwater Medical Blackwell. All actions listed on the consent agenda were approved through our Medical Staff Committees.

Haney moved the Board approve the Consent Agenda items as presented. Buchanan seconded the motion and Haney, Buchanan, Duncan and Barto voted in favor of the motion.

CEO REPORT

CEO, Denise Webber shared the following report with the members:

HEALTHGRADES OUTSTANDING PATIENT EXPERIENCE AWARDS 2022!

We are excited to announce that Stillwater Medical received Outpatient experience awards in several areas: Orthopedics: Five-Star Recipient for Hip Fracture Treatment; Gastrointestinal: Five-Star Recipient for Gallbladder Removal Surgery; Outstanding Patient Recipient of the Healthgrades Outstanding Patient Experience Award.

EMPLOYEE, MADELYN MITTELSTET MAKES SMC HISTORY

On June 20, 2022, for the first time in SMC history, we have an employee who reached her 50th year at SMC. This is an amazing accomplishment, and we are so proud of Madelyn Mittelstet! A celebration is being planned to celebrate this monumental event.

DEBBIE ANDERS SPECIALIST IN BLOOD BANK TECHNOLOGY

Debbie Anders completed the Specialist in Blood Bank Technology (SBB) program at University of Texas Medical Branch in Galveston, Texas and successfully passed the SBB exam.

NEW OPPORTUNITY FOR COOPER FAMILY

We wish Nat, Leah and family our very best as they have accepted an opportunity to lead the Presbyterian church in West Chester, Pennsylvania.

RECENT RETIREMENTS:

We celebrated 3 retirements in June: Renee Swank, Patient Access Director, 16 years of service; Debbie Tussey, Surgery, 24 years of service; Tina Hoeltzel, Central Business Office, 28 years of service.

SCHOLARSHIP HONORING K. COHLMIA BENEFITS TOTAL HEALTH

To honor the remarkable life of K. Cohlma, K.'s wife, Sandy, and their daughter, Kyle, asked that donations be made to Stillwater Community Foundation. Over \$10,000 has been contributed. The funds will benefit Total Health to enhance their training and education in physical wellness.

RESIDENCY UPDATE

Our Internal Medicine Residents will begin on Friday, July 1st. Residents include: Joshua Chitwood, M.D.; William Moore, D.O.; Bomaonye Tienabeso, M.D.; Cole Swayze, D.O.; and Bryan Gibson, D.O.

EMPLOYEE FORUMS COMING UP!

Employee forums are coming up soon. Communication with our team is one of the most important things we do. We plan to let staff know about the many wonderful things happening, update them on our upcoming projects, financial performance and many other things.

STILLWATER MEDICAL TO HOST CHAMBER AFTER HOURS

Stillwater Medical will host Chamber After Hours on Tuesday, July 19th from 5-6:30 pm at the Stillwater Surgery Center. The theme will be Keeping Cool on a Hot Summer night.

EMPLOYEE OF THE MONTH – JULY 2022

Sandra Morriss was nominated by her peers for July Employee of the Month. Congratulation to Sandra!

SAFETY AND SECURITY

We are working together to develop a comprehensive plan to respond to workplace violence concerns and improve overall safety & security for our team. We are offering classes to learn responses to threatening events.

LEGISLATIVE UPDATE

It is time to vote in the primary election and we encourage everyone to vote.

Webber shared patient compliments and area announcements.

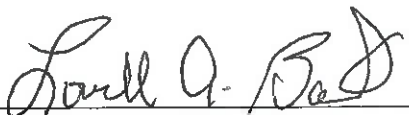
OTHER BUSINESS

Prior to the meeting, Board members reviewed the following Medical Staff meeting minutes:

<i>Stillwater Medical Perry:</i>	<i>Medical Staff Minutes</i>	<i>6/21/2022</i>
<i>Stillwater Medical Blackwell:</i>	<i>Medical Executive Committee</i>	<i>5/18/2022</i>
	<i>Patient Safety/ Quality</i>	<i>6/6/2022</i>

ADJOURN

There being no further business, Duncan moved that the meeting be adjourned. Buchanan seconded the motion, and Buchanan, Haney, Duncan and Barto voted in favor of the motion. The meeting was adjourned at 6:41 p.m.


Chairman of the Board


Secretary of the Board