



Together, Investing in Municipal Excellence

CITY COUNCIL MEETING AGENDA

MAY 4, 2026, 5:30 PM

723 S. Lewis Street, Room 1122
Stillwater, OK 74074

Mayor Will Joyce, Vice Mayor Amy Dzialowski, Councilors Kevin Clark, Christie Hawkins, & Tim Hardin

1. Call Meeting to Order
2. Pledge of Allegiance
3. Proclamations and Presentations

a.	2026 SBA Home-Based Business of the Year Award
b.	Flood Awareness Month

4. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Council will take action on these items collectively with a single vote. The requested City Council action is indicated for each item listed. Should a Councilor elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Councilor or the City Manager may simply ask the Mayor to remove an item from the consent docket prior to action by the City Council and no action will be taken on the removed item at this meeting.

a.	Approve April 20, 2026 regular and executive session meeting minutes.	
b.	Approve budget amendments to reflect receipt and appropriation of \$3,313 from Payne County Enhanced 911 Communications Board for travel to the National Emergency Number Association Conference.	Jared Thulin
c.	Approve the engagement of HSPG and Associates, PC to perform the audit for the City of Stillwater and the related Trust Authorities for the fiscal year ending June 30, 2026.	CC-26-72 Jared Thulin

d.	Acceptance of a waterline easement from the Stillwater Utilities Authority to ensure adequate easement for current and future operation and maintenance of the Kaw Waterline. This easement is needed prior to a proposed transfer of a portion of this property to ODOT in connection with an upcoming road reconstruction project.	CC-26-73	Bill Millis
e.	Approve a budget amendment in the amount of \$38,000 to purchase a used Dodge Durango from the Kansas Highway Patrol.	CC-26-74	Duane Helmberger
f.	Acceptance of an electric easement along the east side of the residential property addressed as 407 W. 22nd Avenue.	CC-26-75	Joshua Brown
g.	Accept an Encroachment Agreement and Release of Liability (EARL) for a sign in the right-of-way for the Park Valley Subdivision.	CC-26-76	Henry Bibelheimer
h.	Authorize the Mayor to sign the Local Government Certification documents for Mission of Hope to apply for the 2026 Emergency Solutions Grant Program.	CC-26-77	Shelly Crynes
i.	Acceptance of right-of-way dedication from the Crosswinds Home Owner's Association at 5700 W. 7th Avenue.	CC-26-78	David Barth
j.	Consider request for a final plat named The Canyons, Sixth Section in the Small Lot Single-Family Residential (RSS) zoning district located on a portion of property addressed as 5502 N. Perkins Road.	CC-26-79	Henry Bibelheimer
k.	Accept public water, sewer, storm sewer and street improvements for The Canyons, Sixth Section subdivision located on a portion of property addressed as 5502 N. Perkins Road.	CC-26-80	Joshua Brown

5. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting either

online at Request to speak form or via the form found in the lobby outside Council chambers.

6. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the City Council. The City Council may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision or amendment.

7. Public Hearings

The Council will hear public comments, discuss, and take action including a vote or series of votes on each item listed as presented or as amended by the City Council unless the agenda entry specifically states that no action will be taken.

a.	Receive public comment regarding a Text Amendment (TXT26-01) to Chapter 23, Land Development Code, by repealing Article V, Use Categories and Limitations, Division 4, Residential Short-Term Rental, in its entirety; and creating and adopting Chapter 23, Land Development Code, Article V, Use Categories and Limitations; Division 4; Short-Term Rentals, Section 23-115.1, Definitions; Section 23-115.2 Permitted Districts; Section 23-115.3 Short-Term Rental License Required; Compliance with Applicable Codes; Section 23-115.4, Application Form and Process; Section 23.115.5 Denial, Revocation, Notice and Hearing and Compliant Process, Section 23.115.6, Covenants, Deed Restrictions and Overlay Requirements; Section 23-115.7, Penalty; repealing all ordinances to the contrary; and providing for severability.	CC-26-81	Henry Bibelheimer
----	---	----------	-------------------

8. Ordinances

The City Council will hear a staff presentation, discuss, and take action including a vote or series of votes on each ordinance listed as presented or as amended or revised by the City Council.

First Read

a.	ORDINANCE NO. 3604: AN ORDINANCE AMENDING STILLWATER CITY CODE BY AMENDING CHAPTER 23, LAND DEVELOPMENT CODE, BY REPEALING ARTICLE V, USE CATEGORIES AND LIMITATIONS, DIVISION 4, RESIDENTIAL SHORT-TERM RENTAL, IN ITS ENTIRETY; AND CREATING AND ADOPTING CHAPTER 23, LAND DEVELOPMENT CODE, ARTICLE V, USE CATEGORIES AND LIMITATIONS; DIVISION 4, SHORT-TERM RENTALS, SECTION SEC. 23-115.1, DEFINITIONS; SEC. 23-115.2, PERMITTED DISTRICTS; SEC. 23-115.3, SHORT-TERM RENTAL LICENSE REQUIRED; COMPLIANCE WITH APPLICABLE CODES; SEC. 23-115.4, APPLICATION FORM AND PROCESS; SEC. 23-115.5, DENIAL, REVOCATION, NOTICE AND HEARING AND COMPLAINT PROCESS; SEC. 23-115.6,
----	---

	COVENANTS, DEED RESTRICTIONS AND OVERLAY REQUIREMENTS; SEC. 23-115.7, PENALTY; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY.
--	--

Second Read

a.	ORDINANCE NO. 3601: AN ORDINANCE CLOSING OF A UTILITY EASEMENT AT PROPERTY LOCATED AT 410 W FRANKLIN AVE.
----	---

b.	ORDINANCE NO. 3602: AN ORDINANCE CLOSING OF THE PREVIOUSLY UNCLOSED PORTION OF THE GENERAL UTILITY, DRAINAGE AND PEDESTRIAN EASEMENTS AT PROPERTY LOCATED AT 410 W FRANKLIN AVE.
----	--

c.	ORDINANCE NO. 3603: AN ORDINANCE REPEALING AND REPLACING SECTION 7, "GOVERNMENT AND EDUCATIONAL ACCESS; EMERGENCY ALERT," OF STILLWATER ORDINANCE NO. 3489 WHICH GRANTED A NON-EXCLUSIVE PERMIT TO CLARITY TELECOM, LLC FOR THE CONSTRUCTION AND OPERATION OF A CABLE SYSTEM; REPEALING ALL ORDINANCES TO THE CONTRARY; AND PROVIDING FOR SEVERABILITY
----	--

9. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Councilors, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

a.	Miscellaneous items from the City Attorney
----	--

i.	Request for an Executive Session pursuant to 25 O.S. §307(B)(4) for the purpose of confidential communications between the City Council and its attorney concerning all aspects of a pending claim involving Terracon Consultants, Inc. and BKL, Inc. for damages related to geotechnical investigation services for City Project 14TR03, FY 14 Bridge Maintenance and Improvement. It is the opinion of the City Attorney that disclosure of this matter will seriously impair the ability of the City to process the claim or proceed in the public interest.
----	---

b.	Miscellaneous items from the City Manager
----	---

c.	Miscellaneous items from the City Council
----	---

10. Questions and Inquiries

11. Executive Session

a.	Confidential communication between City Council and its attorney concerning all aspects of the pending claim involving Terracon Consultants, Inc. and BKL, Inc, including discussion of possible settlement agreement.
----	--

12. Return from Executive Session

a.	Possible action related to a pending claim involving Terracon Consultants, Inc. and BKL, Inc., including possible action to approve a settlement agreement.
----	---

13. Adjourn

On April 30, 2026 at 5:15 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.