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Together, Investing in Municipal Excellence

TRANSPORTATION PROJECT ADVISORY COMMITTEE MEETING AGENDA

MAY 28, 2026, 4:00 PM

723 S. Lewis Street, Room 1112
Stillwater, OK 74074

1. Call Meeting to Order

2. General Orders

The Transportation Project Advisory Committee will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Transportation Project Advisory Committee unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Transportation Project Advisory Committee.

a. Approval of April 23, 2026, meeting summary.

b. Transportation Sales Tax Fund financial report Jared Thulin
(No action will be taken on this item)

c. Discussion and possible action to make recommendations to the Bill Millis
City Council regarding the proposed sequence or timing of
commencement, continuance, and/or completion of
transportation projects for which revenues from the 2022
Transportation Sales Tax are to be used including, but not limited
to:

- Consider recommendation to City Council regarding approval of appropriation and expenditures for Public Works Department purchase of traffic control materials, equipment, and services.
- Consider recommendation to City Council supporting approval of Task Order #4 to the Professional Services Agreement with Benham Design, LLC (25TR01).

d. Discussion, consideration, and possible action regarding Bill Millis
sidewalks, including sidewalk maintenance and improvements
currently included and budgeted for in the Pavement
Management Program, and other sidewalk projects that may be

funded from the Transportation Sales Tax Fund.

- e. Discussion, consideration, and possible request to staff on Bill Millis
proposed projects to be funded from the revenues generated by
the 2022 Transportation Sales Tax.

3. Public Comment

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda**.

4. Reports from Committee Members or Staff

- a. Next regular meeting is June 25, 2026.

5. Adjourn

On _____ at _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

Together, Investing in Municipal Excellence

**TRANSPORTATION PROJECT ADVISORY COMMITTEE
MEETING MINUTES
THURSDAY, APRIL 23, 2026**

Members present: Chairman Steve Whitworth, Tammy Brown, and Dustin MacDonald
Members absent: Gary Clark and Roger Gose

City of Stillwater staff present: City Manager Brady Moore, Assistant City Manager Rachel Bernish, Assistant City Attorney Tammy Ewing, Accounting Manager Jared Thulin, Engineering Director Bill Millis, Capital Program Manager Jordan Coirier, Project Manager Ethan Mattox, Administrative Assistant Casi Jackson as Recording Secretary

1. Call Meeting to Order

Committee member Steve Whitworth called the meeting to order at 4:00 pm and asked for roll call.

Roll Call:	Whitworth	Gose	Brown	Clark	MacDonald
	Present	Absent	Present	Absent	Present

Quorum established.

2a. Approval of March 26, 2026, meeting summary.

Mrs. Brown made a motion to approve meeting summary; Mr. MacDonald seconded.

Roll Call:	Whitworth	Brown	MacDonald
	Yes	Yes	Yes

Motion passed 3-0.

2b. Transportation Sales Tax Fund financial report – Jared Thulin

- Accounting Manager Jared Thulin reviewed the Transportation Sales Tax Fund report with the group, and he answered questions from the committee regarding the report.
- No action was taken.

2c. Discussion and possible action to make recommendations to the City Council regarding the proposed sequence or timing of commencement, continuance, and/or completion of transportation projects for which revenues from the 2022 Transportation Sales Tax are to be used including, but not limited to:

- **Overview of Pavement Management techniques and approaches**

- Engineering Director Bill Millis described the way that pavement in Stillwater is evaluated and considered for improvements. He also fielded questions from the committee.

3. Public Comment

- Councilor Hardin expressed gratitude that staff takes into account the amount of traffic on the roads when considering Pavement Management Program.
- No action was taken.

4. Reports from Committee Members and Staff

- The next scheduled meeting is May 28, 2026.
- No action was taken.

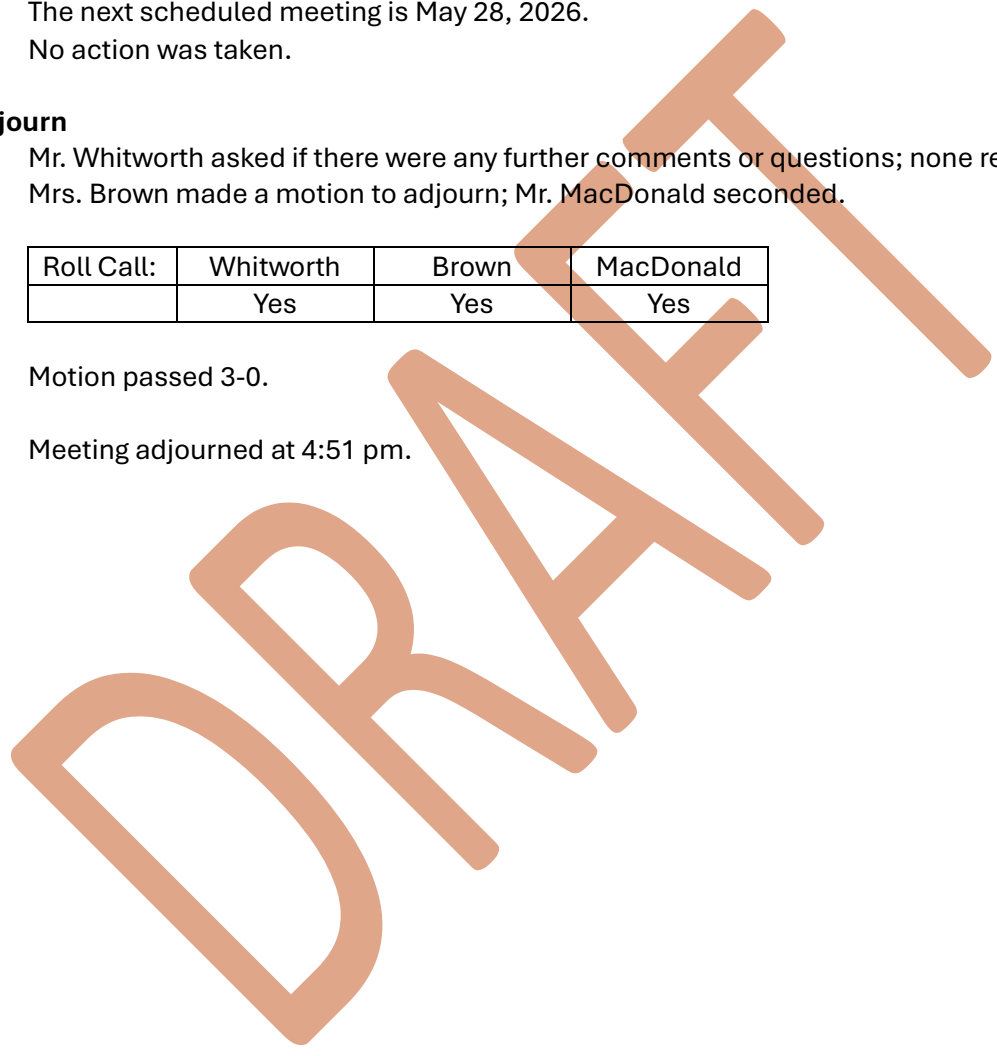
5. Adjourn

Mr. Whitworth asked if there were any further comments or questions; none responded. Mrs. Brown made a motion to adjourn; Mr. MacDonald seconded.

Roll Call:	Whitworth	Brown	MacDonald
	Yes	Yes	Yes

Motion passed 3-0.

- Meeting adjourned at 4:51 pm.



City of Stillwater - Transportation Sales Tax Fund

For the period ending April 30, 2026

	FY25	FY26				Unencumbered Balance
	Actual	MTD Actual	YTD Actual	Budget	Encumbrances	
SOURCES OF FUNDS						
1 Sales Tax	\$ 10,439,486	\$ 919,565	\$ 9,142,756	\$ 11,000,000	\$ -	\$ 1,857,244
2 Interest	974,688	-	-	-	-	-
3 Rent	2,400	-	-	-	-	-
4 Misc Revenue (house removal)	10,350	-	100	-	-	(100)
TOTAL SOURCES OF FUNDS	11,426,924	919,565	9,142,856	11,000,000	-	1,857,144
USES OF FUNDS						
5 Paving Materials	64,145	28,430	144,056	335,357	70,274	121,027
6 3rd Street Bridge	228,594	-	-	-	-	-
7 Husband Street Bridge	498	-	-	-	-	-
8 FY20 Pavement Management	2,690,955	640	3,331	356,563	9,236	343,995
9 FY21 Pavement Management	-	-	388	13,788	13,400	1
10 Deferred Maintenance Management	23,105	-	674	358,529	7,136	350,720
11 Pavement Assessment	1,400	-	-	22,070	22,070	-
12 Block 34 Area Improvements	1,949,839	349	237,575	260,405	22,624	206
13 Maple & West Street Replacement	2,454	-	-	50,597	50,595	2
14 Transportation Program Manager	92,964	1,431	62,148	189,121	126,973	1
15 12th Ave Health Corridor Study	23,615	-	7,390	15,490	8,100	-
16 Rails to Trails Grant Ph II	-	-	-	300,000	-	300,000
17 Terminal Roundabout	7,264	-	1,725	578,552	576,826	1
18 FY25 Pavement Management	555,542	1,083	984,700	5,102,406	1,589,395	2,528,312
19 Drainage Improvements	-	113,881	244,601	310,923	66,322	-
20 Airport & Perkins Traffic Analysis	24,828	-	-	4,172	4,172	-
21 Knoblock, 4th Avenue, and Lincoln	265,400	5,400	109,674	399,110	289,436	-
22 McElroy, Man and Hall of Fame	746,300	-	1,382,666	1,472,251	89,585	-
23 Monticello	552,485	1,070	1,290,309	1,675,678	385,368	1
24 Windsor Sidewalk & Crosswalk	42,094	-	8,419	16,176	-	7,757
25 Misc Sidewalk Improvements	-	2,546	29,985	173,253	143,268	-
26 Deferred Maintenance	-	317,565	326,380	378,211	51,831	-
27 Rail Tie Removal Phase I	-	-	4,166	60,000	55,834	-
28 Drury Culvert Improvements	-	-	-	630,243	630,243	-
29 Traffic Signal Battery Backups	-	-	-	204,546	204,546	-
30 Replace Obsolete Comm Systems	-	-	224,000	340,280	116,280	-
31 Full Depth Repair	-	-	-	800,000	800,000	-
32 Downtown Intersection Modifications	-	-	-	88,000	83,000	5,000
33 City Wide Pavement Markings	-	299,082	299,082	400,000	100,918	-
34 Perkins: McElroy - Lakeview	56,058	-	-	-	-	-
35 Airport: Lakeview - Washington	-	-	-	82,996	82,128	868
TOTAL USES OF FUNDS	7,327,539	771,476	5,361,268	14,618,717	5,599,559	3,657,891
RESOURCES OVER (UNDER) USES	\$ 4,099,385	\$ 148,089	\$ 3,781,587	\$ (3,618,717)	\$ (5,599,559)	\$ (1,800,747)
Beginning Cash Balance	26,725,912		29,675,875			
Change in Interest Receivable	(1,271)		-			
Change in Accounts Receivable	(400)		400			
Change in Due from General Fund	(66,397)		-			
Change in Accounts Payable	(1,081,355)		(1,208,842)			
Ending Cash Balance	<u>\$ 29,675,875</u>		<u>32,249,020</u>			
Plus: Uncollected Sales Tax Revenues			1,857,244			
Less: Unspent Budget Appropriations			(9,257,449)			
Balance Available to Appropriate			<u>\$ 24,848,816</u>			
Future Projects/Funding Needs:						
36 Bridges and Channel Improvements			1,400,000			
37 6th Avenue Land Acquisition			3,500,000			
38 Knoblock/4th Ave Reconstruction			4,300,000			
39 FY25 Pavement Management Plan			4,992,000			
40 Maple & West Reconstruction			2,100,000			
41 FY26 Pavement Management Plan			7,520,000			
42 Sidewalk Construction			1,200,000			
43 Red Dirt Trail			800,000			
44 Sangre Road Improvements			TBD			
TOTAL			<u>\$ 25,812,000</u>			

*** INTERIM REPORT IS UNAUDITED AND PROVIDED FOR MANAGEMENT PURPOSES ONLY ***

Traffic Control Materials, Equipment, Services

Item	Cost	Qty	Total	Description
School Zone Flashing Beacons	\$ 10,200	2	\$ 20,400	12th Ave Willis Street
Traffic Signal Pole Replacement	\$ 20,000	1	\$ 20,000	Hall of Fame/Perkins
Solar Powered Crosswalk Flasher	\$ 1,750	2	\$ 3,500	Sunrise/Jardot
Pavement Marking Stencils	\$ 4,000	LS	\$ 4,000	Washington/Will Rogers
Delineators	\$ 2,000	LS	\$ 2,000	6th and Western Washington/Richmond
Subtotal			\$ 49,900	
20% Contingency			\$ 9,980	

Grand Total \$ 59,880

LS = Lump Sum

STATUS OF VARIOUS TRANSPORTATION PROJECTS

Status	Project #	Project Name / Location	Description of Work	Estimated Construction Cost	Update
<i>Complete</i>	23TR03	Block 34 (9th to 8th/Duncan to Husband)	Infrastructure improvements and community facility	\$4,290,156.02*	The project achieved Final Completion on December 18, 2025.
	26TR02 /26TR03 (22TR07)	Deferred Maintenance (6 locations)	Misc. Improvements (i.e. storm sewer, sidewalks, etc.)	\$374,126.50*	The project achieved Final Completion on March 27, 2025.
	24TR06	12th Ave. Health Corridor Study	Traffic study on 12th Ave. between Western & Daek	\$87,500.00	TIA Finalized
	25TR06 (21TR09)	Full Depth Repairs (40+ locations)	Full depth pavement patching/panel replacement	\$800,000.00	Project Completed May 1, 2026.
	25TR07 (20TR01/21TR05)	Joint & Crack Sealing (various locations)	Pavement joint & crack sealing	\$800,000.00	Project Completed May 15, 2026.
	25TR02	400 S. Villa Dr. / Orchard St. & 5th Ave.	Repairs to existing drainage structure and roadway	\$212,000.00*	Project Completed May 15, 2026.
	26TR15	City Wide Pavement Markings	Restriping existing pavement markings	\$400,000.00	Project Completed May 8, 2026.
<i>In Construction</i>	25TR08 / 20TR06C	Monticello from University to Admiral	Full depth reconstruction (with utility work)	\$2,300,000.00*	Construction is 98% complete. Paving operations are completed. Remaining work includes signage installation and final walk-thru.
	25TR06 (21TR09)	Full Depth Repairs	Full depth pavement patching/panel replacement	\$800,000.00	Project kicked off 3/18/2024; first two locations under the Contract extension has been completed with additional work continuing to progress.
	23AP05	SWO Terminal Roundabout	Construction of a new roundabout located at the intersection of Wright Drive and Airport Road.	\$585,452.00	Placing curb and gutter, and paving. Scheduled for completion August 2026.
	26TR14	Downtown Intersection Modifications (7th/8th/9th and Main)	Converting to LED Stop Signs and Signage improvements	\$88,000.00 *	Signs pending delivery and will be installed in next 1-2 weeks, with lighting to follow shortly after.
	25TR01	Task Order 1 (under FY25 PMP, 25TR09/10)	Mill & Overlay/Full Reconstruction/Surface Treatments	\$2,400,000.00	Notice to Proceed has been issued and Contractor is mobilizing to the project areas. ONG is relocating gas lines that are in conflict with roadway improvements.
	26TR09	Drury Street Culvert Improvements	Repairs to existing drainage structure and roadway	\$630,243.00	Notice to Proceed issued for 5/21/2026.
<i>Pre Construction</i>	---	---	---	---	---
<i>In Design</i>	25TR04 (21TR14) & 25WL04	Knoblock St. from 4th to University 4th Ave. from Hester to Duck 4th Ave. from Orchard to Walnut 4th Ave. from Garfield to Lincoln Lincoln St. from 6th to 4th	Full depth reconstruction w/ waterline Partial or Full depth reconstruction w/ waterline Full depth reconstruction Patching and/or partial/full depth reconstruction Full depth reconstruction	\$4,300,000.00*	90% design review meeting held 3/18/2026, Staff has provided review and Engineer working through final comments. Final plan submittal is expected in June.
	23TR06	Maple Avenue & West Street	Full depth reconstruction	\$2,200,000.00	Design 60% pending. Staff is determining the requirements for design moving forward.
	25TR03	Airport & Perkins Traffic Impact Analysis (TIA)	Traffic study at Airport & Perkins	\$29,000.00	TIA Finalized
	23TR08215	Rails-to-Trails (Phase I)	Trail design from McElroy to Lakeview (& to Husband)	\$300,000.00*	Contract has been terminated. Solicitation and interviews held on 5/26/26.
	24TR08260	Rails-to-Trails (Phase II)	Trail design from 6th Ave. to McElroy	\$300,000.00	Contract negotiation has been terminated. Solicitation and interviews held on 5/26/26.
	N/A	Downtown-Campus Pedestrian Connection	Red Dirt Trail (New Sidewalk)	\$800,000.00	Staff preparing the soliciting for design services.
	25TR12	Sidewalks (various locations)	Sidewalks (various locations)	\$1,200,000.00	Staff to return review comments on Phase 1 final design (95% complete). Phase 2 conceptual design is in review by Staff.
	25TR01 25TR09/10	Task Order 2 (under FY25 PMP, 25TR09/10)	Surface Treatments	\$1,686,000.00	The design contract has been amended to include additional adjacent streets to this Task Order. Final plan submittal is expected in July.
		Task Order 3 (under FY25 PMP, 25TR09/10)	Rehabilitation/Full Reconstruction	\$5,485,000.00	Staff expects to advertise two construction projects for bids in late 2026. Survey and Geotech in progress.
		Task Order 4 (under FY26 PMP)	Full Reconstruction / Surface Treatments	\$8,000,000.00	Staff reviewing Task Order to be on Council agenda for authorization in May 2026.
	22TR##	Deferred Maintenance Bridges / Channels	Miscellaneous bridge and channel maintenance	TBD	In Design. Staff to reconcile with biannual ODOT bridge inspection report.
TBD	Sangre Road Improvements	Partnership with County to overlay Sangre north of 6th Ave and south of 32nd.	TBD	Agreement with County in review by Staff. Project area north of 6th Ave delayed by the County. Project area south of 32nd impacted by proposed Sangre Waterline (25WL03).	
26TR14	Downtown Intersection Modifications (10th and Main)	Intersection Modifications	\$165,000.00	CC approved rehabilitation plan at 5/18 meeting.	
<i>Planning/ Miscellaneous</i>	N/A	Citywide	Sidewalk/trail connectivity (& requests from citizens)	N/A	Staff is working to identify and prioritize sidewalk and trail gaps throughout the City.
	N/A	Citywide	Miscellaneous traffic control requests	N/A	Addressing requests for: striping, signing, signals, speed bumps, etc.
* Project cost includes additional funding source(s) other than Transportation Sales Tax Fund.					

Public Works Department Monthly Reporting

2026

April		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
828 E Krayler Ave	Sidewalk		10.7			
1215 E 12th Ave	Road Repair	27.1				
N Duck St	Retaining Wall		1.0			
Various Locations	Asphalt Street Repairs			50.5		
	Montly Totals	27.1	11.7	50.5	0.0	0

March		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
321 N Duncan St	Sidewalk		8.5			
201 W Hall of Fame	Sidewalk		2.1			
201 W Hall of Fame	Road Repair	3.3				
351 N Main St	Sidewalk		14.0			
1016 Airport Rd	Road Repair	39.0				
8th & Stanley	Road Repair	13.0				
Various Locations	Asphalt Street Repairs			5.3		
Various Locations	Cold Patch Pothole Repairs				17400	
	Montly Totals	55.3	24.6	5.3	17400.0	0

February		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
	Montly Totals	19.2	25.5	15.0	2100.0	0

January		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
	Montly Totals	9.8	21.7	24.6	600	0

2025

December		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
	Montly Totals	19.4	23.0	3.5	2700	540

November		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
	Montly Totals	9.1	7.3	0	3000	5430

October		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
	Montly Totals	17.7	89.3	29.4	5700	0

September		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
	Montly Totals	7.8	92.7	117.6	300	0

August		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
	Montly Totals	21.3	44.8	0	0	0

July		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
	Montly Totals	29.2	16.7	0	0	0

	2026 YTD Totals	111.4	83.6	95.4	20100.0	0.0
	2025 YTD Totals	104.6	458.6	150.4	11700	5970