

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW  
THE AGENDA WAS POSTED MAY 14, 2026, AT 4:55 P.M.  
AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES  
STILLWATER CITY COUNCIL  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
MAY 18, 2026**

**PRESENT: MAYOR WILLIAM H. JOYCE, VICE MAYOR AMY DZIALOWSKI,  
COUNCILORS CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN**  
**ABSENT: NONE**

**1. CALL MEETING TO ORDER**

Mayor Joyce called the meeting to order at 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

The Stillwater City Council led the audience in the Pledge of Allegiance.

**3. CONSENT DOCKET**

- a. Approve May 4, 2026 regular and executive session meeting minutes.
- b. Approve Proof of Authority Letter for the City Attorney's Office to file claims on behalf of the City in the Discover Card Merchant Class Action Settlement.
- c. Approve budget amendments to reflect receipt and appropriation of insurance proceeds related to property damage.
- d. Accept an Encroachment Agreement and Release of Liability (EARL) for a sign in the right-of-way for the Park Valley Subdivision.
- e. Approve the purchase of two No Traffic Video Detection Systems in the amount of \$50,000 and approve the attached budget amendment
- f. Approve budget amendments reflecting receipt and appropriation of \$30,000 in Oklahoma Department of Libraries Lucky Day Grant funds to the Stillwater Public Library.
- g. Approve budget amendments reflecting receipt and appropriation of \$2,500 in Oklahoma Department of Libraries America250 Grant funds to the Stillwater Public Library.
- h. Approve budget amendments reflecting receipt and appropriation of \$1,330 in donations to the Stillwater Public Library
- i. Authorize the Mayor to sign the Local Government Certification documents for Payne County Youth Services to apply for the 2026 Emergency Solutions Grant Program.
- j. Award Bid #8-2026 to Cactus Construction LLC in the amount of \$90,746.66 for the Strickland Park restroom and concession stand remodel.
- k. Accept permanent and temporary easements for:
  - Parcel 12A and Parcel 12.1 - Stillwater Lake McMurtry Water Line Project with Robert W. Emerson Jr. and Keri L. Emerson,
  - Parcel 13A, Parcel 13.1 and Parcel 13.2 - Stillwater Lake McMurtry Water Line Project with Robert W. Emerson Jr. and Keri L. Emerson,
  - Parcel 18A, Parcel 18.1 and Parcel 18.2 - Stillwater Lake McMurtry Water Line Project with Ronald D. Welsh and Patricia J. Welsh,
  - Parcel 22A and Parcel 22.1 - Stillwater Lake McMurtry Water Line Project with James D. Hooper and Elizabeth A. Hooper, and

- Parcel 23A and Parcel 23.1 - Stillwater Lake McMurtry Water Line Project with Billy R. Clay.

Councilor Hardin removed item e. from the Consent Docket.

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR CLARK TO APPROVE THE CONSENT DOCKET MINUS ITEM E.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Mayor Joyce moved to item 5. Items Removed from Consent Docket on the agenda.

#### **4. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

Evan Frank, 1120 S. Duck Street, spoke in favor of keeping the roundabout at 10<sup>th</sup> and Main.

Bobby Wintle, 1911 W. 3<sup>rd</sup> Avenue, spoke in favor of keeping the roundabout at 10<sup>th</sup> and Main.

Stone Lambert, 1020 W. Knapp Avenue, spoke in favor of keeping the roundabout at 10<sup>th</sup> and Main.

Cory Williams, 621 S. Husband, spoke in favor of keeping the roundabout at 10<sup>th</sup> and Main.

Steve Trost, 2823 W. 28<sup>th</sup> Avenue, spoke against changes to the short-term rental licensing process and against the implementation of a density cap.

#### **5. ITEMS REMOVED FROM CONSENT DOCKET**

- e. Approve the purchase of two No Traffic Video Detection Systems in the amount of \$50,000 and approve the attached budget amendment.

Councilor Hardin asked for clarification on how the traffic video detection systems work and if they can recognize pedestrians, motorcycles, and bicyclists.

Public Works Director Mark White answered Councilor Hardin's questions.

MOTION BY COUNCILOR HARDIN, SECOND BY COUNCILOR CLARK TO APPROVE ITEM E. FROM THE CONSENT DOCKET.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Mayor Joyce moved back to item 4. Public Comment Not Scheduled For Public Hearing, on the agenda.

#### **6. PUBLIC HEARINGS**

- a. Receive public comment regarding the proposed operating budget for fiscal year 2026-2027 and consider action to incorporate changes presented during this public hearing and/or other changes identified by the Council and return to the Council for review at a future meeting or direct staff to proceed with adoption of the budget as proposed in the attached schedule at a future meeting.

Deputy Chief Financial Officer Jared Thulin stated this public hearing is related to the proposed FY27 operating budget. He reported that there have been no changes made to the proposed budget since the budget was presented on April 20.

Mayor Joyce opened and closed the public hearing as no one was present to speak.

Mr. Thulin stated that staff's recommendation would be to direct staff to proceed with adoption of the budget as presented in the attached schedule by resolution at a future meeting.

City Attorney Kimberly Carnley stated that no action is needed on this item but staff would just like to know that there are no needed changes because when the budget is brought back there will be no discussion or consideration it will be just for approval.

## **7. GENERAL ORDERS**

- a. Presentation and discussion of the conceptual evaluation and planning-level cost comparison for rehabilitation of the 10th Avenue and Main Street roundabout compared to conversion to a four-way stop intersection, including possible action to direct staff to proceed with implementing improvements as presented, or as otherwise directed by the City Council.

City Engineering Director Bill Millis reported that last December Council received a presentation and discussed proposed downtown intersection improvements related to the 10th Avenue and Main Street roundabout. Council discussed the options of the intersection to remain a roundabout or being converted to a traditional four-way stop intersection. Council requested a conceptual evaluation and planning-level cost comparison of those alternatives prior to advancement into final design. Mr. Millis stated that staff subsequently engaged Gose & Associates to prepare the conceptual evaluation and cost comparison.

Mr. Millis introduced Stephen Gose, with Gose & Associates. Mr. Gose presented and discussed the results of their evaluation. He explained the conceptual level cost estimating rehabilitating the roundabout (option #1) and rebuilding the intersection as a four-way stop (option #2). He discussed the two different options and the modifications needed for each alternative. Mr. Gose and Mr. Millis answered Council's questions.

Vice Mayor Dzialowski asked for clarification of the additional safety measures that will be added to option #1. Mr. Gose stated that there would be additional striping and solar lighting added to the roundabout intersection. City Manager Brady Moore stated that one of the renderings that staff presented back in December was a downtown Stillwater LED lit sign display that would change colors so this would give additional awareness of something right in front of a driver. Mr. Moore reported that the new Block 34 lights will also be at every downtown intersection.

Mr. Millis stated that with either option staff intend to improve safety at this intersection. Signage has been placed to try to deter trucks from driving down Main Street.

Councilors expressed their thoughts and concerns regarding the roundabout.

MOTION BY MAYOR JOYCE, SECOND BY VICE MAYOR DZIALOWSKI TO DIRECT STAFF TO ADVANCE WITH OPTION #1 WITH THE ROUNDABOUT.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-NAY, HARDIN-YEA.  
MOTION CARRIED WITH FOUR YEA VOTES AND ONE NAY VOTE.

## **8. ORDINANCES**

- a. First Reading

Ordinance No. 3606: An ordinance amending the Employee Retirement System, Defined Contribution Plan for the City of Stillwater, Oklahoma; providing Retirement Benefits for Eligible Employees of the City of Stillwater, Oklahoma; pertaining to contributions by participants; providing for employer pickup of required contributions; providing for repealer and severability.

City Attorney Kimberly Carnley reported that this ordinance does pertain to the City employee retirement accounts through OkMRF. The ordinance would adopt a change to the plan that would allow employees to make a selection if they want to make ROTH contributions. There is no financial impact to the City, so adoption of the ordinance would just implement the plan change.

MOTION BY VICE MAYOR DZIALOWSKI, SECOND BY COUNCILOR HARDIN TO ADVANCE ORDINANCE NO. 3606 TO SECOND READ AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Ordinance No. 3608: An ordinance amending Stillwater City Code, Chapter 29, Motor Vehicles and Traffic, Article I, In General, by creating Section 29-23, use of hand-held cell phones or communication devices in a school or construction zone; repealing all ordinances to the contrary; and providing for severability.

City Attorney Kimberly Carnley reported that this code change would create a new section of code and it mirrors a recently adopted State law that would prohibit the use of hand-held electronic devices and cell phones to compose, send or read text messages, and holding or using cell phones. There are some limited exceptions for hands-free or voice operated or for the sole purpose of using it in an emergency situation. She stated that it prohibits it in construction zones and school zones.

Ms. Carnley answered Council's questions regarding this code change.

MOTION BY COUNCILOR HAWKINS, SECOND BY COUNCILOR CLARK TO ADVANCE ORDINANCE NO. 3608 TO SECOND READ AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Ordinance No. 3609: An ordinance amending the Stillwater City Code by amending Chapter 33, Parks, Events and Recreation, Article 1, In General, Section 33-15, camping prohibited; exceptions; repealing all ordinances to the contrary; and providing for severability.

City Attorney Kimberly Carnley stated that this was a request from the police department to improve the City's current code provision. This would mirror an applicable State law provision. It would revise the City's current ordinance from overnight camping to unauthorized camping, which would allow the City to mark things as unauthorized. Ms. Carnley reported that it provides for graduated offenses. For example there would be a warning and offer of assistance. After that, there would be a first conviction not to exceed \$50, second offense not to exceed \$100, and a third or subsequent offense not to exceed \$200. She stated that it is her understanding that these changes would help when there is a need for enforcement.

MOTION BY COUNCILOR CLARK, SECOND BY COUNCILOR HAWKINS TO ADVANCE ORDINANCE NO. 3609 TO SECOND READ AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

Ordinance No. 3610: An ordinance amending Stillwater City Code by amending Chapter 16, Crimes, Miscellaneous Offenses And Provisions, by amending Article IV, Offenses Involving Public Peace And Order, Sec. 16-83 Loud Music Prohibited; Repealing All Ordinances To The Contrary; And Providing For Severability.

Mayor Joyce reported that there was a request from staff to pull Ordinance No. 3610. City Attorney Kimberly Carnley stated that this ordinance will be brought back at a later date.

b. Second Reading

Ordinance No. 3604: An Ordinance Amending Stillwater City Code By Amending Chapter 23, Land Development Code, By Repealing Article V, Use Categories And Limitations, Division 4, Residential Short-Term Rental, In Its Entirety; And Creating And Adopting Chapter 23, Land Development Code, Article V, Use Categories And Limitations; Division 4; Short-Term Rentals, Section Sec. 23-115.1, Definitions; Sec. 23-115.2 Permitted Districts; Sec. 23-115.3 Short-Term Rental License Required; Compliance With Applicable Codes; Sec. 23-115.4, Application Form And Process; Sec. 23-115.5, Denial, Revocation, Notice And Hearing And Complaint Process; Sec. 23-115.6, Covenants, Deed Restrictions And Overlay Requirements; Sec. 23-115.7, Penalty; Repealing All Ordinances To The Contrary; And Providing For Severability.

City Attorney Kimberly Carnley stated that there are a couple of verbal changes from the version of the ordinance that was in the packet and presented on first read. There were times staff referred to code of ordinances and Stillwater City Code, so changes were made to consistently refer to the code by the same term. The one substantive change is in Section 23-115.4, subsection 5 that has to do with proof of valid property insurance. Ms. Carnley reported that the first read version set a coverage amount of \$100,000. After further discussion with staff and reviewing other ordinances, the dollar amount has been removed, and staff is just going to require proof of current valid property insurance.

Discussion was held amongst Council and staff regarding liability insurance versus property insurance. City Attorney Kimberly Carnley stated that she could change the ordinance to say proof of current valid property insurance including liability coverage.

Councilor Clark asked, as this ordinance was redrafted, was there any consideration of cap manipulation. Discussion was held amongst Council and staff regarding owner occupied rentals, licensed short-term rentals, enforcement of these rentals and density cap of a neighborhood.

Development Director David Barth reported that staff did look at owner-occupied homes used as short-term rentals and staff concluded that there would be no way to enforce it. It would be impossible to verify how many days a year the owner lives there or rents the house out as a short-term rental.

Councilor Hawkins stated that it is problematic to put anything in a policy or code that cannot be enforced.

Vice Mayor Dzialowski stated that she feels the density cap is very important to maintain the character of the neighborhoods along with the availability of affordable housing.

**MOTION BY MAYOR JOYCE, SECOND BY COUNCILOR CLARK TO TABLE ORDINANCE NO. 3604 TO THE JUNE 15, 2026 CITY COUNCIL MEETING.**

**ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES**

## **9. REPORTS FROM OFFICERS & BOARDS**

a. Miscellaneous items from the City Attorney: None

b. Miscellaneous items from the City Manager:

- City Manager Brady Moore announced that in observance of Memorial Day, City offices will be closed next Monday, May 25. Trash and recycling service will not be impacted, so put out your bins as usual.
- City Manager Brady Moore gave an update from the City of Stillwater Engineering Department on Water Treatment Plant projects:
  - ✓ At the Finished Water Pump Station, interior electrical and controls wiring have been installed and the exterior concrete sidewalks with final grading are complete. Staff is glad to report that the construction of the Recovered Water Pump Station is complete and commissioning will begin in the upcoming weeks.
  - ✓ At the Chemical 02 Building, masonry and structural steel work is complete, and the chemical piping installation is underway. The chlorine piping in the Booster Pump Building has been installed, and the building is nearing completion. The new lime silo and lime system are also nearing completion and will undergo testing/commissioning in the next month.

c. Miscellaneous items from the City Council:

- Councilor Hardin invited residents to join staff on Thursday, July 2, for the 250th Birthday Bash at Block 34. Then come to Boomer Lake Park on Friday, July 3, for the annual fireworks show. That leaves July 4 open for a full day of Saturday celebration with friends and family. Stillwater's 2026 Fourth of July plans promise to be bigger and better than ever. As a reminder, City Hall will be closed on Monday, July 6, in observance of the holiday.
  - Councilor Clark reminded residents that the voter registration deadline for Oklahoma's June 16 primary election is this Friday, May 22. For anyone requesting an absentee ballot, that deadline is June 1. Among the many things on the ballot, this primary election includes choosing candidates for governor, lieutenant governor, state senators and representatives, U.S. representatives, and an open U.S. senate seat.
  - Councilor Hawkins announced that the weather is warming up, which means it's time for our City's splash pads to open. This Wednesday, May 20, the splash pads at Boomer Lake Park and Southern Woods Park will spring to life, once again welcoming families for a summer of cool fun.
  - Vice Mayor Dzialowski reported that last week the City of Stillwater had the pleasure of welcoming athletes, families, volunteers and fans for the Special Olympics Oklahoma Summer Games. Congratulations to all the competitors, who once again showed their skills, determination, and camaraderie. We'd also like to thank the many volunteers, including dozens of our City of Stillwater staff, who helped make this another successful summer games.
  - Mayor Joyce reminded residents that it's graduation season. Meridian Tech is honoring their grads this Wednesday and Thursday, May 20 and 21, and then on Friday, May 22, Stillwater High School will send its class of 2026 across the graduation stage and into the world. Congratulations to all our graduates on their accomplishments.
- i. Discussion about scheduling items for future meetings.

## 10. QUESTIONS & INQUIRIES

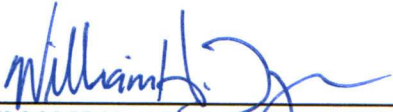
None.

**11. ADJOURN**

MOTION BY COUNCILOR CLARK, SECOND BY VICE MAYOR DZIALOWSKI TO ADJOURN THE MAY 18, 2026 REGULAR MEETING OF THE STILLWATER CITY COUNCIL.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The May 18, 2026 regular meeting of the Stillwater City Council adjourned at 6:30 p.m.



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**WILLIAM H. JOYCE, MAYOR  
STILLWATER CITY COUNCIL**



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**TERESA KADAVY  
CITY CLERK**