



Together, Investing in Municipal Excellence

TRANSPORTATION PROJECT ADVISORY COMMITTEE MEETING AGENDA
JUNE 25, 2026, 4:00 PM

723 S. Lewis Street, Room 1112
Stillwater, OK 74074

1. Call Meeting to Order

2. General Orders

The Transportation Project Advisory Committee will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Transportation Project Advisory Committee unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Transportation Project Advisory Committee.

a. Approval of May 28, 2026, meeting summary.

b. Transportation Sales Tax Fund financial report Jared Thulin
(No action will be taken on this item)

c. Discussion and possible action to make recommendations to the City Council regarding the proposed sequence or timing of commencement, continuance, and/or completion of transportation projects for which revenues from the 2022 Transportation Sales Tax are to be used including, but not limited to: Bill Millis

- Consider recommendation to City Council regarding approval of appropriation and expenditures for Public Works Department purchase of traffic control materials, equipment, and services of \$40,440.
• Consider recommendation to City Council supporting approval of Task Order No. 5 to the Professional Services Agreement with Benham Design, LLC, for pavement reconstruction design and total expenditures of \$1,980,000 (25TR01).

d. Discussion, consideration, and possible action regarding sidewalks, including sidewalk maintenance and improvements Bill Millis

currently included and budgeted for in the Pavement Management Program, and other sidewalk projects that may be funded from the Transportation Sales Tax Fund.

- e. Discussion, consideration, and possible request to staff on Bill Millis proposed projects to be funded from the revenues generated by the 2022 Transportation Sales Tax.

3. Public Comment

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Council at a regularly scheduled meeting on **any item of business listed on the meeting agenda**.

4. Reports from Committee Members or Staff

- a. Next regular meeting is July 23, 2026.

5. Adjourn

On _____ at _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

Together, Investing in Municipal Excellence

**TRANSPORTATION PROJECT ADVISORY COMMITTEE
MEETING MINUTES
THURSDAY, MAY 28, 2026**

Members present: Chairman Steve Whitworth, Tammy Brown, Roger Gose, and Dustin MacDonald
Members absent: Gary Clark

City of Stillwater staff present: City Manager Brady Moore, Assistant City Manager Rachel Bernish, Assistant City Manager Christy Cluck, Assistant City Attorney Tammy Ewing, Accounting Manager Jared Thulin, Engineering Director Bill Millis, Capital Program Manager Jordan Coirier, Administrative Assistant Casi Jackson as Recording Secretary

1. Call Meeting to Order

Committee member Steve Whitworth called the meeting to order at 4:00 pm and asked for roll call.

Roll Call:	Whitworth	Gose	Brown	Clark	MacDonald
	Present	Present	Present	Absent	Present

Quorum established.

2a. Approval of April 23, 2026, meeting summary.

Mrs. Brown made a motion to approve meeting summary; Mr. MacDonald seconded.

Roll Call:	Whitworth	Brown	Gose	MacDonald
	Yes	Yes	Yes	Yes

Motion passed 4-0.

2b. Transportation Sales Tax Fund financial report – Jared Thulin

- Deputy Chief Financial Officer Jared Thulin reviewed the Transportation Sales Tax Fund report with the group, and he and Engineering Director Bill Millis answered questions from the committee regarding the report.
- No action was taken.

2c. Discussion and possible action to make recommendations to the City Council regarding the proposed sequence or timing of commencement, continuance, and/or completion of transportation projects for which revenues from the 2022 Transportation Sales Tax are to be used including, but not limited to:

- **Consider recommendation to City Council regarding approval of appropriation and expenditures for Public Works Department purchase of traffic control materials, equipment, and services.**
 - Engineering Director Bill Millis presented an estimate of costs received from Public Works for the purchase of traffic control materials, equipment, and services, including school zone flashing beacons, signal pole replacement, crosswalk flashers, pavement marking stencils, and delineators and described the proposed projects
 - Mr. Gose made a motion to approve recommendation to City Council regarding approval of appropriation and expenditures for Public Works Department purchase of traffic control materials, equipment, and services. Mr. MacDonald seconded.

Roll Call:	Whitworth	Brown	Gose	MacDonald
	Yes	Yes	Yes	Yes

Motion passed 4-0.

- **Consider recommendation to City Council supporting approval of Task Order #4 to the Professional Services Agreement with Benham Design, LLC for pavement surface rehabilitation design (25TR01).**
 - Bill Millis explained that Task Order #4 includes evaluating approximately 30 miles of streets for surface rehabilitation treatments like seal coats, slurry seals, and micro surfacing, and he explained the evaluation process. Staff intends to have Benham prepare bid documents for rehabilitation of a portion of those streets evaluated.
 - Mr. MacDonald made a motion to approve Task Order #4 for pavement surface rehabilitation design not to exceed \$220,000.

Roll Call:	Whitworth	Brown	Gose	MacDonald
	Yes	Yes	Yes	Yes

Motion passed 4-0.

2d. Discussion, consideration, and possible action regarding sidewalks, including sidewalk maintenance and improvements currently included and budgeted for in the Pavement Management Program, and other sidewalk projects that may be funded from the Transportation Sales Tax Fund.

- There were no comments or questions.
- No action was taken.

2e. Discussion, consideration, and possible request to staff on proposed projects to be funded from the revenues generated by the 2022 Transportation Sales Tax.

- There were no comments.
- No action was taken.

3. Public Comment

- There were no comments.
- No action was taken.

4. Reports from Committee Members and Staff

- The next scheduled meeting is June 25, 2026.
- No action was taken.

5. Adjourn

Mr. Whitworth asked if there were any further comments or questions; none responded. Mrs. Brown made a motion to adjourn; Mr. MacDonald seconded.

Roll Call:	Whitworth	Brown	Gose	MacDonald
	Yes	Yes	Yes	Yes

Motion passed 4-0.

- Meeting adjourned at 4:39 pm.

DRAFT

City of Stillwater - Transportation Sales Tax Fund

For the period ending May 31, 2026

	FY25	FY26				Unencumbered	
	Actual	MTD Actual	YTD Actual	Budget	Encumbrances	Balance	
SOURCES OF FUNDS							
1	Sales Tax	\$ 10,439,486	\$ 931,075	\$ 10,073,830	\$ 11,000,000	\$ -	\$ 926,170
2	Interest	974,688	-	-	-	-	-
3	Rent	2,400	-	-	-	-	-
4	Misc Revenue (house removal)	10,350	160,000	160,100	-	-	(160,100)
	TOTAL SOURCES OF FUNDS	11,426,924	1,091,075	10,233,930	11,000,000	-	766,070
USES OF FUNDS							
5	Paving Materials	64,145	14,416	158,471	335,357	75,887	100,999
6	3rd Street Bridge	228,594	-	-	-	-	-
7	Husband Street Bridge	498	-	-	-	-	-
8	FY20 Pavement Management	2,690,955	-	3,331	356,563	9,236	343,995
9	FY21 Pavement Management	-	-	388	13,788	13,400	1
10	Deferred Maintenance Management	23,105	-	674	358,529	7,136	350,720
11	Pavement Assessment	1,400	-	-	22,070	22,070	-
12	Block 34 Area Improvements	1,949,839	-	237,575	260,405	22,624	206
13	Maple & West Street Replacement	2,454	-	-	50,597	50,595	2
14	Transportation Program Manager	92,964	715	62,863	189,121	126,257	1
15	12th Ave Health Corridor Study	23,615	-	7,390	15,490	8,100	-
16	Rails to Trails Grant Ph II	-	-	-	300,000	-	300,000
17	Terminal Roundabout	7,264	4,126	5,851	578,552	572,700	1
18	FY25 Pavement Management	555,542	235,052	1,219,752	5,102,406	1,639,807	2,242,847
19	Drainage Improvements	-	39,667	284,268	310,923	26,655	-
20	Airport & Perkins Traffic Analysis	24,828	-	-	4,172	4,172	-
21	Knoblock, 4th Avenue, and Lincoln	265,400	-	109,674	399,110	289,436	-
22	McElroy, Man and Hall of Fame	746,300	-	1,382,666	1,472,251	89,585	-
23	Monticello	552,485	-	1,290,309	1,675,678	385,368	1
24	Windsor Sidewalk & Crosswalk	42,094	-	8,419	16,176	-	7,757
25	Misc Sidewalk Improvements	-	315	30,300	173,253	142,953	-
26	Deferred Maintenance	-	-	326,380	378,211	51,831	-
27	Rail Tie Removal Phase I	-	-	4,166	60,000	55,834	-
28	Drury Culvert Improvements	-	-	-	630,243	630,243	-
29	Traffic Signal Battery Backups	-	-	-	204,546	204,546	-
30	Replace Obsolete Comm Systems	-	-	224,000	340,280	116,280	-
31	Full Depth Repair	-	-	-	800,000	800,000	-
32	Downtown Intersection Modifications	-	18,181	18,181	88,000	64,819	5,000
33	City Wide Pavement Markings	-	100,376	399,458	400,000	542	-
34	Traffic Cameras	-	-	-	50,000	50,000	-
35	Perkins: McElroy - Lakeview	56,058	-	-	-	-	-
36	Airport: Lakeview - Washington	-	-	-	82,996	82,128	868
	TOTAL USES OF FUNDS	7,327,539	412,848	5,774,116	14,668,717	5,542,205	3,352,398
	RESOURCES OVER (UNDER) USES	\$ 4,099,385	\$ 678,227	\$ 4,459,814	\$ (3,668,717)	\$ (5,542,205)	\$ (2,586,328)
	Beginning Cash Balance	26,725,912		29,675,875			
	Change in Interest Receivable	(1,271)		-			
	Change in Accounts Receivable	(400)		400			
	Change in Due from General Fund	(66,397)		-			
	Change in Accounts Payable	(1,081,355)		(1,208,842)			
	Ending Cash Balance	<u>\$ 29,675,875</u>		<u>32,927,247</u>			
	Plus: Uncollected Sales Tax Revenues			926,170			
	Less: Unspent Budget Appropriations			(8,894,601)			
	Balance Available to Appropriate			<u>\$ 24,958,816</u>			
Future Projects/Funding Needs:							
37	Bridges and Channel Improvements			1,400,000			
38	6th Avenue Land Acquisition			3,500,000			
39	Knoblock/4th Ave Reconstruction			4,300,000			
40	FY25 Pavement Management Plan			4,992,000			
41	Maple & West Reconstruction			2,100,000			
42	FY26 Pavement Management Plan			7,520,000			
43	Sidewalk Construction			1,200,000			
44	Red Dirt Trail			800,000			
45	Sangre Road Improvements			TBD			
	TOTAL			<u>\$ 25,812,000</u>			

Notes:

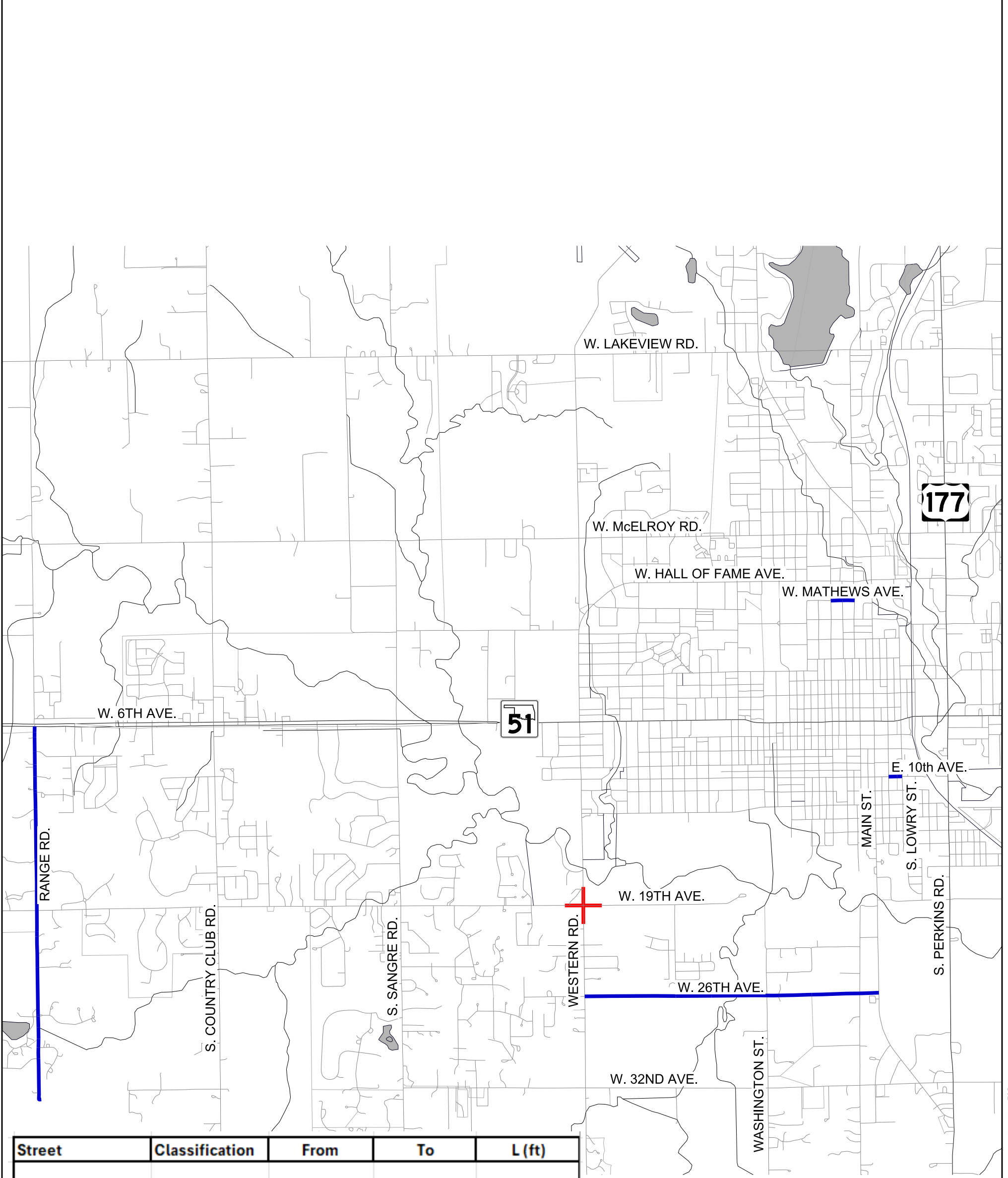
*** INTERIM REPORT IS UNAUDITED AND PROVIDED FOR MANAGEMENT PURPOSES ONLY ***

Traffic Control Materials, Equipment, Services

Item	Cost	Qty	Total	Description
School Zone Flashing Beacons	\$ 5,100	2	\$ 10,200	Franklin Ave btwn Boomer/Husband
Traffic Signal Camera System Replacement	\$ 23,500	1	\$ 23,500	6th/Squires
Subtotal			\$ 33,700	
20% Contingency			\$ 6,740	

Grand Total \$ 40,440

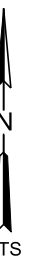
LS = Lump Sum



Street	Classification	From	To	L (ft)
W. Mathews Ave.	Local	N. Duck St.	N. Husband St	650
E. 10th Ave.	Local	S. Lewis St.	S. Lowry St.	302
26th Av West	Collector	Western	Main	8,500
Range Rd	Local	6th	32nd	10,500

LEGEND

- RECONSTRUCTION LIMITS
- INTERSECTION STUDY



STATUS OF VARIOUS TRANSPORTATION PROJECTS

Status	Project #	Project Name / Location	Description of Work	Estimated Construction Cost	Update
<i>Completed</i>	26TR02 /26TR03 (22TR07)	Deferred Maintenance (6 locations)	Misc. Improvements (i.e. storm sewer, sidewalks, etc.)	\$374,126.50*	The project achieved Final Completion on March 27, 2025.
	25TR06 (21TR09)	Full Depth Repairs (40+ locations)	Full depth pavement patching/panel replacement	\$800,000.00	Project Completed May 1, 2026.
	25TR07 (20TR01/21TR05)	Joint & Crack Sealing (various locations)	Pavement joint & crack sealing	\$800,000.00	Project Completed May 15, 2026.
	25TR02	400 S. Villa Dr. / Orchard St. & 5th Ave.	Repairs to existing drainage structure and roadway	\$212,000.00*	Project Completed May 15, 2026.
	26TR15	City Wide Pavement Markings	Restriping existing pavement markings	\$400,000.00	Project Completed May 8, 2026.
	26TR14	Downtown Intersection Modifications (7th/8th/9th and Main)	Converting to LED Stop Signs Striping and Signage improvements	\$51,056.32	Project Completed June 17, 2026.
<i>In Construction</i>	25TR08 / 20TR06C	Monticello from University to Admiral	Full depth reconstruction (with utility work)	\$2,300,000.00*	Final Completion is anticipated for 7/1/2026.
	25TR06 (21TR09)	Full Depth Repairs	Full depth pavement patching/panel replacement	\$800,000.00	Project kicked off 3/18/2024; five (5) locations under the Contract extension has been completed with additional work continuing to progress.
	23AP05	SWO Terminal Roundabout	Construction of a new roundabout located at the intersection of Wright Drive and Airport Road.	\$585,452.00	Placing curb and gutter, and paving. Scheduled for completion August 2026.
	25TR01	Task Order 1 (under FY25 PMP, 25TR09/10)	Mill & Overlay/Full Reconstruction/Surface Treatments	\$2,400,000.00	Construction is 5% complete. Contractor has installed asphalt pavement overlay on 11th Avenue between Washington and Hester. 11th Avenue between Stanley and Adams is being prepared for an asphalt pavement overlay.
	26TR09	Drury Street Culvert Improvements	Repairs to existing drainage structure and roadway	\$630,243.00	Contractor installed a temporary lane diversion from Drury Street for SPS Ag Facility. Work is underway with the installation of the new culvert bridge structure.
<i>Pre Construction</i>	---	---	---	---	---
<i>In Design</i>	25TR04 (21TR14) & 25WL04	Knoblock St. from 4th to University 4th Ave. from Hester to Duck 4th Ave. from Orchard to Walnut 4th Ave. from Garfield to Lincoln Lincoln St. from 6th to 4th	Full depth reconstruction w/ waterline Partial or Full depth reconstruction w/ waterline Full depth reconstruction Patching and/or partial/full depth reconstruction Full depth reconstruction	\$4,300,000.00*	Final plan submittal is expected in June.
	23TR06	Maple Avenue & West Street	Full depth reconstruction	\$2,200,000.00	Design 60% pending. Staff is determining the requirements for design moving forward.
	23TR08215	Rails-to-Trails (Phase I)	Trail design from McElroy to Lakeview (& to Husband)	\$300,000.00*	Engineer selected and is engaged in scoping efforts with ODOT for the combined Phases I & II.
	24TR08260	Rails-to-Trails (Phase II)	Trail design from 6th Ave. to McElroy	\$300,000.00	
	N/A	Downtown-Campus Pedestrian Connection	Red Dirt Trail (New Sidewalk)	\$800,000.00	Staff preparing the soliciting for design services.
	25TR12	Sidewalks (various locations)	Sidewalks (various locations)	\$1,200,000.00	Staff to return review comments on Phase 1 final design (95% complete). Phase 2 conceptual design is in review by Staff.
	25TR01 25TR09/10	Task Order 2 (under FY25 PMP, 25TR09/10)	Surface Treatments	\$1,686,000.00	Survey work completed 5/11/2026. Final plan submittal is in mid-July.
		Task Order 3 (under FY25 PMP, 25TR09/10)	Rehabilitation/Full Reconstruction	\$5,485,000.00	Staff expects to advertise two construction projects for bids in late 2026. Survey and Geotech in progress. Conceptual plans will be submitted to Staff for review on 7/1/2026.
		Task Order 4 (under FY26 PMP)	Surface Treatments	\$8,000,000.00	City Council approved the Task Order for design and bid services on 6/15/2026. The Task Order is being executed.
	22TR##	Deferred Maintenance Bridges / Channels	Miscellaneous bridge and channel maintenance	TBD	In Design. Staff to reconcile with biannual ODOT bridge inspection report.
26TR14	Downtown Intersection Modifications (10th and Main)	Intersection Modifications	\$165,000.00	City Council approved rehabilitation plan at 5/18 meeting. Engineer is in final design phase.	
<i>Planning/ Miscellaneous</i>	N/A	Citywide	Sidewalk/trail connectivity (& requests from citizens)	N/A	Staff is working to identify and prioritize sidewalk and trail gaps throughout the City.
	N/A	Citywide	Miscellaneous traffic control requests	N/A	Addressing requests for: striping, signing, signals, speed bumps, etc.

* Project cost includes additional funding source(s) other than Transportation Sales Tax Fund.

Public Works Department Monthly Reporting

2026

May		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
828 E Krayler Ave	Sidewalk		2.0			
5710 W 7th Ave	Sidewalk		10.3			
623 S Lewis St	Sidewalk		1.0			
1718 W Sunset	Road Repair	2.4				
S Cambridge & Oxford	Road Repair	4.4				
Various Locations	Asphalt Street Repairs			64.1		
Various Locations	Cold Patch Pothole Repairs				2400.0	
Montly Totals		6.8	13.3	64.1	2400.0	0

April		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
828 E Krayler Ave	Sidewalk		10.7			
1215 E 12th Ave	Road Repair	27.1				
N Duck St	Retaining Wall		1.0			
Various Locations	Asphalt Street Repairs			50.5		
Montly Totals		27.1	11.7	50.5	0.0	0

March		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
321 N Duncan St	Sidewalk		8.5			
201 W Hall of Fame	Sidewalk		2.1			
201 W Hall of Fame	Road Repair	3.3				
351 N Main St	Sidewalk		14.0			
1016 Airport Rd	Road Repair	39.0				
8th & Stanley	Road Repair	13.0				
Various Locations	Asphalt Street Repairs			5.3		
Various Locations	Cold Patch Pothole Repairs				17400	
Montly Totals		55.3	24.6	5.3	17400.0	0

February		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
Montly Totals		19.2	25.5	15.0	2100.0	0

January		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
Montly Totals		9.8	21.7	24.6	600	0

2025

December		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
Montly Totals		19.4	23.0	3.5	2700	540

November		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
Montly Totals		9.1	7.3	0	3000	5430

October		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
Montly Totals		17.7	89.3	29.4	5700	0

September		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
Montly Totals		7.8	92.7	117.6	300	0

August		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
Montly Totals		21.3	44.8	0	0	0

July		CY Concrete	SY Paving	Tons Asphalt	Lbs Asphalt	Lbs Tar
Montly Totals		29.2	16.7	0	0	0

2026 YTD Totals	118.2	96.9	159.5	22500.0	0.0
2025 YTD Totals	104.6	458.6	150.4	11700	5970