



**STILLWATER REGIONAL AIRPORT ADVISORY BOARD**

**SPECIAL MEETING**

TUESDAY, JUNE 30TH, 2026  
723 S. Lewis Street, Room 1121  
Stillwater, OK 74074  
12:00 P.M.

Chair Denise Roberts, Vice Chair Derrick Davies

Members: Bill Arrington, Mindy Murray, Phil Thomas

Ex Officio Member(s): Alane Zannotti, Chamber of Commerce CEO

Brady Moore, City Manager

1. Call Meeting to Order

2. General Orders

The Board will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- |    |   |
|----|---|
| a. | Discussion, consideration, and possible action to make a recommendation to City Council regarding the annual review of proposed Airport Rates and Charges for FY27 and the consumer price index for FY27. |
|----|---|

3. Public Comment

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Board at a regularly scheduled meeting on **any item of business listed on the meeting agenda** provided they have submitted a written request prior to the meeting.

4. Reports from Officers and Board Members

Announcements and remarks of general interest may be made by Board Members, Airport Director, City Manager or City Attorney. Items of City business that may require discussion or action including a vote or series of votes are listed below.

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|----|---|
| a. | Miscellaneous items from the Airport Director |
|----|---|

b.	Miscellaneous items from the City Attorney
c.	Miscellaneous items from the Board Members

5. Questions and Inquiries
6. Adjourn

The Stillwater Regional Airport Advisory Board agendas are posted at the Airport Terminal and City Hall. Agendas are accessible to the public on the internet at [stillwaterOK.gov](http://stillwaterOK.gov).

The Stillwater Regional Airport Advisory Board and City of Stillwater encourage participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the airport administrative office at least 48 hours prior to the meeting by calling 405.372.7881, Ext. 5.

On 11:15 AM, 6/29/2026, a true and correct copy of this agenda was posted at the airport terminal building at 2020-1 West Airport Road.

On \_\_\_\_\_, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.



**Stillwater Regional Airport**

Terminal: 2020-1 West Airport Road Administration:  
3304 N. Airport Industrial Access Rd.  
Stillwater, Oklahoma 74075

Office: 405.372.7881  
Fax: 405.372.8460

[www.FlyStillwaterOk.com](http://www.FlyStillwaterOk.com)

**FY27 Rates and Charges**

Service	Description	Rate
<b>ADMINISTRATIVE FEES</b>		
<b>Conference Room Rental</b>	Small Conference Room Large Conference Room	\$ 30/Hr. \$ 45/Hr.
<b>Airport Identification /Access Card</b>	SIDA/Sterile (new and renewal) AOA Badges (new and renewal) Replacement of Damaged No-Return terminated/expired Driver Access (up to 2 vehicles)	\$ 80.00 \$ 60.00 \$ 20.00 \$ 50.00 \$ 20.00
<b>Security Violations</b>	1 <sup>st</sup> Violation 2 <sup>nd</sup> Violation 3 <sup>rd</sup> Violation	\$ 50.00 \$ 100.00 \$ 200.00
<b>Lost Badges</b>	1 <sup>st</sup> Violation 2 <sup>nd</sup> Violation 3 <sup>rd</sup> Violation	\$ 70.00 \$ 120.00 \$ 220.00
<b>Airport Security Escort Fee</b>	<i>Hourly fee, per employee, for providing on-airport escort. (1 hour minimum)</i>	\$ 50.00 / Hour
<b>Holiday and/or After-Hours Staffing Fee</b>	Hourly employee rate for holiday or after-hours minimum required staffing  <i>*Holidays defined as those observed by the City of Stillwater; after hours defined as between the hours of 11pm and 4am.</i>	\$ 75/hour*  <b>2 hour minimum for callback</b>
<b>Fuel Flowage Fee</b>	AV Gas and Jet A Fuel	\$ 0.206
<b>Lock Change Fee</b>	Re-key lock and replace key(s)  <i>*Lost Key(s) require Lock Change</i>	Actual cost per occurrence
<b>Land Rental</b>	Aeronautical ground rent Non-aeronautical ground rent	\$ 0.30 psfpy \$ 0.29 psfpy
<b>Hay &amp; Pasture Lease</b>	Per Bid	Per Bid

## AIRCRAFT PARKING/HANGAR FEES

SE=Single Engine ME=Multi-Engine

<b>Tie-Down/Ramp Parking</b>	<b>SE or ME Nightly*</b>	\$ 15/night
<i>Discount may apply to flight schools with multiple aircraft</i>	<b>TURBO/JET Nightly*</b>	\$ 37.50/night
	<b>Non-Signatory/Nightly</b>	\$ 0.60/1000 lbs/night
	<b>Signatory/Nightly</b>	Included in Agreement
	<b>Based SE or ME-Monthly</b>	\$ 150
<b>T-Hangar 1 (Total 12,470 SF)</b>	<b>SE or ME Monthly</b>	\$ 300
<b>T-Hangar 2 (Total 13,750 SF)</b>	<b>SE or ME Monthly</b>	\$ 325
<b>Port-A-Port Hangars</b>	<b>SE or ME Monthly</b>	\$ 200

## LANDING/FACILITY FEES

<b>Landing Fee</b>	0 – 4,999 LBS	\$ 0.00
	5,000 LBS + (Scheduled)	\$ 1.50 / 1,000 LBS
	5,000 LBS + (Non-Scheduled)	\$ 1.88/ 1,000 LBS
<b>Terminal Space</b>	<b>* Signatory Airline Rates Negotiated</b>	\$ 25 / SQ FT

## Unscheduled Air Carrier: Charter/Facility Fees

24 HRS PPR FOR UNSKED ACFT OPS WITH MORE THAN 9 PAX CALL AMGR 405-533-2222

Submit PPR form at <https://stillwaterok.gov/663/PPR-Request-Form>

<b>Level 1 Facility Fee</b>	Screening Set-Up Not- Required; facility and ramp access with required staffing.	\$ 300.00
<b>Level 2 Facility Fee</b>	Screening Set-Up Required but Screeners NOT provided by airport; facility and ramp access with required staffing	\$ 565.00
<b>Level 3 Facility Fee</b>	Screening Set-up Required and up to 5 Screeners provided by airport (4 plus 1 supervisor); Facility and ramp access with required staffing.	<p style="text-align: center;">\$ 2,000.00 *</p> <p><i>\$200.00 extra per additional screener requested</i></p> <p><i>\$35/hr/screener for delays over 120 minutes.</i></p> <p><i>50% charge for cancellations within 4-12 hours of flight;</i></p> <p><i>100% charge for cancellations less than 4 hours prior to flight;</i></p> <p><i>* Rates may be adjusted due to screening cost increase</i></p>
<b>ARFF Standby (Non-scheduled and/or non-signatory support)</b>	ARFF Standby Index A or B	\$ 270.00*
	ARFF Standby Index C	\$ 540.00*
		*Plus actual materials/cleaning cost

## OTHER FEES

<b>Spill Containment and Clean Up Fee</b>	Hourly fee per employee, for spill mitigation requiring activation of the SWO Spill Prevention Control and Countermeasure Plan (SPCCP)	Actual cost per occurrence
<b>Rolling Stairs Fee</b>		\$ 35.00 per use
<b>Jet Bridge Fee</b>		\$ 100.00 per use
<b>Truck Stairs Fee</b>		\$ 250.00 per use
<b>FY26-27 CPI Adjustment</b>		
3.56%		



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 Access Rd.  
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[www.Stillwater.org](http://www.Stillwater.org) - [www.FlyStillwaterOk.com](http://www.FlyStillwaterOk.com)

### 2025-2026 Rates and Charges\*

Service	Description	Rate
<b>ADMINISTRATIVE FEES</b>		
<b>Conference Room Rental</b>	Half Day Full Day	\$ 40 \$ 70
<b>Airport Identification /Access Card</b>	SIDA/Sterile (new and renewal) AOA Badges (new and renewal) Replacement of Damaged No-Return terminated/expired Contractor Deposit Driver Access (up to 2 vehicles)	\$60.00 \$30.00 \$15.00 \$50.00 \$50.00 \$20.00
<b>Security Violations</b>	1 <sup>st</sup> Violation 2 <sup>nd</sup> Violation 3 <sup>rd</sup> Violation	\$50.00 \$100.00 \$200.00
<b>Lost Badges</b>	1 <sup>st</sup> Violation 2 <sup>nd</sup> Violation 3 <sup>rd</sup> Violation	\$65.00 \$115.00 \$215.00
<b>Airport Security Escort Fee</b>	<i>Hourly fee, per employee, for providing on-airport escort. (1 hour minimum)</i>	\$ 40.00 / Hour
<b>Charter and Holiday After Hours Staffing Fee</b>	Hourly employee rate for holiday or after-hours minimum required staffing  <i>*Holidays defined as those observed by the City of Stillwater; after hours defined as between the hours of 11pm and 4am.</i>	\$40/hour*  <b>2 hour minimum for callback</b>
<b>Fuel Flowage Fee</b>	AV Gas and Jet A Fuel	\$ 0.20
<b>Lock Change Fee</b>	Re-key lock and replace key(s)  <i>*Lost Key(s) require Lock Change</i>	actual cost per occurrence
<b>Land Rental</b>	AIRSIDE LANDSIDE <i>Over 2 acres will be negotiated</i>	\$ 0.24 psfpy FMV
<b>Hay &amp; Pasture Lease</b>	Per Bid	Per Bid

## AIRCRAFT PARKING/HANGAR FEES

SE=Single Engine ME=Multi-Engine

<b>Tie-Down/Ramp Parking</b>	<b>SE or ME Nightly*</b> <b>TURBO/JET Nightly*</b> <b>Non-Signatory/Nightly</b> <b>Signatory/Nightly</b>	\$ 10/night \$ 25/night \$.40/1000 lbs/night Included In Agreement
<i>Discount may apply to flight schools with multiple aircraft</i>	<i>*1<sup>st</sup> night free with fuel purchase of 10 gallons or more</i>	
	<b>Based SE or ME-Monthly</b>	\$ 50
<b>T-Hangar 1 and 2</b>	<b>SE or ME Monthly</b>	\$ 250
<b>Port-A-Port Hangars</b>	<b>SE or ME Monthly</b>	\$ 170
<b>Large Group Hangars</b>	<b>2 or 4 Place Monthly</b> <b>6 Place Monthly</b> <b>ME Twin Monthly</b>	\$ 140 \$ 160 \$ 175
	<i>Rates vary with size of aircraft</i>	

## LANDING/FACILITY FEES

24 hours PPR Required for All Charters

<b>Landing Fee</b>	0-7,999 LBS 8,000 LBS + (Non-Scheduled) 8,000 LBS + (Scheduled)	\$ 15 \$ 1.30 / 1,000 LBS \$ .95 / 1,000 LBS *Signatory Airline Rates Negotiated
<b>Terminal Space</b>	<b>* Signatory Airline Rates Negotiated</b>	\$ 21.25 / SQ FT
<b>Level 1 Facility Fee</b>	Screening Set-Up Not- Required; facility and ramp access with required staffing.	\$ 260.00
<b>Level 2 Facility Fee</b>	Screening Set-Up Required but Screeners NOT provided by airport; facility and ramp access with required staffing	\$ 525.00

<b>Level 3 Facility Fee</b>	Screening Set-up Required and up to 5 Screeners provided by airport (4 plus 1 supervisor); Facility and ramp access with required staffing.	<p style="text-align: center;">\$ 2,000.00 *</p> <i>\$200.00 extra per additional screener requested</i> <i>\$35/hr/screener for delays over 120 minutes.</i>
		<i>50% Charge Cancellations within 4-12 hrs of flight;</i> <i>100% Charge cancellations within 4 hrs of flight;</i>  <i>* Rates may be adjusted due to screening cost increase</i>

## OTHER FEES

<b>Spill Containment and Clean Up Fee</b>	Hourly fee per employee, for spill mitigation requiring activation of the SWO Spill Prevention Control and Countermeasure Plan (SPCCP)	\$ 75 / Hour*  <i>*Plus Supplies and Disposal Fees</i>
<b>ARFF Standby (Non-scheduled and/or non-signatory support)</b>	ARFF Standby Index B or below ARFF Standby Index C	\$270.00  \$310.00  Plus materials/clean up if response required
<b>ARFF Delay Standby</b>	ARFF Standby Index A, B or C for flight delay <b>over one (1) hour of scheduled arrival/departure time</b>	\$270.00
<b>Law Enforcement Support Fee</b>	<i>Arrangements Made Through Stillwater Police Department for LEO Support</i>	SPD Overtime Rate plus \$25
<b>Rolling Stairs Fee</b>		\$ 35.00 per use
<b>Jet Bridge Fee</b>		\$ 75.00 per use
<b>Truck Stairs Fee</b>		\$175.00 per use
<b>24 Hour PPR Required for Non-Scheduled ARFF Standby Additional Charges May be Imposed for Stillwater Fire Department Response</b>		
<b>FY25-26 CPI Adjustment</b>		
1.87%		
* 2025-2026 Rates & Charges study is underway with completion anticipated December 2025. All rates & charges herein, with the exception of the annual CPI adjustment, are subject to change pending Stillwater Regional Airport Advisory Board and Stillwater City Council review and approval.		