IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA WAS POSTED JULY 2, 2026 AT 2:45 P.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER UTILITIES AUTHORITY
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JULY 7, 2026

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 12:18 p.m.

2. CONSENT DOCKET

a. Approve June 15, 2026 regular meeting minutes.
b. Motion to approve the electric utility mapping software migration project; authorize the General Manager to execute applicable documents related to the contract with LDG Architecture Engineering and Consulting in the amount of $191,310; authorize expenditures from the Electric Rate Stabilization Fund up to $210,441 (includes contingency) and approve associated budget amendment.
c. Approve Amendment No. 3 for the Quail Ridge Lift Station to address land acquisition coordination for TO2 projects in FY25 CIP Task Order Agreement with Black and Veatch Cooperation, authorize the General Manager to sign related documents, authorize the total expenditures of $45,000, which includes 10% contingency, and approve the associated budget amendment.
d. Authorize staff to proceed with the real estate and easement acquisition for FY25 CIP TO-01 Northeast Transmission Main Project, authorize the expenditures not to exceed $187,000, including 10% contingency, and authorize staff to make offers, negotiate terms, prices, and execute easement acquisition agreements, and approve the associated budget amendment.
e. Authorize staff to proceed with the real estate and easement acquisition for the Yost Water Tower and Waterline Project, authorize the expenditures not to exceed $85,000, including 10% contingency, and authorize staff to make offers, negotiate terms, prices, and execute easement acquisition agreements, and approve the associated budget amendment.
f. Approve the carry forward of budget appropriations from FY26 to FY27 as presented.

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. RESOLUTIONS

a. Resolution No. CC-2026-13; SUA-2026-2: A Resolution Amending The City Of Stillwater Terms And Conditions Of Service By Amending Section I, General Information, Chapter 1, Terms And Conditions Of Service, Section 1.1.1, Purpose Of Terms And Conditions; Adding 1.1.5, Customer Rates, Charges, And Fees; Amending Section II, Policy Manual For Utility Accounts, Billing, & Collections, Chapter 1, Contract For Utility Services And Deposits, Section 2.1.16, Lost Checks; Amending Section II, Policy Manual For Utility Accounts, Billing, & Collections, Chapter 2, Billing And Billing Adjustments, Section 2.2.12, Analysis Of Applicable Electric Rate; Amending Section II, Policy Manual For Utility Accounts, Billing, & Collections, Chapter 6, Advanced Metering Infrastructure (AMI) Opt-Out, Section 2.6.2, Rates & Charges; Amending Section IV, Utility Deposits, Chapter 1, Section 4.1.1, Deposit Schedules, Section 4.1.2, Residential Deposit Schedule, Section 4.1.3, Commercial Deposit / Non-Residential Schedule, Section 4.1.4, Hydrant Meters; And Adding Section VI, Outage Management System.

MOTION BY TRUSTEE CLARK, SECOND BY VICE CHAIR DZIALOWSKI TO ADOPT RESOLUTION NO. SUA-2026-2 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

b. Resolution No. CC-2026-15; SUA-2026-3: A Resolution Establishing the City of Stillwater Book of Fees; Adopting Changes to Utility Billing and Services Fees and Charges; and Approving the Annual Fee for Short-Term Rental Licenses.

MOTION BY TRUSTEE HAWKINS, SECOND BY VICE CHAIR DZIALOWSKI TO ADOPT RESOLUTION NO. SUA-2026-3 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. QUESTIONS & INQUIRIES

None.

7. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the General Counsel: No report.
b. Miscellaneous items from the General Manager: No report.
c. Miscellaneous items from Trustees: No report.
    i) Discussion about scheduling items for upcoming meetings

8. ADJOURN

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HARDIN TO ADJOURN THE JULY 7, 2026 SPECIAL MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The July 7, 2026 special meeting of the Stillwater Utilities Authority adjourned at 12:21 p.m.

William H. Joyce

WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY

Teresa Kadavy

TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY