



STILLWATER UTILITIES AUTHORITY MEETING AGENDA

September 14, 2026, 5:30 PM

723 S. Lewis Street, Room 1122
Stillwater, OK 74074

Chair Will Joyce, Vice Chair Amy Dzialowski, Trustees Christie Hawkins, Kevin Clark,
& Tim Hardin

1. Call Meeting to Order

2. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. The Trustees will take action on these items collectively with a single vote. The requested action is indicated for each item listed. Should a Trustee elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Trustee or the General Manager may simply ask the Chair to remove an item from the consent docket prior to action by the Trustees and no action will be taken on the removed item at this meeting.

a.	Approve August 17, 2026 regular meeting minutes.	
b.	Approve a Development Agreement between the City of Stillwater, Stillwater Utilities Authority, and The Young Men's Christian Association of Greater Oklahoma City (YMCA) for City/SUA participation in the costs for public water and sewer infrastructure improvements in the amount of \$250,782.00 in connection with construction of the new YMCA on 12th Avenue; and approve the associated budget amendments.	Rachel Bernish
c.	Approve carry forward of budget appropriations from FY26 to FY27 for the following projects in process at the end of FY26: • Kaw waterline emergency repair in the amount of \$167,178 funded from the Water Fund • Sludge trailer in the amount of \$17,125 funded from the Wastewater Fund	Jared Thulin
d.	Approve a budget amendment in the amount of \$85,000 from the Water Fund for the emergency replacement of a 24" valve and pipe at 6th Avenue and Country Club Road.	Jared Thulin

e.	Approve a budget amendment in the amount of \$14,123 from the Water Fund to purchase a 4x4 side-by-side utility vehicle for the Water Treatment Plant.	SUA-26-41	James Driskel
f.	Approve a budget amendment in the amount of \$14,123 from the Wastewater Fund to purchase a 4x4 side-by-side utility vehicle for the Wastewater Treatment Plant.	SUA-26-42	James Driskel
g.	Approve the sole source purchase of a grit classifier from Haynes Equipment Company, OKC, in the amount of \$129,284, which contains a 10% contingency; approve the attached budget amendment; and authorize the General Manager to sign related documents.	SUA-26-43	James Driskel

3. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Trustees at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers.

4. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the Trustees. The Trustees may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision, or amendment.

5. General Orders

The Stillwater Utilities Authority will hear a staff presentation, discuss, and take action including a vote or series of votes on each item listed as presented or as amended or revised by the Stillwater Utilities Authority unless the agenda entry specifically states that no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Stillwater Utilities Authority.

a.	Approve the following purchases to support conversion to front-load collection: •Purchase of new front-load dumpsters from Roll-Offs USA in the amount of \$336,980, including approval of the associated budget amendment and authorize the General Manager to sign related documents •Purchase of a used commercial front-load truck from River City Hydraulics in the amount of \$340,000, including approval of the associated budget amendment and authorize the General Manager to sign related documents	Matt Faulkner
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6. Questions and Inquiries

7. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Trustees, General Manager or General Counsel. Items of City business that may require discussion or action, including a vote or series of votes, are listed below

8. Adjourn

On September 10, 2026 at 3:50 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED AUGUST 13, 2026 AT 4:00 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
AUGUST 17, 2026**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:52 p.m.

2. CONSENT DOCKET

- a. Approve August 3, 2026 regular meeting minutes.
- b. Award bid SUA #15-2026 for the purchase and removal of surplus electrical transformers to the highest responsible bidder, Wiley Transformer Co., Inc.; authorize the general manager to execute the contract.
- c. Approve a budget amendment from the Waste Management Fund for the purchase of a 2026 Ford F250 at the price of \$50,488.
- d. Approve a budget amendment from the Waste Management Fund for the purchase of a Peterson dumpster lifter attachment in the amount of \$15,764.

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. QUESTIONS & INQUIRIES

None.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.

- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

7. ADJOURN

MOTION BY TRUSTEE CLARK, SECOND BY VICE CHAIR DZIALOWSKI TO ADJOURN THE AUGUST 17, 2026 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The August 17, 2026 regular meeting of the Stillwater Utilities Authority adjourned at 5:52 p.m.

WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY

TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY

YMCA DEVELOPMENT AGREEMENT

This Development Agreement ("Agreement") is made and entered into this ____ day of July, 2026, by and between the City of Stillwater, Oklahoma, a municipal corporation (the "City"), Stillwater Utilities Authority, a Title 60 public trust, and THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF GREATER OKLAHOMA CITY, an Oklahoma not-for-profit corporation ("YMCA").

RECITALS

WHEREAS, City is a municipal corporation organized under the laws of the State of Oklahoma, and Stillwater Utilities Authority is a Title 60 Public Trust (hereinafter collectively "City/SUA"); and

WHEREAS, YMCA is an Oklahoma not-for-profit corporation established under the constitution and laws of the State of Oklahoma with a commitment to strengthening community by empowering young people, improving the health and well-being of people of all ages and inspiring action in and across communities; and

WHEREAS, YMCA has announced a \$33,000,000 capital project to build a new YMCA facility made possible through community partnerships and fundraising; and

WHEREAS, YMCA has selected to build its new facility in the City of Stillwater located on 12th Avenue between the Washington School and Total Health Fitness buildings and the facility will feature a modern and accessible 56,000 square foot facility and feature a state-of-the-art Aquatics Center that could be home to the high school swim team, as well as offer therapeutic aquatic programs, swim lessons and recreational swimming, health and wellness facilities for programs and activities that support physical and mental well-being, gymnasium and sports fields for youth sports, day camps and more, new child care spaces, and job opportunities for OSU students; and

WHEREAS, the City of Stillwater has worked with YMCA and other community partners for the selection of this location for the construction of the new YMCA as in the best interest of the City and the public to promote development of this area along 12th Avenue to contribute to the vision of expanding the healthy-living corridor for the City and surrounding communities; and

WHEREAS, the City anticipates that construction of the new YMCA at this location, and further development of the 12th Avenue healthy-living corridor will create opportunities for health, wellness, recreational, educational, and sports programs and services for residents and visitors which will drive positive economic development benefits for the City of Stillwater; and

WHEREAS, YMCA has requested that the City participate in certain development costs for the project which includes public infrastructure improvements that benefit the greater public by extending or improving existing systems and providing access and opportunities for future development in the area which serves a public purpose; and

WHEREAS, City finds that entering into this Development Agreement furthers economic development and supports future public infrastructure development and access which is in the best interest of the City and serves the public purpose of promoting the general health, safety and welfare of the citizens of Stillwater.

NOW, THEREFORE, in consideration of the agreements contained herein, the recitals above, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and agreed to by the parties, the parties agree as follows:

1. **Water & Sewer Improvements Project.** YMCA is constructing an approximately 56,000 sq. ft. new YMCA facility on 12th Avenue between the Washington School and Total Health buildings. In connection with construction of the new facility, YMCA will make required public water and sewer infrastructure improvements (hereinafter “Project”) as more particularly set forth in the proposed Project Plans (ATTACHMENT 1). The Project Plans are subject to City Council approval. YMCA shall be responsible for any and all costs associated with the project including, but not limited to, land acquisition, engineering, design, easement acquisition, utility relocations, and construction.
2. **City/SUA Participation.** City/SUA agrees to participate in connection with development of the Project as follows:

Reimbursement. City/SUA shall reimburse YMCA a sum not-to-exceed Two Hundred and Fifty Thousand Seven Hundred and Eighty Two Dollars (\$250,782.00) for construction of required water and sewer public infrastructure improvements and connections.

- i. **Conditions.** YMCA agrees to the following conditions:
 - a) The Project shall be competitively bid in strict compliance with the Oklahoma Competitive Bidding Act, 61 O.S. § 101, et seq.
 - b) YMCA shall comply with the City/SUA standards, ordinances, codes and policies and all other local, state and federal requirements.
 - c) Participation by the City shall be by reimbursement only.
 - d) Prior to reimbursement by the City, YMCA shall provide all documentation necessary, including as-builts, permits, and city inspections, to demonstrate that the public infrastructure improvements have been constructed in compliance with City/SUA requirements
 - e) YMCA shall dedicate the infrastructure to the City/SUA and the water and sewer improvements shall become a part of the City/SUA public system, under its exclusive control and operation including any and all rights to further make connections, cross-connections, or any other modifications as deemed necessary in the sole discretion of City/SUA
 - f) Reimbursement payment shall be due within thirty (30) days of acceptance of the dedicated infrastructure by the City Council, and such acceptance shall not be unreasonably withheld, conditioned, or delayed if the infrastructure has been constructed in accordance with this Development Agreement.

3. **Indemnification.** YMCA understands and acknowledges that City of Stillwater is a municipal corporation that is funded by its taxpayers and ratepayers to operate for the benefit of its citizens, and SUA is a public trust created for the furtherance of public purposes. Accordingly, and pursuant to Oklahoma law, City/SUA shall not indemnify nor hold YMCA harmless for loss, damage, expense or liability arising from or related to this Agreement, including any attorney's fees and costs. YMCA shall indemnify, defend and hold the City/SUA, its employees and agents harmless from and against liability for any and all claims, demands, costs, penalties, fees (including without limitation, expert witness and attorneys' fees), damages, and liabilities whatsoever for, among other things, bodily injury, death, property damage, personal injury, economic loss and/or products liability asserted by any third party person or entity, resulting, in whole or in part, from the negligent acts and/or omissions or willful misconduct of YMCA and/or its employees, directors, agents, subcontractors and/or consultants arising from or connected with YMCA's and/or its employees', directors', agents', subcontractors' and/or consultants' performance under this Agreement. The City/SUA reserves the right to pursue all legal and equitable remedies to which it may be entitled.
4. **Assignment.** This Agreement may not be transferred or assigned by any party without the written consent of the other party.
5. **Governing Law.** This Agreement and the rights and obligations of the parties hereunder shall be governed by and construed in accordance with the laws of the State of Oklahoma without regard to its choice of law principals. The parties agree that all causes of action shall be brought in the Federal or State Courts within the State of Oklahoma. The parties stipulate that venue is proper in a court of competent jurisdiction in Payne County, Oklahoma and each party waives any objection to such venue. Stillwater does not agree to binding arbitration of any disputes.
6. **Severability.** The provisions of this Agreement are severable, and the invalidity of any provision shall not affect the validity of any other provision.
7. **Entire Agreement.** These terms and conditions constitute the entire agreement between YMCA and City/SUA. There are no agreements, understandings, restrictions, warranties or representations between the parties other than those set forth herein or herein provided.

IN WITNESS WHEREOF the Parties hereto enter into this Agreement and affix their respective signatures and seals:

CITY OF STILLWATER:

THE YOUNG MEN'S CHRISTIAN
ASSOCIATION OF GREATER
OKLAHOMA CITY:

WILLIAM H. JOYCE, MAYOR

KELLY KAY, PRESIDENT & CEO

ATTEST:
STILLWATER UTILITIES AUTHORITY:

WILLIAM H. JOYCE, CHAIR

TERESA KADAVY, CITY CLERK/SECRETARY

APPROVED as to form and legality this _____ day or _____, 2026.

CITY ATTORNEY/GENERAL COUNSEL



Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Budget Amendment Request

For Budget Year 2027

Date: 08/26/2026

Department: Development Services

Requested by: David Barth

Explanation:

Expenditures:
Appropriate funds in the amount of \$168,938 from the Water Fund for installing water line improvements at the YMCA project pursuant to the development agreement.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
YMCA Water Line/Construct Contrac	9129216 - 54009	27WL03912	\$ 0	\$ 168,938	\$ 168,938
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Increase:

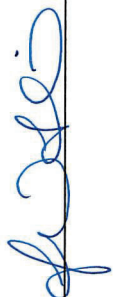
Decrease:

Net Change: (will usually result in a total increase or decrease)

\$ 168,938

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: 

Date: 9/10/2026

Approved by CMO: _____

Date: _____

Approved by City Council: _____

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Budget Amendment Request

For Budget Year 2027

Date: 08/26/2026

Department: Development Services

Requested by: David Barth

Explanation:

Expenditures:

Appropriate funds in the amount of \$81,844 from the Wastewater Fund for installing sewer line improvements at the YMCA project pursuant to the development agreement.

Account Name	Account Number (xxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
YMCA Sewer Line/Construct Contrac	9139317 - 54009	27S101913	\$ 0	\$ 81,844	\$ 81,844
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Increase:

Decrease:

Net Change: (will usually result in a total increase or decrease)

\$ 81,844

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: [Signature]

Date: 9/10/2026

Approved by CMO: _____

Date: _____

Approved by City Council: _____

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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SUA Carry Forward Request - Expenditures							FY27 Carry Forward Request
Project #	PO #	Description	Account No.	FY26 Budget	FY26 Actual Expense	FY26 Balance	
<u>Water Utilities</u>							
26WT06912		Kaw Waterline Emergency Repair	9129216-54009	\$ 530,000	\$ 362,822	\$ 167,178	\$ 167,178
<u>Total Water Utilities</u>				\$ 530,000	\$ 362,822	\$ 167,178	\$ 167,178
<u>Wastewater</u>							
25ST04913		Sludge Trailer	9139370-54008	\$ 17,125	\$ -	\$ 17,125	\$ 17,125
<u>Total Wastewater</u>				\$ 17,125	\$ -	\$ 17,125	\$ 17,125
<u>Total</u>				\$ 547,125	\$ 362,822	\$ 184,303	\$ 184,303



Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Budget Amendment Request

For Budget Year 2027

Date: 09/09/2026

Department: Finance

Requested by: Jared Thulin

Explanation:

Expenditures:
Appropriate funds for emergency replacement of a 24" valve and pipe at 6th Avenue and Country Club Road. Funding is from the Water Fund.

Increase:

Account Name	Account Number (xxxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Emergency Repair/Construct Contrac	9129248 - 54009	27WL02912	\$ 0	\$ 85,000	\$ 85,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Decrease:

	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 85,000

Reviewed by Department Manager: _____

Date: _____

Reviewed by Finance: [Signature]

Date: 9/9/2026

Approved by CMO: _____

Date: _____

Approved by City Council: _____

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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REPORT TO: STILLWATER UTILITIES AUTHORITY**MEETING DATE: SEPTEMBER 14, 2026**

Agenda Item:	2.e. SUA-26-41
Previous/Related Action:	
Background/Issue:	The Water Treatment Plant utilizes a golf cart and other full-size vehicle for travel and light hauling around plant grounds while performing maintenance and collecting samples. The new Recovered Water Pump station and other plant facilities require frequent trips across unpaved grounds. The current golf cart unit requires replacement due to age and condition. Due to some offroad travel and the need for increases in towing and hauling, gas-powered 4x4 side-by-side utility vehicles were explored and priced.
Proposal/Solution:	Replace the current Water Treatment Plant golf cart with a gas-powered 4x4 side-by-side utility vehicle.
Financial Source/Impact:	• This proposal requires a new appropriation in the amount of \$14,123, which includes a 10% contingency, from the SUA Water Fund. • A Budget Amendment for appropriating funds is included.
Related Pillar(s):	Effective Services
Recommended Action/Motion:	Approve a budget amendment in the amount of \$14,123 from the Water Fund to purchase a 4x4 side-by-side utility vehicle for the Water Treatment Plant and authorize the General Manager to sign related documents.
Prepared By:	James Driskel, Water Utilities Dir.
Reviewed By:	James Driskel Brady Moore Teresa Kadavy
Submitted By:	Brady Moore, General Manager

Attachments

1. stillwater rtv520 quote
2. BA WTP SxS

-- Standard Features --

-- Custom Options --



V Series RTV520-H (Orange)
*** EQUIPMENT IN STANDARD MACHINE ***

GASOLINE ENGINE
Model Kubota GZ520-E3F-UV
2 cyl, 4 cycle OHC
Water cooled
Electronic fuel injection (EFI)
27.8 cu. in.
+17.4 Net Eng HP

DIMENSIONS
Width 54.7 in
Height 74.0 in
Length 105.1 in
Wheelbase 70.8 in
Tow Capacity 1168 lbs
Ground Clearance F/R 8.1 in/6.7 in

TRANSMISSION
Variable Hydro Transmission
Forward Speeds:
Low 0 - 10 mph
High 0 - 25 mph
Reverse 0 - 10 mph
Rear differential lock

CARGO BOX
Width 40.6 in
Length 33.7 in
Depth 11.4 in
Load Capacity 441 lbs
Vol. Capacity 9.0 cu ft

FLUID CAPACITY
Fuel Tank 5.0 gal
Cooling 1.3 qts
Engine 1.43 qts
Transmission 2.38 gal
Brake Fluid 0.21

OPERATING FEATURES
Rack and Pinion Steering
VHT Plus Transmission
Front Independent Suspension
Rear Semi-independent
Suspension
Brakes - Front/Rear Dry Disc
Rear Brake Lights / Front
Headlights
2" Hitch Receiver - Front & Rear

SAFETY EQUIPMENT
OSHA 1928.52 ROPS and seat
belt
Rear Wheel Hand Parking
Brake
Spark Arrestor Muffler
Sound Level - operator's Ear
81.9 dBA
@ max. rpms

TIRES AND WHEELS
Heavy Duty Tire F 24 x 9 - 12, 6 ply
R 24 x 11 - 12, 6 ply

RTV520-H Base Price: \$13,699.00

Selected Kubota Attachments

(1) PLASTIC CANOPY \$345.45
K7311-99390-PLASTIC CANOPY

Total Kubota Attachments: \$345.45

Total Attachments: \$345.45

Configured Price: \$14,044.45

Sourcewell Discounts:

Kubota Items: (\$3,089.78)

Total Discount: (\$3,089.78)

SUBTOTAL: \$10,954.67

2Yr RTV520-H Extended Warranty \$650.00

Kubota Item Fees:

Dealer Assembly: \$36.67

Freight Cost: \$712.50

PDI: \$400.00

LABOR TO INSTALL ROOF \$85.00

Total Unit Price: \$12,838.84

Quantity Ordered: 1

Final Sales Price: \$12,838.84

Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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198.143.57.43

Budget Amendment Request
For Budget Year 2027

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 09/08/2026

Department: Water Resources

Requested by: James Driskel

Explanation: Expenditures:
Appropriate funds to purchase a side-by-side utility vehicle for the Water Treatment Plant. Funding is from the Water Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Kubota Side by Side/Vehicles	9129270 - 54001	27WT01912	\$ 0	\$ 14,123	\$ 14,123
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 14,123

Reviewed by Department Manager: *James E. Driskel*

Date: 9-8-26

Reviewed by Finance: *[Signature]*

Date: 9/8/2026

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

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REPORT TO: STILLWATER UTILITIES AUTHORITY**MEETING DATE: SEPTEMBER 14, 2026**

Agenda Item:	2.f. SUA-26-42
Previous/Related Action:	
Background/Issue:	The Wastewater Treatment Plant utilizes a golf cart and other full-size vehicle for travel and light hauling around plant grounds while performing maintenance and collecting samples. This work frequently requires trips across unpaved grounds. The current golf cart unit requires replacement due to age and condition. Due to some off-road travel and the need for increases in towing and hauling, gas-powered 4x4 side-by-side utility vehicles were explored and priced.
Proposal/Solution:	Replace the current Wastewater Treatment Plant golf cart with a gas-powered 4x4 side-by-side utility vehicle.
Financial Source/Impact:	• This proposal requires a new appropriation in the amount of \$14,123, which includes a 10% contingency, from the SUA Wastewater Fund. • A Budget Amendment for appropriating funds is included.
Related Pillar(s):	Effective Services
Recommended Action/Motion:	Approve a budget amendment in the amount of \$14,123 from the Wastewater Fund to purchase a 4x4 side-by-side utility vehicle for the Wastewater Treatment Plant, and authorize the General Manager to sign related documents.
Prepared By:	James Driskel, Water Utilities Dir.
Reviewed By:	James Driskel Brady Moore Teresa Kadavy
Submitted By:	Brady Moore, General Manager

Attachments

1. stillwater rtv520 quote
2. BA WWTP SxS (2)

-- Standard Features --

-- Custom Options --



V Series RTV520-H (Orange)
*** EQUIPMENT IN STANDARD MACHINE ***

GASOLINE ENGINE
Model Kubota GZ520-E3F-UV
2 cyl, 4 cycle OHC
Water cooled
Electronic fuel injection (EFI)
27.8 cu. in.
+17.4 Net Eng HP

DIMENSIONS
Width 54.7 in
Height 74.0 in
Length 105.1 in
Wheelbase 70.8 in
Tow Capacity 1168 lbs
Ground Clearance F/R 8.1 in/6.7 in

TRANSMISSION
Variable Hydro Transmission
Forward Speeds:
Low 0 - 10 mph
High 0 - 25 mph
Reverse 0 - 10 mph
Rear differential lock

CARGO BOX
Width 40.6 in
Length 33.7 in
Depth 11.4 in
Load Capacity 441 lbs
Vol. Capacity 9.0 cu ft

FLUID CAPACITY
Fuel Tank 5.0 gal
Cooling 1.3 qts
Engine 1.43 qts
Transmission 2.38 gal
Brake Fluid 0.21

OPERATING FEATURES
Rack and Pinion Steering
VHT Plus Transmission
Front Independent Suspension
Rear Semi-independent
Suspension
Brakes - Front/Rear Dry Disc
Rear Brake Lights / Front
Headlights
2" Hitch Receiver - Front & Rear

SAFETY EQUIPMENT
OSHA 1928.52 ROPS and seat
belt
Rear Wheel Hand Parking
Brake
Spark Arrestor Muffler
Sound Level - operator's Ear
81.9 dBA
@ max. rpms

TIRES AND WHEELS
Heavy Duty Tire F 24 x 9 - 12, 6 ply
R 24 x 11 - 12, 6 ply

RTV520-H Base Price: \$13,699.00

Selected Kubota Attachments

(1) PLASTIC CANOPY \$345.45
K7311-99390-PLASTIC CANOPY

Total Kubota Attachments: \$345.45

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Configured Price: \$14,044.45

Sourcewell Discounts:

Kubota Items: (\$3,089.78)

Total Discount: (\$3,089.78)

SUBTOTAL: \$10,954.67

2Yr RTV520-H Extended Warranty \$650.00

Kubota Item Fees:

Dealer Assembly: \$36.67

Freight Cost: \$712.50

PDI: \$400.00

LABOR TO INSTALL ROOF \$85.00

Total Unit Price: \$12,838.84

Quantity Ordered: 1

Final Sales Price: \$12,838.84

Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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198.143.57.43



Budget Amendment Request
For Budget Year 2027

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 09/08/2026

Department: Water Resources

Requested by: James Driskel

Explanation: Expenditures:
Appropriate funds to purchase a side-by-side utility vehicle for the Wastewater Treatment Plant. Funding is from the Wastewater Fund.

	Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Kubota Side by Side/Vehicles	9139370 - 54001	27ST02913	\$ 0	\$ 14,123	\$ 14,123
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
Decrease:		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0
		-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 14,123

Reviewed by Department Manager: James E. Driskel

Date: 9-8-26

Reviewed by Finance: [Signature]

Date: 9/8/2024

Approved by CMO: _____

Date: _____

Approved by City Council: ☐ Yes ☐ No

Date: _____

Processed by Finance: _____

Date: _____

Set ID: _____

Date Sent to SA&I: _____

--Print on Yellow Paper--

REPORT TO: STILLWATER UTILITIES AUTHORITY**MEETING DATE: SEPTEMBER 14, 2026**

Agenda Item:	2.g. SUA-26-43
Previous/Related Action:	
Background/Issue:	The grit classifier at the Stillwater Wastewater Treatment Plant requires replacement due to normal wear that has resulted in leaks. The purpose of a grit classifier is to wash grit captured in a grit basin and transfer it with a screw auger into a grit container for off-site disposal.
Proposal/Solution:	Replace the grit classifier with a like unit from Haynes Equipment Company, who is the sole source provider of this Smith & Loveless grit classifier.
Financial Source/Impact:	• This proposal requires a new appropriation in the amount of \$129,284, which includes a 10% contingency, from the SUA Wastewater Fund. • A Budget Amendment for appropriating funds is included.
Related Pillar(s):	Strong Infrastructure Effective Services
Recommended Action/Motion:	Staff recommends Trustees: • Approve the sole source purchase of a grit classifier from Haynes Equipment Company, OKC in the amount of \$129,284, which contains a 10% contingency; approve the included budget amendment to appropriate funds; and authorize the General Manager to sign related documents.
Prepared By:	James Driskel, Water Utilities Dir.
Reviewed By:	James Driskel Brady Moore Teresa Kadavy
Submitted By:	Brady Moore, General Manager

Attachments

1. Stillwater, OK Sole Source Letter_2026.08.19
2. BA Grit Classifier



Smith & Loveless, Inc.

August 19, 2026

City of Stillwater, OK
Wastewater Treatment Division
Attn: Elton Moore
PH: (405) 612-5697
E-MAIL: Elton.moore@stillwaterok.gov

Subject: Sole Source Letter

To Mr. Moore,

Smith & Loveless, Inc.® is the manufacturer of a full line of wastewater pumping, headwork, screening, and treatment equipment. Smith & Loveless only sells its proprietary equipment and proprietary parts directly to end-users or through sole-source Representatives.

Smith & Loveless has a long history with even the first S&L pump station sold in 1946 still in operation. Because of this long equipment life cycle, Smith & Loveless spends large portions of its resources in not only providing spare parts but maintaining the knowledge of which parts are now used for every piece of S&L equipment. Smith & Loveless has developed proprietary parts, which can only be purchased with records of the part information kept by S&L thru a unique S&L serial number system.

This letter is to certify that Smith & Loveless, Inc. is the sole source for its new equipment, retrofit equipment, and parts and you can reach S&L by calling **800-922-9048**.

Your local Smith & Loveless Sole-Source Representative for S&L Headworks and Treatment Equipment, such as the **PISTA®** Grit Removal System product line is:

Name of Rep
Phone Number
Address

Haynes Equipment Company
(405) 755-1357
121 NW 132nd St, Oklahoma City, OK 73114

Best regards,

Logan Sidener
General Manager, Retrofit Division
Smith & Loveless, Inc.
14040 Santa Fe Trail Dr.
Lenexa, KS 66215
(o) 913.888.5201 Ext. 414
LSidener@smithandloveless.com

Budget Amendment Request

For Budget Year 2027

Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Date: 09/08/2026

Department: Water Resources

Requested by: James Driskel

Explanation:

Expenditures:

Appropriate funds to replace the grit classifier at the Wastewater Treatment Plant. Funding is from the Wastewater Fund.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Grit Classifier/Other Equipment	9139370 - 54008	27ST03913	\$ 0	\$ 129,284	\$ 129,284
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 129,284

Reviewed by Department Manager:

Date:

Reviewed by Finance:

Date:

Approved by CMO:

Date:

Approved by City Council:

☐ Yes

☐ No

Date:

Processed by Finance:

Date:

Set ID:

Date Sent to SA&I:

--Print on Yellow Paper--

REPORT TO: STILLWATER UTILITIES AUTHORITY**MEETING DATE: SEPTEMBER 14, 2026**

Agenda Item:	5.a. SUA-26-44
Previous/Related Action:	
Background/Issue:	Our current form of commercial collection utilizes 2- and 4-yard rear load containers. However, Waste Management is working to implement front load 2-,4-,6-, and 8 -yard commercial container collection. Phase 1 implementation, beginning in May 2027, includes all commercial customers north of McElroy Road and requires 330 front load containers of various sizes.
Proposal/Solution:	Front load dumpster bid requests were advertised on August 1, 2026, and proposals were received until August 19, 2026. Two bids were submitted. The bid submitted by Roll-offs USA met all the technical specifications and was the most responsible bidder.
Financial Source/Impact:	The FY27 Waste Management budget included \$100,000 for the purchase of commercial dumpsters. Additional funds for this purchase are available and will be appropriated from the Waste Management Fund with approval of the attached budget amendment.
Related Pillar(s):	Effective Services
Recommended Action/Motion:	Approve a budget amendment in the amount of \$236,980 from the Waste Management fund for the purchase of new front load dumpsters from Roll-offs USA.
Prepared By:	Matt Faulkner, Waste Mgmt. Dir.
Reviewed By:	Matt Faulkner Christy Driskel Teresa Kadavy
Submitted By:	Brady Moore, General Manager

Attachments

1. Purchase Agreement
2. Product Information
3. Non-Collusion Affidavit
4. firearm affidavit
5. Bus Affidavit
6. Budget Amendment - Front load dumpsters 9-8-26
7. Bid Tabulation by Line Item

PURCHASE AGREEMENT

This PURCHASE AGREEMENT is between the Stillwater Utilities Authority (SUA), a municipal trust, located at 723 S. Lewis / P.O. Box 1449, Stillwater, Oklahoma 74076 ("Stillwater"), and:

ROLL OFFS OF AMERICA INC. dba ROLL OFFS USA
(Bidder's company name as reflected on its organizational documents, filed with the state in which bidder is organized; not simply a DBA) (the "Seller").

WITNESSETH:

WHEREAS, SUA has approved certain specifications and advertised for or solicited Bids on the following goods or services:

Bid #18-2026 Supply and Deliver Front Load Steel Dumpsters

(the "Goods and/or Services"); and

WHEREAS, Seller desires to provide such Goods and/or Services to SUA, acknowledges that this document constitutes Seller's offer to provide the Goods and/or Services specified below, and further acknowledges that if executed by the SUA General Manager, this document will become the Purchase Agreement for such Goods and/or Services.

NOW THEREFORE, for and in consideration of the terms, covenants and conditions hereinafter set forth, the parties hereto agree as follows:

1. DOCUMENTS COMPRISING THE AGREEMENT.

The entire Bid Packet is incorporated herein by reference. In the event of conflicting or ambiguous language between this Purchase Agreement and any of the Bid Packet documents, the parties shall be governed first according to this Purchase Agreement and second according to the remainder of the documents included in the Bid Packet.

2. PURCHASE AND SALE.

Seller agrees to sell SUA the Goods and/or Services for the price and upon the delivery terms set forth in the bid response. SUA agrees to pay Seller the price set forth in the bid response based on (a) the quantity actually purchased in the case of goods or services priced by unit, or (b) the total price for a stated quantity of goods or services, upon (i) delivery of the Goods and/or Services to SUA, (ii) the SUA's acceptance thereof, and (iii) Seller's submission and SUA's approval of a verified claim of the amount due. SUA shall not pay any late charges or fees.

3. APPROXIMATE QUANTITIES.

SUA does not guarantee a specific quantity. On all items which bids are to be received on a unit price basis, the quantities stated in the bid will not be used in establishing final payment due the Seller. Payment on the unit price items will be based on the actual number of units ordered after award.

4. IRREVOCABLE OFFER.

Seller understands and acknowledges that its signature on this Agreement constitutes an irrevocable offer to provide the Goods and/or Services. There is no contract unless the SUA's General Manager executes this Agreement accepting Seller's Bid. No SUA officer, employee or agent except the General Manager has the authority to award contracts or legally obligate the SUA to any contract. Seller shall not provide any Goods and/or Services to SUA pursuant to this Agreement before this Agreement is executed by SUA. If Seller provides any Goods and/or Services to SUA before this Agreement is executed by SUA, such Goods and/or

Services are provided at Seller's risk and SUA shall have no obligation to pay for any such Goods and/or Services.

5. TERM.

The term of this Agreement shall be effective commencing on the date of execution of this Agreement by the General Manager and terminating one year from that date. SUA in its sole discretion may offer Seller an opportunity to renew this Agreement for three (3) additional one (1) year terms. Seller understands and acknowledges that any future contracts or renewals are neither automatic nor implied by this Agreement. The continuing purchase by SUA of the Goods and/or Services set forth in this Agreement is subject to SUA's needs and to SUA's annual appropriation of sufficient funds in SUA's fiscal year (July 1st to June 30th) in which such Goods and/or Services is purchased. In the event SUA does not appropriate or budget sufficient funds to perform this Agreement, this Agreement shall be null and void without further action by SUA.

6. WARRANTIES.

Seller shall assure that the Goods and/or Services purchased hereunder are covered by all available and applicable manufacturers' warranties for such Goods and/or Services. Seller expressly agrees that it will be responsible for performing all warranty obligations set forth in the Technical Specifications for the Goods and/or Services covered in this Agreement. Seller also warrants that the Goods and/or Services will conform to the Technical Specifications and Special Requirements, and further warrants that that Goods and/or Services shall be of good materials and workmanship and free from defects for either a minimum of one (1) year from the date of Acceptance or installation by SUA, whichever is later, or as specified in the Technical Specifications, whichever is later. In no event shall Seller be allowed to disclaim or otherwise limit the express warranties set forth herein.

7. WARRANTY REMEDIES.

SUA shall notify Seller if any Goods and/or Services fail to meet the warranties set forth above, and Seller shall promptly correct, repair or replace such Goods and/or Services at Seller's sole expense. Notwithstanding the foregoing, if such Good and/or Services shall be determined by SUA to be defective or non-conforming within the first thirty (30) days after the date of Acceptance by SUA, then SUA at its option shall be entitled to a complete refund of the purchase price and, in the case of Goods shall promptly return such Goods to Seller. Seller shall pay all expenses related to the return of such Goods to Seller.

8. SELLER BEARS RISK.

The risk of loss or damage shall be borne by the Seller at all times until the Acceptance of the Goods or Services by SUA.

9. NO INDEMNIFICATION BY SUA.

Contractor understands and acknowledges that SUA is a municipal trust that is funded by its ratepayers to operate for the benefit of the citizens of Stillwater. Accordingly, and pursuant to Oklahoma law, SUA shall not indemnify nor hold Seller harmless for loss, damage, expense or liability arising from or related to this Agreement, including any attorney's fees and costs. In addition, Seller shall not limit its liability to SUA for actual loss or direct damages for any claim based on a material breach of this Agreement and the documents incorporated herein. SUA reserves the right to pursue all legal and equitable remedies to which it may be entitled.

10. INDEMNIFICATION BY SELLER.

Seller agrees to save SUA and their authorized representatives harmless from any and all costs, liabilities, expenses, suits, judgments and damages to persons or property to the proportionate extent caused by the Seller, its agents, employees or subcontractors and resulting from negligent acts, errors, mistakes or omissions from Seller in connection with the Goods and/or Services to be provided or performed hereunder. Seller agrees to indemnify, defend, and save harmless SUA and its officers, employees and agents from all suits and actions of any nature brought against them due to the use of patented appliances, products or processes provided by Seller hereunder. Seller shall pay all royalties and charges incident to such patents.

11. NO INSURANCE BY SUA.

If SUA is leasing Goods herein, SUA shall not be required to obtain insurance for Seller's property. Seller shall be solely responsible for any insurance it deems necessary. SUA is self-insured for its own negligence, subject to the limits of the Governmental Tort Claims Act (51 O.S. § 151 et seq.).

12. NO CONFIDENTIALITY.

Seller understands and acknowledges that SUA is subject to the Oklahoma Open Records Act (51 O.S. § 24A.1 et seq.) and therefore cannot assure the confidentiality of contract terms or other information provided by Seller pursuant to this Agreement that would be inconsistent with its compliance with the statutory requirements thereunder.

13. NON-RESPONSIVE BIDS.

Seller understands and acknowledges that if it adds terms and conditions to its Bid that are different from the terms set forth herein that its Bid may be rejected as non-responsive. Furthermore, if SUA accepts Seller's Bid and awards a contract to Seller based on such Bid, SUA shall not be bound to any exceptions, changes, or additions made by Seller, and any terms and conditions added by Seller which are not expressly agreed to by SUA in writing will be void and of no force and effect.

14. COMPLIANCE WITH LAWS.

Seller shall be responsible for complying with all applicable federal, state and local laws, regulations, and standards. Seller is responsible for any costs of such compliance. Seller certifies that it and all of its subcontractors to be used in the performance of this Purchase Agreement are in compliance with 25 O.S. § 1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. § 1312 and includes but is not limited to the free Employee Verification Program (E-Verify) available at www.dhs.gov/E-Verify.

15. TERMINATION.

SUA, by written notice, may terminate this Agreement, in whole or in part, when such action is in the best interest of the SUA. If this Agreement is so terminated, SUA shall be liable only for payment for Goods accepted and Services rendered prior to the effective date of termination. SUA's right to terminate this Agreement is cumulative to any other rights and remedies provided by law or by this Agreement.

16. PRICE CHANGES.

The parties understand and agree that the variables in Seller's cost of performance may fluctuate, but any change in Seller's cost of performance will not alter its obligations under this Agreement, nor excuse performance or delay on Seller's part. Seller is bound by prices submitted on its Bid Form.

17. RIGHT TO AUDIT.

The parties agree that Seller's books, records, documents, accounting procedures, practices, price lists or any other items related to the Goods and/or Services provided hereunder are subject to inspection, examination, and copying by SUA or its designees. Seller is required to retain all records related to this Agreement for the duration of this Agreement and for a period of three years following completion and/or termination of this Agreement. If an audit, litigation or other action involving such records begins before the end of the three year period, the records shall be maintained for three years after the date that all issues arising out of the action are resolved or until the end of the three year retention period, whichever is later.

18. NOTICE.

Any notice, demand, or request required by or made pursuant to this Agreement shall be deemed properly made if personally delivered in writing or depositing in the United States mail, postage prepaid, to the addresses specified below.

i. To Seller:

ROLL OFFS USA
ATTN: KENDELL PHILLIPS

- ii. To SUA: City Clerk
723 S. Lewis / P.O. Box 1449
Stillwater, OK 74076-1449

19. RELATIONSHIP OF PARTIES.

The Seller is, and shall remain at all times, an independent contractor with respect to activities and conduct while engaged in the performance of services for the SUA under this Agreement. No employees, subcontractors or agents of the Seller shall be deemed to be employees of the SUA for any purpose whatsoever, and none shall be eligible to participate in any benefit program provided by the SUA for its employees. The Seller shall be solely liable for the payment of all employee wages and salaries, taxes, withholding payments, fringe benefits, insurance premiums, continuing education courses, materials or related expenses on behalf of its employees, subcontractors, and agents. Nothing in this Agreement shall be construed to create a partnership, joint venture, or agency relationship among the parties. No party shall have the right, power or authority to act as a legal representative of another party, and no party shall have any power to obligate or bind another party, or to make representations, express or implied, on behalf of or in the name of the other in any manner or for any purpose whatsoever.

20. THIRD PARTIES.

This Agreement is between SUA and Seller and creates no right unto or duties to any other person. No person is or shall be deemed a third party beneficiary of this Agreement.

21. TIME OF ESSENCE.

SUA and Seller agree that time is deemed to be of the essence with respect to this Agreement.

22. BINDING EFFECT.

This Agreement shall be binding upon SUA and Seller and their respective successors, heirs, legal representatives and permitted assigns.

23. HEADINGS.

The headings used herein are for convenience only and shall not be used in interpreting this Agreement.

24. SEVERABILITY PROVISIONS.

If any term or provision herein is determined to be illegal or unenforceable, the remainder of this Agreement will not be affected thereby. It is the intention of the parties that if any provision is held to be illegal, invalid or unenforceable, there will be added in lieu thereof a provision as similar in terms to such provision as is possible to be legal, valid and enforceable.

25. GOVERNING LAW AND VENUE.

This Agreement is executed in and shall be governed by and construed in accordance with the laws of the State of Oklahoma without regard to its choice of law principals, which shall be the forum for any lawsuits arising under this Agreement or incident thereto. The parties stipulate that venue is proper in a court of competent jurisdiction in Payne County, Oklahoma and each party waives any objection to such venue. SUA does not and will not agree to binding arbitration of any disputes.

26. NO WAIVER.

A waiver of any breach of any provision of this Agreement shall not constitute or operate as a waiver of any other provision, nor shall any failure to enforce any provision hereof operate as a waiver of the enforcement of such provision or any other provision.

27. ENTIRE AGREEMENT / NO ASSIGNMENT.

This Agreement and any documents incorporated herein constitute the entire agreement of the parties and supersede any and all prior agreements, oral or otherwise. This Agreement may only be modified or amended in a writing signed by both parties. Notwithstanding anything to the contrary stated herein or in the attachments to this Agreement, no future agreements, revisions or modifications that may be required under this Agreement are effective or enforceable unless such terms, revisions or modifications have been reduced to writing and signed by SUA and Seller. Seller may not assign this Agreement or use subcontractors to provide the Goods and/or Services without SUA's prior written consent. Seller shall not be entitled to any claim for extras of any kind or nature.

28. MULTIPLE COUNTERPARTS.

This Agreement may be executed in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

29. INTERPRETIVE MATTERS AND DEFINITIONS.

The following interpretive matters shall be applicable to this Agreement:

- i. Unless the context otherwise requires:
 - (a) All references to Sections are to Sections of this Agreement;
 - (b) Each term defined in this Agreement has the meaning assigned to it;
 - (c) "Or" is disjunctive but not necessarily exclusive;
 - (d) Words in a singular include the plural and vice versa.
 - (e) All references to "\$" or to dollar amounts shall be in lawful currency of the United States of America;
- ii. No provision of this Agreement will be interpreted in favor of, or against, any of the parties hereto by reason of the extent to which such party or its counsel participated in the drafting thereof or by reason of the extent to which any such provision is inconsistent with any prior draft hereof or thereof;
- iii. Any reference to any applicable laws shall be deemed to refer to all rules and regulations promulgated thereunder and judicial interpretations thereof, unless the context requires otherwise;
- iv. The word "including" means "including, without limitation" and does not limit the preceding words or terms;
- v. All words used in this Agreement shall be construed to be of such gender, number or tense as circumstances require.

30. EQUAL EMPLOYMENT OPPORTUNITY.

Each bidder agrees to comply with all applicable laws regarding equal employment opportunity and nondiscrimination.

31. AUTHORITY TO BIND.

The undersigned individual states that s/he has the authority to bind Seller to this Agreement, that s/he has read and understands the terms of this Agreement, and that Seller agrees to be bound by this Agreement and its incorporated documents.

IN WITNESS WHEREOF, this Agreement has been executed in multiple copies on the dates set forth below to be effective during the period recited above.

Seller Company Name: ROLL OFFS OF AMERICA dba ROLLOFFS USA

Sign Here 

ATTEST:

Printed Name: KENDELL PHILLIPS

Corporate Secretary

Title: DIRECTOR

Date: 8/14/26

ROLL OFFS USA PO Box 727 DURANT OK 74702

Company Name/Address [Please Print]

Address

City

State

Zip Code

(580) 924-6355

Telephone Number

(580) 924-1285

Fax Number

KPHILLIPS@ROLLOFFS.NET

Email Address

**Stillwater Utilities Authority, OKLAHOMA,
A municipal trust,**

ATTEST:

By: _____

General Manager

Date: _____

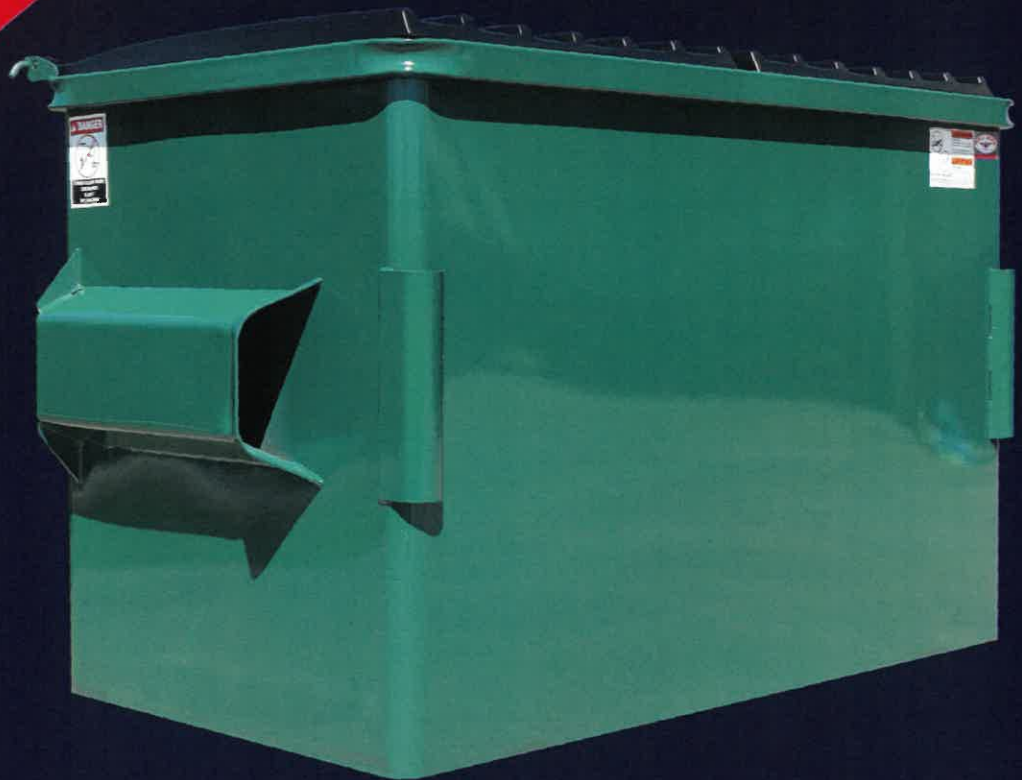
City Clerk

APPROVED:

General Counsel



Front Load Containers



Features

- Sizes: 2YD, 3YD, 4YD, 6YD Slant, 6YD 2 Door, 8YD Slant, 8YD 2 Door, 10YD 2 Door
- 10 ga floor
- Single piece 12 ga walls with rounded corners
- Single piece structural channel top rail
- Single piece all 7 ga lift pocket and blunderbuss
- Formed single piece full length sloped floor skids

Patented Production Process

- Robotically welded
- Robotically painted

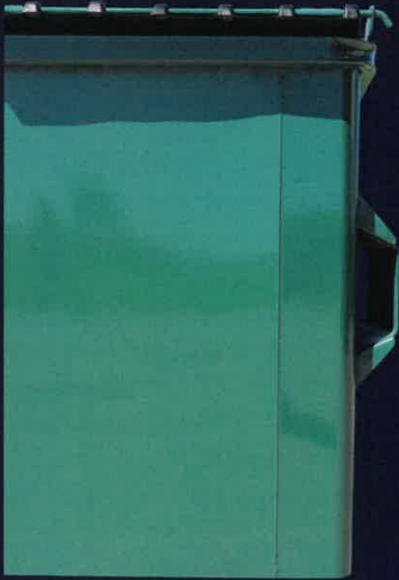
Benefits

- Stronger and lasts longer than typical front loads
- Dumps cleaner
- Less parking lot damage

Options

- Recycle slots
- Front mount automatic lid locks
- Dock style "swing away" lid system

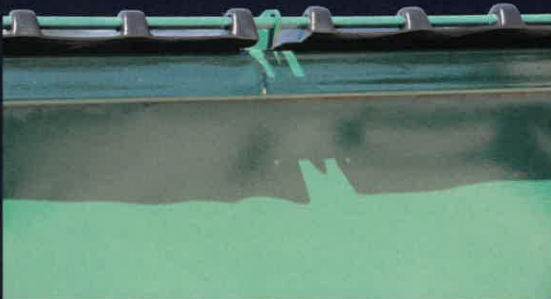




Single piece 12 ga
walls with rounded
corners



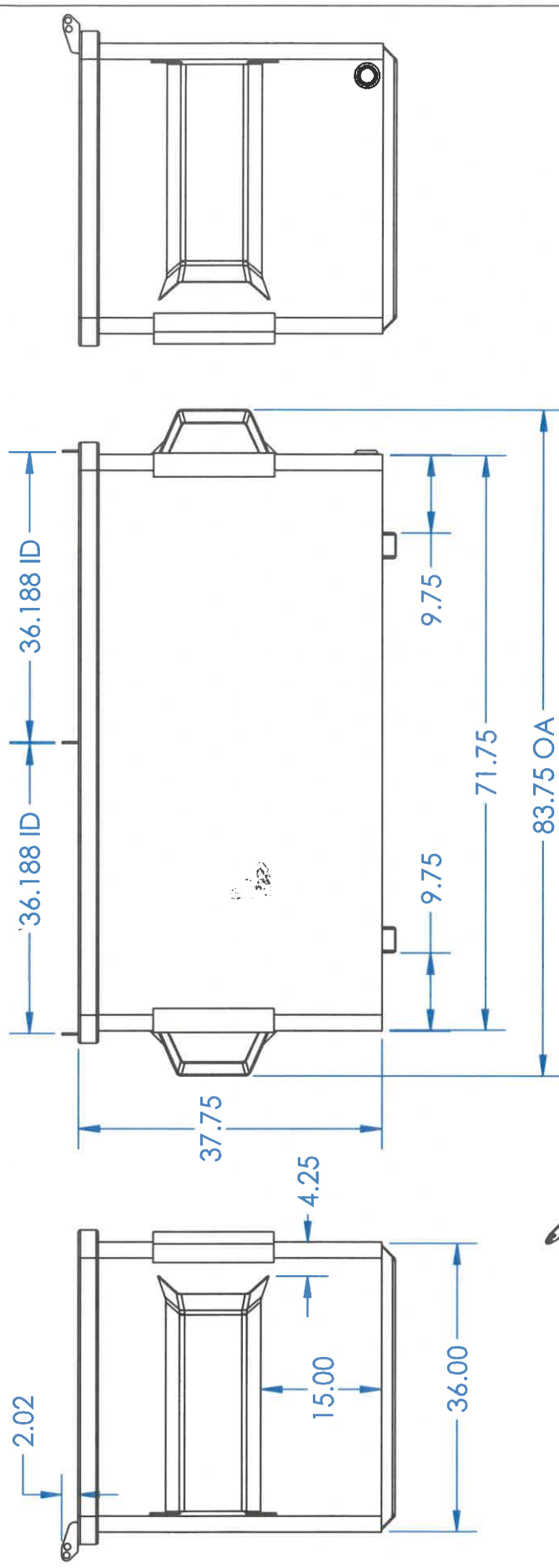
Single piece all 7 ga lift
pocket and blunderbuss



Single piece structural
channel top rail

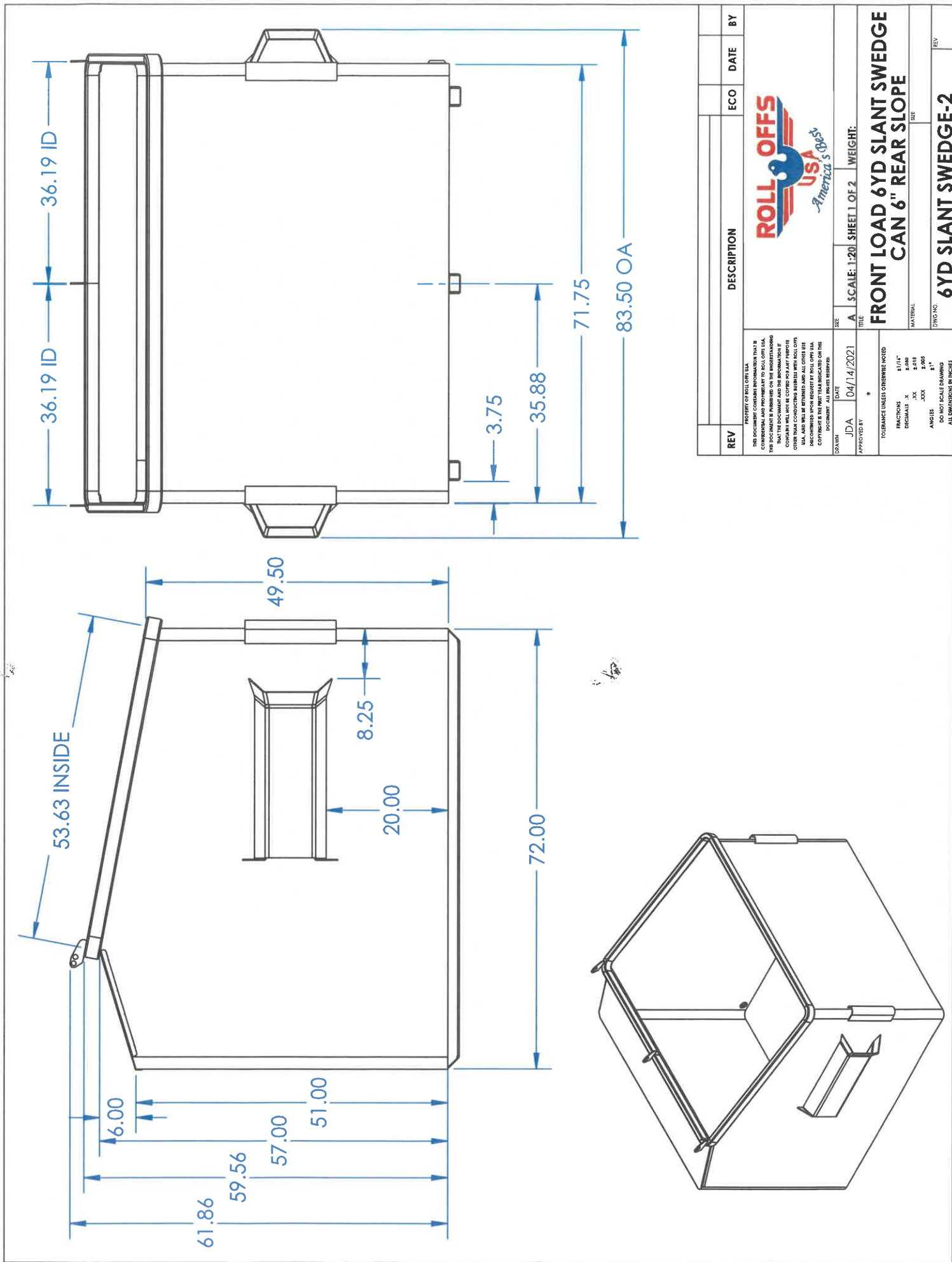


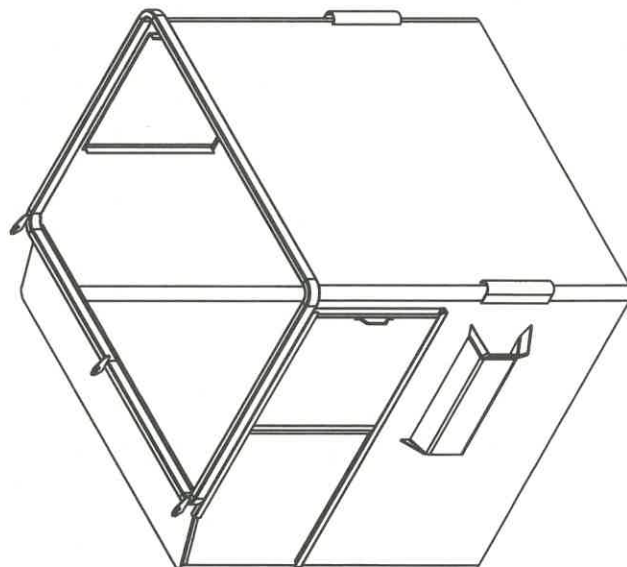
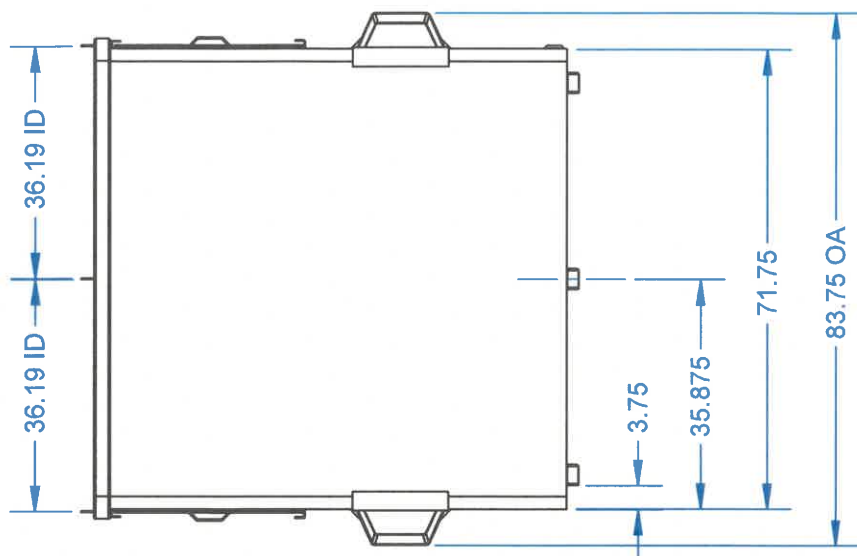
Formed single piece full length
sloped floor skids



REV	DESCRIPTION	ECO	DATE	BY
PROPERTY OF ROLL OFFS USA THIS DOCUMENT CONTAINS INFORMATION THAT IS CONFIDENTIAL AND PROPRIETARY TO ROLL OFFS USA. IT IS TO BE KEPT SECRET AND NOT DISCLOSED TO ANY OTHER PARTY. ANY UNAUTHORIZED DISCLOSURE OR REPRODUCTION OF THIS DOCUMENT IS STRICTLY PROHIBITED. ROLL OFFS USA WILL NOT BE HELD RESPONSIBLE FOR ANY CONSEQUENCES ARISING FROM THE USE OF THIS DOCUMENT. ROLL OFFS USA WILL NOT BE RESPONSIBLE FOR ANY CONSEQUENCES ARISING FROM THE USE OF THIS DOCUMENT. ROLL OFFS USA WILL NOT BE RESPONSIBLE FOR ANY CONSEQUENCES ARISING FROM THE USE OF THIS DOCUMENT.				
DESIGN	DATE	SCALE	SHEET	WEIGHT
JDA	03/04/2020	A	1 OF 4	454.46
2YD SWEDGE CAN FRONT LOAD				
2YD SWEDGE				
ALL DIMENSIONS IN INCHES				









800-468-6826 FAX 580-924-1285
PO BOX 727 DURANT, OK 74702-0727

LIMITED WARRANTY

Roll-Offs of America, Inc. warrants for one year to customer, that products, furnished hereunder will be free from defects in material, workmanship and title, and will be of the kind and quality specified in the quotation.

Normal and general maintenance should be routinely performed. Above warranties do not cover abuse, misuse, or neglect.

NON-COLLUSION AFFIDAVIT

(Required by Oklahoma Competitive Bidding Act, 61 O.S. § 138)

STATE OF OKLAHOMA)

)ss.

COUNTY OF BRYAN)

I, KENDELL PHILLIPS, of lawful age, being first duly sworn, state that:
(Seller's Authorized Agent)

1. I am the authorized agent of Seller herein for the purpose of certifying facts pertaining to the existence of collusion among and between Bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the Bid to which this statement is attached.
2. I am fully aware of the facts and circumstances surrounding the making of the Bid to which this statement relates, and I have been personally and directly involved in the proceedings leading to the submission of such Bid; and
3. Neither the Seller nor anyone subject to the Seller's direction or control has been a party:
 - a. to any collusion among Bidders in the restraint of freedom of competition by agreement to Bid or contract at a fixed price or to refrain from bidding or contracting,
 - b. to any collusion with any municipal official or employee as to quantity, quality, or price in the prospective contract, or as to any other terms of such prospective contract, nor
 - c. in any discussions between Bidders and any municipal official concerning exchange of money or other thing of value for special consideration in the letting of a contract,

I certify, if awarded the contract, whether competitively bid or not, neither the business entity I represent nor anyone subject to the business entity's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the City of Stillwater and/or Stillwater Utilities Authority any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement relates.

By: 
Signature

Printed Name: KENDELL PHILLIPS

Title: DIRECTOR

Subscribed and sworn to before me this 14 day of August, 2020


Notary Public

My Commission Expires: 10/12/2026

Notary Commission Number: 22013775

County & State where Notarized: Bryan Oklahoma



The Affidavit must be signed by an authorized agent and notarized

City Of Stillwater, Oklahoma
Firearm Entity Non-Discrimination Affidavit

State of OKLAHOMA

County of BRYAN

I, KENDELL PHILLIPS, of lawful age, being first duly sworn on oath, states that (s)he is the agent authorized by the Contractor to execute this affidavit. Affiant further states that Contractor:

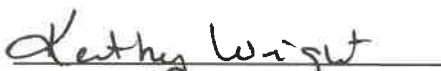
☒ In accordance with 21 O.S. §1289.31, does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate against a firearm entity or firearm trade association during the term of any contract with the City of Stillwater.

OR

☐ Is unable to provide the written verification required by 21 O.S. §1289.31.

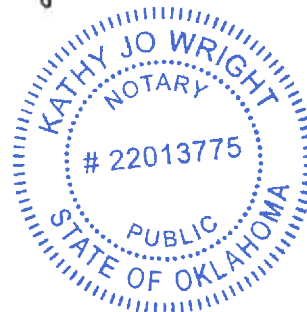

Authorized Agent

Subscribed and sworn to before me this 14 day of August, 2020


Notary Public

My Commission Expires: 10/12/2020

Commission No.: 22013775



BUSINESS RELATIONSHIP AFFIDAVIT

(Required by Oklahoma Competitive Bidding Act, 61 O.S. § 108)

I, KENDELL PHILLIPS, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

N/A

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

N/A

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

N/A

(If none of the business relationships hereinabove mentioned exist, affiant should so state.)

By: [Signature]
Signature

Printed Name: KENDELL PHILLIPS

Title: DIRECTOR

Subscribed and sworn to before me this 14 day of August, 2026.

Kathy Wright
Notary Public

My Commission Expires: 10/12/2026

Notary Commission Number: 22013775

County & State where Notarized: Bryan Oklahoma



The Affidavit must be signed by an authorized agent and notarized

Event Number	18-2026 Addendum 1	Organization	City of Stillwater
Event Title	Front Load Steel Dumpsters	Workgroup	Purchasing
Event Description	The Stillwater Utilities Authority (SUA) is sol	Event Owner	John McClenny
Event Type	IFB	Email	john.mcclenny@stillwaterok.gov
Issue Date	8/1/2026 06:00:00 AM (CT)	Phone	
Close Date	8/19/2026 03:00:00 PM (CT)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
ROLL OFFS USA (Roll Offs of Am	DURANT	OK	8/14/2026 09:47:16 AM (CT)	7	\$336,980.00
IVINS ENTERPRISE (JAMISON JA	Plainview	TX	8/14/2026 11:12:07 AM (CT)	7	\$386,850.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.

REPORT TO: STILLWATER UTILITIES AUTHORITY**MEETING DATE: SEPTEMBER 14, 2026**

Agenda Item:	5.b. SUA-26-45
Previous/Related Action:	
Background/Issue:	Our current form of commercial collection utilizes rear load collection vehicles. However, Waste Management is working to implement front load commercial collection. This requires the conversion to front load collection vehicles. Implementation includes three phases. Phase 1 implementation, beginning in May 2027, includes all commercial customers north of McElroy Road. In addition to the new front load truck, that will be delivered in May 2027, a used front load truck will be needed throughout all three implementation phases. Full truck conversion will be completed upon the upcoming November 30, 2028, truck purchase cycle.
Proposal/Solution:	Used, front load truck bid requests were advertised on August 8, 2026, and proposals were received until August 26, 2026. Three bids were submitted. The bid submitted by River City Hydraulics met all the technical specifications and was the most responsible bidder.
Financial Source/Impact:	Funds for this purchase are available and will be appropriated from the Waste Management Fund with approval of the attached budget amendment.
Related Pillar(s):	Effective Services
Recommended Action/Motion:	Approve a budget amendment in the amount of \$340,000 from the Waste Management fund for the purchase of a used commercial front load truck from River City Hydraulics.
Prepared By:	Matt Faulkner, Waste Mgmt. Dir.
Reviewed By:	Matt Faulkner Christy Driskel Teresa Kadavy
Submitted By:	Brady Moore, General Manager

Attachments

1. SUA PURCHASE AGREEMENT
2. SUA NON-COLLUSION AFFIDAVIT
3. SUA BUSINESS RELATIONSHIP AFFIDAVIT
4. SUA FIREARM ENTITY NON-DISCRIMINATION AFFIDAVIT
5. Budget Amendment - Used front load truck 9-8-26
6. Bid Tabulation by Line Item

PURCHASE AGREEMENT

This PURCHASE AGREEMENT is between the Stillwater Utilities Authority (SUA), a municipal trust, located at 723 S. Lewis / P.O. Box 1449, Stillwater, Oklahoma 74076 ("Stillwater"), and:

River City Hydraulics, Inc po Box 6033 Sherwood AR 72124

(Bidder's company name as reflected on its organizational documents, filed with the state in which bidder is organized; not simply a DBA) (the "Seller").

WITNESSETH:

WHEREAS, SUA has approved certain specifications and advertised for or solicited Bids on the following goods or services:

Bid #19-2026

Supply and Deliver Used Front-Load Refuse Collection Vehicle

(the "Goods and/or Services"); and

WHEREAS, Seller desires to provide such Goods and/or Services to SUA, acknowledges that this document constitutes Seller's offer to provide the Goods and/or Services specified below, and further acknowledges that if executed by the SUA General Manager, this document will become the Purchase Agreement for such Goods and/or Services.

NOW THEREFORE, for and in consideration of the terms, covenants and conditions hereinafter set forth, the parties hereto agree as follows:

1. DOCUMENTS COMPRISING THE AGREEMENT.

The entire Bid Packet is incorporated herein by reference. In the event of conflicting or ambiguous language between this Purchase Agreement and any of the Bid Packet documents, the parties shall be governed first according to this Purchase Agreement and second according to the remainder of the documents included in the Bid Packet.

2. PURCHASE AND SALE.

Seller agrees to sell SUA the Goods and/or Services for the price and upon the delivery terms set forth in the bid response. SUA agrees to pay Seller the price set forth in the bid response based on (a) the quantity actually purchased in the case of goods or services priced by unit, or (b) the total price for a stated quantity of goods or services, upon (i) delivery of the Goods and/or Services to SUA, (ii) the SUA's acceptance thereof, and (iii) Seller's submission and SUA's approval of a verified claim of the amount due. SUA shall not pay any late charges or fees.

3. APPROXIMATE QUANTITIES.

SUA does not guarantee a specific quantity. On all items which bids are to be received on a unit price basis, the quantities stated in the bid will not be used in establishing final payment due the Seller. Payment on the unit price items will be based on the actual number of units ordered after award.

4. IRREVOCABLE OFFER.

Seller understands and acknowledges that its signature on this Agreement constitutes an irrevocable offer to provide the Goods and/or Services. There is no contract unless the SUA's General Manager executes this Agreement accepting Seller's Bid. No SUA officer, employee or agent except the General Manager has the authority to award contracts or legally obligate the SUA to any contract. Seller shall not provide any Goods and/or Services to SUA pursuant to this Agreement before this Agreement is executed by SUA. If Seller provides any Goods and/or Services to SUA before this Agreement is executed by SUA, such Goods and/or

Services are provided at Seller's risk and SUA shall have no obligation to pay for any such Goods and/or Services.

5. TERM.

The term of this Agreement shall be effective commencing on the date of execution of this Agreement by the General Manager and terminating one year from that date. SUA in its sole discretion may offer Seller an opportunity to renew this Agreement for three (3) additional one (1) year terms. Seller understands and acknowledges that any future contracts or renewals are neither automatic nor implied by this Agreement. The continuing purchase by SUA of the Goods and/or Services set forth in this Agreement is subject to SUA's needs and to SUA's annual appropriation of sufficient funds in SUA's fiscal year (July 1st to June 30th) in which such Goods and/or Services is purchased. In the event SUA does not appropriate or budget sufficient funds to perform this Agreement, this Agreement shall be null and void without further action by SUA.

6. WARRANTIES.

Seller shall assure that the Goods and/or Services purchased hereunder are covered by all available and applicable manufacturers' warranties for such Goods and/or Services. Seller expressly agrees that it will be responsible for performing all warranty obligations set forth in the Technical Specifications for the Goods and/or Services covered in this Agreement. Seller also warrants that the Goods and/or Services will conform to the Technical Specifications and Special Requirements, and further warrants that that Goods and/or Services shall be of good materials and workmanship and free from defects for either a minimum of one (1) year from the date of Acceptance or installation by SUA, whichever is later, or as specified in the Technical Specifications, whichever is later. In no event shall Seller be allowed to disclaim or otherwise limit the express warranties set forth herein.

7. WARRANTY REMEDIES.

SUA shall notify Seller if any Goods and/or Services fail to meet the warranties set forth above, and Seller shall promptly correct, repair or replace such Goods and/or Services at Seller's sole expense. Notwithstanding the foregoing, if such Good and/or Services shall be determined by SUA to be defective or non-conforming within the first thirty (30) days after the date of Acceptance by SUA, then SUA at its option shall be entitled to a complete refund of the purchase price and, in the case of Goods shall promptly return such Goods to Seller. Seller shall pay all expenses related to the return of such Goods to Seller.

8. SELLER BEARS RISK.

The risk of loss or damage shall be borne by the Seller at all times until the Acceptance of the Goods or Services by SUA.

9. NO INDEMNIFICATION BY SUA.

Contractor understands and acknowledges that SUA is a municipal trust that is funded by its ratepayers to operate for the benefit of the citizens of Stillwater. Accordingly, and pursuant to Oklahoma law, SUA shall not indemnify nor hold Seller harmless for loss, damage, expense or liability arising from or related to this Agreement, including any attorney's fees and costs. In addition, Seller shall not limit its liability to SUA for actual loss or direct damages for any claim based on a material breach of this Agreement and the documents incorporated herein. SUA reserves the right to pursue all legal and equitable remedies to which it may be entitled.

10. INDEMNIFICATION BY SELLER.

Seller agrees to save SUA and their authorized representatives harmless from any and all costs, liabilities, expenses, suits, judgments and damages to persons or property to the proportionate extent caused by the Seller, its agents, employees or subcontractors and resulting from negligent acts, errors, mistakes or omissions from Seller in connection with the Goods and/or Services to be provided or performed hereunder. Seller agrees to indemnify, defend, and save harmless SUA and its officers, employees and agents from all suits and actions of any nature brought against them due to the use of patented appliances, products or processes provided by Seller hereunder. Seller shall pay all royalties and charges incident to such patents.

11. NO INSURANCE BY SUA.

If SUA is leasing Goods herein, SUA shall not be required to obtain insurance for Seller's property. Seller shall be solely responsible for any insurance it deems necessary. SUA is self-insured for its own negligence, subject to the limits of the Governmental Tort Claims Act (51 O.S. § 151 et seq.).

12. NO CONFIDENTIALITY.

Seller understands and acknowledges that SUA is subject to the Oklahoma Open Records Act (51 O.S. § 24A.1 et seq.) and therefore cannot assure the confidentiality of contract terms or other information provided by Seller pursuant to this Agreement that would be inconsistent with its compliance with the statutory requirements thereunder.

13. NON-RESPONSIVE BIDS.

Seller understands and acknowledges that if it adds terms and conditions to its Bid that are different from the terms set forth herein that its Bid may be rejected as non-responsive. Furthermore, if SUA accepts Seller's Bid and awards a contract to Seller based on such Bid, SUA shall not be bound to any exceptions, changes, or additions made by Seller, and any terms and conditions added by Seller which are not expressly agreed to by SUA in writing will be void and of no force and effect.

14. COMPLIANCE WITH LAWS.

Seller shall be responsible for complying with all applicable federal, state and local laws, regulations, and standards. Seller is responsible for any costs of such compliance. Seller certifies that it and all of its subcontractors to be used in the performance of this Purchase Agreement are in compliance with 25 O.S. § 1313 and participate in the Status Verification System. The Status Verification System is defined in 25 O.S. § 1312 and includes but is not limited to the free Employee Verification Program (E-Verify) available at www.dhs.gov/E-Verify.

15. TERMINATION.

SUA, by written notice, may terminate this Agreement, in whole or in part, when such action is in the best interest of the SUA. If this Agreement is so terminated, SUA shall be liable only for payment for Goods accepted and Services rendered prior to the effective date of termination. SUA's right to terminate this Agreement is cumulative to any other rights and remedies provided by law or by this Agreement.

16. PRICE CHANGES.

The parties understand and agree that the variables in Seller's cost of performance may fluctuate, but any change in Seller's cost of performance will not alter its obligations under this Agreement, nor excuse performance or delay on Seller's part. Seller is bound by prices submitted on its Bid Form.

17. RIGHT TO AUDIT.

The parties agree that Seller's books, records, documents, accounting procedures, practices, price lists or any other items related to the Goods and/or Services provided hereunder are subject to inspection, examination, and copying by SUA or its designees. Seller is required to retain all records related to this Agreement for the duration of this Agreement and for a period of three years following completion and/or termination of this Agreement. If an audit, litigation or other action involving such records begins before the end of the three year period, the records shall be maintained for three years after the date that all issues arising out of the action are resolved or until the end of the three year retention period, whichever is later.

18. NOTICE.

Any notice, demand, or request required by or made pursuant to this Agreement shall be deemed properly made if personally delivered in writing or depositing in the United States mail, postage prepaid, to the addresses specified below.

i. To Seller:

River City Hydraulics, Inc
PO Box 6033 Sherwood, AR 72124

-
- ii. To SUA: City Clerk
723 S. Lewis / P.O. Box 1449
Stillwater, OK 74076-1449

19. RELATIONSHIP OF PARTIES.

The Seller is, and shall remain at all times, an independent contractor with respect to activities and conduct while engaged in the performance of services for the SUA under this Agreement. No employees, subcontractors or agents of the Seller shall be deemed to be employees of the SUA for any purpose whatsoever, and none shall be eligible to participate in any benefit program provided by the SUA for its employees. The Seller shall be solely liable for the payment of all employee wages and salaries, taxes, withholding payments, fringe benefits, insurance premiums, continuing education courses, materials or related expenses on behalf of its employees, subcontractors, and agents. Nothing in this Agreement shall be construed to create a partnership, joint venture, or agency relationship among the parties. No party shall have the right, power or authority to act as a legal representative of another party, and no party shall have any power to obligate or bind another party, or to make representations, express or implied, on behalf of or in the name of the other in any manner or for any purpose whatsoever.

20. THIRD PARTIES.

This Agreement is between SUA and Seller and creates no right unto or duties to any other person. No person is or shall be deemed a third party beneficiary of this Agreement.

21. TIME OF ESSENCE.

SUA and Seller agree that time is deemed to be of the essence with respect to this Agreement.

22. BINDING EFFECT.

This Agreement shall be binding upon SUA and Seller and their respective successors, heirs, legal representatives and permitted assigns.

23. HEADINGS.

The headings used herein are for convenience only and shall not be used in interpreting this Agreement.

24. SEVERABILITY PROVISIONS.

If any term or provision herein is determined to be illegal or unenforceable, the remainder of this Agreement will not be affected thereby. It is the intention of the parties that if any provision is held to be illegal, invalid or unenforceable, there will be added in lieu thereof a provision as similar in terms to such provision as is possible to be legal, valid and enforceable.

25. GOVERNING LAW AND VENUE.

This Agreement is executed in and shall be governed by and construed in accordance with the laws of the State of Oklahoma without regard to its choice of law principals, which shall be the forum for any lawsuits arising under this Agreement or incident thereto. The parties stipulate that venue is proper in a court of competent jurisdiction in Payne County, Oklahoma and each party waives any objection to such venue. SUA does not and will not agree to binding arbitration of any disputes.

26. NO WAIVER.

A waiver of any breach of any provision of this Agreement shall not constitute or operate as a waiver of any other provision, nor shall any failure to enforce any provision hereof operate as a waiver of the enforcement of such provision or any other provision.

27. ENTIRE AGREEMENT / NO ASSIGNMENT.

This Agreement and any documents incorporated herein constitute the entire agreement of the parties and supersede any and all prior agreements, oral or otherwise. This Agreement may only be modified or amended in a writing signed by both parties. Notwithstanding anything to the contrary stated herein or in the attachments to this Agreement, no future agreements, revisions or modifications that may be required under this Agreement are effective or enforceable unless such terms, revisions or modifications have been reduced to writing and signed by SUA and Seller. Seller may not assign this Agreement or use subcontractors to provide the Goods and/or Services without SUA's prior written consent. Seller shall not be entitled to any claim for extras of any kind or nature.

28. MULTIPLE COUNTERPARTS.

This Agreement may be executed in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

29. INTERPRETIVE MATTERS AND DEFINITIONS.

The following interpretive matters shall be applicable to this Agreement:

- i. Unless the context otherwise requires:
 - (a) All references to Sections are to Sections of this Agreement;
 - (b) Each term defined in this Agreement has the meaning assigned to it;
 - (c) "Or" is disjunctive but not necessarily exclusive;
 - (d) Words in a singular include the plural and vice versa.
 - (e) All references to "\$" or to dollar amounts shall be in lawful currency of the United States of America;
- ii. No provision of this Agreement will be interpreted in favor of, or against, any of the parties hereto by reason of the extent to which such party or its counsel participated in the drafting thereof or by reason of the extent to which any such provision is inconsistent with any prior draft hereof or thereof;
- iii. Any reference to any applicable laws shall be deemed to refer to all rules and regulations promulgated thereunder and judicial interpretations thereof, unless the context requires otherwise;
- iv. The word "including" means "including, without limitation" and does not limit the preceding words or terms;
- v. All words used in this Agreement shall be construed to be of such gender, number or tense as circumstances require.

30. EQUAL EMPLOYMENT OPPORTUNITY.

Each bidder agrees to comply with all applicable laws regarding equal employment opportunity and nondiscrimination.

31. AUTHORITY TO BIND.

The undersigned individual states that s/he has the authority to bind Seller to this Agreement, that s/he has read and understands the terms of this Agreement, and that Seller agrees to be bound by this Agreement and its incorporated documents.

IN WITNESS WHEREOF, this Agreement has been executed in multiple copies on the dates set forth below to be effective during the period recited above.

Seller Company Name: River City Hydraulics, Inc

Sign Here ▶ Cristi Long

Printed Name: Cristi Long

Title: CFO

Date: 8.20.26

ATTEST:

Corporate Secretary

River City Hydraulics, Inc PO Box 6033 Sherwood AR 72124
Company Name/Address [Please Print] Address City State Zip Code

(501) 835 5230
Telephone Number

(501) 834 - 1233
Fax Number

C Long @ rivercityhyd. com
Email Address

**Stillwater Utilities Authority, OKLAHOMA,
A municipal trust,**

ATTEST:

By: _____
General Manager

Date: _____

City Clerk

APPROVED:

General Counsel

NON-COLLUSION AFFIDAVIT

(Required by Oklahoma Competitive Bidding Act, 61 O.S. § 138)

STATE OF AR

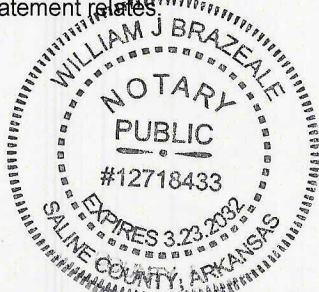
)ss.

COUNTY OF Pulaski

I, Cristi Long, of lawful age, being first duly sworn, state that:
(Seller's Authorized Agent)

1. I am the authorized agent of Seller herein for the purpose of certifying facts pertaining to the existence of collusion among and between Bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the Bid to which this statement is attached.
2. I am fully aware of the facts and circumstances surrounding the making of the Bid to which this statement relates, and I have been personally and directly involved in the proceedings leading to the submission of such Bid; and
3. Neither the Seller nor anyone subject to the Seller's direction or control has been a party:
 - a. to any collusion among Bidders in the restraint of freedom of competition by agreement to Bid or contract at a fixed price or to refrain from bidding or contracting,
 - b. to any collusion with any municipal official or employee as to quantity, quality, or price in the prospective contract, or as to any other terms of such prospective contract, nor
 - c. in any discussions between Bidders and any municipal official concerning exchange of money or other thing of value for special consideration in the letting of a contract,

I certify, if awarded the contract, whether competitively bid or not, neither the business entity I represent nor anyone subject to the business entity's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the City of Stillwater and/or Stillwater Utilities Authority any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement relates.



By: Cristi Long
Signature

Printed Name: Cristi Long

Title: CFO

Subscribed and sworn to before me this 20 day of August, 2026.

William J. Brazeale
Notary Public

My Commission Expires: March 23, 2032

Notary Commission Number: 12718433

County & State where Notarized: Saline, AR

The Affidavit must be signed by an authorized agent and notarized

BUSINESS RELATIONSHIP AFFIDAVIT

(Required by Oklahoma Competitive Bidding Act, 61 O.S. § 108)

I, Cristi Long / River City Hydraulics, Inc. of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

NA

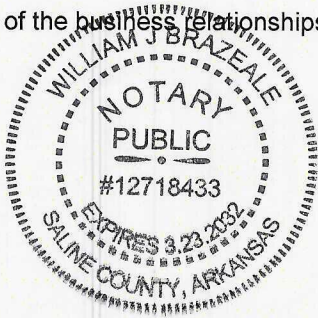
Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

NA

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

NA

(If none of the business relationships hereinabove mentioned exist, affiant should so state.)



By: Cristi Long

Signature

Printed Name: Cristi Long

Title: CFO

Subscribed and sworn to before me this 20 day of August, 2026.

William J. Brazeale
Notary Public

My Commission Expires: March 23, 2032

Notary Commission Number: 12718433

County & State where Notarized: Saline, AR

The Affidavit must be signed by an authorized agent and notarized

City Of Stillwater, Oklahoma
Firearm Entity Non-Discrimination Affidavit

State of Arkansas

County of Pulaski

I, Cristi Long, CFO, of lawful age, being first duly sworn on oath, states that (s)he is the agent authorized by the Contractor to execute this affidavit. Affiant further states that Contractor:

☒ In accordance with 21 O.S. §1289.31, does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate against a firearm entity or firearm trade association during the term of any contract with the City of Stillwater.

OR

☐ Is unable to provide the written verification required by 21 O.S. §1289.31.

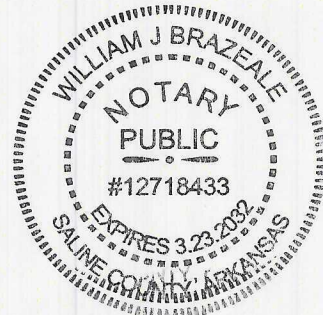
Cristi Long CFO
Authorized Agent

Subscribed and sworn to before me this 20 day of August, 2024.

William J. Brazeale
Notary Public

My Commission Expires: March 23, 2032

Commission No.: Saline, AR





Department of Finance
723 S. Lewis Street/P.O. Box 1449
Stillwater, OK 74076-1449

Office: 405.372.0025
Web: stillwater.org

Budget Amendment Request

For Budget Year 2027

Date: 08/31/2026

Department: Waste Management

Requested by: Matt Faulkner

Explanation:

Appropriate funds in the amount of \$340,000 from the Waste Management Fund to purchase a used front-load commercial collection truck.

Account Name	Account Number (xxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Front Load Collection Truck/ Vehicle	9184818 - 54001	27WM04918	\$0	\$ 340,000	\$ 340,000
	-				\$0
	-				\$0
	-				\$0
	-				\$0
	-				\$0
	-				\$0
	-				\$0
	-				\$0
	-				\$0

Increase:

Decrease:

Net Change: (will usually result in a total increase or decrease)

\$ 340,000

Reviewed by Department Manager: Matt Faulkner

Date: 9/3/2026

Reviewed by Finance: fr

Date: 9/8/2024

Approved by CMO:

Approved by City Council:

☐ Yes ☐ No

Date:

Date:

Processed by Finance:

Date:

Set ID:

Date Sent to SA&I:

--Print on Yellow Paper--

Event Number	19-2026	Organization	City of Stillwater
Event Title	Used Front-Load Refuse Collection Vehicle	Workgroup	Purchasing
Event Description	The Stillwater Utilities Authority (SUA) invites	Event Owner	John McClenny
Event Type	IFB	Email	john.mcclenny@stillwaterok.gov
Issue Date	8/8/2026 06:00:01 AM (CT)	Phone	
Close Date	8/26/2026 03:00:00 PM (CT)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
River City Hydraulics	Sherwood	AR	8/21/2026 05:00:19 AM (CT)	1	\$340,000.00
Jack Doheny Companies, Inc	Northville	MI	8/26/2026 07:41:50 AM (CT)	1	\$355,000.00
J and R Equipment	OKC	OK	8/26/2026 02:13:42 PM (CT)	1	\$356,000.77

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.