



STILLWATER ECONOMIC DEVELOPMENT AUTHORITY MEETING AGENDA

September 14, 2026, 5:30 PM

723 S. Lewis Street, Room 1122
Stillwater, OK 74074

Chair Will Joyce, Vice Chair Amy Dzialowski, Trustees Christie Hawkins, Kevin Clark,
& Tim Hardin

1. Call Meeting to Order

2. Consent Docket

Items listed on the consent docket are routine administrative matters that may be approved without discussion. SEDA will take action on these items collectively with a single vote. The requested SEDA action is indicated for each item listed. Should a Trustee elect to discuss, amend, revise, or table any item listed on the consent docket, the item will be moved to the section of the agenda titled "Items Removed from the Consent Docket" for consideration and possible action. Additionally, a Trustee or the General Manager may simply ask the Chair to remove an item from the consent docket prior to action by the Trustees and no action will be taken on the removed item at this meeting.

a.	Approve August 17, 2026 regular meeting minutes.	
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3. Public Comment on Items not Scheduled for Public Hearings

Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Trustees at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at Request to speak form or via the form found in the lobby outside Council chambers.

4. Items Removed from the Consent Docket

Items removed from the consent docket are placed on this section of the agenda for discussion, revision, amendment and/or tabling prior to action by the Trustees. The Trustees may take action, including a vote or series of votes, on items removed to this section of the agenda after the requested discussion, revision, or amendment.

5. General Orders

SEDA will hear a staff presentation and take action including a vote or series of votes on each item listed as presented or as amended or revised by members of the Authority unless the agenda entry specifically states no action will be taken. The requested action is indicated in each agenda entry but may be amended or revised prior to action by the Authority.

a.	Chamber of Commerce Semi-Annual Report.	Kari Moore
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6. Questions and Inquiries

7. Reports from Officers and Boards

Announcements and remarks of general interest may be made by Trustees, General Manager or General Counsel. Items of City business that may require discussion or action, including a vote or series of votes, are listed below

8. Adjourn

On September 10, 2026 at 3:50 p.m., a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street, Stillwater, OK.

The City of Stillwater encourages participation from all citizens. If participation at any public meeting is not possible due to a disability, please notify the City Manager's office at least 48 hours prior to the meeting by calling 405.742.8243.

- Meetings are televised on AT&T U-verse channel 99 and Optimum channel 14.
- Find meeting agendas and minutes online at [Agendas and Minutes](#)
- Official minutes are archived in the City Clerk's office.

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED AUGUST 13, 2026 AT 4:00 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
AUGUST 17, 2026

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR AMY DZIALOWSKI,
TRUSTEES CHRISTIE HAWKINS, KEVIN CLARK AND TIM HARDIN

ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 5:52 p.m.

2. CONSENT DOCKET

- a. Approve June 15, 2026 regular meeting minutes.
- b. Approve a budget amendment in the amount of \$88,200 to appropriate funds for the FY27 increase in the Visit Stillwater contract amount.

MOTION BY TRUSTEE HAWKINS, SECOND BY VICE CHAIR DZIALOWSKI TO APPROVE THE
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA.
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Visit Stillwater Semi-Annual Report.

Visit Stillwater President/CEO Cristy Morrison presented their semi-annual report and answered Trustees' questions.

6. QUESTIONS & INQUIRIES

None.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from General Counsel: No report.
- b. Miscellaneous items from General Manager: No report.

- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for future meetings

8. ADJOURN

MOTION BY VICE CHAIR DZIALOWSKI, SECOND BY TRUSTEE HARDIN TO ADJOURN THE AUGUST 17, 2026 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA, HARDIN-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The regular meeting of the Stillwater Economic Development Authority adjourned at 6:12 p.m.

**WILLIAM H. JOYCE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY**

**TERESA KADAVY, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY**



ECONOMIC DEVELOPMENT SERVICES:

PT. 1- 2026

APRIL. MAY. JUNE. JULY. AUGUST.

The Mission of the Stillwater Chamber of Commerce Economic Development Division is to promote and support economic growth by attracting, retaining, and expanding diverse and sustainable businesses. we work in partnership with community stakeholders to create quality jobs, enhance quality of life, and ensure long-term prosperity for Stillwater through *responsive, transparent and community-driven initiatives*.

Sustainability. Collaborative. Intentional. Ethics First. Community-Centered.

WORKFORCE AND ECONOMIC DEVELOPMENT EFFORTS:

Our focus is on: Immediate talent recruitment, long-term workforce development, and enhancing existing workforce to meet demand



By the Numbers:

- 6 Galaxies Explored
- Over 400- 5th Grade Students Introduced
- 53 Businesses in attendance

WORKFORCE AND ECONOMIC DEVELOPMENT EFFORTS:

Our focus is on: Immediate talent recruitment, long-term workforce development, and enhancing existing workforce to meet demand

Workforce Taskforce:

Individual Career Academic Plan (ICAP): Building Experiential Learning Opportunities



**Stillwater
Medical Center**



WORKFORCE AND ECONOMIC DEVELOPMENT EFFORTS:



The poster features logos for Stillwater Economic Development and the Oklahoma Employment Security Commission at the top. The title 'CAREER FAIR' is prominently displayed in the center, with 'CAREER' in black and 'FAIR' in red. Below the title is the tagline 'EXPLORE. CONNECT. SUCCEED.' and event details including the date 'September 17', time '2PM - 6PM', and location 'Meridian Technology Center D113'. A QR code is located in the bottom left corner, and the Meridian Technology Center logo is in the bottom center. The text 'Hosted by: FREE & OPEN TO THE PUBLIC' is in the bottom right, along with a note encouraging attendees to bring resumes. Decorative geometric shapes and a magnifying glass icon are also present.

STILLWATER Economic Development
CHAMBER OF COMMERCE

OKLAHOMA
Employment Security Commission

CAREER FAIR

EXPLORE. CONNECT. SUCCEED.

📅 September 17
🕒 2PM - 6PM
📍 Meridian Technology Center
D113

Hosted by: **FREE & OPEN TO THE PUBLIC**

MERIDIAN
TECHNOLOGY CENTER

We encourage attendees to bring copies of their resumes.

Job Fair:

The announcement of the National Standard closing created an opportunity to help those employees find their next adventure.

FAMILIARIZATION TOURS:

The Who:

In partnership with MTC, we hosted Familiarization Tours with the Oklahoma Dep. of Commerce as well as the Google and Great Plains Joint Venture community engagement teams.



Purpose and Importance:

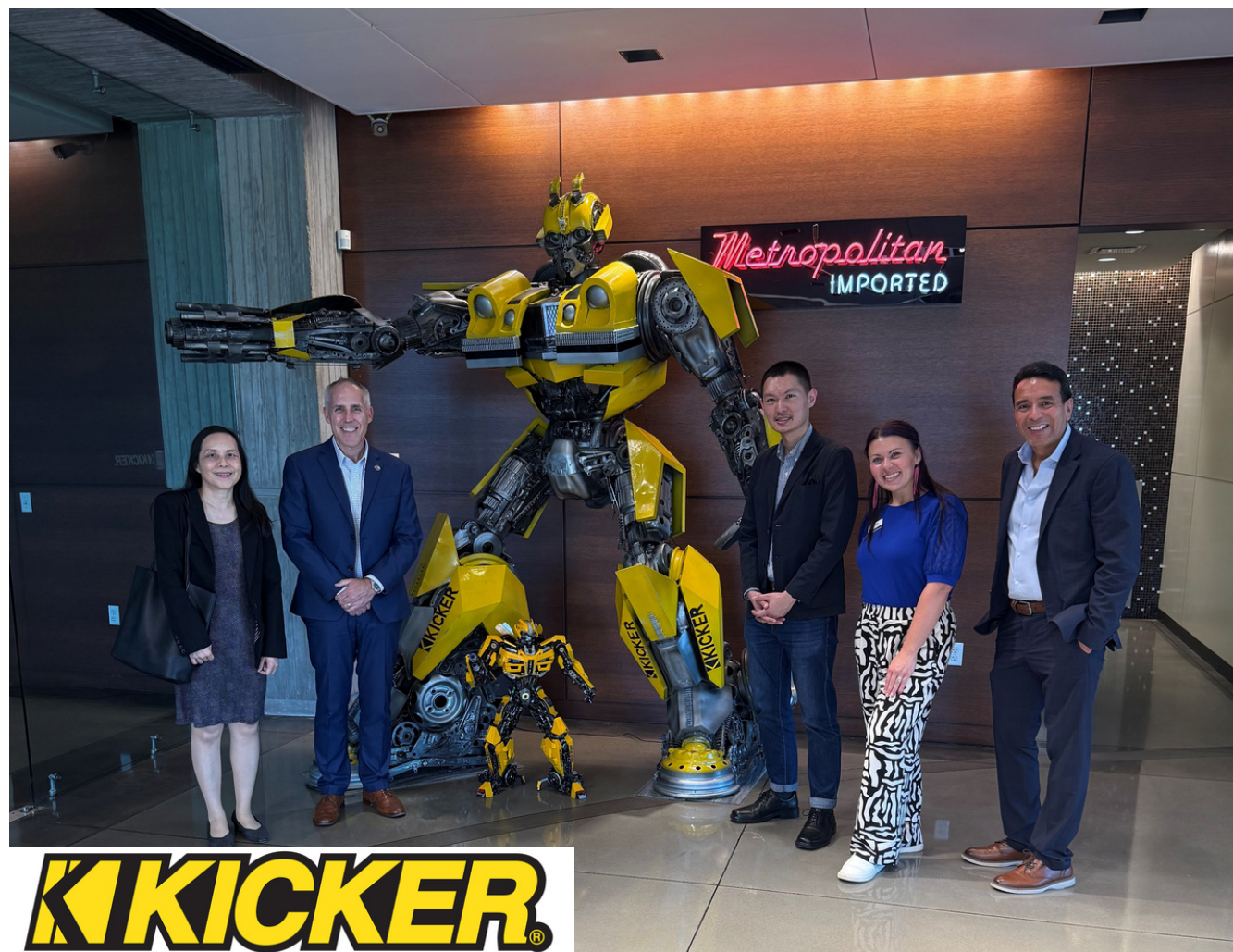
- Oklahoma Dep. of Commerce team leads are actively recruiting business to the State. The more they understand our community and our goals, the more they can advocate for Stillwater.
- Introduces new corporate engagement leaders to community needs, assets, and partnerships.
- Prepares community partners for Site Visits

SITE VISITS:

MERIDIAN
TECHNOLOGY CENTER



OKLAHOMA
Commerce



KICKER



Stillwater
stillwaterok.gov

USA Rare Earth

VisitStillwaterOK.org

SWO **Stillwater**
REGIONAL AIRPORT

Simmons Bank
MEMBER FDIC

SMALL BUSINESS UNIVERSITY 2026:



19 Businesses
Applied

17 Businesses
Participated



16
Businesses
Graduated



FIRST PLACE



SECOND PLACE



THIRD PLACE



PROJECTS: DATA CENTER ECONOMIC IMPACT UPDATE



TOTAL SPEND FROM SEPTEMBER 2024-AUGUST2026

Community	\$	53,601.80
Cost of work	\$	13,425,542.03
Donation	\$	11,500.00
Hospitality	\$	157,900.40
Office	\$	475,846.56
TOTAL	\$	14,124,390.79

**SPENDING INCREASE OF \$5,215,272.82
SINCE MARCH, 2026**

OKLAHOMA INNOVATION & EXPANSION PROGRAM:

2026 Oklahoma Innovation Expansion Program Stillwater Awards with Assistance

	# OIEP Awarded Companies	Total Awarded Amount	Total Project Cost	Total Jobs Created	Total New Wages	Average Wage of New Jobs
Stillwater	10	\$ 503,150	\$ 1,297,086	41	\$ 2,411,880	\$ 58,826

Stillwater OIEP Awards by Year

City	# OIEP Awarded Companies	Total Awarded Amount	Total Project Cost
2021	2	\$ 70,000	\$ 210,000
2022	3	\$ 95,000	\$ 303,000
2023	8	\$ 415,000	\$ 1,521,800
2024	9	\$ 457,300	\$ 1,597,699
2025	17	\$ 853,900	\$ 3,488,995
2026	10	\$ 503,150	\$ 1,297,086
Total	49	\$ 2,394,350	\$ 8,418,580

STILLWATER APPLICATIONS AND AWARDS

- 12 APPLICATIONS SUBMITTED
- 10 RECEIVED OIEP AWARDS
- 2 DENIED – DID NOT MEET PAYROLL REQUIREMENT PER COMMERCE
- STILLWATER OIEP AWARDED FUNDS - \$503,150 (\$853,900- 2025)
- 8 COMPANIES AWARDED IN 2025 DID NOT APPLY THIS YEAR (\$516,400)

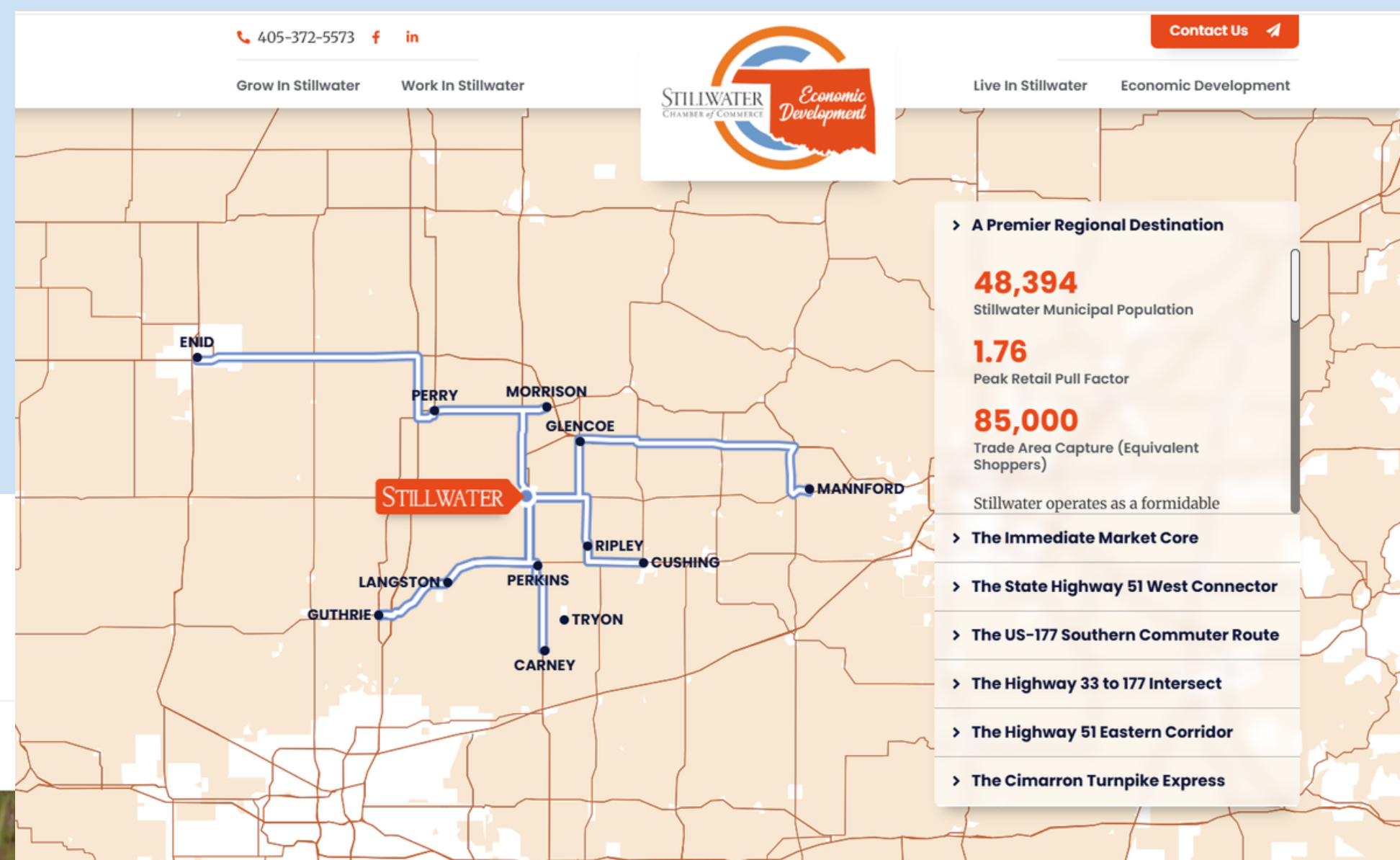


OKLAHOMA
Commerce



WHAT'S NEXT:

WEBSITE UPGRADES: COST OF DOING BUSINESS + RETAIL MAP



405-372-5573 f in

Grow In Stillwater Work In Stillwater

taxes, and incentives. Learn exactly how much you choosing Stillwater.

STILLWATER CHAMBER of COMMERCE Economic Development

Live In Stillwater Economic Development

Contact Us

1 Industry 2 People 3 Space 4 Utilities 5 Money 6 Extras

What kind of business?
Tap one and we will fill in typical numbers. You can change every figure after this.

Manufacturing	Warehousing & Logistics	IT & Telecommunications	Professional & Corporate Services
Ag-Tech & Bioscience	Energy & Cleantech	Advanced Air Mobility (UAS)	Retail



Exhibit A: Performance Metrics by Strategic Focus Area

This exhibit outlines measurable performance metrics aligned with the strategic focus areas of the Stillwater Chamber of Commerce Economic Development Strategic Plan (2025–2028). These metrics shall serve as the evaluation framework for the Chamber’s performance under the FY26-27 Economic Development Services Contract.

Contract Scope Area	Strategic Pillar	Performance Metric (FY26-27 Target)	Year to Date Tracking:
A. First Contact for Economic Development Services	Business Recruitment	1. Respond to 100% of qualified inquiries within 5 business days. Qualified inquiries are defined as those that meet ideal company profile and fall within target industry sectors. 2. Produce 5 customized proposals for prospects. 3. Attend 2 site selector conferences. 4. Host 1 site selector/prospect visit.	1. 10 Project Submissions 2. 3 customized proposals 3. Attended the Select OK Conference on Economic Development 4. Hosted 2 site visits.
B. Monthly Coordination Meetings	Operational Excellence	1. Hold 12 coordination meetings. Track action items	1. Met with Assistant City Manager Rachel Bernish on May 4th, June 8th, July 23rd, and August 4th. Action items included: Film in Stillwater certification, adding film to Economic Development site, Finalizing retail attraction on Grow Stillwater website. Registering Rachel and City leadership for Select OK Conference. Rachel to help identify how much of the franchise agreement with OG&E to be allocated to Economic Development and if any of that will be earmarked for expansion of chamber contract in the future.
C. Marketing and Promotion	Business Recruitment /	1. Enhance existing Grow Stillwater	1. Cost of doing business calculator developed.

	Property Activation	website with searchable property map and cost of doing business calculator. 2. Produce 1 new marketing asset per quarter. 3. Run 6 social media campaigns highlighting target sectors.	Retail property map also developed. 2. See attached maps produced as part of customized proposals for site visits. 3. Developed social media content calendar and schedule. Incorporating FLYSWO in regular marketing.
D. Business Retention and Expansion (BRE)	Business Retention & Expansion	1. Restructure BRE to a tier model to track Full BRE visits, Touchpoints, and Issue-Response activities. 2. Partner with Meridian Technology for business assistance with OIEP applications. 3. Submit 26-27 BRE report by end of FY.	1. Workforce development is the #1 business support request from BRE. As a result, we are Partnering with SPS, MTC, Hire OSU and industry on workforce taskforce development initiatives. Successfully launched annual 5th Grade Career exploration event with 53 businesses participating and 400+ Students attending as part of growing talent locally. Launched a workforce intelligence needs survey. 2. 2026 OIEP Results: Stillwater Applications and Awards •12 Applications Submitted •10 Received OIEP Awards •2 Denied – Did not meet payroll requirement per Commerce •Stillwater OIEP Awarded Funds - \$503,150 (\$853,900-2025) •8 Companies Awarded in 2025 did not apply this year (\$516,400)
E. Community Data System	Operational Excellence / Property Activation	1. Maintain quarterly updated inventory of available properties. 2. Invest in CORI partnership to develop community data and statistics	1. Maintained inventory. Connected 2 property owners with marketing partners to list new sites. 2. Launched CORI partnership with a focus

		tracking system. Complete phases 1&2 of the four-phase proposal.	on retaining Stillwater start-ups.
F. Proactive Business Recruitment	Business Recruitment	1. Facilitate new sales tax revenue by supporting quality of life enhancements and desired amenities based on community feedback. 2. Track and report total new retail/restaurant businesses.	1. Partnered with C.O.S., Film in Oklahoma, and Visit Stillwater for Film Friendly community certification to attract film in Stillwater. Supporting new YMCA Development through corporate partnerships and engagements with the development. Partnered to develop an Aging Well round table as part of the focus on recruiting retiree's into Stillwater's economy. Forecasting survey being developed to talk about quality of life enhancement needs and desired amenities.
G. Cooperative Marketing	Business Recruitment	1. Engage in 3 regional/state marketing initiatives. 2. Co-sponsor 1 regional or statewide economic event.	1. Hosted Dep. Of Commerce for a Familiarization tour as part of marketing local communities to state entities working in industry and business recruitment. 2. Participated as a corporate sponsor for the Select Oklahoma Conference on Economic Development.
H. Strengthen partnerships	Business Retention & Expansion	1. Develop process for application and state incentive support. 2. Develop partnership opportunities for residential builders that can provide workforce support. 3. Refer 10 businesses to startup resources.	1. Worked with 5 local businesses on incentive and grant support. Applied for a grant to help fund a local talent recruitment program as part of developing relocation incentives. 2. Referred 3 businesses to start up resources.
I. Organizational Excellence	Operational Excellence	1. Present long-term funding diversification plan by end of FY.	

		2. Maintain 100% on-time reporting and budget transparency.	
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