

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE
AMENDED AGENDA WAS POSTED NOVEMBER 10, 2022 AT 8:25 A.M.
AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
NOVEMBER 14, 2022**

**PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR ALANE ZANNOTTI
TRUSTEES AMY DZIALOWSKI, CHRISTIE HAWKINS AND KEVIN CLARK**
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:23 p.m.

2. CONSENT DOCKET

- a. Approve regular meeting minutes of November 7, 2022
- b. Approve budget amendment reflecting carry forward balance (transfer out) of \$650,000 from Stillwater Utilities Authority (SUA) to Stillwater Economic Development Authority (SEDA) as a borrowing by SEDA from SUA for the issuance of tax apportionment obligations for TIF #3 pursuant to Resolution SUA-2021-9
- c. Consider bid award for condition-based pole inspection and ground line treatment to Equity Technical Services of Oklahoma City in the amounts listed below:

	Distribution	Transmission
Visual Only Inspection	\$ 8.50	\$ 8.50
Sound & Bore	\$14.50	\$14.50
Partial Excavate	\$19.00	\$19.00
Excavated & Treated	\$53.00	\$53.00
Excavated & Rejected	\$44.00	\$44.00
Excavated, Rejected & Treated	\$53.00	\$53.00
Hollow Heart Treatment, Add'l Chg	\$ 9.00	\$ 9.00
Fumigant Treatment, Add'l Chg	\$ 4.00	\$ 4.00
Excavate Pole w/underground Riser, Add'l Chg	\$44.00	\$44.00

**MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE CLARK TO APPROVE THE
CONSENT DOCKET AS PRESENTED.**

**ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA.
NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.**

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

a. Rural Water Advisory Board semi-annual report

Chairman of the Rural Water Advisory Board Robert Sitton, Jr. presented the semi-annual report. Mr. Sitton thanked the Council for taking care of the rural water system customers. He discussed awareness items such as the needed Yost Lake Pump Station upgrade to increase pressure in the northwest zone, need for more water meters in the Coyle Road area and the shortage of staff in the water department.

Mr. Sitton recognized and thanked Bill Millis for the great job he is doing running the water department with limited staff.

b. Consider approving terminating the Agreement for Construction Management at Risk Services between the SUA and Burns & McDonnell

Deputy Director of Civil Engineering Bill Millis reported that on June 7, 2021, Trustees approved an agreement with Burns & McDonnell (B&M) to serve as Construction Manager at Risk (CMAR) for improvements to the Water Treatment Plant (WTP) and Raw Water Delivery System (RWDS). City staff reported to the Trustees that this project will be a multi-year effort and the final recommendation may be a phased approach. City staff began looking for ways to fund a new WTP and large scale improvements to the RWDS. Stillwater applied for but was not selected for any of the larger funding opportunities. Mr. Millis stated that during the last several months City staff concluded that funding is not available for the initial plan. This led staff to develop a phased rehabilitation approach for improvements to the WTP and RWDS in smaller increments as funding becomes available. He stated that the phased approach was presented to SUA Trustees during an August 2022 study session. Staff believes the CMAR project delivery method no longer makes financial sense given the new phased approach for the improvements and recommends terminating the Agreement of Construction Management at Risk Services with B&M. Mr. Millis stated that the project will proceed under a phased approach and adjustments can be made to existing professional services agreements with SUA's design consultant and engineering firms providing services on the improvements to ensure design, engineering, bidding and construction services for the project are met. Staff will present any proposed contract amendments to the Trustees at future meetings.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE TERMINATING THE AGREEMENT FOR CONSTRUCTION MANAGEMENT AT RISK SERVICES BETWEEN THE SUA AND BURNS & MCDONNELL.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.

- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

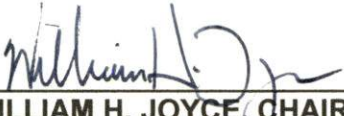
None.

8. ADJOURN

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE NOVEMBER 14, 2022 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The November 14, 2022 regular meeting of the Stillwater Utilities Authority adjourned at 6:38 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY