

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED SEPTEMBER 8, 2022 AT 4:50 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
SEPTEMBER 12, 2022**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR ALANE ZANNOTTI
TRUSTEES AMY DZIALOWSKI AND CHRISTIE HAWKINS
ABSENT: TRUSTEE KEVIN CLARK

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:32 p.m.

2. CONSENT DOCKET

- a. Approve regular meeting minutes of August 15, 2022 and special meeting minutes of August 22, 2022
- b. Authorize the General Manager to execute Blue Peak Pole Attachment Licensing Agreement #6

MOTION BY TRUSTEE HAWKINS, SECOND BY VICE CHAIR ZANNOTTI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Consider award of South Interceptor and Miscellaneous Wastewater Projects bid to McKee Utility Contractors, Inc. for a unit price of \$9,675,000; authorize construction expenditures of \$10,717,500; authorize the General Manager to sign related documents; and approve budget amendment appropriating funds

Capital Project Manager David Barth reported that this project includes replacement of approximately 6,800 linear feet of the South Sewer Interceptor, 720 linear feet of the North East Sewer Interceptor, a sanitary sewer aerial crossing and the Foxfire Lift Station. Bids were solicited with five bids being received. Tetra Tech and City Engineering staff reviewed all bid packages and found that McKee Utility Contractors, Inc. is the lowest responsible bidder.

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE DZIALOWSKI TO AWARD A UNIT PRICE CONTRACT TO MCKEE UTILITY CONTRACTORS, INC. FOR THE LOW BID AMOUNT OF \$9,675,000; AUTHORIZE CONSTRUCTION EXPENDITURES OF \$10,717,500 FOR THE AMOUNTS SHOWN BELOW:

- \$9,675,000 FOR THE BID
- \$967,500 FOR A 10% CONTINGENCY
- \$75,000 FOR INSPECTION AND TESTING SERVICES BY A THIRD PARTY;

AUTHORIZE THE GENERAL MANAGER TO SIGN RELATED DOCUMENTS; AND APPROVE THE BUDGET AMENDMENT APPROPRIATING FUNDS.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- b. Consider approval of budget amendment reflecting the increased revenue and appropriation of ODEQ grant funds of \$30,000 for the E-Waste component of the Household Hazardous Waste event and authorize General Manager to sign related documents

Grant Manager Shelly Crynes reported that on January 24, 2022, a grant application was submitted to the Oklahoma Department of Environmental Quality (ODEQ) for a proposed Hazardous Household Waste Event. On July 1, 2022, Waste Management received a reimbursement contract from ODEQ for awarded grant funds of \$30,000 for the Hazardous Household Waste Event. Ms. Crynes stated that these funds from ODEQ will be used to fund the costs associated with hiring a licensed/certified electronics vendor to be on-site at the event to collect, sort and load the electronics for recycling or disposal in a correct manner for the Hazardous Household E-Waste component of the Hazardous Household Waste Event.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO APPROVE BUDGET AMENDMENTS REFLECTING THE REVENUE AND APPROPRIATION OF ODEQ GRANT FUNDS TOTALING \$30,000 AND AUTHORIZE GENERAL MANAGER TO SIGN RELATED DOCUMENTS.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

- c. Consider approval of budget amendments increasing the FY22 expenditure limit to Enable for natural gas transport and supply to a not to exceed amount of \$7,300,000

This item was postponed to the September 19, 2022 Stillwater Utilities Authority meeting.

6. RESOLUTIONS

Resolution No. SUA-2022-8: A resolution approving a proposed amendment to Lease Agreement and Operation and Maintenance Contract between The City of Stillwater and the Stillwater Utilities Authority, authorizing the chairman to finalize and execute proposed amendment, authorizing the chairman, upon the advice of and in consultation with Bond Counsel, to take such actions as are appropriate or necessary to modify or amend the terms of the Bond Indenture between the Stillwater Utilities Authority and Bank of Oklahoma, N.A. dated as of September 1, 2002 as appropriate by reason of the amendment to Lease Agreement

Mayor Joyce stated this resolution was explained by Deputy City Manager Melissa Reames during the City Council meeting.

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE HAWKINS TO ADOPT RESOLUTION NO. SUA-2022-8 AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

8. QUESTIONS & INQUIRIES

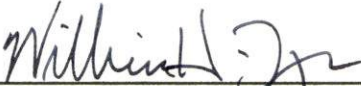
None.

9. ADJOURN

MOTION BY TRUSTEE HAWKINS, SECOND BY TRUSTEE DZIALOWSKI TO ADJOURN THE SEPTEMBER 12, 2022 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The September 12, 2022 regular meeting of the Stillwater Utilities Authority adjourned at 6:50 p.m.



WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY



TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY